

Kings Worthy Parish Council

PARISH COUNCIL MEETING

Minutes of the Meeting held on Monday 19th May 2014
at Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present: Councillors: Sarah White [Chairman], Phil Allen, Bob Barnes, Ian Gordon, Mandy Hallisey, Stewart Newell, Malcolm Prince, Judith Steventon Baker, Martin Taylor and Denis Welstead.

WCC: Cllr Robert Johnston

HCC: None

Clerk: Adrian Reeves

Public: None

PC/14/58 Apologies for Absence

Apologies for absence had been received from Cllrs Dorrie Hudson, Kerstin Reiners, County Cllr Jackie Porter and City Cllr Jane Rutter.

PC/14/59 Public Question Time

None.

PC/14/60 Reports from the Police, County Councillor, City Councillors, School Governor and Parish Councillors following external meetings

- **Police and County Councillor** – Reports from the Police and County Councillor had been received at the Annual Parish Meeting; copies attached.
- **City Councillor** – The City Councillor's report had also been received at the Annual Parish Meeting. Cllr Johnston commented that boundary changes were likely to happen in 2016 with 3 member wards created. The wards would be based on a central government formula using numbers of people and dwellings. Cllr Johnston thanked the councillors who were standing down from the council.

(Cllr Steventon Baker arrived)

- **School Governors Report** – Cllrs were referred to the photographs of the ground on the Kings Worthy Primary School website. The 3 new classrooms were nearly completed and in June contractors will be replacing all of the roof tiles. Cllr Gordon suggested that a Parish Council visit to see the works be

arranged and it was agreed to combine this with the June meeting between Cllrs White and Porter with the head teacher. **Action – Cllr Gordon.**

The path across the park had been a great success and linked with the walking bus. The School are considering split play times because of the reduced play area.

- **External Meetings** – Meeting with Worthies Sports and Social Club (WSSC) (Cllrs Allen, Newell and White) discussed how to maximise the number of parking spaces at Eversley Park. It had been suggested that a further 8 spaces could be obtained by doing away with the posts and rail at the edge of the car park. Cllr Newell will work with the contractor to work this out, whilst still keeping some kind of barrier at the end of the footpath. Thanks were expressed to David Woolford for the work he had carried out in surveying the boundary of the WSSC land for which he had made no charge. A document with plans, confirming the land boundaries has been signed by both parties, copies to be held by PC and WSSC.

PC/14/61 Minutes of the Parish Council Meeting held on the 28 April 2014

- Cllrs Hallisey and Rutter were not present at the meeting.
- PC/14/40 remove “was” from line 5.

PC/14/62 Matters arising from the Minutes of the Meeting held on the 28 April 2014

- **PC/14/40 LPP2** – Drew Smith are challenging the results of the consultation, and are allowed, by Winchester City Council to see redacted versions of the consultation responses.
- **PC/14/48 Springvale Road (TRO)** – There was no recent progress to report.
- **PC/14/48 Redecoration of the Office and Meeting Room** – Quotes have been requested to be received by noon on 28th May 2014.
- **PC/14/39 Annual Parish Meeting** – About 50 people attended in total, of which approximately 20 were members of the public. It was suggested that Parish Council should investigate the purchase of a larger screen. **Action – Clerk.** It was agreed that, for next year, new organisations would be asked if they wished to have a representative address the meeting.
- **PC/14/44 Stagecoach** – It was agreed that the bus service questionnaire would be passed to P&H for completion. **Action – Clerk.**

PC/14/63 To receive the Minutes of the Sub-Committees:

The Minutes of the following Committees were received and discussed.

Planning and Highways Committee – 8 April 2014

Cllr Gordon presented the minutes and highlighted the following:

- Hyde Homes allocation – meeting not held yet to discuss the way forward with allocating the last two shared ownership properties, at land off Hookpit Farm Lane, under the s106 agreement; these have been re-advertised. The Clerk is to send a copy of the s106 agreement to all councillors. **Action – Clerk.**
- Woodhams Farm – A planning application has been submitted for a gymnasium; P&H members had previously expressed concerns.
- Tesco – Damage to the grass verges outside, caused by the contractors, was noted.
- Flooding – The meeting for parishioners arranged by Winchester City Council (WCC) officers and the Citizens Advice Bureau has taken place.
- Abbots Worthy House – It was noted that part of the land had now been sold.
- Planning Applications

Recreation and Amenities Committee – 1 May 2014

Cllr Newell presented the minutes and specifically highlighted:

- WSSC boundary (see PC/14/60 above)
- Designation of footpaths – no update as yet.
- Ice cream van for Eversley Park – Toni's to be approached; the response from Fat Sam was noted.
- School circus – Church Green had been offered as an alternative venue.
- Eversley car park – it was confirmed that progressing this was dependent on the availability of s106 funding; WCC had been chased for a response. If sufficient funds remain then it was agreed to progress with the accessible swing for Eversley Park.
- Playground inspections – it was agreed to accept the quote from Play Inspections Ltd. **Action – Clerk.**
- Tree surgery programme starting in 1-2 months' time.
- A dog poo campaign will be held in June; paint has now been delivered. The artwork is required in the office. **Action – Cllr Reiniers.**
- Mapping software – rather than refer this to P&H and R&A it was agreed to invite all councillors who wished to attend for up to an hour after the Annual General Meeting on 2nd June. **Action – Councillors.**
- Christmas tree lights – the quote had been for £1,600 to purchase and a further £1,200 for installation. It was agreed to investigate other options. **Action – Clerk.**
- Poppy seeds – it is planned to sow them at the top of the bank at Church Green and on the grass triangles at the Cart & Horses junction, if permission can be obtained from HCC.
- Burial ground – request for a non-resident burial (Mrs. B.) was agreed. A request to vary the burial ground regulations for the thickness of a cremation tablet for a child was also agreed.
- There have been continuing issues with the bicycle mill roundabout at Eversley Park; further investigation required. **Action – Clerk.**
- Discussions had taken place as to which of stones or plaques to use for the marking of graves in the burial ground, now that the original stock was used up.

- Cremation area – it was confirmed that no further extension of the cremation area was currently required.
- A quote for the replacement of the dead tree outside Tubbs Hall has been requested.

Finance Committee – 23 April 2014

Cllr Prince presented the draft minutes and specifically highlighted:

- Accounts to 30th April 2014 – there was a surplus of £3,620 at the end of April, but councillors were advised that this was only one month into the new financial year and it was expected that expenditure would catch up. The invoice for the second half of 2013-14 for street lighting was lower than budget and this trend was expected to continue.
- Grants –
 1. A grant of £500 to Kings Worthy Primary School towards the cost of outdoor improvements was unanimously agreed, subject to a plaque being displayed saying “in association with Kings Worthy Parish Council; Parish Council agreed to pay for the plaque.
 2. A grant of £300 to Worthys Conservation Volunteers for public liability insurance was unanimously agreed.
 3. A grant of £150 to Tubbies Playgroup for the replacement of broken toys, liability insurance and insurance; unanimously agreed.
 4. A request from Winchester Live at Home Scheme was deferred to await receipt of the application form.
 5. A request for a grant of £1,050 had been received from the Worthies fete committee toward security, first aiders, music equipment hire and children’s entertainment. It was agreed on a majority vote, to award a grant of up to £500 subject to the prior receipt of invoices supporting the expenditure.

PC/14/64 2013-14 Accounts for Approval

The Registered Financial Officer (RFO) presented the draft figures for the annual return. It was unanimously agreed to present these for audit.

The Chairman went through the annual governance statement and councillors unanimously agreed the responses (copy attached).

PC/14/65 Twitter / email etc.

The request to HALC for a round robin on email cascades has not yet been actioned.
Action – Clerk.

PC/14/66 Fete / Litter Pick etc.

The Fete is to be held on 26th May between 2p.m. and 10.30 p.m. (PC Pimms stall between 2 and 8.30 at the latest).

The litter pick is scheduled for Saturday 7th June between 10.00 and noon. **Action – Councillors.**

PC/14/67 Communications

This has been deferred to the new council. It was noted that the next newsletter needed to be written by the end of July for publication in August.

PC/14/68 AGM / New Council / Co-options

The AGM needs to be held within 10 days of the election and has been arranged for Monday 2nd June. In legal terms the new council commences on 26th May. The notice inviting expressions of interest in becoming a councillor, to fill one of the 3 vacancies, to be received by 12th June.

PC/14/69 Clerk’s Notices

Cllrs Steventon Baker and Gordon have agreed to go on the bus tour looking at new housing developments across the district.

It was agreed to accept the invitation to the Mayor’s Sunday Evensong Service on 8th June; the new chairman plus one guest to attend.

PC/14/70 Chairman’s Notices

A parishioner has made an approach about a planned new permissive footway through land at Bull Farm, and that the local residents are not keen. Parish Council to write to HCC to comment that it was not consulted.

A vote of thanks was given to Cllr Prince for his four years of service and great amount of work given to the Parish Council, where he had made significant improvements to the financial systems of the council, given it a very sound financial footing for the future and making the finances understandable.

A vote of thanks was also given to Cllr White for her 4 years as chair of the council.

PC/14/71 Items for the Next Meeting

None.

PC/14/72 The next meeting is scheduled for 7.30 pm on the 16th June 2014.

The meeting closed at 10.05 p.m.

Signed..... Date.....



Winchester Rural North SNT – Kingsworthy Annual Crime Statistics

For the period 10/05/13 until 10/05/14
Prepared by PCSO 13466 Kerry Croutear

Please find below an overview of the crime and anti-social behaviour reported to the Police
between 10th May 2013 to 10th May 2014.

Please note, mental health concerns, neighbour disputes, harassment, and similar offences are not included on this
report, Therefore, if you compare the figures to those on Crime Reports they may differ.

<https://www.crimereports.co.uk/>

18 x ASB (Anti-social behaviour) noise/vehicles
23 x ASB (Anti-social behaviour) youths
3 x Suspicious vehicles
1 x Abandoned vehicle
10 x Suspicious persons
14 x Suspicious other
10 x Drug related
8 x Non-dwelling breaks (Inc: 1 x Post Office, 1 x Fishing shop)
12 x Thefts
14 x Criminal damage
1 x Internet/Telephone scams

10 of the ASB relating to noise/vehicles were reported to be bikes on the old railway line, hookpit farm area, one bike was
seized in April, no reported incidents since this.

Many of the suspicious behaviour and drug related incidents related to one address, which warrants were executed on
during the latter part of the year and the address closed, there have been no further incidents since this.

2 x Bones were found in a garden, these were analysed and found to be animal bones.

We are working hard with local NHW members and Margaret Filley to increase the visibility of Neighbourhood Watch
(NHW) within the Kingsworthy area, we are actively recruiting new co-ordinators, please contact me if you know of any
residents who maybe interested in becoming a co-ordinator. In addition, to this we will be distributing leaflets throughout
the area to promote NHW and holding a home security event in the summer.

Thank you to all who helped local residents and ourselves during the floods.

Our Twitter account is now set up: <https://twitter.com/WinchRuralCops>

Any queries or questions please contact me:

PCSO 13466 Croutear, or PC Jon Worsdell Mobile: 07901 102445

Winchester Rural North Safer Neighbourhood Team, Alesford Police Office 10

Winchester Rural North Safer Neighbourhood Team

Alesford Police Office | 101 | Hampshire Constabulary.

<http://www.hampshire.police.uk/>

County Councillor Annual Report to the Kings Worthy Parish Council

Keeping you informed

- Publishing monthly news in the Parish Magazine
- Distributing Focus
- Writing a monthly report for the Parish Council to keep you informed on HCC and updates to KW matters
- Regularly updated website www.jackieporter.co.uk
- Liaising with other parishes, the County Council, businesses, the city council, housing associations etc.

Working practically and actively on the quality of educational opportunities for children

- School governor- increasing the number of school places for children in the Worthys.
- Close liaison with other primary schools and secondary schools too, including creation of a masterplan for Henry Beaufort School working towards Barton Farm and 2020.
- Chairman of Trustees of Pre school, raising standards of the teaching & learning of children who attend.
- Chairman of Trustees at Tubbs Hall, a venue offering excellent opportunities at an affordable price for children and young people.

Seeking safer journeys through and out of the Worthys by foot, bicycle, public transport or private vehicle

Keeping up pressure on Hampshire County Council to deliver projects supported by the public:

- 30mph along Springvale Road
- Path across the park- now used by 100's of children and adults every day.
- Reduced speeds and improved layout at the junctions on the A33
- Traffic management on Church Lane, achieved 20mph lit warning signs, yellow lines.
- Better surfaces on specified roads and footways
- Lobbying for improved footway from Nations Hill to Eversley Park.
- M3 junction 9 improvements, from initial paper written in 2009.
- Working with residents on access and highways matters, bus routes
- Improved lighting on Springvale Road

Liaising with residents and groups to support local projects

- Food walk through the County Farms (creating walk / open space for residents)
- To Honour a Promise project at Morn Hill, following research by local historian
- Adding names to the War Memorial
- Sea Lords information board
- Worthys Conservation projects
- Watercress Way from Alresford to Kings Worthy
- Active participation in the Worthys festival and fete.

Supporting residents and businesses through difficult times

- Chasing public companies and organisations when they fail to provide a good service
- Following up Adult Services and Children Services matters
- Involvement with Good Neighbour project
- Surgery/coffee mornings at Tubbs Hall
- Flooding support.

You can contact me at Jackie@jackieporter.co.uk or telephone 01962 791054.

Section 2 – Annual governance statement 2013/14

We acknowledge as the members of:

KINGS WORTHY PARISH COUNCIL

Council/Meeting

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2014, that:

	Agreed –		‘Yes’ means that the council:	
	Yes	No*		
1 We approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.	✓		prepared its accounting statements in the way prescribed by law.	
2 We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	
3 We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances.	✓		has only done what it has the legal power to do and has complied with proper practices in doing so.	
4 We provided proper opportunity during the year for the exercise of electors’ rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year has given all persons interested the opportunity to inspect and ask questions about the council’s accounts.	
5 We carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered the financial and other risks it faces and has dealt with them properly.	
6 We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of the council.	
7 We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.	
8 We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.	
9 Trust funds (including charitable) – in our capacity as the sole managing trustee we discharged our responsibility in relation to the accountability for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	yes	no	NA	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by the council and recorded as minute reference

dated

Signed by:

Chair

dated

Signed by:

Clerk

dated

*Note: Please provide explanations to the external auditor on a separate sheet for each ‘No’ response. Describe how the council will address the weaknesses identified.