

Kings Worthy Parish Council

**Minutes of the Parish Council Meeting
held on Monday, 18 March 2019 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Chair of the meeting:	Sarah White	Clerk to the meeting:	Richard Hanney
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Attendees:	Apologies given:
Ian Gordon, Mandy Hallisey, Les Haswell, Dorry Lawlor, Karen McCleery, Stewart Newell, Charlotte Smith, Derek Smith and Martin Taylor	Tracey Anderson

Winchester City Council (WCC)	Cllr Jane Rutter	Apology Given - Malcolm Prince
Hampshire County Council (HCC)		Apology Given - Jackie Porter
Members of the public:	two	

PC/19/28 – Public question time

A question was asked about the level of maintenance of open land in Firs Crescent and concern re football being played on this green. The Parish Council answer was that football had been played there by children of various residents for a large number of years, and that the parish council had planted a hedge at the side of the green, some 10 years ago, at the request of the residents to prevent the balls from spilling onto the road, but that the land is actually owned and maintained by WCC. Cllr Rutter agreed to refer the matter to WCC.

PC/19/29 – Development off Lovedon Lane - update

Residents had been advised that HAB Land and Housing are merging, and that new financial backing had been secured. Work should recommence on the site in approximately 4 weeks.

The Parish Council had contacted the contractor who previously cut the wild flower meadow and another farmer, quotes are awaited to repeat this work, in case this is needed before HAB can get started, and for future use. Cllr D Smith may be able to contact another farmer who undertakes this type of work.

Action	To be actioned by:	Target date:
Get quotes to cut wild flower meadow and remove cuttings	Clerk/ Cllr D Smith	ASAP

PC/19/30 – Top Field – update (including Tesco Junction plans) – see below for continuation

Top Field development – Galliford Try had submitted additional documents to the planning application and comments are still being accepted.

WCC have stated that they do not intend to retain the informal bike track on ecological, lack of use and public liability grounds. The Parish Council will confirm that we have evidence that the track is in regular use, that we would not wish to see this lost and question the ecological objection to retaining it. City and County councillors are in agreement

PC/19/31 – Reports from the County Councillor (inc. report on Barton Farm), City Councillors, School Governor and Parish Councillors following external meetings. Continued below.

HCC Councillor's Report – The attached report was read. Concern that the flooding mitigation work had not been commenced, the next meeting will be held on 10 May.

WCC Councillor's report – The attached report was presented by Cllr Rutter.

Cllr Gordon arrived at this point.

PC/19/30 – Top Field – update (including Tesco Junction plans) – continued

Tesco Junction – There had been 2 meetings. The first held on site included HCC Highways staff and WCC officers to look at the viability of different options. The difficulties caused by delivery vehicles was witnessed. The second meeting attended by Cllr Horrill and the New Homes Delivery team discussed the options and will call another meeting once the results of an independent survey are known. It was suggested that this 2nd meeting was now nearly a month ago and that we should push for the **next meeting in the near future**

Action	To be actioned by:	Target date:
To contact WCC to push for further meeting	Cllr Gordon/Clerk	

Cllr Rutter left the meeting

PC/19/31 – Reports from the County Councillor (inc. report on Barton Farm), City Councillors, School Governor and Parish Councillors following external meetings.
Continued

School Governor's Report – An internal inspection by HCC has been completed. A new Deputy Head had been appointed. The Head is introducing further changes to staff responsibilities and teaching methods. The PTA is looking to provide a woodland classroom.

Parish Forum- Cllr Gordon and Christopher Read attended the WCC run meeting.

2036 Planning Event. Cllr Gordon attended this event and had circulated the slides. The need to develop a Neighbourhood Plan was emphasised.

PC/19/32 To agree and sign the Minutes of the Meeting held on 18th February 2019

The minutes of the meeting held on 18th February 2019 were read, agreed and signed subject to a correction PC/19/27 – Coach and Horses should read Cart and Horses.

PC/19/33 - Matters arising from the meetings held on 18th February 2019

Clerking arrangements. A question was raised why the interview panel for the Assistant Clerk position would not include all Committee chairs. It was explained that the full council meeting, when this was discussed, had considered a 4 person panel would appear intimidating and a smaller panel had been agreed. 7 applications had been received and the panel would review all applications and produce a short list for interview on 28 March.

Neighbourhood Plan. The meeting on 6 March had been well attended by councillors and parishioners. 6 volunteers had put their names forward to be involved and Cllrs Gordon, Hallisey and McCleery agreed to join this group. An invitation for Headbourne Worthy to be part of the group will be offered. A meeting will be called to explain the process and set up a committee. Julie Pinnock of WCC will be invited to attend and Denmead Parish Council asked to provide guidance of the process they have completed.

Action	To be actioned by:	Target date:
Contact Julie Pinnock in the first instance to agree possible dates and then Organise next meeting for progress		
Neighbourhood Plan to include volunteers and to invite a representative from the Denmead Neighbourhood Plan team	Cllr Gordon / Clerk	ASAP

Community Engagement. Cllr Anderson has met with the guides and will provide feedback at the next meeting. An offer to meet with the scouts has been made. Rev Paul Bradish will be attending the Parish Council meeting in July. The next 'Meet the Councillor' event will be held in May.

Councillor Vacancy – The vacancy had been advertised and an election has not been demanded. The vacancy will be filled by co-option at the next Parish Council meeting and advertisements for nominations will be displayed on the website and notice boards.

Stagecoach meeting 15 April– evidence of performance to be collected ahead of the meeting

Action	To be actioned by:	Target date:
Collect evidence of The Spring Bus performance over the few weeks prior to Stage coach attendance ie from this meeting , 18 th March to 15 th April, only	All councillors	ASAP

2 members of public left the meeting

PC/19/34 - To receive Minutes of the Committees:

Planning and Highways committee meeting 26 February 2019. Neighbours to The Coach House, Abbots Worthy had not been given notice of a planning application. Cllr Gordon agreed to raise this with WCC.

An application for a change of use to a recycling unit at North Winchester Farm was discussed – there were concerns about vehicular movements on Lovedon Lane and the junction with the A33.

Recreation& Amenities committee meeting on 7 March 2019. The proposed amendments to Burial Ground regulations were agreed. The site for the Skate ledge sign was agreed. Quotes for the renovation of the Kim Bishop Walk footpath had been recommended.

Finance and Remuneration committee meeting on 13 March 2019.

- A P&H request for the purchase of a speed limit reminder sign at a cost of £3,500 to be funded from CIL was recommended. It was agreed to ratify the recommendation.
- R&A had requested expenditure of £9242 to renovate Kim Bishop Walk. This was based on the lowest of 3 anonymised quotes. The committee recommended acceptance of this quote. It was agreed to ratify this expenditure to be funded from CIL.
- Grant request from Kings Worthy School PTA of £2000 towards the construction of a woodland classroom which will be available to village organisations. It was agreed to grant £1500 from the 2019-20 budget.
- **Cllr Hallisey left the meeting**
- Clerks remuneration. It was agreed to accept the recommendation of 2% pay rise in line with local government pay scales.
- **Cllr Hallisey returned to the meeting**
- Tubbs Hall – toilet lighting. A recommendation to spend £795 on sensors was agreed.
- Legal Issues. The offer of issuing a licence to a householder in Ramsay Road had been declined and the Parish Council will press for the fence to be moved to the registered boundary.
- Management accounts. Cllr Taylor presented the accounts as at 28 February 2019. It was agreed to increased budgets in 2019-20 to cover expenditure delayed in the current financial year by a total of £13,169.82.

PC/19/35 - review of Standing Orders

It was agreed to adopt the revised standing orders dated 18 March 2019.

PC/19/36 – Review of Financial Regulations

It was agreed to adopt the Financial Regulations proposed by FAR committee subject to the option to include as a councillor of clerk acting as the Responsible Financial Officer

PC/19/37 Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]

[The Parish Council Facebook page](#) had been used extensively to notify parishioners about criminal activity, the Neighbourhood Plan meeting and police clinics.

[Newsletter](#). To be completed by Cllrs Anderson, Gordon and D Smith. To include updates on Top Field, Lovedon Lane, tree work, new speed camera, Lengthsman, increase in precept.

[Church and Village Fete](#). It was agreed to run the Pimms stall on 27 May.

[Crime figures](#). It was suggested that a summary could be circulated ahead of future meetings.

PC/19/38 – Clerk's Notices

None.

PC/19/39 – Chairman's Notices

None.

PC/19/40 – Items for discussion at the next meeting on the 15 April 2019

Stagecoach presentation

Feedback of community engagement by Cllr Anderson.

The Parish Council AGM and APM due in May

Meeting Closed:

20:05

Signed:

Date:

DRAFT

County Report to Parishes March 2019

Cllr Jackie Porter, 01962 791054, 07973 696 085, jackie.porter@hants.gov.uk, www.jackieporter.co.uk

Current news:

You will have seen the press regarding:

- A31 management to allow 300 HGV's to park there in case of BREXIT issues at Portsmouth. Showers, toilets and crossing facilities being put in place from 4th March- likely to be disruptive.
- The approval of Kings Barton primary school to open 2020
- The Village Clean Up advice- see examples of good practice from www.KeepBritainTidy.org
- Developers failing to provide the community facilities they promised in their planning applications (HAB, Metis, etc)

Consultation on Waste Collection:

Many of you want to see more items recycled, less contamination and less items going to residual waste. This is quite a long consultation- but easy to access, taking you through 20 points for discussion and response and many open boxes. What shame that local consultations are not so well constructed! Deadline 13th May 2019

<https://consult.defra.gov.uk/environmental-quality/consultation-on-consistency-in-household-and-busin/consultation/>

School places

Places have been allocated for secondary schools. 98% of children have been given a place in one of the three schools they listed, 92% in first choice. So, 2%, that's 2 in every 100 have not. This may be because their choices were unrealistic- or very popular.

Primary schools places are allocated and sent to parents in mid-April. Can I give a reminder that children not of statutory school age will not be eligible for transport this year for the first time? If you hear of any issues with this, please let me know.

Cllr Perry has resigned as HCC's Conservative Leader- we are awaiting announcement of the new leader for 2019-20 year. (next County Elections are in 2021)

Commission 2050. I attended the Economy of the Rural Area- the final one is on 'Youth Engagement, Deprivation and Diversity, Digital'

Flooding mitigation now being finalised for the Worthys, and being disappointed with progress in Wonston parish, I have my first meeting specifically for Sutton Scotney- the first meeting is on 7th

March. If you have any photographs, I am interested in creating a film similar to this one for the Worthys www.tinyurl.com/worthysflooding2014

I find it helps to concentrate the mind on the issue if shown at the meetings.

Road closures to install electricity etc. Please be aware that applications to 'open the road' (ie: dig it *open* and thereby *close* it to vehicles) are dealt with via a 'Govt portal' now so there is very little time leeway. Applications usually have to be made 3 months in advance of need, so if you need this service, please think ahead! <https://www.nidirect.gov.uk/publications/application-consent-carry-out-excavations-or-break-surface-road>

Finally, there is **a proposal to build an industrial incinerator/energy from waste plant at Barton Stacey.** There is no planning application yet. As a National Infrastructure Project, it will be managed by the Govt Planning Inspectorate, but HCC will be a consultee. I understand it is likely to be proposed as an application late 2019/early 2020, maybe later. Four county divisions are affected and having had initial discussions, I am hoping that we will be able to work cross party on a response. See more at <https://infrastructure.planninginspectorate.gov.uk/projects/south-east/wheelabrator-harewood-waste-to-energy-facility/> Initial consultation runs until the 22nd March.

Management Accounts for the period ending 28th February 2019

Income	Current Month			2018/19 Financial Year				Forecast Outturn	2019/20 Budget
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD		
Finance, Administration & Remuneration	£11,401.42	£11,347.25	-£54.17	£138,356.23	£126,177.68	£140,326.80	£14,149.12	£159,876.57	£158,149.90
Kings Worthy Community Centre	£183.00	£183.00	£0.00	£8,249.00	£2,013.00	£3,218.93	£1,205.93	£8,137.60	£6,086.71
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£341.53	£980.00	£638.47	£6,300.00	£4,801.39	£7,988.34	£3,186.95	£8,965.34	£7,100.00
Totals:	£11,925.95	£12,510.25	£584.30	£152,905.23	£132,992.07	£151,534.07	£18,542.00	£176,979.51	£171,336.61
Expenditure	Current Month			2018/19 Financial Year				Forecast Outturn	2019/20 Budget
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD		
Finance, Administration & Remuneration	£4,345.01	£4,830.88	-£485.87	£64,263.84	£55,835.29	£59,117.72	-£3,282.43	£63,798.21	£67,303.76
Kings Worthy Community Centre	£475.39	£5,126.72	-£4,651.33	£15,024.00	£7,432.94	£14,662.43	-£7,229.49	£17,692.95	£15,705.45
Planning & Highways	£0.00	£0.00	£0.00	£6,250.00	£3,125.00	£3,881.69	-£756.69	£8,440.78	£7,220.65
Recreation & Amenities	£4,800.26	£2,415.61	£2,384.65	£75,893.00	£68,439.40	£79,762.74	-£11,323.34	£89,841.43	£88,300.00
Totals:	£9,620.66	£12,373.21	-£2,752.55	£161,430.84	£134,832.63	£157,424.58	-£22,591.95	£179,773.37	£178,529.86
Current Position									
Net Surplus / Deficit	£2,305.28	£137.04	-£2,168.24	-£8,525.61	-£1,840.56	-£5,890.51	-£4,049.95	-£2,793.86	-£7,193.25
Balance Sheet - 28th February 2019					Recommendation				
Current Assets					Budgets increases for 2019/20				
Bank Accounts					Play area maintenance				
Unity Trust Bank Current Account	£7,498.15				£10,763.22				
Unity Trust Tailored Deposit Accounts	£29,109.07				Tree works				
Investments/Deposits					£1,300.00				
Hampshire Trust Bank Variable (90 day notice)	£69,632.15				Electrical infrastructure				
United Trust Bank Variable (100 day notice)	£31,500.00				£670.60				
Other					Cycle Chicanes				
B4B Procurement Card	£51.29				£436.00				
Debtors	£432.20				Total:				
Prepayments	£245.04				£13,169.82				
Total Current Assets:	£138,467.90								
Current Liabilities									
Trade Creditors	£2,353.24								
Retentions	£377.20								
Received on Account (inc. Precept)	£11,347.25								
PAYE Payments Due	£367.00								
NI Payments Due	£304.55								
Pension Payments Due	£570.63								
VAT to be Paid	-£10.20								
VAT to be Reclaimed	-£2,353.81								
VAT that has been Reclaimed but not received	£0.00								
Total Current Liabilities:	£12,955.86								
Current Assets Minus Liabilities:									
£125,512.04									
Earmarked Funds in Reserve									
Church Green Reserve	£15,162.49								
CIL Reserve	£55,613.91								
Total Current Liabilities:	£70,776.40								
Net Assets									
Profit & Loss Accounts Brought Forward (from 2017/18)	£20,678.12								
General Reserves	£39,948.03								
Profit & Loss Year to Date	-£5,890.51								
Total Net Assets:	£54,735.64								