

Kings Worthy Parish Council

**Minutes of the Parish Council Meeting
held on Monday, 02 December 2019 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Chair of the meeting:	Cllr Les Haswell	Clerk to the meeting:	Christopher Read
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Attendees:		Apologies given:
Cllr Tracey Anderson	Cllr Karen McCleery	Cllr Derek Smith
Cllr Emily Fish	Cllr Stewart Newell	Cllr Sarah White
Cllr Ian Gordon	Cllr Charlotte Smith	
Cllr Mandy Hallisey	Cllr Martin Taylor	
Cllr Dorry Lawlor		

It was noted by Cllr Haswell that Cllr White will be taking a leave of absence until March.

Winchester City Council (WCC)	Cllr Jackie Porter
Hampshire County Council (HCC)	Cllr Jackie Porter

Members of the public:	3
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PC/19/128 – Public Question Time

A representative of Top Field Action Group asked where the estimated maintenance costs for Top Field had come from. It was noted that these figures were loose estimates based on what is paid elsewhere and the final figures will need to be calculated after it is decided what will be going on Top Field.

A member of the public stated that on Saturday evening/Sunday morning Ilex Close was visited by two persons who had tried to gain access to garages, including the breaking of a lock.

PC/19/129 – Development off Lovedon Lane – Update

A meeting will be arranged after purdah has finished following the general election.

PC/19/130 – Top Field Update

Councillors agreed in principal that they would consider taking on Top Field and thus it was agreed to go ahead with the next meeting on the 14th January 2020.

PC/19/131 – Tesco Junction

Following the trial pit exploration of the site, there are 2 services that are less than 450mm in depth. WCC are to prepare a cost for the proposed layby taking this into account.

PC/19/132 – Neighbourhood Plan

The Clerk noted that the next Local Plan 2036 is likely to take effect before any Neighbourhood Plan could be created and adopted. It was agreed to advertise for more members of the steering group in the imminent newsletter.

Action	To be actioned by:	Target date:
Ask for volunteers in the next newsletter as above.	Clerks	ASAP

PC/19/133 – Reports from the County Councillor (inc. report on Barton Farm, City Councillors, School Governor and Parish Councillors following external meetings)

Cllr Jackie Porter attended to give her report on both Hampshire County and Winchester City Council matters (see attached).

Barton Farm burglaries – Cameras have been erected after burglaries in Barton Farm. People have been arrested following these burglaries. People must report crimes and can do so using fearless.org if they wish to do so anonymously. Community Safety Teams can be used but only if crimes are reported.

Local Plan 2036 – Information is being collected for the revised plan and this could be used in the Neighbourhood Plan.

Cllr Taylor had attended a HCC Pension focus group.

Cllr Hallisey and Smith had attended a Lengthsman management meeting. The Lengthsman had stated they would attend the office on contracted days in future.

Cllr Gordon had attended an appraisals training course run by the Hampshire Associate of Local Councils.

PC/19/134 - Agree and sign the Minutes of the Meeting held on 28 October 2019

The minutes of the meeting held on 28 October 2019 were agreed as a true record of the meeting and signed by the Chair.

PC/19/135 – Matters arising from the meetings held on 28 October 2019

Youth Club/Council – Cllr Anderson reported on the meeting held by the working group. The aim would be to have approximately 10 youth representatives meeting once a month. However, Councillors involved may need safeguard training and a DBS check. The British Youth Council are to advise on the way forward and how a representative is chosen from the Youth Council to liaise with the Parish Council.

It was agreed to proceed with this initiative in principle and the group targeted will be secondary school age. This includes the advertisement in the Newsletter and in the future, the Hampshire Chronicle.

Action	To be actioned by:	Target date:
Proceed with further investigation including the costs of any training/checks required.	Cllrs Anderson, Hallisey and Lawlor	ASAP

Action	To be actioned by:	Target date:
Put information regarding the Youth Council into the newsletter.	Clerk	ASAP

PC/19/136 – Appointment onto committee(s)

It was agreed to appoint Cllr Fish onto the following committees:

- Finance, Administration & Remuneration
- Recreation & Amenities

PC/19/137 – To receive Minutes of the Committees

Planning and Highways Committee – All Councillors had received a copy of the minutes before the meeting.

It was agreed to proceed with the quotation from M.R.S. services at a cost of £179.91, for the installation of an additional bollard next to the Churchill Close pedestrian gates. This is to be funded from our Community Infrastructure Levy reserve.

(2 members of the public left at this point).

Recreation & Amenities Committee – All Councillors had received a copy of the minutes before the meeting.

- The Worthy Conservation Volunteers and both Cllrs Smith and White were thanked for their recent work on Broadview.
- It was agreed to allow a parishioner to place a container in Kings Worthy Community Centre for the collection of hard to recycle items. This would be a one-month trial and would be subject to the suitability of the container.

Finance, Administration & Remuneration Committee – All Councillors had received a copy of the minutes before the meeting, including the monthly management report.

- Grant to Victim Support – It was agreed to approve the committee's recommendation to grant them £200.00.

PC/19/138 - Staffing and remuneration following staff appraisals.

The Clerk, Cllr Porter, Cllr Hallisey and any members of the public were asked to leave during the discussion of this item.

It was agreed that this item be referred to the FAR committee for discussion at the January meeting.

Action	To be actioned by:	Target date:
Refer to FAR committee as above.	Clerk	ASAP

PC/19/139 - To consider the forecast outturn (2019/20) and budget (2020/21)

Members were shown a copy of the draft outturn and next year's annual budget (see attached) which was agreed.

This included a draft increase in the precept. The precept figure is normally required by WCC no later than the 10th January however, the Clerk had agreed with them that a draft precept amount will be supplied to them by that date. The final figure be agreed at the January Parish Council meeting, and subsequently confirmed with WCC.

Action	To be actioned by:	Target date:
Submit draft precept figure to WCC.	Clerk	ASAP

PC/19/140 – Lone worker, Privacy, Data protection and retention policies

Members had been sent a copy of each policy for feedback and it was agreed to adopted these policies. It was agreed to look at any Lone Worker training that may be required.

Action	To be actioned by:	Target date:
Look into Lone Worker training.	Clerk	ASAP

PC/19/141 - Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]

It was agreed to include the income from the Solar Panels in the next newsletter.

It was also agreed to include grants in the Spring newsletter.

PC/19/142 – Clerk's Notices

Defibrillator – The defibrillator pads will be reaching their expiry date in January 2020. It was therefore agreed to purchase replacements at a cost of £396.00.

Wooden Bollards – It was agreed to purchase 12x replacement wooden bollards to replace those that are broken, at a cost of £291.20.

PC/19/143 – Chairman's Notices

None.

PC/19/144 – Items for discussion at the next meeting (Parish Council Meeting) on the 27 January 2020

None.

Meeting Closed:	22:01.
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Signed:

Date:

DRAFT

Jackie Porter: County Councillor Report for December 2019

Another Police event was held in November- this time it was the work of the 36 Youth Commissioners: all appointed young people are under 18 years of age who decide on their priorities for the year.

This year the priorities were Substance Misuse, Antisocial Behaviour and Unhealthy Relationships, including online bullying and exploitation.

The Youth Commissioners work on those priorities, going out to schools and other events, supported by police officers. Ben (in the photo) was a presenting delegate.



It gave me an opportunity to discuss again how we can report crime online. (Calling 101 is the phone line) www.fearless.org is the Crimestoppers anonymous website, and you can find out more about cyber safety on #GoFISH with support for young people and parents on www.safe4me.co.uk

The Wheelabrator application is exercising everyone's mind at the moment. I have spoken to our officer at HCC, who expect to make a County statement in mid-December. I have challenged the need for incinerators in the County, how we can work together to dispose of commercial and household waste, and what would be the excess capacity of the domestic incinerators (which could then be used for commercial waste) if food waste were removed. I am expecting to use that clear evidential based information for my approach. I know Highways England and HCC expect to object to the poor road junctions on to the A303.

Continued accidents on the A34 and M3 result in a congested city. Highways England hasn't come back since the last round of consultation on the M3 Junction 9 update: all NSIPs seem to have dried to a halt during the General Election.

Parents should apply for primary school places by 15th Jan 2020, for year 7 by 2 March 2020. For more details, including 'in-year admissions' search School Admissions on the hants.gov.uk website.

Schools: I have had complaints about 2 of the schools in my area. I have taken these up with the Director of Children's Services, who is giving both issues his full attention.

Cold weather brings icy roads: the County has a schedule for gritting and priorities for snow clearance. You can see more detail by going to www.hants.gov.uk. Click the 'Roads & Transport' icon and search Salting and Gritting Guidance. There are three priority categories: the first priority covers 30% of roads which are 'A class' roads, access roads to emergency services, areas of high traffic concentration. Second priority includes schools. If you have any concerns, please contact me or Tim.Lawton@hants.gov.uk. I'll be asking residents to check their grit bins in my January article too. Please continue to report flooded areas and potholes on the same section of the website.

If you hear of anyone deciding between 'heat or eat' please let me know. I am a Food Bank referrer and I know of other charities who can help too.

Council Strategy whilst planning to reduce revenue budget by another £80m has been to look again at the need for libraries, recycling sites, reducing respite for carers, the lengthsman scheme, footway repairs and asking for more volunteers to take on a wide variety of roles: to take library books out to vulnerable

people, to run Mens Shed to combat loneliness, lead Health Walks or act as wardens for footpaths etc. How many people can we find to cover all these voluntary roles? I have asked for a volunteering button on the front page of the website, but if you are interested, please put 'volunteering' into the search box and see what comes up!

We in Children's Services looked again at the CAMHS service and Home Schooling at our recent Select Committee.

Now 1700 young people are home schooled every year in Hampshire (around 1% of all those educated) On average, 7% are privately educated, so this gives an idea of the scale of the issue. Home Schooling wasn't regulated, but following the failure of Govt to bring a cross party supported Home Schooling Bill to Law, (Brexit business got in the way) new 'Guidance' has been issued to Education Authorities which sets a new level of responsibility for the Education Authority to ensure the Education is of a good enough quality and there are appropriate child and adult safeguards in place.. There is no money linked to this. This is an example of how new statutory requirements are frequently placed on local government without any money to back it up. This money has to come from somewhere.

The CAMHS presentation was so depressing: if anyone in your family needs this service they will know that once 'in the system', it is generally excellent but in reviewing their services to see how they could improve it, the reviewers came up with **One Version of the Truth: There is a clear demand and capacity gap.**

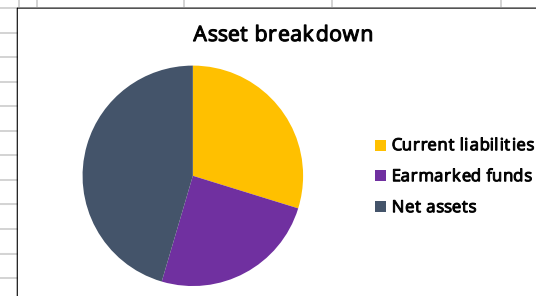
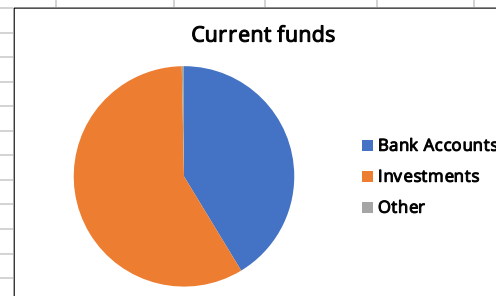
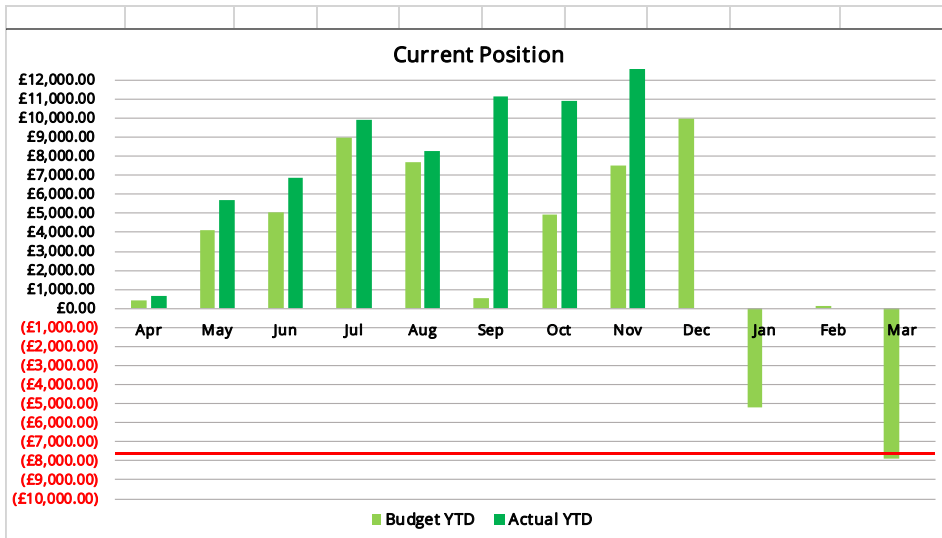
2021 brings the next Local Plan 2036 for Winchester District. This will include matters which relate to HCC: minerals and waste planning, cycle and walkways, new sustainable developments, the impact of the 4 NSIP's currently in the area, upgrade of energy infrastructure, trees and green spaces.

Please sign up for news of this local plan by request to planning@winchester.gov.uk. Newsletters come out every quarter.

Jackie Porter

07973 696 085

Jackie.porter@hants.gov.uk

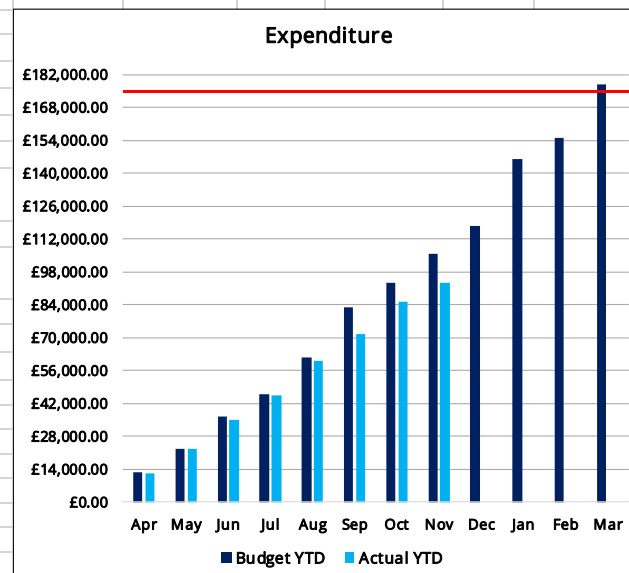
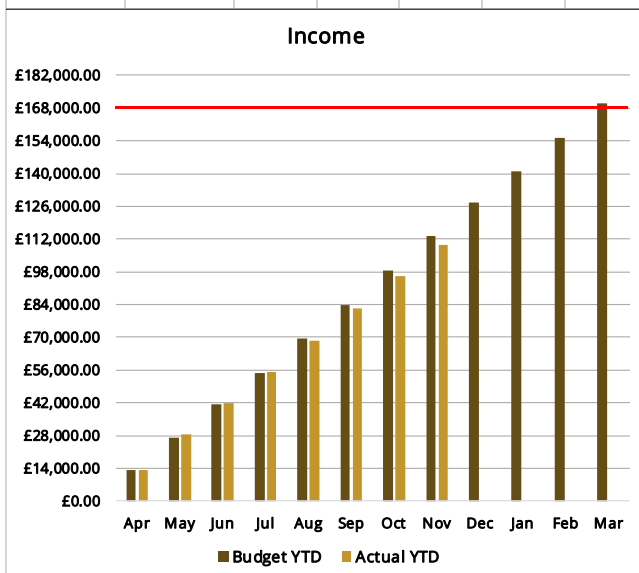


Note - Values above £0.00 constitute a surplus, those below £0.00 constitute a deficit.

Budget YTD	This is the budgeted target for variance by that date.
Actual YTD	This is the actual variance accumulated by that date.
Red Line	Annual budget for variance

Bank Accounts	Money held in our current & direct access reserve accounts.
Investments	Money held in fixed term deposits with restricted access.
Other	Money held on our procurement card, owed to us or we have prepaid.

Current Liabilities	Money that has been allocated for example income received on account.
Earmarked funds	Pots of money that is earmarked for a specific purpose such as CL.
Net Assets	Remaining assets after the liabilities and earmarked funds are removed.



Budget YTD	This is the budgeted target for total income by that date
Actual YTD	This is the actual total income received by that date
Red Line	Annual budget for income

Budget YTD	This is the budgeted target for total income by that date
Actual YTD	This is the actual total income received by that date
Red Line	Annual budget for expenditure

Precept Calculator (2020/21)

Total Income (Exc. Precept)	£	13,243.00
Total Expenditure + Transfers	£	165,045.24
Total Transfers to ringfenced funds	£	10,000.00
Precept requirement	£	161,802.24
Increase	£	7,487.24

Management Accounts for the period ending 30th November 2019

Income	Current Month			2019/20 Financial Year				2019/20	2020/21
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Income Outturn	Income Budget
Finance, Administration & Remuneration (inc. CIL receipts)	£13,139.65	£13,239.36	£99.71	£195,011.90	£124,177.07	£105,172.35	-£19,004.72	£165,631.24	£204,271.02
Kings Worthy Community Centre	£1,479.90	£183.00	£1,296.90	£6,086.71	£4,057.81	£1,464.00	-£2,593.81	£5,366.10	£4,333.00
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£352.60	£0.00	-£352.60	£7,100.00	£4,322.20	£3,016.88	-£1,305.32	£5,954.12	£6,060.00
Totals:	£14,972.16	£13,422.36	-£1,044.01	£208,198.61	£132,557.08	£109,653.23	-£22,903.85	£176,951.45	£214,664.02
Revised Totals (excluding CIL receipts):	£14,972.16	£13,422.36	-£1,549.80	£170,198.61	£113,557.08	£109,653.23	-£3,903.85	£168,734.81	£167,558.00
Expenditure	Current Month			2019/20 Financial Year				2019/20	2020-21
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Expenditure Outturn	Budget Outturn
Finance, Administration & Remuneration	£5,357.93	£4,455.22	£902.71	£67,328.76	£48,564.85	£47,734.72	£830.13	£67,842.00	£69,241.24
Kings Worthy Community Centre	£850.89	£158.52	£692.37	£15,680.45	£8,494.66	£7,290.34	£1,204.32	£8,508.60	£9,410.00
Planning & Highways	£3,028.79	£0.00	£3,028.79	£6,750.00	£3,028.79	£2,852.41	£176.38	£6,352.32	£6,500.00
Recreation & Amenities	£3,143.46	£3,541.65	-£398.19	£88,300.00	£45,947.69	£35,605.57	£10,342.12	£82,610.76	£79,894.00
Totals:	£12,381.07	£8,155.39	£4,225.68	£178,059.21	£106,035.99	£93,483.04	£12,552.95	£165,313.68	£165,045.24
Current Position									
Net Surplus / Deficit	£2,591.09	£5,266.97	£2,675.88	-£7,860.60	£7,521.09	£16,170.19	£8,649.10	£3,421.13	£2,512.76
								£7,860.00	£10,000.00
Transfers into ringfenced 15 year play area maintenance fund									
								-£4,438.87	-£7,487.24
Revised position (including transfers above)									
Balance Sheet - 30th November 2019									
Current Assets									
Bank Accounts									
Unity Trust Bank Current Account	£13,027.99								
Unity Trust Tailored Deposit Account	£58,884.72								
Sub-Total:	£71,912.71								
Investments/Deposits									
Hampshire Trust Bank Variable (90 day notice)	£69,632.15								
United Trust Bank Variable (100 day notice)	£31,945.32								
Sub-Total:	£101,577.47								
Other									
B4B Procurement Card	£23.37								
Debtors	£535.75								
Prepayments	£0.00								
Sub-Total:	£559.12								
Total Current Assets:	£174,049.30								
Current Liabilities									
Trade Creditors	£758.84								
Retentions	£377.20								
Received on Account (inc. Precept)	£51,438.32								
PAYE Payments Due	£181.20								
NI Payments Due	£394.74								
Pension Payments Due	£920.10								
VAT to be Paid	£47.01								
VAT to be Reclaimed	(£2,293.03)								
VAT that has been Reclaimed but not received	£0.00								
Total Current Liabilities:	£51,824.38								
Current Assets Minus Liabilities:	£122,224.92								
Earmarked Funds in Reserve									
Church Green Reserve	£12,466.99								
CIL Reserve	£30,659.81								
Total Current Liabilities:	£43,126.80								
Net Assets									
Profit & Loss Accounts Brought Forward	£20,284.40								
General Reserves	£42,643.53								
Profit & Loss Year to Date	£16,170.19								
Total Net Assets:	£79,098.12								