

Kings Worthy Parish Council

FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 13 November 2013
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Councillors:	Malcolm Prince [Chairman] Ian Gordon [until 10.35] Kerstin Reiners Denis Welstead
	Clerks:	Colin Arnett Adrian Reeves
	Public:	0

F/13/139 Apologies for Absence

Apologies for absence had been received from Cllr White.

F/13/140 Public Question Time

None

F/13/141 Minutes of the Meeting held on the 16 October 2013

The minutes were agreed as a true record of the meeting and were signed by Cllr Prince.

F/13/142 Matters Arising from the Minutes of 16 October 2013

- **F/13/125 Parish Office Computer Support and Wi-Fi** – No further action to report from BT. **Action – Cllr Gordon**
- **F/13/125 NatWest Bank** – Cllrs Prince and Gordon had met with NatWest Bank. They received assurances that the interest on our deposit accounts would be paid gross. NatWest apologised for the loss of paperwork, particularly with regard to cheque signatories and had credited our account with £500 compensation. **Action – Cllr Gordon**
- **F/13/125 War Memorial** – Cllr Welstead was pleased to report that the stonemason had completed the work on the war memorial. The sum of £882 had been received from HCC to cover 50% of the cost.

The balance will be claimed from the War Memorial Trust once the invoice has been received from the stonemason. **Action – Cllr Welstead**

- **F/13/125 Jubilee Obelisk Sundial** – Nothing further to report
- **F/13/125 THMC Review Meeting** – Cllr Prince and the deputy clerk had met with Jackie Porter and agreed a revised monthly direct debit payment to the PC of £400 from the 1 April 2014 to cover the cost of internal repairs to the KWCC and 50% of the utility bills. [The PC will be responsible for the external repairs to the KWPC and 50% of utility bills]. At year end a refund or invoice for any shortfall will be agreed with the THMC. A grant application will be sympathetically considered by the PC.
- **F/13/126 Display Boards** – these had been ordered for the forthcoming exhibitions. Members ratified the expenditure of £242.95.
- **F/13/134 Dog Bin Emptying** – the deputy clerk reported that Swansborough had been in breach of contract with regard to dog bin emptying as they had failed to give 3 months' termination notice and wished to increase costs in excess of inflation. However alternative arrangements had been made with the Landscape Group [WCC's Contractor] at an additional cost of some £10 per week. Members ratified the decision to change contractor and asked the deputy clerk to negotiate a new contract. **Action – the deputy clerk**

F/13/143 Proposed New Expenditure for Finance Approval

- **Planning and Highways**

None

- **Finance and Administration [incl. Tubbs Hall]**

None

- **Recreation and Amenities**

Cllr Reiners reported that Headbourne Worthy PC had agreed to allocate from their S106 monies, £15K towards the proposed children's playground at Church Green and £9K towards the car park at Eversley Park.

Members had agreed that the tree work recommended by David Harris was essential at an estimated cost of £10K. Members confirmed that funding was available and that authorisation be given for the work.

- **Communications**

None

F/13/144 Grant Applications

None

F/13/145 Terms of Reference

Members discussed the draft terms of reference from Cllr Prince and agreed some minor amendments.

They thanked Cllr Prince for his efforts and asked the clerk to circulate the amended version to all councillors for ratification at PC. **Action – the clerk**

F/13/146 Budget 2014-15

The deputy clerk gave a presentation of the suggested budget lines for the financial year 2014-15.

Members discussed the detail and made some minor amendments to the figures.

Cllr Prince indicated that at this stage we are unable to discuss a figure for the precept until we are in a possession of the full facts particularly relating to support grant from WCC. The deficit for next year without the grant is estimated to be some £13K. An increase for inflation is the most likely outcome for our precept.

The deputy clerk was asked to present the revised budget at the December meeting with a view to finalising the draft at the January meeting and presenting it the Parish Council meeting in January for ratification.

F/13/147 To Receive Statement of Accounts and Management Reports

The deputy clerk gave a presentation to members of the figures for October which included a bank reconciliation statement [Copy attached]. The forecast outcome is a deficit of £4,719.

The deputy clerk confirmed that the S106 monies allocated to the maintenance of Church Green had started to be transferred to the current account.

F/13/148 RFO's and Clerk's Notices

- **Electronic Payments**- a letter had been received from HALC stating that legislation is being laid before Parliament to allow electronic payments.

Although members welcomed such an initiative, there were concerns regarding security. Dual authorisation would be essential. They decided to defer any such implementation until the problems with NatWest had been resolved and the legislation had been passed by Parliament.

F/13/149 Chairman's Notices

None

F/13/150 Authorise Invoices for Payment and allocate to appropriate budgets

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment amounted to £6,202.87 [Copy attached].

F/13/151 Items for Discussion at the Next Meeting

Members agreed the usual update items to be included.

F/13/152 Date of next meeting

The next meeting was scheduled at 9.30am on the 11 December 2013. The meeting closed at 11.30am.

Signed.....

Date.....