

Kings Worthy Parish Council

**Minutes of the Parish Council meeting
held on Monday, 25 January 2021 at 19:30
Due to COVID-19 this meeting was held electronically via Zoom**

Attendees

Councillors Les Haswell (Chair), Signe Biddle, Sue Cook, Colin Cossburn, Ian Gordon, Mandy Hallisey, Dorry Lawlor, Matthew Miller-Hall, Stewart Newell (Vice-Chair), Charlotte Smith and Steve Waters

Clerk(s)

Parish Clerk (Christopher Read)

Assistant Clerk (Lucia Foster-Found).

County & City Councillor(s)

None.

Apologies

Cllr Emily Fish

Members of the public

Three

PC/21/001 – Public question time

Eversley Gardens – A parishioner asked the Parish Council for an update or timeline on the handover of the open space at Eversley Gardens, including the transfer of the allotments. She also stated that the £100,000 sum seems to be the main holdup and suggested that it was unlikely to be available.

Cllr Newell stated that an electronic meeting was held with representatives of HAB and Winchester City Council (WCC). The Parish Council was asked to keep discussions as commercial in confidence. However, all attendees left the meeting feeling that progress has been made. There is no agreement on the transfer date or any reduction in the commuted sum of £100,000. HAB have appointed landscapers to finish the planting and for someone to complete the snagging on the groundworks. HAB are waiting for further assurances from WCC. Negotiations are ongoing and hopefully the works will be complete this summer.

The full commuted sum was agreed for the management of the site and it is unlikely to be available in full. The Parish Council cannot take this on until this, and any changes to what is completed, are agreed in full.

Cllr Porter concurred Stewart's account of the meeting and noted that WCC compliance and enforcement team ran the meeting, and they are aware of the issues facing the residents.

Communications – A parishioner asked why there is a delay in the Council communicating issues that have been solved, and that this could be done by a Councillor, or Councillors. Cllr Haswell replied that both COVID-19 and Christmas/New Year had slowed this process down, and that communications of the Council have to be checked by the Office before publishing.

They asked Councillors Haswell why this has to be the case. Cllr Haswell replied that any communications from the Parish Council, the Council are responsible for and this needs to be checked to ensure they are accurate.

Lovedon Lane – A parishioner stated that the speed sign has not been put in Lovedon Lane for months, where the sign needs to and why are the batteries is currently flat. He also raised issues with Heavy Goods Vehicles (HGVs) being allowed to use Lovedon Lane and the lack of consultation for the previous application. He queried why we cannot have a give way sign at the old railway bridge.

Cllr Haswell replied that if the Parish Council had both the authority and money would implement measures. However, all we can do is continue to pressure Hampshire County Council (HCC), using information we are able to collect. The Speed sign should be back in Lovedon Lane shortly. However, we ask that residents complain directly to HCC as this will increase the number of complaints, rather than it coming from just the Parish Council.

The local resident stated that he had written to Cllr Rob Humby (HCC) twice and he hadn't replied. He had also contacted Steve Brine MP, who stated that he cannot do anything, and Cllr Jackie Porter had not replied to him other than to state that nothing can be done.

Cllr Porter stated she hadn't spoken as yet in this meeting as the Chair must invite her to do so. Cllr Rob Humby is the executive member for roads and this is the decision he has taken. There is currently a consultation (LTP4) which is out now.

Cllrs Porter, Prince and Rutter met with Ecogen to discuss the issues relating to their site, including Heavy Goods Vehicles. HCC policy on traffic claiming states that a serious accident must occur for a reduction in the speed limit to be warranted.

PC/21/002 – To agree and sign the Minutes of the Meeting held on 23 November 2020 & 21 December 2020

The minutes were agreed as a true record of the meeting and will be signed by the Chair via the post.

PC/21/003 – Impact of Coronavirus (COVID-19)

None.

PC/21/004 – Reports from the County Councillors, City Councillors and Parish Councillors following external meetings

- Cllr Porter's report had been distributed to Councillors before the meeting (see attached) and added the following:

Flooding works in Headbourne Worthy - These have delayed as some of the team have tested positive for COVID-19.

Inert waste processing facility at Three Maids Hill – This has been refused by the regulatory committee due to the impact on roads and the effect on the local stud.

Ecogen site – When Cllrs Porter, Prince and Rutter met with Ecogen they raised the issue of the amount of waste being processed. They have a site to process 300,000 tons of waste and they are aware the site can handle more. Officers at HCC are looking the amount of waste being processed. However, it was a positive conversation with Ecogen. A lot more cardboard is being processed and Ecogen are now taking Veolia due to this increase.

LTP4 Consultation – It is the consultation on the new transport policies including speed limits and cycle paths.

Issues & options for future developments consultation – This will be going live soon and another Parish briefing will be held shortly.

South Down National Park – The national park is going through the process of adding further supplementary documents to their local plan. Cllr Porter had attended a meeting on this and will write this up and send to Councillors.

Cllr Waters asked Cllr Porter is there a possibility of the permitted vehicle movements and weight limits being increased. Cllr Porter replied that Ecogen have indicated that are considering seeking an increase. This would have to be via another application to the regulatory committee.

Cllr Porter stated that the minerals and waste plan override the WCC local plan, which she was not aware of.

- Cllr Prince gave a brief report to Councillors highlighting the below:

WCC grants – A new person has been appointed at WCC to handle grants including small grant scheme, crowdfunding. This is great for small organisation such as the Scouts and football clubs.

Winchester leisure centre – This is currently planned to be opened in the Spring.

PC/21/005 – Matters arising from the meeting held on 23 November 2020 & 21 December 2020

None.

PC/21/006 – To receive the minutes of the committees:

Recreation & Amenities (R&A) Committee – All Councillors had received a copy of the minutes before the meeting, for both the December and January committee meetings.

Cllr Hallisey raised that the boarding up of the circle in the MUGA has not yet been completed. She had had to ask several groups to leave the MUGA.

The PCSO has been asked to attend at certain times to day to ensure compliance to COVID regulations, including the in the play areas.

Cllr Porter stated that the WCC COVID marshals could attend and she will contact them to ask them to attend.

Finance, Administration & Remuneration Committee – All Councillors had received a copy of the minutes before the meeting, for both the December and January committee meetings.

Cllr Newell noted that they had looked at Clerk resourcing and due to the increased workload had increase the Assistant Clerk's hours by 7 hours a week. This will be reviewed at the end of the financial year.

Planning & Highways Committee – All Councillors had received a copy of the minutes before the meeting, for both the December and January committee meetings.

Safety measures for Lovedon Lane – HCC have told Cllr Gordon that additional safety measures identified by them should be going in before the end of the financial year.

PC/21/007 – To consider the forecast outturn (2020/21) and Budget (2021/22) [See attached]

Energy costs for 2021/22 – As the energy contracts were up for renewal before the end of the financial year, members were shown prices from various suppliers for both carbon neutral and non-carbon neutral suppliers.

As the cost difference was small, it was agreed to go a 24-month 100% renewable electricity contract from Octopus Energy. It was also agreed to go for a 24-month carbon offset gas

contract from Octopus Energy. If a 24-month contract is unavailable, then it was agreed to go for a 12-month contract.

Insurance cover – Cllr Waters suggested that following the recent high court decision, we should query any cover our insurer's provide with regards to COVID-19 costs or related loss of income.

Action: Ask our insurer's if they provide cover as above.

Members reviewed and agreed the forecast outturn (2020/21) and budget (2021/22).

A vote was held to agree to increase the precept to £172,218.00 to give a balance budget, with 9 for, 2 abstaining and 0 against.

Action: Return the precept request to WCC as above.

PC/21/008 – Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.] including the protocol for the approval of Council communications.

Councillors discussed the procedure for publishing communications from the Parish Council. The majority of Councillors were of the view that official Parish Council communications are required to be run past the office before publishing and this was agreed by a majority of the Councillors.

PC/21/009 – Dogs in the burial ground

Councillors discussed the issue of dog faeces in the burial ground and whether dogs should be permitted. Suggestions of posts with dog ties, a dog bag dispenser.

It was agreed that a sign would be erected stating that the area is being monitored by CCTV and a copy of the burial ground regulations in a more prominent area.

Action: Erect signage as above.

PC/21/010 – Parish plan review

It was agreed for a working group including Cllr Smith and Newell will look at the plan to perform a review and see what has been achieved.

PC/21/011 – Clerk's Notices

Music festival at Eversley Park – A request had been received from a parishioner to hold a music festival at Eversley Park on the 18th September 2021. It was noted that this has already been published on social media. Councillors agreed to this in principal but had concerns regarding the numbers that could attend, particularly in relation to COVID-19. The football clubs would also need to be consulted as this would be during the football season.

This will be followed through by Recreation & Amenities committee.

PC/21/012 – Chairman's Notices

None.

PC/21/013 - Items for discussion at the next meeting on the 22 February 2021

Climate Change

Communications group

Meeting Closed at 21:53.

Signed:

Date:

County Councillor Report to Parishes January 2021



Happy new Year! Thank you to all the local groups in the Itchen Valley division who have continued to offer support in their communities. Your work is invaluable and makes us all feel safer.

But some things are more complicated and I'd be grateful if local groups can continue to pass on the details of this HCC helpline too: *if Coronavirus has had an impact on you or any aspect of your life, including anyone who is self-isolating, education, threat of eviction, unpaid bills etc, please call the helpline for advice and support. The Hampshire Coronavirus Support and Helpline can be contacted on 0333 370 4000. (Calls charged at local rate.) The helpline is open 9am to 5pm*

You can also call Citizens Advice for support on 01962 848000, from 10-1pm, or 0808 278 7861

As I write, the impact of the Brexit Paperwork checking system on the A31 is unknown, as the first few days were quiet, but more traffic is expected w/c 4th January, but so far, paperwork 'compliance' is good. However the new lockdown may affect traffic levels too, and now the challenge of Covid free testing.

See more overleaf for more information and helpline details.

Flooding works: Overton Road works are continuing; there is a review on Friday 8th Jan to decide if the scope of the planned works is good enough. HCC will continue to work on this site for a while yet.

Other sites are logged and planned: Itchen Stoke, Easton, Whitehill Lane, Springvale Road at the King Charles end; works on Wellhouse Lane into Springvale Road due to start this month.

School matters: Yellow lines outside schools have been requested. The schemes fall between HCC safer routes to school and WCC's yellow line scheme. At present, key worker and vulnerable children are at school. I have asked that children who don't have access to broadband in their home can be considered as vulnerable: all children (state school educated) receive a pre-paid dongle if there is 4G available at home. Additional information regarding schools and IT access is overleaf.

Pre -school children can all attend - but parents may choose not to send them. The Furlough scheme (Gov.uk) and the Additional Restriction Support Grants (winchester.gov.uk) are available. You can contact them direct or go via Citizens Advice Winchester.

Looking for a new challenge? Why not try out the online learning from Hampshire's libraries: this term the *Learning in Libraries programme* has commenced with a Film review course, a wide variety of courses are available, including a dance class for toddlers, helping your child with school work and Zumba!

Under Tier 5 lockdown, libraries are closed for browsing but open for the public wishing to use IT, print items/forms etc.

Getting outside for exercise: Country Parks remain open but the public is clearly encouraged to stay near to home. Zoos are closed. I am obtaining clear guidance from HCC on their status this week. Public footpaths are getting muddier with increased use, but the volunteer teams are not allowed to carry out works in groups. Please continue to report though: the County team can do emergency works, eg holes appearing, and fallen trees blocking paths etc.

Online and phone scams are plentiful at present. Please ask residents to report scams and get advice by phoning 0300 123 2040 (8am -8pm) *or use the online reporting tool on [ActionFraud.police.uk](https://www.actionfraud.police.uk)*. They offer an enhanced service for vulnerable victims.

Please note: an online scam asking for bank details to validate ID for a vaccination appointment. It is a SCAM! Please NEVER give out your bank details on the phone.

Cllr. Jackie Porter, www.jackieporter.co.uk

07973 696 085, Jackie.porter@hants.gov.uk, twitter @JackieLibDem, home 01962 791054

A31 Operation Transmission: more details

I have asked for improved signage on the route.

The signs are too few, too small, and too low to be seen, and don't give enough time to manoeuvre an HGV. They have agreed: they are being reviewed.

But just as the plan came into operation, a new complication arose- no one can get on a ferry unless they are proven free of Covid-19. So, a test station has been set up at Sutton Scotney services on the A34. Drivers have to be tested there, and cannot proceed to the A31 checkpoint unless they have proof they are Covid free. The team is awaiting an M3 and A3 testing site too.

So, drivers coming down the M3 have to go back up the A34 to Sutton Scotney services, then drive to the A31, then back onto the M3. It will make the M3 Junction 9 even more complicated than before and the signage is too small, risking problems and misdirection for drivers, especially in the dark. I have asked for more signs, bigger signs, placed higher up in the drivers' eyeline. This will give more notice for drivers to manoeuvre into the correct lanes, hopefully making it safer for other drivers too.

There is a 24/7 monitored email address for queries. If there is something urgent, please contact me and I'll go to the officer direct through 'Teams'. If you have a query, please contact the HCC team direct on a31.operationtransmission@hants.gov.uk or telephone 0300 555 1388 or contact me.

Shielded and Vulnerable Families and Children, & Remote Learning topics:- (extract from a letter sent 7.30pm just before Boris's announcement but many points still relevant and address questions raised with me.)

Dear Jackie

We have provided clear guidance to schools for families that have medical evidence of a family member being Clinically Extremely Vulnerable. We have asked headteachers to use their discretion and to authorise the absence. We have also asked them to provide remote learning to any children living in these families. The discretion still remains with the headteacher though as that is how the law is framed.

Remote learning is the best we can offer in the event of another lockdown but having schools open is much better educationally. I have no doubt that schools will swing into action again and that remote learning will be better than last March / April. We have learnt a lot since then about what works and what doesn't. Again, schools will work very hard to ensure all children have access to devices and connectivity.

Brian Pope

Assistant Director, Education and Inclusion

Management Accounts for the period ending 31st December 2020

Income

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2020/21 Forecast Outturn	2021/22 Budget
Neighbourhood Plan	£9,000.00	£0.00	£0.00	£0.00	£0.00	£9,000.00
Finance, Administration & Remuneration (inc. CIL receipts)	£214,135.02	£125,720.34	£137,870.88	£12,150.54	£205,025.46	£183,055.59
Kings Worthy Community Centre	£4,181.20	£3,135.90	£1,426.54	-£1,709.36	£5,553.91	£4,399.44
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£6,060.00	£5,335.49	£5,633.00	£297.51	£4,393.33	£5,560.00
Totals:	£233,376.22	£134,191.73	£144,930.42	£10,738.69	£214,972.69	£202,015.03

Expenditure

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2020/21 Forecast Outturn	2021/22 Budget
Neighbourhood Plan	£9,000.00	£0.00	£0.00	£0.00	£0.00	£9,000.00
Finance, Administration & Remuneration	£73,517.28	£57,011.92	£61,177.51	-£4,165.59	£81,109.95	£81,688.17
Kings Worthy Community Centre	£9,685.00	£7,707.86	£8,316.50	-£608.64	£10,797.85	£10,315.89
Planning & Highways	£6,500.00	£2,980.37	£2,949.38	£30.99	£7,376.95	£7,175.00
Recreation & Amenities	£81,269.00	£43,777.70	£50,349.58	-£6,571.88	£76,951.34	£74,513.29
Totals:	£179,971.28	£111,477.85	£122,792.97	-£11,315.12	£176,236.09	£182,692.35

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2020/21 Forecast Outturn	2021/22 Budget
Actual Year to Date Position:	£53,404.94	£22,713.89	£22,137.45	-£576.44	£38,736.60	£19,322.68

Memorandum position - Excluding CIL receipts only

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2020/21 Forecast Outturn	2021/22 Budget
Revised Position (excluding CIL receipts):	£6,298.92	£22,713.89	£13,925.80	-£8,788.09	£4,515.10	£6,438.17

Play area reserve transfer	£10,000.00	£10,000.00	£10,000.00	£10,000.00	£10,000.00	£10,000.00
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Final memorandum position – Excluding CIL receipts and including play area reserve transfer

Final memorandum position	-£3,701.08	£12,713.89	£3,925.80	-£8,788.09	-£5,484.90	-£3,561.83
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Precept requirement & Net Assets:

Precept:

Precept required for balanced budget: **£172,218.00**

Per Band D increase (based on the above total) = **£2.51**

Nets Assets:

Forecast for Net Assets at the end of 2020/21: **£50,259.31**

Balance Sheet for period ending 31st December 2020

<u>Bank Accounts</u>	
Unity Trust Bank Current Account	£11,999.28
Unity Trust Tailored Deposit Account	£60,956.34
Sub-Total:	£72,955.62
<u>Investments/Deposits</u>	
Hampshire Trust Bank Variable (45-day notice)	£42,313.17
Hampshire Trust Bank Variable (90-day notice)	£42,686.83
United Trust Bank Variable (100-day notice)	£5,213.92
Sub-Total:	£90,213.92
<u>Other</u>	
B4B Procurement Card	£4.94
Debtors	£2,928.41
Prepayments	£0.00
Sub-Total:	£2,933.35
Total Current Assets:	£166,102.89
Current Liabilities	
Trade Creditors	£2,642.61
Retentions	£377.20
Received on Account (inc. Precept)	£41,144.72
PAYE Payments Due	£322.80
NI Payments Due	£608.93
Pension Payments Due	£974.91
VAT to be Paid	£173.13
VAT to be Reclaimed	-£7,617.55
VAT that has been Reclaimed but not received	£0.00
Total Current Liabilities:	£38,626.75
Current Assets Minus Liabilities:	£127,476.14
Earmarked Funds in Reserve	
Church Green Reserve	£8,573.49
Play area maintenance reserve	£24,053.22
CIL Reserve	£16,967.77
Total Current Liabilities:	£49,594.48
Net Assets	
Profit & Loss Accounts Brought Forward	£12,582.28
General Reserves (inc. £7,364.59) for tree works)	£43,161.93
Profit & Loss Year to Date	£22,137.45
Total Net Assets:	£77,881.66