

Kings Worthy Parish Council

**Minutes of the Parish Council Meeting
held on Monday, 15 April 2019 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Chair of the meeting:	Cllr Sarah White	Clerk to the meeting:	Richard Hanney Lucia Foster-Found
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Attendees:		Apologies given:
Cllr Ian Gordon	Cllr Charlotte Smith	Cllr Karen McCleery
Cllr Mandy Hallisey	Cllr Derek Smith	
Cllr Les Haswell	Cllr Martin Taylor	
Cllr Dorry Lawlor		
Cllr Stewart Newell		
Cllr Tracey Anderson		

Winchester City Council (WCC)	Cllr Jackie Porter
Hampshire County Council (HCC)	Cllr Jackie Porter

Members of the public:	One
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PC/19/41 – Presentation by Stagecoach

Cllr Porter arrived at this point.

Public responses were reviewed: 1 x positive, 2 x negative.

Stagecoach representative said that information on any drivers that were deemed to be an issue would be useful.

Church Lane was a particular concern with buses apparently speeding and not giving way to other road users.

Stagecoach suggested a different route/approach for Church Lane but this was deemed not suitable.

Comments were made about the lack of timeliness especially of peak time service and sometimes off-peak. Stagecoach in response handed out figures for the Councillors showing the bus statistics.

Cllr Hudson suggested that there be signs to remind people to have payment ready as they board the buses because this can contribute to delays.

In brief it was asked that Stagecoach investigate the 08:45 service as there are issues with this and also the Church Lane service due to the unhelpful/dangerous driving styles of the bus drivers.

It was decided to allocate the first half hour on the Annual Parish Meeting on 13th May for the public to comment on buses. The Stagecoach representative was willing to attend but unable due to annual leave at that time, so it was decided that any comments coming from the meeting will be passed onto Stagecoach afterwards.

Action	To be actioned by:	Target date:
Collate public responses from APM regarding bus service and pass on to Stagecoach.	Clerk	Post Meeting

PC/19/42 – Councillor Vacancy

There have been no applications, so it was decided to re-advertise and mention it in the Newsletter.

Action	To be actioned by:	Target date:
Re-advertise vacancy and include in Newsletter	Clerk/ Cllr Gordon	ASAP

PC/19/43 – Public Question Time

None.

PC/19/44 – Development off Lovedon Lane – Update

Cllr Porter tried to take this issue to enforcement and WCC said that they had no powers or rights in this instance due to the credible responses about finance and that they had now been told that there is investment in place.

The CEO of housing (Simon Finch) and HAB will be meeting on 23rd April 2019 and Cllr Porter is hoping to get enforcement team there and, if possible, someone from Kings Worthy Parish Council.

The Advance Payment Contract (APC) is now in place and the Developer has to do this as a condition of future planning applications. In fact the APC is more expensive than the road adoption process.

Building Control is now in control of the site.

The verge that will be KWPC land have, in places, been adopted by residents. HAB needs to tell them that this is not permitted.

The wild flower meadow needs to be cut by the end of May or risk losing 2 years' worth of work.

PC/19/45 – Top Field – update (including Tesco Junction plans)

Meeting has taken place between Top Field Action Group and Galliford Try – few points to discuss. Bumps can stay but the committee is not meeting until 23rd May. There are other issues e.g. drainage but discussions are ongoing and receptive.

PC/19/46 – Reports from the County Councillor (inc. report on Barton Farm, City Councillors, School Governor and Parish Councillors following external meetings)

[County Councillor's Report – attached.](#)

Recycling Questionnaire.

CIL – see Cllr Porter’s report. 50% of CIL paid to the HCC will be available to be spent at PC level when matched by the Parish Council. Nicola Waite has been appointed as point of contact. Nicola to be invited to next P&H meeting.

Grants – Cllr Porter has posted out the grants.

Winchester City Councillor’s report

Turf cutting has commenced at Leisure Centre.

Hoarding has been erected at Station Approach.

There will be a decision on 23rd April regarding the Winchester Movement Study.

External Meetings

Cllr C Smith attended a meeting regarding verges – less cutting of verges was encouraged. Proposal to be circulated to PC. Cllr C Smith commented that the City Councils in Dorset are responsible for cutting and collecting the clippings that they then deposit at intervals. Cllr Porter suggested a meeting towards end May with representative from P&H and R&A with results circulated to both committees.

Action	To be actioned by:	Target date:
Invite Nicola Waite to P&H Meeting on 30 th April.	Clerk/ Cllr Gordon	ASAP

Action	To be actioned by:	Target date:
Meeting to be organised with reps from P&H and R&A and Cllr Porter to discuss verges	Clerk/Councillors	ASAP

Cllr Anderson met with the Guides and they had various suggestions for new facilities including:

- Toilets at Eversley Park. (It was pointed out that Club toilets are open from midday and this will be highlighted in the Newsletter)
- Memory Garden at Eversley Park. Suggestion to be taken to R&A Meeting
- Astro turf pitch (previously researched and approx. £250K)
- Others included plastic free shop, litter picking robots, nature park, positive message deposit, skate park with ramps, café run by young people.
- Youth club with pool tables, air hockey and games. Cllr Porter pointed out that Tubbs Hall is honour bound to provide youth club facilities and they have air hockey etc. She suggested the Guides apply to Tubbs Hall if they would like to trial run the idea for a 1-day period – as there is funding in place for this.

Action	To be actioned by:	Target date:
Invite Guides to make application to Tubbs Hall for a 1-day Youth Club	Cllr Anderson	ASAP

Action	To be actioned by:	Target date:
Memory Garden suggestion agenda item for R&A meeting.	Clerk/Cllr Hallisey	ASAP

Cllr Gordon attended a planning meeting for 99 -103 Springvale Road. A contribution of £30k will be paid to WCC rather than providing 40% social housing. This is versus £7.5 million profit that will be made from the development, however this is in line with Council Policy.

Cllr Gordon also reported that the dormer on the property in Sycamore Drive had been refused retrospective planning permission at appeal.

PC/19/47 - Agree and sign the Minutes of the Meeting held on 18th March 2019

The minutes of the meeting held on 18th March 2019 were read, agreed and signed subject to a correction PC/19/30 – Cllr Horrell should read Cllr Horrill.

PC/19/48 – Matters arising from the meetings held on 18th March 2019

Neighbourhood Plan – It was decided that we need to know all the ins and outs of having a Neighbourhood Plan, ideally from someone who’s already been through the process. Decided to organise a meeting with, preferably, WCC and Denmead or failing that, just Denmead.

Clerking Arrangements – Cllr White thanked the Parish Councillors for their involvement with the interview process and welcomed Lucia Foster-Found to her post as Assistant Parish Clerk.

Community Engagement - There had been no response from the scouts.

Newsletter – Cllr Gordon has written it and Chris Read has gone through and formatted it. Notes regarding Permitted Development Rights, Toilets at Eversley Park and Councillor Vacancy to be added. Community groups to distribute a portion and Councillors to do the rest on or around the beginning of May.

Action	To be actioned by:	Target date:
Denmead Rep and WCC rep to be invited to Neighbourhood Plan meeting.	Cllr Gordon/Clerk	ASAP

Action	To be actioned by:	Target date:
Newsletter distribution organisation	Cllr White/Clerk	ASAP

PC/19/49 – To receive Minutes of the Committees

Planning and Highways Committee – 26 March 2019. The speed sign installation is imminent

Recreations and Amenities Committee – 4th April 2019. Kim Bishop’s Walk renovation is starting on 23rd April 2019. Memorial bench by the play area in Eversley Park has been approved. Thanks to all Councillors involved in the Spring litter pick. It was agreed that the Lengthsman needs more detailed instruction e.g. the King Charles ditches were litter picked instead of cleared.

Finance and Administration – 10th April 2019. £250.00 grant for The Worthys Conservation Volunteers agreed. Cllr White and Cllr C Smith did not vote as they identified themselves as potentially interested parties due to their connections with the Volunteers.

Member of public left the meeting

Lucia Foster-Found, Cllr Hallisey Cllr Porter and left the meeting for the duration of the discussion.

Clerks' salaries discussed. It was agreed to pay the Clerk £25,000.00pa in line with the retiring clerk's salary. It was agreed to pay the Assistant Clerk £10.20ph reviewable after 6 months service.

Action	To be actioned by:	Target date:
Apply new salaries.	Clerk	ASAP

Lucia Foster-Found, Cllr Hallisey Cllr Porter returned to the meeting

PC/19/50 - Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]

Cllr Hallisey and Cllr Hudson have volunteered to take it on. All agreed. Cllr White suggested it should be for a 1 year term initially.

PC/19/51 – Risk Management Assessment

Cllr Newell suggested that sub-committees oversee that the regular Risk Management items are being carried out.

It was asked if there had been a Risk Assessment carried out for the prospective water fountain – Legionella checks etc.

Website and email changes raised. Chris Read has all in hand.

Action	To be actioned by:	Target date:
Rules and regulations for water fountain checks to be investigated	Clerk	ASAP

PC/19/52– Annual Parish Meeting/AGM

It was agreed to invite Community Group representatives to come to the meeting to be held on 13th May along with Members of the Public for 19:30 start. 1st half hour to be allocated to concerns regarding the bus service. Refreshments will be served.

Action	To be actioned by:	Target date:
Invite community groups to attend APM	Clerk	ASAP

PC/19/53 – Clerk's Notices

A request to hire the Church Green on 11th June 2019 for Volleyball and on 14th June 2019 for general sports. Richard Hanney raised the concern regarding parking. Decided request be granted in principle at usual rates.

Request to use the Multi Use Games Area (MUGA) for football every Thursday for 1 hour. Agreed in principle at £5.00 for the hour.

PC/19/54 – Chairman’s Notices

Pimms Stall was discussed and using compostable glasses suggested – the cost to be included in the cost of the drink.

PC/19/55 – Items for discussion at the next meeting (Annual Parish Meeting) on the 13 May 2019

None.

Meeting Closed:

22:20

Signed:

Date:

DRAFT

Management Accounts for the period ending 31st March 2019

Income	Current Month			2018/19 Financial Year				Forecast Outturn	2019/20 Budget
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD		
Finance, Administration & Remuneration	£12,178.55	£18,273.95	£6,095.40	£138,356.23	£138,356.23	£158,600.75	£20,244.52	£159,876.57	£158,147.90
Kings Worthy Community Centre	£6,236.00	£3,346.00	£9,216.00	£8,249.00	£8,249.00	£6,564.93	-£1,684.07	£8,137.60	£6,086.71
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£1,496.97	£799.00	-£697.97	£6,300.00	£6,300.00	£8,787.34	£2,487.34	£8,965.34	£7,100.00
Totals:	£19,911.52	£22,418.95	£14,613.43	£152,905.23	£152,905.23	£173,953.02	£21,047.79	£176,979.51	£171,334.61
Expenditure									
Expenditure	Current Month			2018/19 Financial Year				Forecast Outturn	2019/20 Budget
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD		
Finance, Administration & Remuneration	£8,310.26	£4,025.85	£4,284.41	£64,263.84	£64,263.84	£63,590.87	£672.97	£63,798.21	£67,303.76
Kings Worthy Community Centre	£7,513.64	£1,495.51	£6,018.13	£15,024.00	£15,024.00	£16,157.94	-£1,133.94	£17,692.95	£15,705.45
Planning & Highways	£0.00	£0.00	£0.00	£6,250.00	£6,250.00	£7,251.40	-£1,001.40	£7,565.95	£6,750.00
Recreation & Amenities	£7,430.76	£7,583.79	-£153.03	£75,893.00	£75,893.00	£87,346.53	-£11,453.53	£89,841.43	£88,300.00
Totals:	£23,254.66	£13,105.15	£10,149.51	£161,430.84	£161,430.84	£174,346.74	-£12,915.90	£178,898.53	£178,059.21
Current Position									
Net Surplus / Deficit	-£3,343.14	£9,313.80	£12,656.94	-£8,525.61	-£8,525.61	-£393.72	£8,131.89	-£1,919.02	-£6,724.60
Balance Sheet - 31st March 2019									
Current Assets									
<u>Bank Accounts</u>									
Unity Trust Bank Current Account	£7,398.66								
Unity Trust Tailored Deposit Accounts	£21,147.40								
<u>Investments/Deposits</u>									
Hampshire Trust Bank Variable (90 day notice)	£69,632.15								
United Trust Bank Variable (100 day notice)	£31,500.00								
<u>Other</u>									
B4B Procurement Card	£49.79								
Debtors	£3,403.50								
Prepayments	£375.43								
Total Current Assets:	£133,506.93								
Current Liabilities									
Lloyds Procurement Cards	£0.18								
Trade Creditors	£11,742.56								
Retentions	£377.20								
Received on Account (inc. Precept)	£0.00								
PAYE Payments Due	£367.20								
NI Payments Due	£304.55								
Pension Payments Due	£582.03								
VAT to be Paid	-£3,976.15								
VAT to be Reclaimed	-£9.60								
VAT that has been Reclaimed but not received	£0.00								
Total Current Liabilities:	£9,387.97								
Current Assets Minus Liabilities:	£124,118.96								
Earmarked Funds in Reserve									
Church Green Reserve	£14,862.99								
CIL Reserve	£48,724.04								
Total Current Liabilities:	£63,587.03								
Net Assets									
Profit & Loss Accounts Brought Forward (from 2017/18)	£20,678.12								
General Reserves	£40,247.53								
Profit & Loss Year to Date	-£393.72								
Total Net Assets:	£60,531.93								



County Report to Parishes April 2019

Firstly, and relevant to your Parish:

County members have had a briefing, and asked their views on **the three ongoing consultations** on Municipal Waste Collection.

All are on the gov.uk website

Deadline 13th May 2019

These are:-

- Deposit Return scheme- (looking at money you get back?)
- Management and recycling of municipal waste (link below)
- Extended Producer Responsibility- (simplifying the way we can recycle goods and placing responsibility back on producer)

Many of you want to see more items recycled, less contamination and less items going to residual waste. These consultations are an ideal way to explain to the Government what you want to recycle and maybe, the challenge of recycling in rural areas.

<https://consult.defra.gov.uk/environmental-quality/consultation-on-consistency-in-household-and-busin/consultation/>

The aims of this are:

1. Increase recycling
2. Reduce residual waste
3. Reduce residents' confusion

The result of this consultation should be confirmation of improved targets for the UK: 65% recycled by 2035, (currently 41% across Hants) and less than 10% of all municipal waste, including mattresses, shop waste etc to landfill. The Council's response (Decision day: 23/04/19) will look at the implications for collection (done by WCC) and disposal (done by HCC); including the cost of waste streams, holding even more in the UK etc.



to

for 10%

new

Deposit 496- removal of permissive rights across land in Micheldever

I have taken this up with HCC officer, Harry Goodchild and the Agents for the land.

Wheelabrator Site

The County has responded with a detailed technical response, challenging among other issues, the environmental concerns, siting, and need for the site. I am aiming for a cross party view on this between the 4 county councillors whose divisions are affected. I have asked for an information visit for relevant Parish Council Chairpersons to the HCC Chineham site, which although much smaller (about 110,000 tonnes p.a.) will inform you of the processes.

A31 Brexit plans

All works are now ready: we await a deal...or no deal- which will bring the road closures. I was informed of vehicles travelling the wrong way- and asked for more signage hopefully situation is now improved.

Weeds or wildflowers?

As the city and county reconsiders grass cutting contracts, and more local groups want to improve the floral diversity of our verges, I have asked the two authorities to agree a clear policy for planting of wildflowers. Because of purdah, this will not take place until early May now.

Mental Health:

HCC is the scrutiny body for Children's Mental Health Services. Earlier this year, we had a depressing presentation as the annual story repeats the year before: too little money, spread too thinly across the county, so services are hard to get and overstretched, resulting in very poorly children needing higher level help

because of the tardiness of response. £14.8million is spent annually on CAMHS (and an additional £1m for autism support to tackle the backlog in the EHCP process to get extra help in education and care). We challenged the NHS to do better for our children in 2019. The NHS plans are to be submitted to NHS England this April.

Autism UK: 'We'll keep going until everyone understands'

It is a sad fact that very few autistic adults are fully employed: you can become an Autism Ambassador to spread the word : that with appropriate adjustments, the workplace *can* support working adults with autism. Volunteers will be introduced to the role, receive training and pledge how they will make a difference where they can. Go to www.ascambassador.org.uk for more details of this scheme
Go to www.shantsnas.org.uk for local help in south Hampshire, including local Parent Support Groups.

Use of Parish CIL for Highways Projects in conjunction with HCC

After having a very frustrating 2018 trying to get this sorted out. After a series of helpful meetings, I think I've finally got it sorted!

If your Parish has something they'd like to do, then contact Nicola Waight, who is a Principal Transport planner and has been appointed to the role working with Parishes on commissioned projects. You will link to her for the work you want, then she will follow this through with you, linking your CIL (some may well be held at HCC) and Parish CIL money to achieve what you want. It may be worth an initial email or telephone conversation to start the ball rolling! You can contact Nicola at Nicola.waight@hants.gov.uk, on 01962 832122. *I know this will be useful* for Parishes who are acquiring CIL, but don't know how to spend it. Nicola says you should expect a timeline of around twelve months from start to project completion if there is enough money in the system.

The County Council has granted additional £450K for Winchester Hospice in March 2019. (Total now £700,000... and withdrawn £25K funding for Jane Austen statue in the Close)

Library access- do you use the Library Lending System? It now costs £40 to borrow a book from an international library, £20 from another UK library: steeper than Amazon prices.

Several grants are currently available to Parishes and Community: go to www.hants.gov.uk/community for more details:-

- Waste Prevention Community Grant Fund
- Recreation and Heritage Community Fund 2019-20
- Policy and Resources One-Off grant – for projects that may not qualify for other grants!
- Car and Minibus schemes
- Talented Young People in Sport-(grants to ensure that young people are not denied the opportunity to participate at a representative level in sport through financial hardship)

Finally: GDPR has brought about so many changes in your email systems- and after a bedding in time, it is obvious that many of you have changed contact details. I need to make sure I am writing to councillors at the emails you prefer me to use.

Can I ask Clerks to send me details of their Annual Parish Meeting, together any new emails for your councillors? Thank you

Cllr Jackie Porter

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