

Kings Worthy Parish Council

PARISH COUNCIL MEETING

**Minutes of the Meeting held on Monday 16 March 2015
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Stewart Newell [Chairman], Bob Barnes, Ian Gordon, Mandy Hallisey, Dorry Hudson, Karen McCleery, Noel McCleery, Michael Short, Judith Steventon Baker, Martin Taylor and Sarah White.

WCC: Cllr Jane Rutter

HCC: None

PCSO: None

Clerk: Adrian Reeves

Public: 3

PC/15/33 Apologies for Absence

Apologies for absence had been received from Mandy Hallisey, Denis Welstead and County Councillor Jackie Porter. The Chairman thanked Cllr Taylor for his excellent stewardship during the Chairman's holiday.

PC/15/34 Public Question Time

It was asked if public questions were minuted. The Clerk responded that the requirements were for decisions to be minuted, but that additional information was included where this added to the understanding of an issue.

No results have been published from the Winchester City Council (WCC) consultation on Top Field, which closed on 9 March. The Parish Council (PC) is still supporting the public views as expressed during the Local Plan Part 2 process.

It was noted that the developer was looking to submit a planning application for the Lovedon Lane site in early April. A member of the public expressed support, on safety grounds, for a separated in / out traffic flow for the new development and Loader Close.

PC/15/35 Local Plan Part 2 – Update

Cllr Gordon reported that there had been little movement on this since the last meeting. Letter, both for and against each of the schemes, are

Action

now available on WCC's website. Cllr Porter reported that WCC's Cabinet had met last week and had agreed the Kings Worthy site; this will now go forward to full City Council.

PC/15/36 Agreement with landowner / HAB Design and KWPC for additional recreational facilities at land off Lovedon Lane

HAB are now finalising the design for planning submission. The owners / developer are offering to give the balance of the field into public, probably PC, ownership. They are also offering some funding for allotments and sports facilities (possibly including a tennis court) and maybe a community hall.

The committee chairmen have met with HAB on the subject of a possible community hall and this is estimated to cost 100s of £1000s. A request was made for PC support to employ professionals to be involved in negotiations over the community building and associated access requirements to obtain best value for the parish. The cost of this is likely to be substantial but hasn't been quantified yet. It was unanimously agreed to investigate employing someone independent of HAB and WCC with a proposal to come back to PC once potential costs were known. The group looking at community facilities are considering all opportunities which would include changing facilities at Eversley Park and a community hall elsewhere in the village.

Cllr Newell

It is unlikely that HAB will be including a community hall in their planning application.

PC/15/37 Winchester City Council (WCC) Consultation for Proposed Development on Top Field

There was nothing to add to that as in PC/15/34 above.

PC/15/38 Reports from the Police, County Councillor, City Councillor, School Governor and Parish Councillors following external meetings

- **City Councillor** – No written report had been received.

Cllr Rutter reported that the Down Farm Lane bridge (Headbourne Worthy) will be reconstructed following the existing design.

WCC have decided not to appeal the result of the judicial review on the Silver Hill scheme but had set up an independent review of the tendering process. It was noted that the developer did intend to proceed with an appeal.

Thanks were expressed for their support of the 2015 Worthy's Festival, and were asked if they planned to run a Pimms stall; a separate alcohol licence will not be required.

Councillors

Cllr Taylor

Cllr Rutter asked if PC was going to respond to the Boundary Commission proposals for ward changes. This was planned and PC supported the notion of the new ward being called "The Worthies".

- **County Councillor** – Cllr Porter tabled her report (copy attached) which had been circulated just prior to the meeting:

The Countryside Access Plan is to be circulated for councillors to be considered. Comments are to be sent to Cllr Gordon, copied to the office, by Monday 30 March.

**Clerk /
Councillors**

The Children and Young People's Plan 2015-17 was deferred to the next meeting.

Clerk

The request for a fireworks event had been received by PC and had been viewed as being unsuitable for Eversley Park. It had been suggested to the organiser that an approach be made to the owner of the land opposite the King Charles.

The footpath and cycle path work was welcomed. Cllr Rutter suggested that Kings Worthy had a representative on the Headbourne Worthy Group looking at this issue.

R&A Cttee

- **School Governors Report** – The newly restructured governing body had met last week and adopted new regulations. Cllr Gordon continues as a governor.

Chris Carr has received an award for his work on the Woodland Walk.

The Governors are to meet with parents to improve links between them.

A Park & Stride initiative is to start from the Tubbs Hall car park for children attending the Primary School.

- **External Meetings** – the following meetings had taken place:

Potential community hall – nothing further to report.

Meetings with HAB on potential community hall – nothing further to add.

Cllrs Hallisey and Hudson have met with the tutor and students from Sparsholt College. A presentation of the finalised plans for the burial ground will be presented to the next PC meeting.

**Action
Cllrs
Hallisey/
Hudson**

(Cllr Rutter & 3 members of the public left the meeting)

The minutes of the meeting of 16 February were agreed and signed by Cllr Newell.

PC/15/40 Matters arising from the Minutes of the Meeting held on the 16 February 2015

- **PC/15/24 Drains and Gullies on Springvale Road** – The ditches around the King Charles corner have now been dug out. Some of the drains leading into these ditches are still blocked and the grid has yet to be fitted. Cllr Gordon undertook to speak to Peter Eade (HCC). It was noted that HCC had carried out some of the agreed work but were still a way from completion and PC were concerned that HCC were not delivering on items ordered. Cllrs Newell and Gordon agreed to chase these up.
- **PC/15/24 Springvale Road TRO** – Nothing had been heard back from Hampshire Highways. Cllr Newell will write to HCC to chase this up. Cllrs reiterated their support for the proposal for a 30 mph limit for Springvale Road.
- **PC/15/24 Footpaths** – No response had yet been received from Cllr Porter. Cllr Gordon will try to get a site meeting organised.
- **PC/15/24 Cleaning of Bus Shelters** – The contractor has agreed to the observed trial jet wash clean of the shelter in Pound Road; a date has been requested but not yet given.
- **PC/15/3 Kings Worthy Community Centre & The Lionel Tubbs Hall – Lease Agreement** – Cllr Newell will discuss this with the Clerk.

Cllr Gordon

Cllrs Newell & Gordon

Cllr Newell

Cllr Gordon

Clerk

Cllr Newell

PC/15/41 To receive the Minutes of the Sub-Committees:

The Minutes of the following Committees were received and discussed.

Planning and Highways Committee – 24 February 2015

Cllr Gordon presented the minutes, previously circulated, and there were no matters to highlight.

Recreation and Amenities Committee – 5 March 2015

Cllr White presented the minutes, previously circulated, and the following were highlighted:

- Posts at the end of the new path at Eversley Park – Two additional removable posts are required and quotes are being sought.
- Thanks were expressed for the unveiling of the history boards at Eversley Park.

Clerk

- A Parish litter pick is scheduled for 2 pm on Saturday 18 April. Currently PC possess 15 litter pickers, plus 4 which are currently out on loan. WCC are not currently loaning out litter picking equipment so Cllr Gordon is to try and source some more as a matter of urgency.
- Refurbishment of Seats – The 3 quotes received were noted and it was agreed to use Danish oil.
- Chafer Grubs – The estimated treatment costs for chemical treatment of the whole of Eversley Park is c. £4,000. The Royal Horticultural Society recommend nematodes which is estimated to cost c. £1,000 for half of the middle football pitch. Unanimous authorisation was given for a budget of up to £1,000 for nematode treatment if required. Advice has been given to place thick black plastic over the affected areas for 24 hours to draw out the bugs in the soil. Green Smile to be asked to carry this out as a matter of urgency.
- Accessible Swing – The supplier is to be asked to return to inspect the seat assembly which appears not to be level.

Cllr Gordon

Clerk

Finance Committee – 11 March 2015

Cllr Taylor presented the draft minutes and specifically highlighted:

- Bench tenders – Three tenders had been received by the due time. Councillors unanimously agreed to accept the Finance Committee recommendation to award the work to Waterman & Hayter in the sum of £6,500. Although this was not the cheapest tender it was considered to be the best specification as it included painting of the supporting metal work.
- Two grant requests had been received and it was unanimously agreed to award grants as follows:

3rd Winchester Scout Group £350 (from 2014-15 budget)
Kings Worthy Village Fete £375 (from 2015-16 budget)

The grant to the Fete is to be paid after the event, the submission of supporting invoices and with Church Green being in a good state.

- Employer's Pension Scheme – A letter had been received requiring an employer's response. Cllr N. McCleery volunteered to respond on behalf of the PC.
- A report was given on the management accounts (copy attached) for the month year to date ending 28 February 2015. The current surplus of income over expenditure is £9,902.00, a decrease of £1,236 from the previous month. The main reasons for this

**Cllr N
McCleery**

decrease being February expenditure on grants and tree works. Net Assets at £94,579 represent a healthy financial position.

- It was unanimously agreed to re-appoint Adrian Reeves as the RFO (Responsible Finance Officer) for 2015-16.

PC/15/42 Report from BDO LLP on 2013-14 Annual Return

The Clerk reported that he had received a telephone call from an Audit Senior with BDO. A revised audit issues document, which has removed the incorrect items, was discussed. A letter of apology, revised documentation and a refund are anticipated shortly. The RFO was thanked for his efforts in progressing this.

PC/15/43 Tubbs Hall Fire Policy

Councillor Gordon reported that work had progressed on the self-certification documentation. It was clear that there was a need to get an experts to inspect the premises and to advise on required action. It was agreed to progress this course of action.

Cllr Gordon / Clerk

PC/15/44 Communications inc. Website, Facebook / Newsletter / Monthly Communications / email etc.

The Communications Group is currently Cllrs Hudson, Hallisey and Taylor.

PC/15/45 Clerk's Notices

A request has been received for the placement of signage around football pitches. It was agreed that this could happen if the signage was removed immediately after matches, the club covered accident risks for the signs under their own insurance, and any branding needed to be approved by councillors.

A request for information about broadband provision had been received.

Clerk

Green Smile Ltd had written to express their thanks for the one year contract extension.

It was agreed not to be involved with the Raising Awareness of Dementia initiative being organised by Andover MIND.

Letters of thanks for grants received had been received from Kings Worthy Primary School and Kings Worthy Christmas.

It was noted that the Quality Council Scheme was now defunct.

The Revised Financial Regulations (March 2015) were unanimously adopted and agreed. These are to be re-circulated to all councillors.

Clerk

Clerk

The revised Standing Orders are to be copied to Cllr Gordon and then forwarded to all councillors.

PC/15/46 Chairman's Notices

A report on Reporting People Sleeping Rough had been received but this was not viewed as a problem in Kings Worthy.

The consultation on changes to the Parish Poll regulations were noted. The Risk Register, which had been reviewed in detail by the Finance Committee, was considered by councillors and it was unanimously agreed to adopt the March 2015 version. This is to be circulated in its adopted version to all councillors.

Clerk

An approach had been received from a pupil at Kings School asking if there were any volunteering opportunities at the PC to support a Duke of Edinburgh Award. The only suggestion was to suggest making contact with the Tubbies Group which meets at Tubbs Hall.

Clerk

A request had been received asking if PC wished to adopt any redundant telephone boxes. Cllr Steventon Baker agreed to consider this and report back to the Recreation & Amenities Committee.

Cllr Steventon Baker

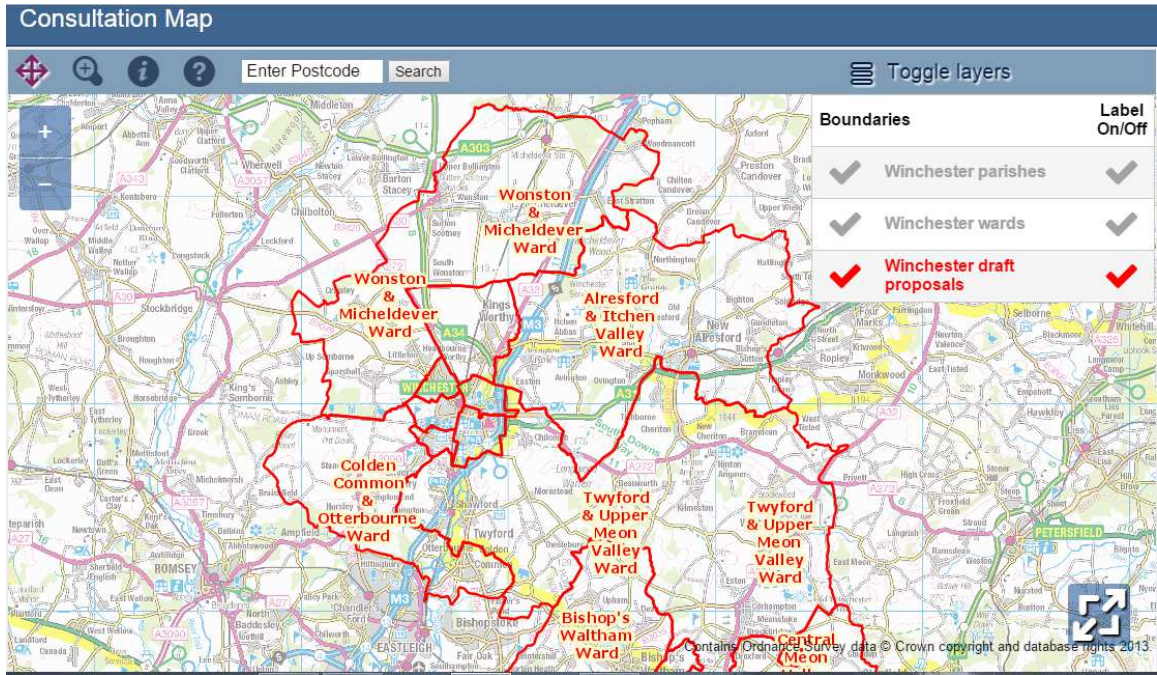
PC/15/47 Items for the Next Meeting

- Burial Ground Redesign
- Fete
- Mapping software (next R&A meeting)
- Parking on grass verges (outside Tesco and Fraser Road) (next P&H meeting)

PC/15/48 The next meeting is scheduled for 7.30 pm on the 16 March 2015.

The meeting closed at 22.01

Signed..... Date.....



The City Council boundary proposals are as shown here. Responses to the Inspector by the beginning of April. Next for consideration are the County Boundaries for 2017. This process has started and is expected to be complete by 2016.

The County Council's CURRENT Active Consultations are:-

	Start Date	Close Date
<u>Hampshire Countryside Access Plan 2015-2025</u>	Fri 30-01-15	Tue 31-03-15
<u>Children and Young People's Plan 2015-2017</u>	Mon 02-03-15	Mon 27-04-15

Eversley Park

Congratulations on your opening of the Eversley Park notice boards. It was a popular event!

You will be pleased to hear that additional days are now being added to the Walking Bus and parents say that the path across the park has 'changed their life'. On Thursday a 'ride and stride' route starts from this area too.

I have been asked about supporting a new venture to hold a Fireworks event for the 5th November in the village. I am generally supportive of this idea and hope you are too?

Another Barton Farm Forum was held last week, and we raised the subject of the make-up of affordable housing on the site, its access to broadband and importantly, aiming to site affordable homes on adopted roads.

Could I urge the Parish to consider this aspect in any future plans for your village? Placing homes on non-adopted roads usually results in an additional service charge of around £30 per month compared to Council and Private properties on adopted roads, and leaves the Parish and County unable to effect changes in parking, lighting or landscape/access too.

You will be aware that the new community of Barton Farm is proposed to be in the Worthys ward, within the Headbourne Worthy Parish, until it has grown large enough to be stand alone.

A Walking Strategy has been adopted by HCC for Winchester. This is the first of its kind in Hampshire and will attract funding too. I have passed links to you to start discussions about cycling. Barton Farm will include a Park and Ride Site- it will be interesting to see if it is used by residents from the Worthys.

Jackie Porter

Kings Worthy Parish Council

Management Accounts for the period ended 28 February 2015

2013/14 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2014/2015 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2014/2015 Budget (£)	Forecast Outturn (£)	2015/16 Budget (Agreed) (£)
118,765	9,692	9,749	56	Finance (inc. Precept)	107,962	114,745	6,783	118,109	124,508	120,509
4,376	400	400	0	THMC Income	4,400	4,400	0	4,800	4,800	4,800
9,010	333	988	655	Recreation & Amenities	5,263	27,334	22,071	7,050	32,862	6,200
0	0	0	0	Planning & Highways	0	0	0	0	0	0
132,151	10,426	11,137	711	Total Income	117,625	146,479	28,855	129,959	162,170	131,509
				Expenditure Item/Description						
72,258	5,044	5,188	-144	Finance	55,261	59,471	-4,210	67,763	75,006	70,047
49,574	4,912	7,185	-2,273	Recreation & Amenities	56,432	73,796	-17,364	61,344	83,608	65,184
5,807	0	0	0	Planning & Highways	3,500	3,310	190	7,000	7,186	7,545
127,638	9,955	12,372	-2,417	Total Expenses	115,193	136,577	-21,384	136,107	165,800	142,776
132,151	10,426	11,137	711	Total Income	117,625	146,479	28,855	129,959	162,170	131,509
127,638	9,955	12,372	-2,417	Total Expenses	115,193	136,577	-21,384	136,107	165,800	142,776
4,513	471	-1,236	-1,706	Income less expenses	2,432	9,902	7,471	-6,148	-3,629	-11,267
0	0	0	0	Transfer from Reserves	0	0	0	0	0	0
4,513	471	-1,236	-1,706	Net Surplus (deficit) for year	2,432	9,902	7,471	-6,148	-3,629	-11,267

Balance Sheet		Period ended 28 February 2015	
		Current Assets	
10,366			Nat West Current Account
25,000			Fixed Deposit 6 months (matures 22/05/15)
117,214			Reserve Account
968			Debtors Control
0			Prepayments
153,548			Current Assets
18,578			Current Liabilities (inc. Precept received in advance)
134,969			Current Assets - Current Liabilities
			Earmarked Funds in Reserve
30,390			Church Green
10,000			Tree Reserve
40,390			Earmarked Total
94,579			Net Assets
94,579			Net Assets
Made up by:			
4,513			Profit & Loss account brought forward
80,164			Reserves
9,902			P&L for year to date