

Parish Council Meeting

21 January 2019 at 19:30

Kings Worthy Community Centre, Fraser Road, Kings Worthy

Chair of the Meeting	Sarah White
Councillors Present	Tracey Anderson, Mandy Hallisey, Les Haswell, K. McCleery, N. McCleery, Stewart Newell, Charlotte Smith, Derek Smith and Martin Taylor.
Clerk(s) Present	Richard Hanney
Public	4

Winchester City Council (WCC):	Cllr Malcolm Prince
Hampshire County Council (HCC):	None.

PC/19/1 - Apologies for absence

Cllrs Ian Gordon, Dorry Lawlor and Martin Taylor

PC/19/2 - Public Question Time

A member of the public asked if the Parish Council had heard anything further regarding the meeting to discuss the Tesco Junction which had been cancelled as Hampshire Highways were unable to attend on 23 January. The Parish Council had not heard anything further but agreed to contact Debbie Rhodes and Andrew Palmer (both of Winchester City Council) to press for the meeting to be re-scheduled as soon as possible with Hampshire Highways in attendance. The minutes of the meeting held on 3 December 2018 provided by Debbie Rhodes will be circulated to all councillors.

The Parish Council was asked if it would press for a solution to the Tesco junction prior to any planning application. The Parish Council had not been advised of any planning application but was aware that WCC were looking for the Top Field Action Group petition to be withdrawn, flooding concerns considered and plans to resolve traffic issues at Tesco's Junction as priorities.

The Parish Council was asked if there was any intention to provide access from Ilex Close to the new rights of way on Top Field. The Parish Council was not aware of any plans to provide this access particularly as there is a large back log of applications for new rights of way.

Action	Action by	Target
Circulate minutes of WCC meeting on 3 December to councillors	Clerk	ASAP
Action	Action by	Target
Contact WCC regarding new meeting date to consider Tesco's Junction	Clerk	ASAP

PC/19/3 - Development off Lovedon Lane update

Since the last PC meeting in November, Cllr Newell and Cllr C Smith had met a representatives from HAB Housing (Dave Gray and Rob Harrold) who explained the complexities of the management/construction set up: the Construction company, HAB Housing Ltd, have since had their work on site stopped, by HAB Land Ltd, the investor company who have worked here through an SPV known as HAB@Lovedonfields. Cllr Smith has subsequently spoken to Justin Hamer of HAB Land Ltd, who explained that they had stopped HAB Housing working on the site and were undertaking a thorough inventory of works completed to date, materials in hand and works yet to be undertaken. He anticipated it would be several weeks before the full extent of this was known.

HAB Land estimated it would be early March, earliest, before work re-commenced on site, probably with a different contractor, but that the s106 commitments would be fulfilled along with the works for the remaining unsold house and surrounding landscape.

The Parish Council is concerned that HAB Land might fail to meet their obligations, in particular there was concern re any delay in properly managing the wild flower meadow, and agreed to ask WCC planners what measures we could take if HAB default.

The Parish Council will also write to HAB Land asking for confirmation of the works they will undertake to complete their obligations to us under the s106 agreement

Action	Action by	Target
Write to WCC as above.	Clerk	ASAP
Action	Action by	Target
Write to HAB Housing / Land	Cllr C Smith	ASAP

PC/19/4 - Top Field update (inc Tesco junction plan)

There were no other developments that had not been covered under Public Questions.

PC/19/5- Reports from the County Councillor (inc. report on Barton Farm), City Councillors, School Governor and Parish Councillors following external meetings.

[Hampshire County Council Councillor's Report](#) - this had been received and circulated. Concern about using the M3 as a parking area for lorries in the case of long queues at ports had been dismissed by the Department of Transport.

[Winchester City Councillor's report](#). Cllr Prince reported on a planning enforcement issue. WCC councillors are to hold a 'Meet the Councillors' session at Church Green on Saturday 16 February and invited the Parish Council to join the event. It was agreed to accept the invitation. It was discussed that this would be a good opportunity to promote our Neighbourhood Plan meeting

Winchester Sports and Leisure Park - the future operator should be appointed and presentation of the business case in the coming week.

Council grants including Parish Council precepts are due to be agreed.

Refuse Collection contract - the current 8 year contract is coming to an end and WCC will be renewing and intend to include glass collection from door steps.

Bus Service -the issue poor service is being led by Cllr Porter. The Parish Council is to press for feedback from Stagecoach. Cllr Hallisev will chase this with Cllr Porter

1 member of the public left 20:25

External meeting.

City Parish Briefing attended by Cllr C. Smith.

Parish Councils will be consulted prior to negotiation of a new Grounds Maintenance Contract.

There will be more briefings on Planning and Highways.

Extra CIL funding to support 'Community Schemes'. Applications need to be submitted by 31 March 19. Suggestions should be submitted to R&A committee.

Action	Action by	Target
Attend ' Meet the Councillors' event on 16 February	Councillors	16-Feb-19
Chase Stagecoach for response to complaints	Cllr Hallisey	ASAP

Cllr Prince and 1 member of the public left (20;30)

PC/19/6 - To agree and sign the minutes of the meeting held on 19 November 2018

The minutes of the meeting held on the 19th November 2018 were agreed and signed by the Chair subject to correction PC/18/135 'attend' should read 'attended'.

PC/19/7 - Matters arising from the meetings held on 19 November 2018

Solar Panels at Tubbs Hall - Following requests from WCC, as freeholders, for surveys of the roof, the Parish Council is waiting permission to install the Solar Panels.

Neighbourhood Plan - Work is being undertaken to review the original Parish Plan. It was agreed that a member of P&H should review 10% of the last years applications for new properties to see if the met the Village Design statement.

Action	Action by	Target
Review 10% of the previous 12 months planning applications to ensure they have complied with the Parish Plan/Village Design Statement.	Planning & Highways committee	ASAP
Hold a public meeting on 6 March - and publicise event	Clerk	ASAP

Speed limit reminder sign PC/18/139 - it was confirmed that the proposal had been withdrawn at the last PC meeting. However the clerks were chasing the lead council in regards to required maintenance of the current sign

Gates at Churchill Close - licence from HCC to install the gates is still awaited.

PC/19/8- To receive the minutes of the committees:

Planning & Highways (P&H) committee (27 November 2018 and 3 January 2019) -

Car Parking - Eversley Gardens The Parish Council had asked all football clubs not to use Eversley Gardens to park cars as it is a private road. It was commented that the residents may want to erect a "private road" sign

The Grove, Hinton Fields development - Cllr Gordon had spoken at WCC Planning Committee to ask for conditions to be considered on times for construction deliveries, in order not to clash with school drop off and collection times, and for constructors vehicles to be parked off site.

99-103 Springvale Road. An extension had been received to allow P&H to consider the new proposal at the next P&H meeting.

Recreation & Amenities (R&A) committee (10 January 2019) - Cllr Hallisey highlighted the following items in relation to this committee meeting:

- Fields in Trust meeting 23 January - other councillors are invited to attend
- Sovereign Issues . It was agreed that the Parish Council should continue to exert pressure on the company to get all repairs completed - referring to our solicitor if necessary.
- Spring litter pick - planned for 27 April.
- Lengthsman. Good work undertaken clearing the road surface around the cremation area and cutting footpath 3, cutting of laurel by King Charles PH needs further work. Future work to include cleaning water feature in Burial Ground - other suggestions sought from councillors. Extra sessions still to be resolved.
- Mound at Kings Worthy Green - £250 budget agreed for turfing
- Tree work. Majority of work completed.
- Dog Fouling in Eversley Park - complaints are again being received. Agreed to involve Dog

Action	Action by	Target
Contact Dog Warden	Cllr Hallisey	ASAP

2 members of the public left 21;45

Finance, Administration & Remuneration (FAR) committee (12 December 2018 and 16 January 2019) - Cllr McCleery highlighted the following items in relation to this committee meeting:

- Worthys Youth FC - it was agreed to grant £250 towards the cost of mobile goalposts as recommended by FAR It was clarified that these were for use on training grounds outside of Kings Worthy - these were not suitable for Eversley or Church Green
- Worthys Festival - It was agreed to grant £1000 towards equipment hire for the festival - to come out of the budget for 2019-20.
- Internal Auditor - it was agreed to accept the recommendation of FAR to appoint the lowest guaranteed bid of 3 companies recommended by HALC.
- Tubbs Hall - disabled toilet refurbishment. It was agreed to accept the recommendation of FAR to pay £1100 towards the cost of this refurbishment.

PC/19/9 Budget 2018/19

The Clerk presented the December 2018 Management Report including the 2018/19 forecast outturn. (see attached)

PC/19/10 Clerking Arrangements

Cllr Hallisey and Richard Hanney left the room.

Richard Hanney having given warning that he intends to retire in the near future the Parish Council considered its future options. It was agreed to make the Parish Clerk full time (currently 20 hours a week) and the Assistant Clerk Part time (currently full time). Discussions were had around the merits of offering our current assistant clerk the clerks post (having previously clarified with HALC that this was permissible) versus going to open advertisement and interview

Richard Hanney returned to the room.

(The Parish Council considered the opportunity to promote the current Assistant Clerk, Christopher Read, (having taken advice from HALC) to to advertise the position.). It was agreed by majority vote to offer Christopher Read the full time post of clerk. The interview panel will be made from Cllrs White, Newell, Anderson and the clerk.

Cllr Hallisey returned to the room

PC/19/11 - Communications (incl. Website/Facebook/Newsletter/Monthly Comms.)

An update will be written by Cllrs Anderson, Haswell and Gordon to include the Neighbourhood Plan, litter pick, public fountain. The newsletter to be prepared for distribution in April.

Action	Action by	Target
Prepare update	Calls Anderson,	15/02/2019
Prepare next newsletter	Calls Anderson, Gordon, Haswell	31/03/2019

PC/19/12 - Clerk's Notices

Citizens Advice Bureau Van. Suggestions for parking locations were requested. After discussion it was agreed to recommend Springvale Stores or the layby in Fraser Road.

Action	Action by	Target
Reply to Citizens Advice Bureau	Clerk	ASAP

PC/19/13 - Chairman's Notices

A Community Engagement request had been received from the Guides. It was agreed that Cllr Anderson would talk to the guides. A similar offer is to be made to the Scouts - Cllr D Smith agreed to speak to them.

Rev Paul Bradish had asked to speak to the Parish Council. It was agreed to invite him to speak at a Parish Council meeting.

Action	Action by	Target
Invite Rev Paul Bradish to speak to the Parish Council	Clerk	ASAP
Contact Guide Company and Scout Troop	Cllr White	ASAP

PC/19/14 - Items for discussion at the next Meeting on the 18 February 2018

Review of Standing Orders. FAR to review Financial Regulations for presentation in March.

The meeting closed at 22:40

Signed:	Date:

County Councillor Report to IV Parish Council: January 2019

Happy New Year !

Footpaths and Rights of Way: consideration currently of the Cycle Path to Worthy Down. Both County Councillors involved have met with the commissioning team. Land ownership for a variety of routes is being established so the best option can be proposed to interested parties.

An additional **£8.1m Social Services from Government** will be spent on Children's Social Care this year-as the number of children looked after is rising steadily. Public Health expect to spend over £23million on Children and Young People in 2019-20, out of a total PH spend of approx. £52m

I attended the **SDNP Local plan** on the first and final days. It will be interesting to see the Inspector's Report this Spring. The Inspector queried why the SDNP Local Plan proposal included housing numbers which are just 50% of the acknowledged requirement.

The CCTV is installed at the Cart and Horses but wasn't working just before Christmas. I have asked to view some sample CCTV footage this month.

A dash cam recorded an incident <https://vimeo.com/309646171> The driver clearly made a potentially serious error, but the CCTV will indicate whether this is a regular occurrence.

Tree cutting was carried out by HCC along major and minor highways before Christmas resulting in wider (and higher) carriageway widths , but some hedges belonging to farmers still remain. I have had complaints (and am dealing with) complaints about hedges which are cut differently by farmers, extending out at the base across the verge to the edge of the road leaving nowhere for walkers/cyclists.

Important: HCC is upgrading its IT system, including the website. It has put in additional security. When 'live', this will result in anyone with Windows 7 or before not being able to access the website. As yet, I don't know how much of a problem this will be, but we councillors have asked for a dedicated helpline to advise customers. There will be a 'banner' explaining this issue if your computer won't access the website. So- two simple matters:

1. Check that your Windows operating system is Windows 8 or higher.
2. Tell anyone you think this might affect- you can download Windows 10 for free, and give them a helping hand please.

Let me know if this does affect anyone you know. Many thanks

Footpath, Cycle Way and Bridleway claims

You may be aware there is a 2026 deadline for claims. With a 13 year backlog, the County Council is having to revise its policy. In my opinion, this is well overdue and I welcome any method that can speed up the process. But the aim is to reduce to a 5 year waiting list by 2024-which hardly seems the best solution? You can read more on the attached pdf. If you'd like to comment, please do so directly or contact me on Jackie.porter@hants.gov.uk Thank you.

M3 becomes a Lorry Park in event of long queues for the ports. This rather worrying headline was reported this week. *Nothing* was mentioned of this in the HCC Cabinet meeting in December regarding Brexit planning. I doubt they even knew! <https://www.bbc.co.uk/news/uk-england-hampshire-46793341> I am asking HCC what plans they have to solve the resultant congestion.

Management Accounts for the period ending 31st December 2018

Income	Current Month			2018/19 Financial Year				Forecast Outturn	2019/20 Budget
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD		
Finance, Administration & Remuneration	£11,405.82	£11,483.09	-£77.27	£138,356.23	£103,374.84	£117,628.30	£14,253.46	£153,190.01	£157,713.90
Kings Worthy Community Centre	£183.00	£183.00	£0.00	£8,249.00	£1,647.00	£1,647.00	£0.00	£6,739.93	£6,086.71
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£341.53	£0.00	£341.53	£6,300.00	£4,118.33	£6,324.34	£2,206.01	£8,424.34	£7,100.00
Totals:	£11,930.35	£11,666.09	£264.26	£152,905.23	£109,140.17	£125,599.64	£16,459.47	£168,354.28	£170,900.61
Expenditure									
	Current Month			Annual				Forecast Outturn	2019/20 Budget
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD		
Finance, Administration & Remuneration	£4,674.26	£4,003.56	£670.70	£64,263.84	£47,045.27	£50,064.29	£0.00	£63,354.59	£68,003.76
Kings Worthy Community Centre	£831.83	£662.37	£169.46	£15,024.00	£6,557.29	£5,436.88	£1,120.41	£18,957.11	£13,547.85
Planning & Highways	£0.00	£0.00	£0.00	£6,250.00	£3,125.00	£3,881.69	-£756.69	£8,440.78	£7,220.65
Recreation & Amenities	£7,008.26	£7,498.10	-£489.84	£75,893.00	£58,883.87	£57,245.42	£1,638.45	£95,112.47	£75,890.00
Totals:	£12,514.35	£12,164.03	£350.32	£161,430.84	£115,611.43	£116,628.28	£2,002.17	£185,864.94	£164,662.26
Current Position									
Net Surplus / Deficit	-£584.00	-£497.94	£86.06	-£8,525.61	-£6,471.26	£8,971.36	£14,457.30	-£17,510.66	£6,238.35
Balance Sheet - 31st December 2018									
Current Assets									
Bank Accounts									
Unity Trust Bank Current Account	£5,472.15								
Unity Trust Tailored Deposit Accounts	£70,509.07								
Investments/Deposits									
Hampshire Trust Bank Variable (90 day notice)	£69,632.15								
United Trust Bank Variable (100 day notice)	£31,500.00								
Other									
B4B Procurement Card	£32.48								
Debtors	£194.60								
Prepayments	£0.00								
Total Current Assets:	£177,340.45								
Current Liabilities									
Trade Creditors	£3,813.50								
Retentions	£1,742.40								
Received on Account (inc. Precept)	£34,041.75								
PAY Payments Due	£410.60								
NI Payments Due	£304.55								
Pension Payments Due	£582.03								
VAT to be Paid	£30.60								
VAT to be Reclaimed	-£3,958.89								
Total Current Liabilities:	£36,966.54								
Current Assets Minus Liabilities:	£140,373.91								
Earmarked Funds in Reserve									
Church Green Reserve	£15,761.49								
CIL Reserve	£55,613.91								
Total Current Liabilities:	£71,375.40								
Net Assets									
Profit & Loss Accounts Brought Forward (from 2017/18)	£20,678.12								
General Reserves	£39,349.03								
Profit & Loss Year to Date	£8,971.36								
Total Net Assets:	£68,998.51								