

Kings Worthy Parish Council

PARISH COUNCIL MEETING

Minutes of the Meeting held on Monday 17th October 2016 at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present:	Chair of the meeting:	Stewart Newell
	Councillors:	Ian Gordon, Les Haswell, Mandy Hallisey, Dorry Hudson, Karen McCleery, Noel McCleery, Martin Taylor, Denis Welstead and Sarah White.
	Hampshire County Council (HCC):	None
	Winchester City Council WCC):	Malcolm Prince
	Clerk:	Adrian Reeves
	Public:	None
	Police:	None

Action

PC/16/130 Apologies for Absence
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Apologies for absence had been received from Cllrs Bob Barnes and Judith Steventon Baker.

PC/16/131 Public Question Time

None.

PC/16/132 Minutes of the Meeting held on 19th September 2016
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The minutes of the Parish Council (PC) meeting on the 19th September were agreed and signed by the Chairman.

PC/16/133 Development at Top Field – update
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The public inquiry reconvenes on 18th October.

PC/16/134 Development off Lovedon Lane – update
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Negotiations over the possible pump track are continuing.

PC/16/135 Reports from the County Councillor, City Councillors, School Governor and Parish Councillors following external meetings

- o **County Councillor**

The report for October, attached below, had been circulated prior to the meeting.

Potholes – It was recommended that councillors report themselves via the HCC website, and let the office know so that the issue can be reported again.

Cllrs

Flooding Mitigation – The details of this seem to be only about Headbourne Worthy; it is not clear if HCC have looked at Kings Worthy.

Concern was expressed about the future of the King Charles Public House as the landlords were about to leave. It was agreed to investigate if the triangle of land out the front is registered / owned or could be the subject of a community purchase.

Clerk

HCC have promised Cllr Newell that they will clean out the drainage along Springvale Road Porter (HCC).

An event for all residents who have a ditch alongside their property is to be organised by Cllr Porter. Cllrs will attend, if possible, once the date is notified.

Cllr Prince reported that the ban on trampolining has been put on hold while research into tenancy agreements takes place.

Lengthsman – Cllrs Newell and Gordon will attend the meeting being organised by Itchen Valley PC. References about the current scheme were read out and were positive.

Children’s Centres – With facilities moving out of the school, concern was expressed about the local provision of Health Visitor Services. Cllr White undertook to investigate.

Cllr White

- **City Councillors**

The report for October is attached below.

Cllr Prince (WCC) apologised for the lateness of the submission of this report.

Consultation on Waste, Recycling, Street Cleaning, Grass Cutting etc. services – all councillors are encouraged to complete the survey. There will be cost cuts across all services (£3m to be saved by 2020).

Cllr Welstead asked Cllr Prince (WCC) for his opinion with regards to the amount of traffic that may go through the railway bridge on Wellhouse Lane. Cllr Prince (WCC) stated that the traffic from Kings Barton will not be able to turn right when leaving the development, thus there should be no major increase in traffic in that direction.

A new flashing warning sign has been installed on the northbound A33 just before the Cart & Horses junction. It was noted that the petition about the junction has approx. 400 signatures. It was agreed to ask HCC for up to date accident statistics, but to wait for the new painted lines first.

- **School Governor**

Cllr Gordon reported that concerns had been expressed about the closure of the Children’s Centre, work was progressing on the I.T. Strategy and there was a programme of governors’ training.

Access to the school was not always possible for Kings Worthy children because of pressure on the spaces.

- **Parish Councillors following external meetings**

Cllr Taylor attended a HALC training course on appraisals. He had also attended a SAVE campaign meeting on Connecting Kings Worthy.

Cllr White had attended a meeting of the organising committee for next year’s Kings Worthy Festival. It was noted that the AGM is being held in November.

Cllr Gordon has met with the Chairman of WCC and the chair of WCC's Planning Committee. Discussions centred around Top Field and specifically the planning applications for Tudor Cottage. The WCC councillors stated that they could not go against the recommendations of their officers but it was noted that they sometimes do so.

Cllrs K. McCleery and White had attended a meeting on devolution.

Cllr Newell had been on the bus tour of recent housing developments around the Winchester District. It was reported that every private developer has persuaded WCC that they could not mix social housing with properties for sale as the social housing element makes the scheme unaffordable.

(Cllr Prince left the meeting)

PC/16/136 Matters arising from the Meeting of the 19th September 2016

PC/16/120 Automated External defibrillators (AED)

Hampshire Ambulance Service have data for occurrences of serious injury / death related incidents in Kings Worthy, where the availability of an AED unit would have produced improved outcomes; this data will be compiled and sent to PC.

Cllr White reported on the British Heart Foundation pack for CPR training of parishioners.

Cllr Taylor has compiled a list of companies to be approached for sponsorship.

It was noted that British Heart Foundation have offered a £450 grant for an AED to Kings Worthy Football Club.

It was agreed that Cllrs K. McCleery and White would devise a plan for advertising the parishioner training.

**Cllrs K.
McCleery
& White**

PC/16/120 Footpaths

Signs on Kim Bishop Walk – The Department of Transport Signs were official and had been put up by Historical Railways Estate (on behalf of Department for Transport).

PC/16/137 To receive Minutes of the Committees:

Recreation & Amenities Committee (R&A)

The minutes of the meeting on 6th October had been previously circulated.

Cllr White highlighted the following points:

- Bruce Graham has agreed that WCV will move the helleborines in the grass at the Burial Ground, but not those in the flower borders.
- Eversley Park hedge – A contractor has been instructed to remove the roots and debris. Green Smile Ltd will then fill with soil and sow grass seed at the appropriate time.
- Tree inspection – The report from the tree inspector has now been received and will be considered at the next meeting.
- Planting – The revised planting scheme for outside the office has been agreed and it was agreed to request that all existing shrubs and roots are removed before the replacements are planted. The plants for the legs of the pergola at the Burial

Ground have been specified and it was agreed to set aside £500 from the projects budget to cover both these areas.

- Fencing at Tovey Place - Finance, Administration & Remuneration Committee had agreed to accept a quote of £350 from Creative Fencing, on behalf of R&A, as the existing fencing had fallen down the day before.

Planning & Highways Committee (P&H)

The minutes of the meeting on 27th September had been previously circulated.

It was noted that Abbots Worthy House had been offered for sale by auction.

Finance, Administration & Remuneration Committee (FAR)

The minutes of the meeting on 12th October had been previously circulated.

Cllr Taylor highlighted the following points:

- Cllr Taylor will be replying to the Parish Precept consultation.
- Grant request from Winchester Youth Counselling – A representative is to be asked to attend the next PC meeting to make a presentation.
- Community Infrastructure Levy (CIL) – It was agreed to add the spend by dates on the monthly financial reporting spreadsheets.
- CIL – Cllr Newell is to speak to the chair of Headbourne Worthy PC about the potential usage of their CIL receipts.
- NatWest Bank – A holding reply to Cllr Gordon’s letter of complaint has been received. A substantive response is still awaited.
- Investments – The Hampshire Trust Bank deposit of £35,000 in a 12-month deposit, with a further £21,000 in a 3-month variable deposit accounts, are now in place.
- The management reports for the year to 30th September 2016 were presented, as attached. The surplus for the year to date was £12,127 against a budgeted surplus of £495. The reason for large surplus versus the budget was due to the receipt of Community Infrastructure Levy (CIL) funding of £17,128.00, offset by spending by the Maintenance Technician on agreed works.
- CIL Reserve – It was noted that the CIL Reserve was now set up.

PC/16/138 Budget Planning for 2017-18

The Clerk outlined a suggested plan for the budget setting process for 2017-18. It was agreed that the Clerk would send members spreadsheets to each committee prior to their next meeting. Cllrs were asked to consider possible projects for next year, which should be costed where possible. A planned preventative maintenance programme for the parish office / Tubbs Hall is to be prepared to inform future budgets.

PC/16/139 Revised Standing Order & Financial Regulations

Cllrs formally adopted the new Financial Regulations dated September 2016.

Cllrs formally adopted the new Standing Orders dated October 2016.

PC/16/140 Parish Plan / Neighbourhood Plan

It was agreed to start looking at this in February, and to remove this item from the agenda until then.

Clerk

A revision of the Village Design Statement is to be considered by P&H Committee.

Clerk

PC/16/141 Communications [incl. Website / Facebook / Newsletter / Monthly Comms. etc.]

- New Website – The Assistant Clerk’s proposal for the new website with TLC was unanimously agreed at a cost of £426.52 (exc. VAT) in this financial year with annual charges of £198.00 (exc. VAT) thereafter; the Clerk is to check the inflation provision and the length of the contract. If possible, the contract for the new website should be for no longer than 3 years. It was agreed to have separate emails for bookings etc. but not to have individual email addresses for councillors.

Clerk

It was advised that the previous Clerk had not reported any issues with TLC when they provided the service previously.

- Facebook – There was nothing to report.
- Newsletter & Monthly Communications – A meeting is to be arranged.

PC/16/142 Clerk’s Notices

None.

PC/16/143 Chairman’s Notices

- Emergency Planning – Cllr Newell will prepare a rota for holding the “emergency blue box” and its attendant responsibilities.
- Clerk’s Retirement – The Committee Chairman and Cllr Newell will meet to discuss proposals.
- Christmas Party – The Clerk is to contact the Mayor’s office to enquire if this event can be held at Abbey House on Monday 19th December at 19.00.
- Meeting Dates 2017 – Two options were discussed in outline. Option A is to continue with the current pattern of meeting. Option B would move P&H forward in the month and PC meetings towards the end of the month. The Clerk is to check with City & County Cllrs to enquire if such a move would cause them problems of attendance. Cllr Gordon undertook to enquire if there would be any issues with the timing of School Governors’ meetings.

**Cllr
Newell**

**Cllr
Newell**

Clerk

PC/16/144 Items for discussion at the Next Meeting

Nothing other than as above.

PC/16/145 Date of Next Meeting

The next meeting is scheduled for Monday 14th November 2016.

The meeting closed at 22:32.

Signed..... Date.....

Kings Worthy Parish Council

Management Accounts for the period ended 30 September 2016

2015/16 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2016/2017 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)
121,973	10,796	10,680	-116	Finance (inc. Precept)	60,080	77,503	17,423
4,808	2,400	2,183	-217	THMC Income	2,400	2,183	-217
21,287	375	103	-272	Recreation & Amenities	4,429	3,707	-722
0	0	0	0	Planning & Highways	0	0	0
148,068	13,571	12,966	-605	Total Income	66,909	83,393	16,484
				Expenditure Item/Description			
69,160	4,742	8,140	-3,398	Finance	35,835	35,345	490
89,539	4,116	6,214	-2,098	Recreation & Amenities	30,579	35,921	-5,342
5,927	0	0	0	Planning & Highways	0	0	0
164,626	8,858	14,354	-5,496	Total Expenses	66,414	71,266	-4,852
148,068	13,571	12,966	-605	Total Income	66,909	83,393	16,484
164,626	8,858	14,354	-5,496	Total Expenses	66,414	71,266	-4,852
-16,558	4,713	-1,388	-6,101	Net Surplus (deficit) for year	495	12,127	11,632

Bank Reconciliation as at**30-Sep-16**

Bank: NatWest Current a/c		£0.00
NatWest Deposit a/c		£0.00
Co-Operative Bank Fixed Term Deposit		£0.00
Unity Trust Current 20369336		£12,692.95
Unity Trust Tailored Deposit 20369349		£119,000.00
Hampshire Trust Bank variable		£21,000.00
Hampshire Trust Bank 12 month		£35,000.00
		<hr/>
		£187,692.95
 Less u/p cheques and D/Ds:		
300003 Douglas Conroy	£40.00	
300004 Edward Conroy	£40.00	
300006 Sarah White	£40.00	
	<hr/>	
		£120.00
 Add u/p credits:		
	£0.00	
	<hr/>	
		£0.00
		<hr/>
		£139,636.79
 Current account as per Unity Trust Bank		£12,692.95
Less: unprocessed payments		£120.00
Add: unrepresented credits		
		<hr/>
Balance as per ledger		£12,572.95