

Kings Worthy Parish Council

**Minutes of the Parish Council Meeting
held on Monday, 20 May 2019 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Chair of the meeting:	Cllr Les Haswell	Clerk to the meeting:	Christopher Read Lucia Foster-Found
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Attendees:		Apologies given:
Cllr Ian Gordon	Cllr Charlotte Smith	Cllr Derek Smith
Cllr Mandy Hallisey	Cllr Martin Taylor	
Cllr Dorry Lawlor	Cllr Karen McCleery	
Cllr Stewart Newell	Cllr Sarah White	
Cllr Tracey Anderson		

Winchester City Council (WCC)	Apologies - Cllr Jackie Porter
Hampshire County Council (HCC)	Apologies - Cllr Jackie Porter

Members of the public:	Three
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PC/19/56 – Public Question Time

- Q. What is happening to the railway bridge on Lovedon Lane? The footpath along the railway bridge area of Lovedon Lane was highlighted as a potentially dangerous area for pedestrians. Due to the narrow nature of the road, vehicles are forced to hug the kerb, increasing the risk of hitting pedestrians with their wing mirrors. It was suggested that the Kings Worthy Parish Council (KWPC) request the expert advice of Mitchell Bridges for a possible bridge walkway. It was also suggested that the KWPC ask Hampshire County Council (HCC) Highways to come out to assess the situation as soon as possible to instigate any possible improvements soonest. KWPC will also be collating evidence of speeding etc using the new speed sign, which they will submit in due course.

Action	To be actioned by:	Target date:
Ask HCC to send someone out to evaluate the risk at the railway bridge	Cllr Gordon	Post Meeting
Ask Mitchell Bridges to have a look at the site and make suggestions		

- Q. Should there be a litter bin outside Tubbs Hall? It was pointed out that there is one to the side of the green area, next to the bench.

- Top Field Action Group reported to the KWPC that the reptiles and dormice are being moved and the area cleared. There had been a generator left on all weekend due to a faulty battery, but this was now sorted.

PC/19/57 – Development off Lovedon Lane – Update

The ecologist has reported back to HAB. He is pleased with the growth of wildflowers on the meadow and has recommended no cut until July. He is also recommending that the area immediately adjacent to the houses only be cut on a 3 year cycle, going forward, but it was reiterated by Councillors that this needs to be approved by the residents. There is an on-site meeting on 21st May for the KWPC Councillors and HAB, however no City Councillors can attend.

PC/19/58 – Top Field Update (inc. Tesco junction plan)

The road count has now been completed – KWPC will await the results.

It was noted that the anti-ram raid bollards are in place opposite the ATM.

Tesco staff are looking to plant a tree in the front in memorial of the member of staff who died.

PC/19/59 – Neighbourhood Plan – Update

Denmead Council have offered up 17th June 15:30 as a potential meeting date.

Action	To be actioned by:	Target date:
Interested Cllrs to check their diaries and confirm attendance	Cllr Hallisey, Cllr McCleery, Cllr Gordon	ASAP

PC/19/60 – Reports from the County Councillor (inc. report on Barton Farm, City Councillors, School Governor and Parish Councillors following external meetings)

County Councillor - Jackie Porter sent apologies but asked that any accidents or near misses be reported to her or Adrian Gray (adrian.gray@hants.gov.uk) as soon as possible after the event.

School Governor – The school has been able to replace all the interactive digital displays in addition to other equipment due to a contribution received into the school funds.

Scouts – Cllr White mentioned that the Scouts are still looking for premises and Top Field had been considered but rejected. Eversley Park might be a possibility, but Fields in Trust would need to approve. Cllr White also confirmed that, in proportional terms regarding newsletter deliveries, the Scouts had covered one quarter of the parish.

Guides – Cllr Anderson confirmed that the Guides and Brownies have made all their deliveries. Cllr Anderson and Cllr Hallisey agreed to meet to discuss organising a youth event, as there is Tubbs Hall funding available. Possibly a Coffee Shop.

20:10 - Cllr McCleery joined the meeting at this point.

Action	To be actioned by:	Target date:
Meeting to discuss youth event	Cllr Anderson / Cllr Hallisey	ASAP

PC/19/61 - Agree and sign the Minutes of the Meeting held on Monday, 15 April 2019

The minutes of the meeting held on 15th April 2019 were read, agreed and signed.

PC/19/62 – Matters arising from the meetings held on Monday, 15 April 2019

Stagecoach – Feedback has been received, some at the Annual Parish Meeting and some via email. All to be disseminated to Stagecoach.

Action	To be actioned by:	Target date:
Feedback on bus service to be disseminated to Stagecoach	Clerk	ASAP

PC/19/63 – To receive Minutes of the Committees

Planning and Highways Committee – 30th April 2019. Cllr Gordon is to request officers from three different departments to attend a meeting at 37 Ramsay Road with a request for one of them to take ownership of the issue. At Hinton Cottage all but one of the inflammatory signs has been removed. The remaining one needs to be removed also. Chris Read will contact the owner on this subject and also concerning the request for temporary vehicular access across the park.

Recreations and Amenities Committee – 9th May 2019. There is a Fields in Trust (FIT) site visit on 31st May at which they will be consulted about the possibility of building a Scout Hut on a FIT site.

Finance and Administration – 15th May 2019. The issue with the water fountain has been resolved – water now cold. Cheaper lagging option was employed.

Newsletter delivery costs are being investigated. Grant recipients to be involved has also been suggested. It was suggested paying volunteers from the school Parent Teacher Friends Association (PTFA).

Chris Read went through the CIL figures and explained how they are now to be included/positioned within the budget spreadsheet.

PTFA have requested a raffle prize for their fund raising event Summer Festival – a voucher was recommended. £40 was suggested and all agreed.

Action	To be actioned by:	Target date:
Purchase £40 voucher for PTFA	Clerk	ASAP

PC/19/64 - Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]

Cllr Hallisey asked for any contributions of relevant information to disseminate via website etc:

Positive comments for Tubbs Hall Park and water fountain.

Parking at Tesco – still a problem.

Parking in Bus bay – still a problem.

Suggest people walk more – possibly with slogan *“Don’t use the car – it’s not that far!”*

It was decided that charities can advertise on the Kings Worthy Parish Council website.

Cart & Horses accidents and near misses to be reported ASAP – provide contacts for doing so.

Photos of adults on play equipment and dogs within the play area at Eversley have been seen on Facebook. Adults to be identified and contacted if possible. Cllr Haswell pointed out that some councils have banned dogs altogether on marked sports pitches. It was suggested that there be something available to which to tie dogs up outside the play area.

PC/19/65 – Clerk’s Notices

It was requested that Richard Hanney be brought back into the office to work on 4th and 5th June 2019 to help with the Audit. All agreed.

PC/19/66 – Chairman’s Notices

Pimms Stall rota – there was a request for additional helpers amongst Councillors. It was decided to order paper cups as per Cllr White’s suggestion.

Action	To be actioned by:	Target date:
Order paper cups	Clerk	ASAP

PC/19/53 – Items for discussion at the next meeting (Parish Council Meeting) on the 17 June 2019

Newsletter deliveries – discuss costs involved.

Meeting Closed:	20:55
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Signed:

Date:

Management Accounts for the period ending 30th April 2019

Income	Current Month			2019/20 Financial Year			
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD
Finance, Administration & Remuneration (inc. CIL receipts)	£13,007.83	£12,881.60	(£126.23)	£195,011.90	£13,007.83	£12,881.60	(£126.23)
Kings Worthy Community Centre	£183.00	£183.00	£0.00	£6,086.71	£183.00	£183.00	£0.00
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£219.32	£0.00	(£219.32)	£7,100.00	£219.32	£0.00	(£219.32)
Totals:	£13,410.15	£13,064.60	-£345.55	£208,198.61	£13,410.15	£13,064.60	-£345.55
Revised Totals (excluding CIL receipts):	£13,410.15	£13,064.60	-£345.55	£170,198.61	£13,007.83	£13,064.60	£56.77

Expenditure	Current Month			2019/20 Financial Year			
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD
Finance, Administration & Remuneration	£8,636.83	£7,559.91	£1,076.92	£67,328.76	£8,636.83	£7,559.91	£1,076.92
Kings Worthy Community Centre	£987.21	£1,510.96	(£523.75)	£15,680.45	£980.13	£1,510.96	(£530.83)
Planning & Highways	£0.00	£0.00	£0.00	£6,750.00	£0.00	£0.00	£0.00
Recreation & Amenities	£3,352.08	£3,307.62	£44.46	£88,300.00	£3,352.08	£3,307.62	£44.46
Totals:	£12,976.13	£12,378.49	£597.64	£178,059.21	£12,969.04	£12,378.49	£590.55

Current Position							
Net Surplus / Deficit	£434.02	£686.11	£252.09	(£7,860.60)	£38.79	£686.11	£647.32

Balance Sheet - 30th April 2019	
Current Assets	
<u>Bank Accounts</u>	
Unity Trust Bank Current Account	£10,033.14
Unity Trust Tailored Deposit Account	£71,691.49
Sub-Total:	£81,724.63
<u>Investments/Deposits</u>	
Hampshire Trust Bank Variable (90 day notice)	£69,632.15
United Trust Bank Variable (100 day notice)	£31,500.00
Sub-Total:	£101,132.15
<u>Other</u>	
B4B Procurement Card	£49.79
Debtors	£3,190.50
Prepayments	£0.00
Sub-Total:	£3,240.29
Total Current Assets:	£186,097.07
Current Liabilities	
Trade Creditors	£3,092.24
Retentions	£377.20
Received on Account (inc. Precept)	£64,297.90
PAYE Payments Due	£251.40
NI Payments Due	£309.78
Pension Payments Due	£631.02
VAT to be Paid	£0.00
VAT to be Reclaimed	(£794.04)
VAT that has been Reclaimed but not received	(£3,985.75)
Total Current Liabilities:	£64,179.75
Current Assets Minus Liabilities:	£121,917.32
Earmarked Funds in Reserve	
Church Green Reserve	£14,563.49
CIL Reserve	£45,836.29
Total Current Liabilities:	£60,399.78
Net Assets	
Profit & Loss Accounts Brought Forward	£20,284.40
General Reserves	£40,547.03
Profit & Loss Year to Date	£686.11
Total Net Assets:	£61,517.54