

Parish Council Meeting

17th September 2018 at 19:30.

Kings Worthy Community Centre, Fraser Road, Kings Worthy

Chair of the Meeting	Sarah White
Councillors Present	Tracey Anderson, Mandy Hallisey, Ian Gordon, Les Haswell, Dorry Lawlor, Karen McCleery, Noel McCleery, Charlotte Smith, Derek Smith and Martin Taylor
Clerk(s) Present	Richard Hanney and Christopher Read
Public	7

Winchester City Council (WCC):	Cllr Jane Rutter
Hampshire County Council (HCC):	Cllr Jackie Porter

PC/18/104 - Apologies for absence

Cllr Stewart Newell

Cllr Malcolm Prince (WCC).

PC/18/105 - Public Question Time

LPP2 review - With news that LPP2 will be superseded, the Parish Council was asked when it would be advised about future building requirements. The Parish Council has not been told but expects to hear about the timing of when consultations will begin, before its next full council meeting.

Eversley Gardens - Residents of Lovedon Fields will be responsible for some communal areas but asked which areas will fall under the Parish Councils ownership with particular reference to the gap between properties and the path. The land the Parish Council will own was outlined, this includes the wildflower meadow, the path, the orchard, allotments and Pumptrack area. It will also own the play area, but the residents will be responsible for any work to the SUDS area within this as needed. It was suggested that the resident should pass contact details to the Clerk so that we can confirm and clarify the boundary between PC and residents owned land at the back of the houses nearest the meadow. Concern was raised that the road has not been adopted ; this was a HAB Housing decision.

Speed limit on Lovedon Lane - The council was asked if HCC had made any decision on the application for a 40mph along the whole length of Lovedon Lane. HCC had refused the application because the stretch of road was too short.

PC/18/106 - Report on Summer Lunch Club

It was agreed to bring this item forward on the agenda. A report was given by Cllr C Smith on behalf of St Marys Church and a representative of First Bite, regarding their joint venture to provide both meals and nutritional support. The 12 families who benefited from the service qualified as being in receipt of free school meals. 160 meals had been provided over the summer and feedback had been positive. It was confirmed that although on church premises, that this was not a religious event, those invited were mainly suggested by the foodbank and any surplus money will be used for future similar events. Costings included the food used and the expertise of those from FirstBite who did some educational work on food and cooking healthy meals on a budget with the attendees

A member of public left the meeting at 20:15

PC/18/107 - Solar Panels.

The Assistant Clerk presented the paper attached with a proposal to install solar panels at Tubbs Hall. It was agreed to commission an EPC certificate at a cost of £345, that would also give advice on any other energy saving measures that should be made. It was also agreed in principle to install solar panels once the certificate had been obtained; Quotation 1 will be excluded as it does not provide the same quality of installation. More information will be sought from the other 2 companies for consideration at the next meeting. Tubbs Hall Management Committee will apply for grants towards the cost of installation.

Action	Action by	Target
Arrange for EPC certificate	Clerk	ASAP
Obtain more information on Quotations 2 and 3	Clerk	15/10/2018

PC/18/108 - Neighbourhood Plan

The Assistant Clerk presented the paper attached on Neighbourhood Plans. While concern was expressed about the amount of work and public support that would be required, there was general support for the idea.

A vote was held on whether to go ahead with a Neighbourhood Plan with 9 in favour; 2 abstaining and none against.

South Downs National Park are to be invited to a meeting with Councillors to outline the services they offer, and their experience so far of Neighbourhood Plans.

Action	Action by	Target
Invite South Downs National Park to attend meeting	Clerk	ASAP

2 Members of the public and the Assistant Clerk left the meeting at 20:45

PC/18/109 - To agree the minutes of the Parish Meeting held on 16th July 2018

The minutes of the Parish Meeting held on 16th July 2018 were agreed and signed by Cllr White

PC/18/110 - Development off Lovedon Lane - update inc. Pump Track proposals

Building work appears to be falling further behind which may delay the handover of the field to the Parish Council.

Pump Track - Since the previous meeting, discussions had been ongoing with HAB and a pumptrack contractor to see if there was a cheaper way of producing a track, with HAB doing the ground works, if the Parish Council paid £1000 for a design for them to work to. The Parish Council would then go out to tender in the future to construct the track itself. Suggested costs for a track could be between £33,000 to £66,000 depending on the design (previous quotes had been around £75-150,000). Unfortunately after further consideration, the basic drainage required by a Pump Track contractor has proved too expensive for HAB to consider undertaking free of charge. The cost of the drainage system is now estimated by HAB to be about £10,000 which, together with the cost of a design, would incur a total upfront cost to the Parish Council of approximately £11,000. It was agreed that the Parish Council would not pay for the initial design and drainage at this time and would ask HAB to clear the site and leave the proposed pump track site level. Concerns were raised over the amount of debris accumulating in this corner. Cllrs Gordon and D Smith will review and inspect the whole site before it is handed over, to ensure that this is adequately cleared.

Action	Action by	Target
Advise HAB of decision not to drain area for pump track.	Clerk	ASAP
Inspect whole site prior to handover.	Cllrs Gordon and D Smith	ASAP

PC/18/111 -Top Field - update

Footpath/rights of Way - The enquiry for the rights of way was completed in a and the outcome is awaited. A clear timescale is unknown, but we expect this to take a further few weeks.

Building Development - WCC held a follow up meeting to present the outcomes of the consultation for both councillors and public. Most of the major concerns, including a lot around the issue of drainage, had been recognised and were addressed. WCC acknowledged the traffic issues at the Tesco Junction. The Parish Council had previously stated that it would not support the proposal to build up to 10 additional properties unless there was public support. WCC proposal had evidenced support and that it provided the only way to guarantee development would be limited to 35 properties.

A vote was held on whether to support WCC's proposal to construct up to 35 houses on Top Field, provided that a serious consideration is given to improve the Tesco junction, and that the remainder of the field after building was dedicated as a Field in Trust, with 9 in favour; two against and no abstentions.

Action	Action by	Target
Arrange to meet with WCC.	Clerk	ASAP

**PC/18/112 - Reports from County Councillors, School Governor and External meetings
(attended by Parish Councillors)**

[HCC report \(attached\)](#) - Cllr Porter presented her report and highlighted that HCC are looking to make adoption of new residential roads (potentially in the future this could include Eversley Gardens if the residents wished) an easier process. The Spring Bus issues are ongoing.

[WCC report \(attached\)](#) - Cllr Rutter presented her report and noted that the next Worthys Festival planning meeting will be on the 25 September. Cllr Rutter raised the issue of speed warning devices, of a different, possibly more interactive, type to the one we currently use, and it was agreed Planning & Highways will consider this.

Cllr Rutter and 4 members of public left the meeting at 21:55

[School Governor report](#) - Replacement of whiteboards and projectors are needed but the school faces difficulty funding them.

[Neighbourhood Watch](#) - There have been reports of break-ins to private garages.

[External Meetings attended by Parish Councillors](#): HALC councillor Commission was attended by Cllr Gordon; outcomes to be circulated.

PC/18/113 - Matters arising from the Parish Meeting held on 16th July 2018

PC/18/102 Cllr Tracey Anderson was appointed to the Finance Administration and Remuneration subcommittee.

PC/18/114 -To receive minutes of committees

[Planning & Highways \(P&H\)](#) - Pressure has been exerted on a householder by a developer, which has been reported to WCC.

[Recreation & Amenities \(R&A\)](#) - The cycle rack planting had been completed by Cllrs C Smith, White, Hallisey and Worthy Plants

Finance Administration and Remuneration (FAR) -

Grants - A request for £500 to 3rd Winchester Scouts for the improvement of the heating system at Pax Hall was agreed.

Investments - An investment of £31,500 in 100 day call account with United Trust Bank was agreed.

Inspection of the footpath at Eversley Park - It was agreed to use previously retained funds from the original construction cost of Eversley Park footpath to undertake a full survey of the path to further investigate the cracking.

Management Accounts - The attached monthly figures show actual figures are close to budget, year to date was in surplus £10,000 against a budgeted deficit of £1,400. Expenditure on tree works due next quarter.

PC/115 -Communications (Inc. Website/Facebook/Newsletter/ Monthly Comms. Etc.)

Newsletter - The newsletter is currently being printed with delivery to parishioners from 29 September, with help from local scouts and guides, the remainder to be done by councillors. It was agreed that there would not be an October Communications publication, however there was discussion around a recent IT/bank details scam that we would agree to post warnings of on the website and Facebook page

Website - A request has been made from both Worthys Festival and Connecting Kings Worthy to each have a page on the Parish Council website to link to their Facebook pages, rather than each community group use public funds to fund individual websites.

Alpha signs - Parish Council will ask for these to be removed on commencement of the course.

Action	Action by	Target
Request removal of Alpha signs	Clerk	ASAP
Consider adding website pages for Worthys Festival and Connecting Kings Worthy.	Clerk	ASAP

PC/18/116 - Clerk's notices

None.

PC/18/117 - Chair's notices

HAB to be asked to cut hedges on their property which affect visibility for road users.

Action	Action by	Target
Contact HAB re. hedge cutting.	Clerk	ASAP

PC/18/118- Items to be discussed at the next meeting on 15 October 2018.

None.

The meeting closed at 22:28

Signed:	Date:

City Councillors' report to the Parish Council meeting of 17.09.18

Top Field:

Following the reporting back meeting last week, there is some concern at the City Council that they are planning to spend a lot of money for a public asset (the remainder of Top Field) that will not be appreciated, or will be overwhelmed by ill feeling about the further development, over and above the 25 already consented, which is required to fund this. What is the feeling of the Parish Councillors? Would it be a terrible waste to let the City Council step back now and let piecemeal development go ahead, albeit over a decade or so? The chances are the whole field will eventually be built over if WCC washes its hands of the project at this stage.

Lovedon Lane speed limit:

We are all agreed the present situation with the anomaly of the 60mph speed limit on Lovedon Lane is crazy, and the residents are getting desperate. Your City Councillors are working with local residents to support a petition to the County Council, which may well be backed up by direct action of some kind. We have been approached by local residents asking for more local speed monitoring, citing the 'smiley face' flashing signs seen elsewhere – can we use CIL money to help purchase a couple of these to move around the village?

Cart & Horses:

The CCTV cameras and lights are now in place. It will be interesting to see what the conclusion of the first couple of months' use of these will be. Are the Parish Council still getting calls for the junction to be redesigned/a roundabout?

Overgrown verges:

We need to improve liaison between the City and County councils over the maintenance of roadside verges and vegetation overhanging footpaths. Both have policies supposed to support increased walking, but neither seems to be properly maintaining footpaths which we try to encourage people to use to walk to school, bus stops, local shops etc.

Loan Sharks: City Council launches new zero tolerance policy

Jane attended the launch of a new campaign to root out loan sharks (unlicensed and therefore illegal lenders) from our more vulnerable communities. We need to communicate the fact that once a loan shark has been arrested he has no claim over their debt. Some people have been forced by blackmail, intimidation or violence to pay out thousands of pounds for small loans. We need to encourage the use of credit unions, like the Solent Credit Union that operates in this area. Jane will be making sure artwork saying all this is available for use in local newsletters, parish mags etc.

Apologies:

Cllr Prince has been away helping his son to move house, so has asked us to pass on his apologies for missing this evening's meeting.

Jane Rutter, Jackie Porter and Malcolm Prince
17.9.18

County Report : September 2018

[Apprenticeship grants are available from HCC. Go to grants page of \[www.hants.gov.uk\]\(http://www.hants.gov.uk\) – for details. Alresford area \(and ex Perins\) students can also seek funds from the Perins Educational Trust, originally set up by Henry Perin to support post 16 education.](#)

What to put in your bin...the new contracts are in progress but there is a move to regularise what everyone puts in recycling. There are printed lists for advice to residents too, so if you have Parish Visitors it may be a good idea to include one in the welcome pack

School dinners are changing- HCC is adding Spanish and Greek options to the school menus

Disabled bays- we all might need them some day...but too many people continue to park in them without the correct badge. The County Council passes last three years and must be renewed as circumstances may change. Better enforcement may be the key.

The county has also been looking at managing on street parking differently. Details are not finalised, but rest assured we will be standing up for you regarding parking in Market Towns.

What's sauce for the goose... Disabled groups are railing against the ban on plastic straws because paper straws are no good for hot drinks etc, the Government has stopped new Shared Space Schemes and it appears that on average, children are waiting unacceptable lengths of time for wheelchairs.

W strain of meningitis is deathly, and teenage students are especially vulnerable: please make sure your children are vaccinated, especially if they are going to University. The vaccine takes two weeks to mature (and work)

Harold Hillier Gardens have been open for 40 years this year, it is a charity wholly run by HCC. HCC has also re-opened Lepe and other sites with improved services. The income from these sites contributes to the income for the whole council, so investing in the loo, brew and view (in theory) makes a contribution to other services.

Street Cleaning- have you ever seen it happening in your village?

Bus passes and charges for pensioners.. Most understand that the service is at risk. The recent consultation was a sham, but talking to real people, there are so many different opinions about this... many pensioners feel that 50p per journey could be just the start as the price would inevitably rise. Others complain that if your hospital or doctor requires two buses, that would be a total cost of £2, others say it is ridiculous that well off pensioners are getting free journeys by bus. What do you think?

[Cllr Jackie Porter, Jackie.porter@hants.gov.uk](mailto:Jackie.porter@hants.gov.uk)

01962 791054, text 07973 696 085

Management Accounts for the period ending 31st August 2018

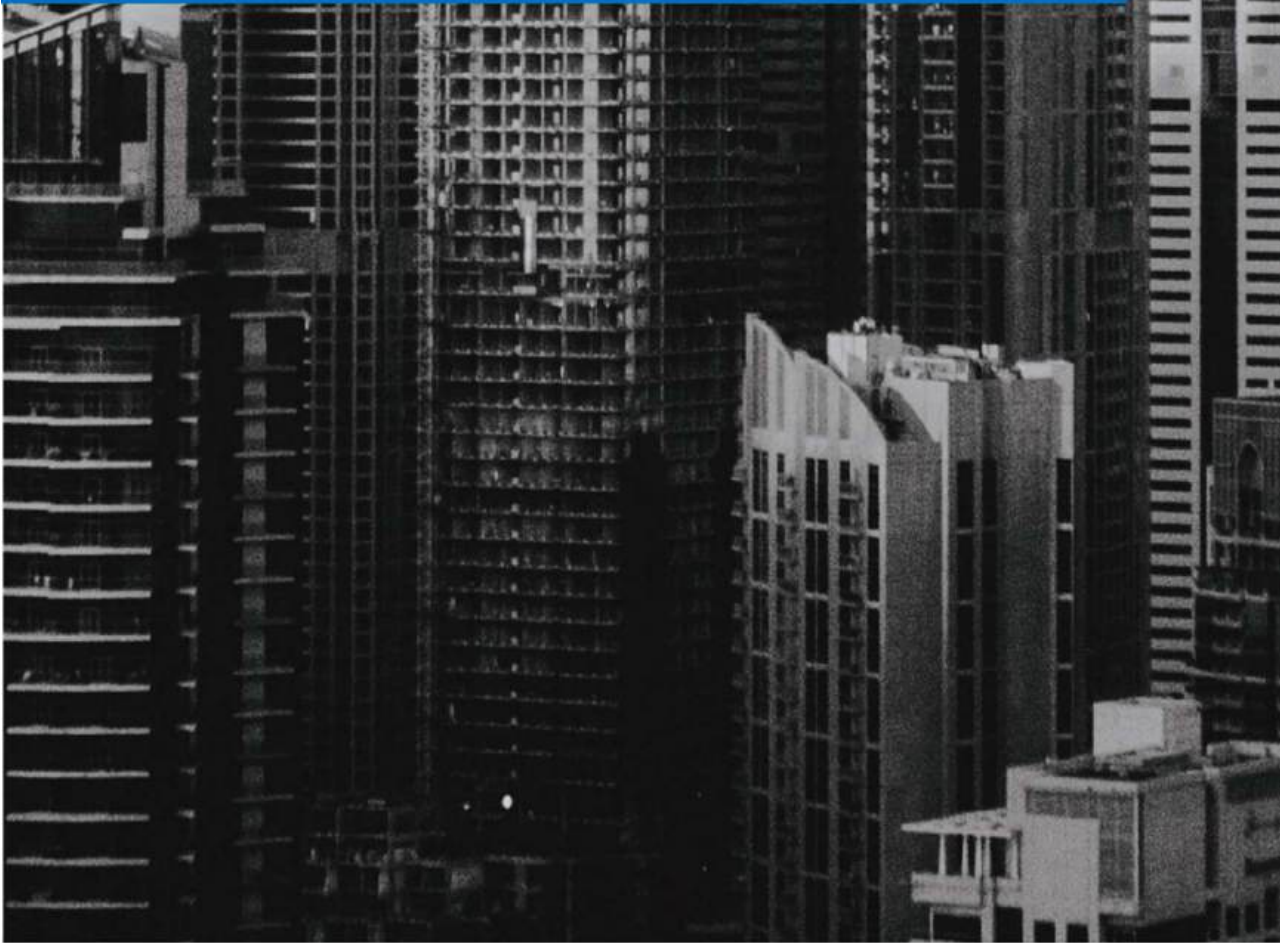
Item/Description	Contractual Budget	Contractual Actual	Contractual Variance	Actual Budget	Actual	Actual Variance	Contractual Variance
FAR	£11,401	£11,751	£350	£138,356	£57,011	£58,453	£1,442
KWCC	£183	£183	£0	£8,249	£915	£915	£0
P&H	£0	£0	£0	£0	£0	£0	£0
R&A	£333	£2,515	£2,182	£6,300	£2,711	£4,081	£1,370
Total	£12,117	£14,449	£2,332	£152,905	£62,647	£63,359	£1,712

Item/Description	Contractual Budget	Contractual Actual	Contractual Variance	Actual Budget	Actual	Actual Variance	Contractual Variance
FAR	£8,990	£8,474	£516	£64,264	£29,306	£28,207	£1,098
KWCC	£536	£352	£183	£15,024	£3,674	£3,127	£547
P&H	£0	£0	£0	£6,250	£0	£0	£0
R&A	£5,909	£5,702	£207	£75,893	£29,108	£21,513	£7,594
Total	£20,435	£19,628	£807	£161,431	£62,096	£52,847	£9,249

Item/Description	Contractual Budget	Contractual Actual	Contractual Variance	Actual Budget	Actual	Actual Variance	Contractual Variance
Total	£32,552	£34,077	£1,525	£317,336	£124,743	£116,206	£8,537



Neighbourhood Plan Report



Neighbourhood Plan Report

Overview

A Neighbourhood Plan is a community created plan, led by the Parish Council or a Local Forum, that manages future development within a Parish for a specified period.

It is a statutory planning document that was introduced in the Localism Act 2011. Neighbourhood plans are not absolute but they have been used to successfully stop/change development at planning appeals.

The review process for Local Plan Part 2 (LPP2) has now begun and Winchester City Council have added another 100 homes to their affordable housing target for 2021.

The Parish Council currently have a Parish Plan and Village Design Statement, both of which are now out of date and require updating.

Whilst they contain a lot of information that would be included in a Neighbourhood Plan, they are not statutory planning documents and thus carry far less weight.

Public involvement

This plan would help local people shape development in the future for the specified period of the plan.

The plan will require input from the public be that by direct membership of the Neighbourhood Plan Steering Group, indirect professional assistance or through public consultation. The public decide the scale and complexity of the plan. Through the use of digital, printed and social media, a large number of local people can be involved in the process.

Neighbourhood Plan Report

LPP2 housing figures

We are currently on target to meet our 2031 target of 250 dwellings far sooner than 2031.

Completed dwellings: 140

Dwellings under construction or with planning permission: 33

Allowance for SHLAA site within the settlement boundary: 51

Total: 224

Number of new dwellings with pending planning applications: 21

It is likely that the SHLAA site allowance of 51 is too low. Taking an average density from completed local developments, the estimate for the SHLAA sites would be 65-84, depending on the type of development.

WCC planning committee chair has already indicated that the LPP2 target is not a ceiling and more development may be permitted as windfall.

Timeframe and cost

The minimum realistic timeframe for a plan is 2 years. This does not mean 2 years of solid work and cost, as there is a statutory timeframe for the inspection and referendum that must be followed.

Cost depends purely on the scale and requirements that need to be met by the plan. Some costing as little as £10,000 and some plans, which undertaken by large councils in contentious areas, have cost upwards of £80,000.

There is a £9,000.00 basic grant available from Locality, which any Council undertaking a plan is entitled to apply for. There is also an additional grant of up to £8,000.00 that can be applied for if the proposed plan meets at least one of the following criteria:

Neighbourhood Plan Report

- Allocating sites for housing.
- Including design codes in your plan (*Design codes provide detailed design guidance for a site or area*).
- A designated business neighbourhood plan.
- A cluster of three or more parishes writing a single plan.

Technical support can also be applied for if you meet the first and/or second criteria above.

Benefits

Through a Neighborhood Plan, the local population get to manage development within the village. Whilst this is a planning document, not a community document, it can include aspects such as style/layout and business development.

There is also the benefit of a considerable increase in Community Infrastructure Levy (CIL) contributions to the Parish Council. Please see below for actual and forecast amounts.

CIL received

- Actual CIL received as at 31/08/2018 = **£70,631.33**
- CIL (if a neighbourhood plan had been completed) = **£117,718.88**

Forecast CIL for remaining dwellings (based on average UK house size)

- **£99,966.03** (without plan)
- **£166,610.06** (with plan)

The above forecasts use the LPP2 estimate for SHLAA site dwelling numbers.

Neighbourhood Plan Report

Way forward if the creation of a plan is agreed

If the Council wish to proceed with a Neighbourhood Plan the first step will be to submit our proposed Neighbourhood Area to the local planning authority. If a plan were undertaken together with a neighboring parish, this would require agreement from both parties before the Neighbourhood Area could be submitted.

After this we must consult with the public via multiple channels to ascertain what the Public wish to see from their plan.

Further reading

Locality have produced an extremely useful Neighbourhood Plans Roadmap which includes a step by step guide to creating a plan.

See the link below for copy:

https://neighbourhoodplanning.org/wp-content/uploads/NP_Roadmap_online_full.pdf

