

Kings Worthy Parish Council

PARISH COUNCIL MEETING

**Minutes of the Meeting held on Monday 16 May 2016
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Chair of the meeting:	Stewart Newell
	Councillors:	Bob Barnes, Ian Gordon, Mandy Hallisey, Dorry Hudson, Noel McCleery, Judith Steventon Baker, Martin Taylor, Denis Welstead and Sarah White.
	Hampshire County Council (HCC):	Cllr Jackie Porter
	Winchester City Council (WCC):	None
	Clerk:	Adrian Reeves
	Public:	4
	Police	None

Action

PC/16/69 Apologies for Absence

Apologies for absence had been received from Cllrs Les Haswell, and Karen McCleery.

PC/16/70 Police Report

No report had been received. It was noted that PCSO Croutear had been off sick and had apologised for missing the Annual Parish Meeting.

Cllr Gordon said that he would report on police matters at future meetings.

PC/16/71 Public Question Time

It was noted that the Springvale Surgery was closing at the end of May. Additionally, it was reported that Health Visitors would not be visiting Tubbs Hall from the same date. There was great public concern about the level of Health Visitor provision within the village. Parish Council (PC) agreed to make enquiries about this.

A copy of a letter to patients of the practice had been forwarded to the parish office and Cllr Newell read it to those present. The practice will review their decision after 3 months. PC is disappointed that neither the practice nor HCC have notified this decision directly to councillors.

Cllr Newell

PC/16/72 Minutes of the Meeting held on 18 April 2016

The minutes of the Parish Council meeting on the 18 April 2016 were agreed and signed by the Chairman.

PC/16/73 Development at Top Field – update

Drew Smith's appeal has been postponed. Cllr Gordon's letter to the Planning Inspector is still to be sent.

Clerk

The Village Green application may possibly be held on or after 12 September 2016.

PC/16/74 Development off Lovedon Lane – update

Work has started and is proceeding at a good pace. There is an amended programme for preparing the field to allow a shallow cultivation to help kill weeds. HAB are intending to put up a nesting box for swifts.

PC/16/75 Reports from the County Councillor, City Councillors, School Governor and Parish Councillors following external meetings

o County Councillor

Cllr Porter's tabled her report and highlighted the following issues (see attached below).

Cart & Horses Junction – There have been some complaints about noise as a result of night working. The work is on schedule.

Footpaths in Rectory Gardens, Abbots Worthy, are being resurfaced.

The new fence at the end of the school path will be taken up by Cllr Porter as an enforcement issue on grounds of encroachment and lack of planning permission.

The Home Library Service is stopping from 1 June 2016.

It was agreed to put the Watercress Way as an agenda for the next meeting of the Recreation & Amenities Committee.

The sustainable drainage system at Barton Farm is now the responsibility of the developer, as the legislation has changed.

Cllr Porter is writing to WCC re the Top Field paths that have not yet been dedicated, and also those on the old Kings Worthy House site.

o City Councillors

No report was received.

o School Governor

Cllr Gordon reminded councillors of the school fete. Staff costs are tight and recruitment is difficult.

o Parish Councillors following external meetings

Cllrs Steventon Baker and White attended a Winchester Action of Climate Change (WinACC) SAVE meeting.

Cllr Steventon Baker had attended a meeting of the Winchester Villages Trust, and asked councillors to let her know of anyone in dire need. The new leaflet is to be sent to councillors.

Clerk

Cllr Barnes had attended HCC's Passenger Transport Forum and distributed slides of the presentation.

Cllr Newell had met with Rev. Paul Bradish who is concerned about the possibility of food poverty in Kings Worthy. He is proposing to set up a lunch club for Kings Worthy children in August, although they do get parcels from the food bank.

PC/16/76 Matters arising from the Meeting of the 18 April 2016

o **PC/16/59 Friarsgate Surgery - Update**

See PC/16/71 above.

o **PC/16/59 Cart & Horses Junction**

See PC/16/75 above.

o **PC/16/59 Footpaths**

See PC/16/75 above.

PC/16/77 To receive Minutes of the Committees:

Planning and Highways Committee

The minutes of the meeting on 26 April had been previously circulated.

- o A resident is concerned about keeping "significant" trees within the village, not just those with TPOs.
- o The work by the garages behind the North Road flats is progressing but behind schedule.
- o A parishioner has complained about speeding near Burnett Close. Cllr Gordon will write to Drew Smith & Hyde Housing Association, and speak to Neville Crisp at HCC.

Recreation & Amenities Committee

The minutes of the meeting on 5 May had been previously circulated.

- o Fraser Road Play Ground – Advice had been taken from WCC's Neighbourhood Warden which stated that a CCTV system should be installed. It was agreed to go out for formal quotes and to check any legal requirements with HALC.
- o Football pitches – It was unanimously agreed to increase the football pitch fees by 25% across the board for 2016-17 season, then charge the full price for juniors using a senior sized pitch in the following year.
- o Replacement of trees – Phil Jeffs (Worthy Plants) is to be invited to attend the summer walkabout. It was suggested that members of the public be invited to donate trees.
- o An application is to be made for a grant from Tesco toward the cost of putting an artificial grass surfacing for the cricket net run-ups.
- o Fryers Close play area – The Clerk was tasked with obtaining an improved compensation offer from Sovereign.
- o The Church summer fete is on 30 May from 1.30 to 16.30; Cllr White will send round a rota for the Pimms stall.

Clerk

Clerk

Cllr White

(2 members of the public left the meeting)

Finance, Administration & Remuneration

The minutes of the meeting on 11 May had been previously circulated.

- It was agreed that it was appropriate for PC to make comments to hall users on health & safety issues.
- Work on the new website will fall to the Comms team and the Clerks.
- It was agreed to proceed with moving the PC's current and instant access reserve accounts to Unity Trust and authorised no change in the signatories. It was agreed that a prepaid card, maintained at limit of £100, is to be provided for the use of the Clerks, this being topped up when required and with appropriate reporting of the expenditure. Finance had agreed that the £100 limit could be varied in specific and pre-approved circumstances.
- Grants - £300 was approved for Worthy Conservation Volunteers and £150 for Kings Worthy Pre-School.

PC/16/78 Internal Audit 2015-16 & Annual Return 2015 -16

The management accounts for the year ended 31 March 2016, as agreed by internal audit, were presented to councillors. These show a deficit for the year of £16,328 which was in line with revised plans (copy attached).

The bank reconciliation to 30 April 2016 was signed by the Chairman.

The management accounts for the year ended 30 April 2016 were presented. These show a deficit for the month of £1,749 (copy attached).

The internal audit report for 2015-16 was discussed and it was agreed to action all of the points raised. Its adoption was proposed by Cllr Newell and seconded by Cllr McCleery and unanimously agreed.

The Responsible Finance Officer presented section 2 of the annual return for 2015-16 which was unanimously agreed councillors; this was then signed by Cllr Newell, as chairman of the meeting on behalf of the PC.

A vote of thanks to both the Clerk and the Assistant Clerk for their work on the accounts was unanimously agreed.

PC/16/79 Communications [incl. Website / Facebook / Newsletter / Monthly Comms etc.]

It was agreed to include wild flower planting in the next monthly communications.

PC/16/80 Report on Annual Parish Meeting

Cllr Newell thanked those who had prepared and given the presentations. Comment was made that it was disappointing that more members of the public had turned up and that consideration should be given to arranging a keynote speaker for next year.

A councillor raised the issue of another councillor calling a city councillor an idiot.

(Cllr Steventon Baker left the meeting)

Cllr Newell undertook to speak to the individual concerned.

**Cllr
Newell**

PC/16/81 Clerk's Notices

<ul style="list-style-type: none"> ○ A document on possible plans for devolution had been circulated and councillors were encouraged to read it. ○ It was agreed that Cllrs Gordon & Hudson would attend the Sounding of the Retreat. ○ Councillors in attendance were given their previous Declaration of Interest forms and asked to confirm that the information within was still current. Cllrs Bob Barnes, Ian Gordon, Mandy Hallisey, Noel McCleery, Stewart Newell, Martin Taylor, Denis Welstead and Sarah White all confirmed the document to be correct. Cllr Hudson wished to amend her form, Cllr Steventon Baker had already left the meeting and Cllrs L Haswell & K McCleery were absent. A resolution was passed that these 4 councillors could confirm or submit new forms on or before the next PC meeting. 	All Cllrs Clerk
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PC/16/82 Chairman's Notices

<p>It was agreed to send a letter of thanks to Cllr Robert Johnston.</p>	Cllr Newell
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PC/16/83 Items for discussion at the Next Meeting
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<ul style="list-style-type: none"> ○ Report on revision to parish plan ○ Devolution. 	
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PC/16/84 Date of Next Meeting

<p>The next meeting is scheduled for Monday 13 June.</p> <p>Cllrs Barnes, Gordon, K McCleery & N McCleery gave their apologies for the next meeting.</p>	
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The meeting closed at 22:20.

Signed..... Date.....

County Councillor Jackie Porter: County Report May 2016

Operationally:

There are now 3 new City councillors for The Worthys: we are looking forward to serving this community. Malcolm Prince (2 years), Jane Rutter (3 years) and Jackie Porter (4 years). I continue as your County Councillor. Thank you for your good wishes already given, it is greatly appreciated.

For simplicity, I will continue to report on County matters, Malcom and Jane on City matters unless it relates specifically to work that I have been following through.

Devolution is complicated now! Nothing at all is decided- or can be commented upon. Becoming one or two unitary authorities seems a possibility now, with local town/parish councils. You will have received the notice from HCC/WCC last week. I am happy to answer questions, and raise issues if you wish.

Current consultations:

www.hants.gov.uk/hwrc2016 to respond on possible recycling centre changes: reducing hours, cutting out days, cutting out centres (which may lead to congestion at others or fly tipping) and charging per visit are possibilities. Deadline is the 26th May and we would like as many as possible to respond please.

Matters relating to Kings Worthy

1. The work is continuing at the Cart and Horses junction.
2. The footways are being done in Abbots Worthy.
3. The County has started to design the school path from Eversley Park to Nations Hill. There are two issues:
 - A resident who has taken matters into his own hands- and I would like to hear KWPC's opinion on this new fence please.
 - The shrubbery is protecting the school where the fences are old and in poor condition. Costs of around £8000 are needed to reinstate the fence to match the other new mesh one. Finances for this are not included in the works budget, and will have to be found before any work can go ahead. Tight school budgets make this difficult, so may delay or at worse, 'scupper' the project. I will be investigating several possibilities, but can the Parish Council help in any way please?
4. The Doctors Surgery have written to say that they have had permission to close the surgery from the CCG. I asked for it to go on record that the community, council and I did not accept that decision and it was being made *without our blessing*. I made this statement at a meeting with the CCG and a certain number of conditions were set, including a review after a number of months. I will go to speak to this decision again in June, at the next HASC meeting.
5. I have not received progress on the Cart & Horses field footpath claim, but will be pursuing this in the next few weeks.

Mobile Library

The Home Library Service will be expanded to replace the relatively high-cost Mobile Library Service. The Mobile Library Service, is used by just 1% of total library customers, and costs £11.44 per visit per

customer, compared to £2.23 per static library visit. Mobile library vehicles are also in need of frequent repair as they near the end of their ten-year leases. *As a result, the Mobile Library Service will no longer run after June this year.* Additional alternatives offered by the Library Service include:

- Working with local communities in the 20 busiest mobile library stops to identify opportunities for volunteers to deliver books to appropriate community gatherings
- Offering free online library learning sessions in communities that will no longer have a mobile library stop
- Developing links with voluntary sector groups that provide community transport to help rural communities access their local library when they no longer have a mobile stop.

The Watercress Way

Plans are progressing and with your permission, the plan would incorporate the route through Broadview, and cross Kim Bishop Walk, possibly through the Top Field land to the underbridge. In view of this, it would be useful for designated Trustees to meet the Parish Council to see what requirements or concerns that you have as the project progresses. How would you like us to set up a meeting?

No flood plans to be shown to you as yet, I'm afraid.

Contact details as before: Cllr Jackie Porter,

01962 791054, text 07973 696 085, [email: Jackie@jackieporter.co.uk](mailto:Jackie@jackieporter.co.uk), website www.jackieporter.co.uk

Kings Worthy Parish Council

Management Accounts for the period ended 31 March 2016 (Final)

	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2015/2016 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2015/2016 Budget (£)	Forecast Outturn (£)	2016/17 Budget (Proposed) (£)
124,678	10,042	10,429	386	Finance (inc. Precept)	120,509	121,973	1,463	120,509	118,488	119,221
4,800	400	400	0	THMC Income	4,800	4,808	8	4,800	4,800	4,800
33,159	1,335	1,027	(308)	Recreation & Amenities	6,200	21,287	15,087	6,200	20,602	8,092
0	0	0	0	Planning & Highways	0	0	0	0	0	0
162,636	11,777	11,855	78	Total Income	131,509	148,068	16,559	131,509	143,890	132,113
				Expenditure Item/Description						
60,214	5,289	6,365	(1,077)	Finance	62,047	68,930	(6,883)	62,047	72,893	66,940
94,525	5,388	20,155	(14,767)	Recreation & Amenities	73,184	89,539	(16,355)	73,184	84,174	93,665
6,807	3,773	3,076	696	Planning & Highways	7,545	5,927	1,619	7,545	6,650	8,750
161,547	14,449	29,596	(15,147)	Total Expenses	142,776	164,396	(21,619)	142,776	163,717	169,355
162,636	11,777	11,855	78	Total Income	131,509	148,068	16,559	131,509	143,890	132,113
161,547	14,449	29,596	(15,147)	Total Expenses	142,776	164,396	(21,619)	142,776	163,717	169,355
1,090	(2,672)	(17,741)	(15,069)	Net Surplus (deficit) for year	(11,267)	(16,328)	(5,061)	(11,267)	(19,827)	(37,241)

Kings Worthy Parish Council

Management Accounts for the period ended 30 April 2016

2015/16 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2016/2017 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2016/2017 Budget (£)
121,973	9,857	9,836	(21)	Finance (inc. Precept)	9,857	9,836	(21)	119,221
4,808	400	400	0	THMC Income	400	400	0	4,800
21,287	1,517	1,834	317	Recreation & Amenities	1,517	1,834	317	8,092
0	0	0	0	Planning & Highways	0	0	0	0
148,068	11,774	12,070	296	Total Income	11,774	12,070	296	132,113
				Expenditure Item/Description				
69,160	6,213	7,704	(1,491)	Finance	6,213	7,704	(1,491)	66,940
89,539	4,138	6,115	(1,977)	Recreation & Amenities	4,138	6,115	(1,977)	93,665
5,927	0	0	0	Planning & Highways	0	0	0	8,750
164,626	10,350	13,819	(3,469)	Total Expenses	10,350	13,819	(3,469)	169,355
148,068	11,774	12,070	296	Total Income	11,774	12,070	296	132,113
164,626	10,350	13,819	(3,469)	Total Expenses	10,350	13,819	(3,469)	169,355
(16,558)	1,424	(1,749)	(3,173)	Net Surplus (deficit) for year	1,424	(1,749)	(3,173)	(37,241)