

F/12/136 Matters Arising from the Minutes of 12 September 2012 cont.

Cllr Gordon had researched a computer support company who could resolve problems remotely at a cost of £64 per hour charging in 15 minute sessions. Members agreed to recommend a 6 month trial.

- **F/12/123 - Maintenance Operative Contract** – the clerk reported that the rate of pay had now been included in the contract and Cllr Bohle had suggested that the term “technician” be used to reflect Martyn Smith’s qualifications.
- **F/12/124 - Grounds Maintenance Contract** – a project team had been established to progress a new contract and were to hold their first meeting the afternoon.
- **F/12/129 – Fraser Road Playground – Vandalism** – Cllr White confirmed that a letter returning the cheque had been sent to the youth involved.

F/12/137 Proposed New Expenditure for Financial Approval

- **Planning and Highways** – Cllr Gordon indicated that there were no immediate requests for funding; however there may be costs involved in the review of our Village Design Statement which is part of the WCC Core Strategy. Provision should be made in next year’s budget.

- **Finance and Administration [incl. Tubbs Hall]**

Desktop Hard Drive – Members approved the expenditure of £109.99 for desktop hard drive for the parish office as an additional back-up facility.

KWCC – Cllr Gordon had suggested the installation of brushes in the guttering at the Centre to avoid any accumulation of leaves and the resulting overflow of rain water. Members ask the clerk to seek the maintenance operative’s advice. **Action – the clerk**

- **Recreation and Amenities**

Cllr White gave members a dashboard presentation;

Eversley Park Path Steps – Cllr Gordon is to pass to the clerk the contact at SSE, so that this project can be progressed. **Action – Cllr Gordon**

Legion Lane Fence – Members discussed the quotation from White & Etherington and asked the clerk to obtain a quotation for a post and wire fence as an alternative. **Action – the clerk**

Eversley Park Children’s Playground - the clerk confirmed that the repair of the swing is scheduled for Friday.

Eversley Park Cricket Nets – Members approved the sum of £50 for materials to repair the nets.

- **Communications** – Cllr White reported that 5 advertisers for the website had paid their annual subscription. The others are being warned of their impending deletion from the site.

F/12/138 Grant Applications

- **Worthies Tenants Association** – Requesting a contribution of £500 towards an interpretation board showing the history of road names on the Springvale Estate. Members recommended a grant of £250.
- **Victim Support.** – Requesting a grant of £200 towards supporting parishioners in Kings Worthy [25 were assisted last year]. Members recommended approval.
- **Worthies Sports & Social Club** – Requesting £600 towards a spur path to the club-house at Eversley Park. Members recommended approval as it gives advantages to users of the recreation area. The clerk was asked to check with Caroway the strength of the vehicle access point. **Action – the clerk**

F/12/139 Budget 2013-14

Cllr Prince emphasised his desire for each committee to submit its bids for next year's budget at the December meeting for approval at the January PC meeting. The clerks were requested to circulate figures to facilitate the process.

Action – the clerks

Members express their desire not to increase the precept if possible. The clerk was asked to contact WCC to establish the additional revenue which will be generated from the housing developments in the parish over the past year.

Action – the clerk

F/12/140 Asset Register

The photographs for the asset register are currently overdue; this has in part been a result of the inclement weather.

Cllrs Gordon, Welstead & Barnes are to arrange a meeting to determine the most appropriate way to take the project forward to achieve a target completion date of the 31 December 2012. **Action – Cllrs Gordon, Welstead & Barnes**

F/12/141 To Receive Statement of Accounts and Management Reports

Copies of the income and expenditure for the period ending 31 October 2012 together with a balance sheet [Copies attached] were circulated to members. The surplus on the current account stands at £11,463.

Members asked that the figures be circulated prior to the meeting with a monthly comparison. **Action – the deputy clerk**

F/12/142 RFO's and Clerk's Notices

Damage from Trees – the clerk outline a recent incident whereby a branch from a PC owned tree had caused minor damage to a garage roof and fencing. After some discussion members asked the clerk to seek advice from HALC.

Action – the clerk

F/12/143 Chairman's Notices

None

F/12/144 Authorise Invoices for Payment

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment amounted to £5,507.62.

F/12/145 Items for Discussion at the Next Meeting

The clerk was asked to include those items which were on-going, together with the Budget 2013-14.

F/12/146 Date of next meeting

The next meeting was scheduled at 9.30am on the 12 December 2012.

The meeting closed at 11.42am.

Signed.....

Date.....