

Kings Worthy Parish Council

FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 10 October 2012
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Councillors:	Malcolm Prince [Chairman] Terry Bohle [Vice-Chairman] Ian Gordon Denis Welstead Sarah White
	Clerks:	Colin Arnett Adrian Reeves
	Public:	0

F/12/120 Apologies for Absence

Apologies for absence had been received from Cllrs Reiners.

F/12/121 Public Question Time

None

F/12/122 Minutes of the Meeting held on the 12 September 2012

The minutes were agreed as a true record of the meeting and were signed by Cllr Prince.

F/12/123 Matters Arising from the Minutes of 12 September 2012

- **F/12/108 – Parish Office Computer Support and Wi-Fi** – Cllr Gordon agreed to report back to the next meeting on options for computer support.
Action – Cllr Gordon

The deputy clerk shared with members his investigation with BT on the options for Wi-Fi. The cost of fibre broadband would be £144.60 per quarter on a 2 year contract which is marginally cheaper than our current cost. The speed would be up to 25 times faster with no limit and include some free telephone calls.

Members asked him to clarify with BT whether it would support between 8-12 users in Tubbs Hall, the expected speed and the nearest fibre cable.

Action – the deputy clerk

F/12/123 Matters Arising from the Minutes of 12 September 2012 cont.

- **F/12/108 – Auditor Commission Return** – the Audit Commission had certified our return for the financial year ending 31 March 2012.
- **F/12/108 - NatWest Deposit Account** – the clerk confirmed that the refund of £60 for lost interest had been credited to our account.
- **F/12/112 – Cheque Signatories** – the clerk confirmed that the forms to add Cllr Hallisey to the signatories were being processed.
- **F/12/113 - Maintenance Operative Contract** – Members agreed that the rate of pay should be included in the contract. Cllr Bohle indicated that there were some grey areas between routine maintenance and project work. The clerks were confident that they were able to separate the two.

F/12/124 Proposed New Expenditure for Financial Approval

- **Planning and Highways** – Cllr Gordon indicated that there were no immediate requests for funding; however the committee were considering the provision of matting on certain grassed areas in the parish to enable car parking which will assist in easing the situation.

- **Finance and Administration [incl. Tubbs Hall]**

KWCC External Water Tap – the deputy clerk suggested that the provision of an external tap would assist the maintenance operative in cleaning the outside brick paving area to avoid slippery surfaces. The deputy clerk was asked to obtain a quotation for the work. **Action – the deputy clerk**

THMC – Cllr Prince suggested that he and the deputy clerk need to meet to review the costs to date. The THMC were in the process of appointing a relief caretaker.

- **Recreation and Amenities**

Cllr White gave members a dashboard presentation;

Cricket Nets – payment to the supplier was being withheld until the faulty stumps had been replaced

Eversley Park Path – following a site meeting the revised costs for a wider path had been approved by HCC and an order placed.

Members agreed to fund up to £2K for the steps down to the middle football pitch. SSE had agreed to fund the labour, if the PC purchased the materials.

Seat Refurbishment – Members approved the quotation of £1.5K and asked that it be undertaken in February 2013 for inclusion in this year's expenditure

- **Recreation and Amenities cont.**

KWCC Raised Flowerbed – Members agreed to the provision of a more permanent structure and await the quotation for approval

Grounds Maintenance Contract – the contract is due for renewal on the 1 April 2013. It was agreed that a review team consisting of Cllrs White, Prince and one other councillor should progress the tendering, together with the clerk. Cllr Gordon suggested that as many items as possible to be included to avoid quotations for additional work.

Eversley Park – SSE Work – Members agreed that it was not appropriate to invoice SSE for the work involved in re-marking the junior football pitches due to the encroachment of their excavation work.

Leaving Presentation – Rosemary Sign – Members agreed to allocate up to £100 for this event. Cllr Prince suggested that there needs to be a policy on councillors leaving. **Action – the clerk**

F/12/125 Grant Applications

- **Speak up for Yourself Group** – Members recommended a grant of £100.
- **Hampshire Youth Band Assoc.** – Members were unable to recommend a grant of £200 as they considered that this was one of many organisations which are not specific to the parish.

F/12/126 Asset Register

No further progress to report. The office camera has been upgraded for photographs of the assets.

F/12/127 To Receive Statement of Accounts and Management Reports

The deputy clerk gave a presentation of the income and expenditure for the period ending 30 September 2012 together with a balance sheet [Copies attached].

There is a surplus on the current account of £9710 for the first six months of this financial year.

F/12/128 RFO's and Clerk's Notices

None

F/12/129 Chairman's Notices

Fraser Road Playground – a letter of apology and a cheque for £210.50 had been received via the police from a youth admitting criminal damage to the train.

F/12/129 Chairman's Notices cont.

Whilst members appreciated the gesture they considered it inappropriate to take the cheque when others had caused similar damage without recompense. They suggested that he be invited to take part in the forthcoming litter-pick

F/12/130 Authorise Invoices for Payment

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment amounted to £11,156.17.

F/12/131 Items for Discussion at the Next Meeting

The clerk was asked to include those items which were on-going, together with the Budget 2013-14.

F/12/132 Date of next meeting

The next meeting was scheduled at 9.30am on the 14 November 2012.

The meeting closed at 11.42am.

Signed.....

Date.....