

# Kings Worthy Parish Council

## PARISH COUNCIL MEETING

**Minutes of the Meeting held on Monday 18 May 2015  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Chair of the meeting:	Stewart Newell
	Councillors:	Bob Barnes, Ian Gordon, Mandy Hallisey, Dorry Hudson, Karen McCleery, Noel McCleery, Michael Short, Martin Taylor, Denis Welstead and Sarah White.
	Winchester City Council (WCC):	Cllr Robert Johnston
	Hampshire County Council (HCC):	None
	PCSO:	None
	Clerk:	Adrian Reeves
	Public:	3

	<b>Action</b>
<b>PC/15/71 Apologies for Absence</b>	
Apologies for absence had been received from Ian Gordon who would be arriving late and Judith Steventon Baker.	
<b>PC/15/72 Public Question Time</b>	
There were no public questions.	
<b>PC/15/73 Local Plan Part 2 - update</b>	
It was anticipated that Local Plan Part 2 will be published in the autumn with the government inspector reporting in July 2016.	
<b>PC/15/74 Development off Lovedon Lane - update</b>	
In correspondence between WCC and HAB Design, WCC had stated that they were not prepared to trade the offer of land against CIL contributions and that they were expecting a CIL payment of approx. £300k as well. It was not currently known what HAB's response would be to this, as there were a number of options available to them.	
<b>(Cllr Gordon arrived).</b>	
It was agreed that Cllr Newell would arrange a meeting between himself, two other parish councillors and Simon Eden and Julie Pinnock from WCC; Cllr Newell will also write to WCC to express PC's displeasure at the current position.	<b>Cllr Newell</b>
Pump track - Cllrs Hallisey and White are holding meetings next week with a couple of contractors which have been recommended by users of such a facility.	
<b>PC/15/75 Feedback on Potential Community Hall</b>	

Cllr White made a presentation (copy attached).

It was noted that WSSC was also available to hire for parties. It was also noted that HAB had declined to put the footprint of a community building on their planning application for the site of Lovedon Lane.

After discussion it was agreed that PC supports continued exploration of a community / sports facility at Eversley Park (9 in favour, 1 against, 1 abstention).

**(1 member of the public left)**

**PC/15/76 Reports from the Police, County Councillor, City Councillors, School Governor and Parish Councillors following external meetings**

No written reports were received.

o **Police**

PCSO was not in attendance, but Cllr Gordon reported on the increased level of thefts from vehicles, garages and sheds. Cllrs were very concerned about the lack of a local police presence and it was agreed that Cllr Gordon would speak to the PCSO, as there was no complaint about her personally, and then the chairman would write to the Police & Crime Commissioner.

**Cllrs Gordon & Newell**

o **County Councillor**

No report had been received.

o **City Councillor**

Cllr Johnston gave a verbal report. The new WCC political structure is to be revealed on 19 May. An update on the Silver Hill scheme. Cllr Johnston was asked to ensure that the issues about bus routes and stops were addressed in any revised proposals.

**Cllr Johnston**

**(Cllr Johnston and 1 member of the public left the meeting)**

o **School Governor**

Cllr Gordon reported that the PTFA had held a successful event. Good comments were being received about the standard of the school. Cllr Gordon has been carrying out Health & Safety checks with the school's Premises Manager.

o **Parish Councillors following external meetings**

Cllr Gordon reported on WCC' Planning Committee where he spoke against the planning application for Top Field.

**PC/15/77 Minutes of the Meeting held on 20 April 2015**

The minutes were amended on the last line of page 3 to add the word by before "Sparsholt College". The minutes were then agreed and signed as a true record of the meeting by Cllr Newell.

**PC/15/78 Matters arising from the Meeting of the 20 April 2015**

- **PC/15/55 Drains and Gullies at junction of Lovedon Lane and Springvale Road**

The clearance work has started and contractors will be working their way along Springvale Road.

- **PC/15/55 Springvale Road TRO**

HCC have stated that the consultation will be happening soon.

- **PC/15/55 Footpaths**

There had been no progress on this.

- **PC/15/55 Cleaning of bus shelters**

The demonstration of the jet washing of the Pound Road bus shelter had shown very little splashing of the neighbouring area and had been carried out very efficiently. It was unanimously agreed to proceed with cleaning the shelters on Lovedon Lane and in Abbots Worthy once a month and the other 5 every other month at a cost of £12 each per time.

The Clerk was requested to remove bus shelter cleaning from the Maintenance Technician's task list.

- **PC/15/55 Kings Worthy Community Centre & The Lionel Tubbs Hall – lease agreement**

Cllr Newell has reviewed the draft lease and will be forwarding it to Cllr Taylor for review and then on to all councillors.

<b>PC/15/79 To receive Minutes of the Committees:</b>
---

### **Planning and Highways Committee**

The minutes of the meeting on 28 April had been previously circulated.

A pre-planning presentation on a site on Basingstoke Road had been given by Chris Davies (Box Space Limited). Concerns had been raised over highways safety issues because of the exit onto the 50 mph limit road. Cllr Gordon is to speak to HCC's Highways Department on this and to ensure that a planning restriction is put in place that service vehicles must not stop on the Basingstoke Road.

**Cllr Gordon**

### **Recreation & Amenities Committee**

The minutes of the meeting on 7 May had not yet been circulated so Cllr White gave a verbal presentation of the main items.

Cllr White reported on the recent tree works on Broadview. Cllr White and the Clerk had met with two parishioners, whose properties back on to Lower Broadview, who were unhappy with the work carried out; it was noted that a number of people had commented positively and asked when other areas were to be cleared.

The quote for treating the chafer grub infestation on Church Green was expected in the next 7 days.

A provisional annual schedule of works has been prepared.

The plans for the redesign of the burial ground was now expected by 26 May.

It was agreed that a dog poo spraying campaign would take place in Kim Bishop Walk and near Tesco in Springvale Road. This was planned for a couple of weeks in July and councillors were asked to volunteer to fill places on the rota.

**Under the provisions of the Public Bodies [Admissions to Meetings] Act 1960 [as extended by S100A of the Local Government Act 1972] the public were excluded from the discussion on this item due to the confidential nature of the business to be considered, namely to discuss the tenders received for the provision of a play area at Church Green.**

Cllrs Short and White declared an interest in this item and took no part in the discussion or selection process.

**(The remaining member of the public left the meeting and did not return)**

Councillors had been invited to view the plans and tender documents on 14 May. A scoring system had been devised to analyse the tenders across a range of criteria, including price.

Tenders were received as follows:

Tender A - £14,434.60  
Tender B - £13,938.93  
Tender C - £12,790.25  
Tender D - £12,272.69  
Tender E - £14,000.00

It was agreed, with one abstention, to accept tender D from Sovereign Design Play Systems Ltd.

### **Finance Committee**

The minutes of the meeting on 13 May had been previously circulated.

It was noted that the Co-Operative Bank had recently dropped their fixed term deposit rates to 1.25%. It was unanimously agreed to place £25,000 on a 6 month fixed term and £75,000 on a 12 month term with the Co-Operative Bank. The signatories to these deposits are to be the Chairman and the 3 committee chairman (currently Cllrs Gordon, Taylor and White).

Councillors agreed to the purchase of the 7' x 7' storage shed, to be sited at the edge of the car park, and that it should be in green and be fitted with a sign stating that nothing of value was stored within.

No grant applications had been received.

### **PC/15/80 Standing Orders and Financial Regulations**

It was agreed that the Clerk and Cllr White would confer on the final version to be submitted to councillors for approval.

### **PC/15/81 Update on Report from BDO LLP on 2013-14 Annual Return**

The Clerk reported that a satisfactory resolution had finally been reached with BDO. The correct issues report had been received, together with a letter of

**Councillors**

**Clerk &  
Cllr White**

apology and a full refund of the 2013-14 external audit fee. It was agreed that this matter was now closed and the Clerk was thanked for his efforts in reaching this conclusion.

**PC/15/82 Internal Audit 2014-15 & Annual Return 2014-15**

The Annual Return figures and the Governance Statement were considered and approved unanimously.

**PC/15/83 Communications**

Final arrangements were agreed for the Pimms stall at the Fete.

**PC/15/84 Clerk's Notices**

The Clerk drew attention to 4 invitations which had been received. It was agreed that the Chairman would attend the Sounding the Retreat Ceremony at Sir John Moore Barracks and the others would be declined.

New members' interest forms were distributed and all councillors were asked to complete these, in conjunction with the Clerk, as soon as possible.

**PC/15/85 Chairman's Notices**

A comment had been received from Cllr Porter about holding an event for the recently retired caretakers. Cllr Newell is to write back to Cllr Porter to offer to jointly organise an event with the Tubbs Hall Management Committee.

It was agreed that 3 places (Cllrs Gordon, Newell and White, would be booked for the Planning Forum meeting on 24 June @ 6 p.m. If only one place is offered then Cllr Newell would attend.

**Under the provisions of the Public Bodies [Admissions to Meetings] Act 1960 [as extended by S100A of the Local Government Act 1972] the public were excluded from the discussion on this item due to the confidential nature of the business to be considered, namely to discuss the Clerk's salaries.**

**(Cllr Hallisey declared an interest in this item and left the meeting. The Clerk also left the meeting at this point).**

**(Cllr Hallisey and the Clerk re-joined the meeting).**

**P/15/86 Items for discussion at the Next Meeting –**

Doctor's surgery.

**P/15/87 Date of Next Meeting**

The next meeting is scheduled for Monday 15 June 2015. Cllrs K McCleery, N McCleery and Taylor gave their apologies for the next meeting.

The meeting closed at 22:37

**Councillors**

**Cllr Newell**

**Clerks**

**Signed**.....

**Date**.....

## Kings Worthy Parish Council

### Management Accounts for the period ended 30 April 2015

2014/15 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2015/2016 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2015/2016 Budget (£)
124,678	10,042	9,921	-121	Finance (inc. Precept)	10,042	9,921	-121	120,509
4,800	400	400	0	THMC Income	400	400	0	4,800
33,159	333	373	40	Recreation & Amenities	333	373	40	6,200
0	0	0	0	Planning & Highways	0	0	0	0
<b>162,636</b>	<b>10,776</b>	<b>10,694</b>	<b>-81</b>	<b>Total Income</b>	<b>10,776</b>	<b>10,694</b>	<b>-81</b>	<b>131,509</b>
				Expenditure Item/Description				
<b>60,537</b>	<b>6,115</b>	<b>5,524</b>	<b>591</b>	<b>Finance</b>	<b>6,115</b>	<b>5,524</b>	<b>591</b>	<b>70,047</b>
<b>94,203</b>	<b>5,012</b>	<b>4,231</b>	<b>781</b>	<b>Recreation &amp; Amenities</b>	<b>5,012</b>	<b>4,231</b>	<b>781</b>	<b>65,184</b>
<b>6,807</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Planning &amp; Highways</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,545</b>
<b>161,547</b>	<b>11,127</b>	<b>9,756</b>	<b>1,372</b>	<b>Total Expenses</b>	<b>11,127</b>	<b>9,756</b>	<b>1,372</b>	<b>142,776</b>
162,636	10,776	10,694	-81	<b>Total Income</b>	10,776	10,694	-81	131,509
161,547	11,127	9,756	1,372	<b>Total Expenses</b>	11,127	9,756	1,372	142,776
<b>1,090</b>	<b>-352</b>	<b>939</b>	<b>1,290</b>	<b>Income less expenses</b>	<b>-352</b>	<b>939</b>	<b>1,290</b>	<b>-11,267</b>
0	0	0	0	Transfer from Reserves	0	0	0	0
<b>1,090</b>	<b>-352</b>	<b>939</b>	<b>1,290</b>	<b>Net Surplus (deficit) for year</b>	<b>-352</b>	<b>939</b>	<b>1,290</b>	<b>-11,267</b>

# Do you want a bigger, better community hall?

We would like to hear your views on this - see below or email  
[kwpc@btconnect.com](mailto:kwpc@btconnect.com)

I am in favour / not in favour of a new bigger community hall and  
review of the parking at Eversley Park (please circle your choice)

I am a member of .....  
Group, who would like to take part in the discussions on this project and make use  
of the potential new space

Name / Contact details (if appropriate)  
.....

Please return to KWPC, Tubbs Hall, Fraser Road by 31st March 2015

## 135 responses

**133 in favour** (85 members or family of  
WYFC; 22 scouts; 1Worthys runners; 3 Shooters  
Shooters FC; 22 no affiliation declared)

**2 against** (1 suggested money better spent on  
improvements to Worthies Sports & Social Club  
Club and Scout hut)



# Existing Halls

## **Jubilee Hall**

43' x24' = 1030sq feet **Seats 120** for performances, 100 for dance function, 80 seated seated at tables  
Sprung stage, small committee room seats 12

## **Tubbs Hall**

31feet 3inches long = 680 sq feet, **Seats 60**, parties 45-50, children's parties 25-30  
30

## **St Mary's Chapel Hall**

1100sq feet - **Seats 100**

Nelson Room 150sq feet - **Seats 10** (probably less, often used for storage too)

## **Church Rooms**

595 sq feet - **Seats 55**

# Usage of current halls

Jubilee Hall : weekday daytime regular usage 70-80%  
weekday evening regular usage 80% (WiSPA late afternoon/early evenings 5 days)  
weekend usage 50% regular usage + parties (WiSPA Sat morning/early afternoon + Sunday morning)

Tubbs Hall : weekday daytime regular usage 70%  
weekday evening regular usage 90% (WiSPA 2 late afternoons/evenings)  
weekend usage 60% regular usage + parties (WiSPA Sat morning/early afternoon)

St Mary's Chapel Hall : weekday daytime regular usage 60-70%  
weekday evening regular usage 100% (WiSPA 1 late afternoon/early evening)  
weekend usage 50% regular usage + parties

Church Rooms: weekday daytime regular usage 70-80%  
weekday evening regular usage 80- 90% (WiSPA 3 late afternoon/early evening – vestry only)  
weekend usage 50% regular usage + parties

## Comments on Hall usage

Tubbs - I frequently have to turn down other activities because they cannot be fitted into the time slots they require.

Cubs have made tentative enquiries but cannot be slotted in.

Sometimes the Hall is not big enough for activity enquiring

We have 4 halls currently in Kings Worthy/Headbourne Worthy – largest being St Mary's Chapel Hall 1100sq feet

Currently booking fees are largely kept in line with each other and are the main stream of income for maintenance, some of which is carried out by volunteers

They are all booked for at least 70% of the time during the week daytime, 80%+ for weekday evenings and 50% plus (difficult to quantify party usage – but all fairly high) at weekends

## Quotes from organisations

### WYFC -

For those of you who have not noticed, Worthys YFC has grown significantly over the past 5 or so years. From about 140 players across 8 teams to now about 250 in 17 teams. We are on the cusp of establishing our 4th girls team which is part of our strategy to promote team sports for all. This year sees our first adult team populated mainly by former Worthys YFC players who wanted to play football but with the Worthys inclusive Ethos. We aspire to establish a Worthys women team. We may yet establish a Worthys veterans team – perhaps walking football for which I know there would be keen interest. Everyone, of our 250 or so players has a family of supporters –mums, dads, grandparents and siblings - who turn out each week for training and match days to support their kids. But just as important they support the whole team – celebrate the successes and pick them up after the set-backs. This is a community activity, but we recognise that this community has many other interests deserving of support too.

What would Worthys YFC like to see in the plan?

- 1) Access to facilities in a shared Pavilion building - during training and match days.
  - a) Toilets that allow WYFC to adhere to high standards of child protection & privacy bearing in mind that we provide for boys, girls and of course mums and well as dads!
  - b) Suitable places for children to get changed for training and match days.
  - c) A sheltered undercover area - a veranda for players to congregate under before matches, training when weather is bad, or if there is a downpour during training. Kids can leave school bags undercover to avoid them getting wet. Parents can shelter together during training on a wet day, rather than decamping to their cars. It would also provide a more appropriate area for team coaches to discuss training exercises and half term pep talks. This area has potential to become a community hub.
  - d) Some multipurpose indoor space within the facilities close to pitches where coaches and parents could meet on an adhoc basis before or after training or matches, to ensure that there is good communication between the club and parents.
- 2) Secure storage space for mini-soccer goals and nets – especially for lower pitches – coaching equipment such as balls.

# Winchester 3<sup>rd</sup> Scouts

## Numbers

The Group is currently expanding, having grown from 39 Beaver Scouts, Cub Scouts and Scouts with six uniformed adults in January 2007 to 110 young members and 27 adults (excluding the Executive committee). The table shows the current and expected number of meetings per week in school term time (sections have the option of meeting only in school terms or through the whole year – currently our Scout Troop meets approximately 50 weeks of the year). This allows for the current numbers in each year now in Beavers (six and seven year olds) running through, with some drop off to other activities, through to the 18<sup>th</sup> birthday.

## Accommodation needs

The Group needs to plan for the twelve meetings a week by 2025 as shown in the table. These meetings involve a variety of activities from discussions through crafts and quiet games to active games inside and out.

Meetings often split into groups of six or seven young people.

The age ranges are:

- |                 |                       |                   |                        |
|-----------------|-----------------------|-------------------|------------------------|
| • Beaver Scouts | 5¼ to 8½ years old    | • Scouts          | 10 to 14½ years of age |
| • Cub Scouts    | 7½ to 11 years of age | • Explorer Scouts | 13½ to 18 years of age |

The times of meetings also vary. Current timings in Kings Worthy are:

- |                 |                |                   |                |
|-----------------|----------------|-------------------|----------------|
| • Beaver Scouts | 18:00 to 19:15 | • Scouts          | 19:00 to 21:00 |
| • Cub Scouts    | 18:30 to 20:00 | • Explorer Scouts | 19:30 to 21:30 |

These all need at least 15 minutes at each end to arrive and clear-up/depart. However they are not unmovable as long as the adults and young people can make other times.

Scouts ideal requirements – main hall suitable for activities for 40 active 14-17 yr olds

Smaller hall suitable for 40 young people to sit/stand in quieter activities

Break out rooms/hall storage

Toilets/changing rooms

Equipment stores including areas for drying tents

## Kings Worthy Guides

At Guides last night we had a discussion amongst our leaders. We think it is a very exciting opportunity. As you probably know we meet at St Mary's hall and this generally suits our needs and we would like to continue to support the church by meeting there.

We can foresee there may be issues with space - as most after school activities in scouting and guiding occur on the same days at the same time. It is noisy enough we 30 girls, adding scouts in a shared space may be unbearable! However, we can see the benefits of having access to a larger space for overnight stays, performances, and one off meetings at weekends. So if the space could be adapted to allow for multi-purpose that would be great. This is obviously only the views of the Guide Guiders, there is also 2 Brownie units, a Ranger unit and a Rainbow unit too!

## Kings Worthy Football Team ( previously WSSC)

Keen to expand and have up to FA standard changing facilities

## Meeting with WSSC

Discussed various options – separate hall bottom of lower football pitch – potential clashes re clashes re venue for social functions

Adding facilities to WSSC – compromising new facilities against legacy of a tiring building – legal building – legal quagmire of who owns what land and which bit of facilities

Joint new build – separate community and private club areas – potentially some shared areas eg areas eg kitchen/toilets etc

## **Funding ideas**

Sport England  
Match Funding  
HCC School funding  
Football Foundation  
Scouts Organisation  
CIL  
Other funds and grants

## **Ownership/Management**

Committee management (other halls have board of trustees) – to include but not exclusively be exclusively be parish councillors

Planned facility management, ensuring rental costs cover what is needed