

# Kings Worthy Parish Council

## FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 10 July 2013  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Kerstin Reiners [Vice-Chairman]  
Ian Gordon  
Malcolm Prince [from 9.55]  
Denis Welstead

Clerk: Colin Arnett

Public: 0

### **F/13/81 Apologies for Absence**

Apologies for absence had been received from Cllr White. Cllr Prince had a prior appointment, so Cllr Reiners chaired the meeting.

### **F/13/82 Public Question Time**

None

### **F/13/83 Minutes of the Meeting held on the 12 June 2013**

The minutes were agreed as a true record of the meeting and were signed by Cllr Reiners.

### **F/13/84 Matters Arising from the Minutes of 12 June 2013**

- **F/13/69 Parish Office Computer Support and Wi-Fi** – Cllr Gordon reported that the issues with BT have yet to be resolved. **Action – Cllr Gordon**
- **F/13/69 NatWest Bank** – Cllr Gordon shared with members the conclusions of the review meeting at the local branch. The follow-up letter from NatWest required further clarification. There was still confusion over the cheque signatories. **Action – Cllr Prince**
- **F/13/69 War Memorial** - Cllr Welstead anticipated receiving a response to the grant application to the War Memorial Trust within the next two weeks.

**F/13/84 Matters Arising from the Minutes of 12 June 2013 cont.**

- **F/13/69 Jubilee Obelisk Sundial** - Cllr Reiners reported that a second letter had been sent to the supplier refuting the claims made in their original response and indicating the unit was not fit for purpose under the Sale of Goods Act.

**F/13/85 Proposed New Expenditure for Financial Approval**

- **Planning and Highways**

None

- **Finance and Administration [incl. Tubbs Hall]**

**Office Safe-** Cllr Reiners had research a suitable safe with two hours fire protection at a cost of £300 plus installation. Members gave outline approval. Cllr Reiners is to investigate further. **Action – Cllr Reiners**

Discussion took place on dual access and members agreed that Cllr Reiners discussed the procedure with the clerks. **Action Cllr Reiners/clerks**

- **Recreation and Amenities**

**Church Green Chestnut Tree** – Members approved the quotation of £500 to remove the dead tree to include stump grinding.

- **Communications**

**Newsletter** – members approved in principle any increase in printing costs resulting from an increase in the numbers required and the anticipated additional pages.

**F/13/86 Grant Applications**

None

**F/13/87 To Receive Statement of Accounts and Management Reports**

The figures for June were now available to members. [Copies attached].

A surplus of £4,400 to date is shown on the accounts. Sundry expenses include £182 for the Godson map framing. THMC is showing a large overspend on utilities which should be reduced the next time the water meter is read.

Members agreed that the cost of £176.90 for a new kitchen cupboard should be recharged to the THMC.

The £2000 for the maintenance of the Broadview path has been moved into General Reserves.

**F/13/88 RFO's and Clerk's Notices**

- **HCC Pension Scheme** – a paper had been received detailing the role of AON on administering the scheme.

**F/13/89 Chairman's Notices**

None

**F/13/90 Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment amounted to £1,835.57 [Copy attached].

**F/13/91 Items for Discussion at the Next Meeting**

Members agreed that the usual update items be included, together with; Terms of Reference, KWCC Fire Procedures, THMC meeting

**F/13/92 Date of next meeting**

The next meeting was scheduled at 9.30am on the 14 August 2013. The meeting closed at 10.33am.

Signed.....

Date.....