

Kings Worthy Parish Council

PARISH COUNCIL MEETING

**Minutes of the Meeting held on Monday 22 September 2014
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Stewart Newell [Chairman], Bob Barnes, Ian Gordon, Mandy Hallisey, Dorry Hudson, Martin Taylor, Sarah White and Denis Welstead.

WCC: Cllr Jane Rutter

HCC: Cllr Jackie Porter (from PC/14/112)

PCSO: None

Clerk: Adrian Reeves

Public: 6

PC/14/102 Apologies for Absence

Apologies for absence had been received from, Phil Allen and Judith Steventon Baker.

PC/14/103 Public Question Time

- Strong concerns were raised about the blocked surface water drains on Springvale Road. Some large items were found in them but it was stated that these drains were not being cleared sufficiently regularly or thoroughly. It was suggested that a grill on the entrance to the culvert would prevent the ingress of items but this would need to be kept clear otherwise this could exacerbate any flooding. The B3047 still has 5 drains blocked. Cllr Newell agreed to speak to Hampshire County Council (HCC).
- Cllr Rutter stated that Headbourne Worthy Parish Council don't mind where on Church Green the proposed play area is situated, but they would like to see it in place as soon as possible.
- A resident asked for a status update on the Village Green application for Top Field and how long the process was likely to take. The Parish Council has no formal view on this but it is a private application to HCC.
- The closing date for the recent planning application for Top Field made on behalf of Drew Smith is not the 29 September as per some letters to householders. Closing date for comment is 15 October and this proposal will be considered by the Planning &

Action

Cllr Newell

Highways Committee on 30 September.

- It was reported that Drew Smith have been approached by a resident with a request that they fit “goal barriers” at the entrances to Top Field to prevent access by travellers.

PC/14/104 Reports from the Police, County Councillor, City Councillor, School Governor and Parish Councillors following external meetings

- **Police** – No report received. Cllr Gordon reported on the recent local break-ins.
- **County Councillor** – No report received in advance of the meeting.

(Cllr Rutter left the meeting)

- **City Councillor** – Cllr Johnston presented his report and highlighted items from it (copy attached).

Local Plan Part 2 was approved by Cabinet this morning, after challenge by Drew Smith, and it will be presented to full council on 2 October.

Silver Hill scheme will be considered at a WCC meeting on 10 November.

Tubbs Hall lease is with the Parish Council’s (PC) solicitor for checking.

The question was asked if PC wished to ask for the transfer of all of The Dell into Kings Worthy as part of boundary consultation currently underway.

- **School Governors Report** – In the absence of Cllr Porter at a School Governors’ meeting Cllr Gordon reported that the new classrooms were now up and running and the work on the roof was continuing.

Cllr Gordon undertook to inform councillors of the numbers of local children who did not obtain places at Kings Worthy Primary School.

**Cllr
Gordon**

(Cllr Johnston left the meeting)

- **External Meetings** – Cllr Newell reported on a meeting with HAB Design and WCC on the proposed Lovedon Lane development site. Advice from WCC was that preliminary work could progress because it had been included in the draft LPT2 documents. At the appropriate time a meeting will be held in Tubbs Hall to consult on this.

Councillors have met with HCC re the proposed safety measures for improved pedestrian crossings on the Winnall side of the A33 / B3047 junction, widening of the central reservation and the fitting of

a vehicle activated flashing sign for northbound traffic. Additionally the deceleration Lane at the A33 / Lovedon Lane junction will be removed. Skid resistant surfacing will be reinstated together with the provision of "countdown" lines. A separate process will be undertaken for a proposed 40 mph limit on this section of the A33, with the traffic speeds being monitored after any changes. Councillors expressed concern that there would be no flashing sign on the southbound approach to this area.

**Cllr
Gordon**

- Cllrs Newell, White & Allen met with the Environment Agency and Hampshire Fire & Rescue and Kings Worthy Parish Council will now be put on the flood notification list. Work has started on preparing an action plan which it is intended to complete by November.
- Cllrs Gordon and Welstead attended a meeting of the Top Field Action Group which had been very positive.
- Cllr Gordon attended a WCC's Cabinet meeting on LPT2 today. Public consultation on this plan will take place over the October – December period. The Government Inspector's report is now expected in June / July 2016.
- Cllr White had attended, on behalf of the Festival Committee, a meeting on the Worthys Festival 2015, as a number of activities are planned to take place on Parish Council land. Events are to include a youth activities day, a jazz festival, a food festival, arts & crafts, flowers and produce, fun run, dog show and a football festival amongst others. It was unanimously agreed to allow the use of Parish Council land for this.

PC/14/105 Minutes of the Parish Council Meeting held on the 21 July 2014

The minutes of the meeting of 21 July 2014 were agreed and then signed by Cllr Newell.

PC/14/106 Matters arising from the Minutes of the Meeting held on the 21 July 2014

- **PC/14/90 Footpath at Abbots Worthy House** – It was noted that no progress had been made on this.

**Cllr Porter /
Clerk**

(The members of the public left the meeting)

- **PC/14/90 Policy S9 on Footpaths** – deferred to next meeting.
- **PC/14/90 Ownership of Land** – WCC are taking ownership of the land off Hookpit Farm Lane which has been taken into local authority

Cllr Allen

ownership.

- **PC/14/92 Drains and Gullies** – It was noted that the monthly meetings with Hampshire County Council were not being received. **Cllr Porter**
- **PC/14/92 Future s106 Agreements** – This item was carried forward to the next meeting. **Cllr Gordon**
- **PC/14/92 Large Projection Screen** – The screen donated by a parishioner had been found to be suitable. It was agreed to write a letter of thanks for the donation. **Clerk**
- **PC/14/93 St Mary's Close** – This was being progressed but no response had yet been received from HCC.
- **PC/14/93 Fence at Lower Broadview** – This work was outstanding and is being chased, as is the cleaning of the bus shelters at Abbots Worthy and Fryers Close. **Clerk**
- **PC/14/93 WCC's Summer Football** – It was noted that it had proved possible to accommodate this at Eversley Park.
- **PC/14/93 Circus Ginnett** – The owners had complained about the price increase and had not confirmed their booking.
- **PC/14/93 Small Grants** – The Clerk is to recirculate the information to councillors. **Clerk**

PC/14/107 To receive the Minutes of the Sub-Committees:

The Minutes of the following Committees were received and discussed.

Planning and Highways Committee – 29 July 2014

Cllr White presented the minutes and highlighted the following:

- Problems with parking on grass verges is to be raised at the next meeting.

Recreation and Amenities Committee – 4 September 2014

Cllr White presented the minutes and specifically highlighted:

- Church Green Play Area – Following representations from some homeowners the R&A Committee wished to explore the legal possibility of challenging the covenant on the land.

Cllr White declared an interest in the matter and took no part in the debate or vote on this issue.

Following discussion councillors agreed on a vote (6 in favour and 1 abstention) to go ahead with a play area in the bottom corner of the Green, where the covenant currently allows.

- Sundial – Following the vandalism it was not possible to replace this under insurance. It was unanimously agreed not to replace the sundial but to ask stonemasons to advise on options for the top surface
- Tree Works – It was reported that the tree works have commenced.
- Burial Ground – A guide budget of £3,000 was agreed in order that the Sparsholt students can suitably scope their work on the redesign of areas at the Burial Ground.

Clerk

Finance Committee – 13 August 2014

Cllr Taylor presented the draft minutes and specifically highlighted:

- The Clerk gave a presentation to members of the figures for the month ending 31 August 2014 [copy attached]. The current surplus on current account is £13,581.00.
- It was agreed to request, as the last report was issued one year ago, that the tree inspector carries out a repeat survey.
- Grants to be paid out were agreed as follows:

Kings Worthy Pre-School	£150
Worthy Runners	£100
Kings Worthy Christmas	£100 for costumes
- Cllr Gordon thanked, on behalf of the council, The Clerk for the work carried out on the annual accounts which had resulted in a reduction of £50 on last year's external audit fee. Thanks were also expressed to the Trainee Clerk for the excellent work carried out during the Clerk's recent holiday.
- It was agreed to leave the bank accounts with NatWest at the moment as none of the High Street Banks had been able to meet all of the Council's requirements. Further investigations are to be made with internet banks.

Clerk

Clerk

PC/14/108 Report from BDO LLP on 2013-14 Annual Return

The report on the Annual Return 2013-14 noted one minor issue supposedly from the internal auditor's recommendations, regarding the way in which the bookkeeping is carried out based on bank statements. The internal auditor's report had stated all aspects of the Parish Council book keeping were fine. It was agreed to write to our internal auditor to ascertain what comments she made to BDO PLC. It was also agreed to

write to BDO PLC for clarification on their report.

Clerk

Parish Council noted and approved the annual return as signed.

PC/14/109 Consultation on Parish Boundaries

The consultation on boundaries was now open. In response to WCC, it was agreed to repeat what was said at the February Parish Council meeting (minute PC/14/18) and to request that the whole of The Dell was in Kings Worthy.

Clerk

PC/14/110 Kings Worthy Community Centre & The Lionel Tubbs Hall Lease Agreement

The paperwork is currently with the Parish Council's solicitors.

PC/14/111 Letter from Scouts

It was agreed that two councillors (Cllrs Gordon, Newell or White) would meet with representatives of the local scout group who are looking to work with the Parish Council over the provision of a new scout hut.

**Cllrs
Gordon,
Newell or
White**

PC/14/112 Communications inc. Website, Facebook / Newsletter / Monthly Communications / Twitter / email etc.

The latest newsletter has now been delivered. Facebook activity continues and will be monitored by Cllrs Hudson, Taylor and White in rotation.

**Cllrs
Hudson,
Taylor and
White**

(Cllr Porter arrived)

Councillors are to email all their local contacts to ask them if we can use their contact details on Mail Chimp. Cllr Gordon to ask Steve Opacic for the contact details of the LPT2 respondents.

**All
Councillors**

PC/14/113 The list of Parish Council meeting dates for 2015 was agreed as follows:

- 19 January
- 16 February
- 16 March
- 20 April
- 11 May – Annual Parish Meeting
- 18 May – including Annual General Meeting
- 15 June
- 20 July
- 21 September
- 19 October

16 November

PC/14/114 County Councillor's Report

Cllr Porter presented her report.

(Cllr Welstead left the meeting)

All drainage pipes along Springvale Road will be restored to 225mm diameter, where currently 150mm) with all of the pipes being cleared. New fencing is to be installed by Meadowlands.

PC/14/115 Co-Option of Councillors

A resolution was passed unanimously extend the deadline to allow the newly co-opted to complete their declarations on or before the 20 October Parish Council meeting.

It was agreed that Cllr Barnes is to be a member of the Finance Committee.

PC/14/116 Clerk's Notices

It was noted that the new footpath at Bull Farm is a permissive path. As a result HCC have confirmed that they are not willing to allocate any land there for allotments.

PC/14/117 Chairman's Notices

The Chairman reported that, from 1 January 2015, the mobile library would no longer be calling to Fraser Road.

PC/14/118 Items for the Next Meeting

Youth options – it was agreed to invite Cllr Hallisey's and Cllr White's contacts.

It was agreed to have a separate column in the minutes for actions.

PC/14/119 The next meeting is scheduled for 7.30 pm on the 20 October 2014.

The meeting closed at 22.30

**Cllrs
Hallisey
and White**

Clerk

Signed.....

Date.....

Kings Worthy Parish Council

Management Accounts for the period ended 31 August 2014

2013/2014 Budget	2014/2015 Budget	2014/2015 Budget ytd	Actual ytd	Variance ytd	2015/16 Budget Proposed	Income Item/Description
£	£	£	£	£	£	
Income: Summary						
116,200	118,109	49,349	50,213	864	0	Finance (inc. Precept)
4,584	4,800	2,000	2,000	0	0	THMC Income
7,000	7,050	2,963	24,878	21,915	0	Recreation & Amenities
0	0	0	0	0	0	Planning & Highways
127,784	129,959	54,312	77,091	22,779	0	Total Income
Expenditure: Summary						
						Expenditure Item/Description
70,453	67,763	31,666	23,548	8,118	0	Finance
57,258	61,344	25,878	39,963	-14,085	0	Recreation & Amenities
7,500	7,000	0	0	0	0	Planning & Highways
135,211	136,107	57,544	63,511	-5,967	0	Total Expenses
127,784	129,959	54,312	77,091	22,779	0	Total Income
135,211	136,107	57,544	63,511	-5,967	0	Total Expenses
-7,427	-6,148	-3,232	13,581	28,746	0	Income less expenses
0	0	0	0	0	0	Transfer from Reserves
-7,427	-6,148	-3,232	13,581	28,746	0	Net Surplus (deficit) for year

