

Parish Council Meeting

18 February 2019 at 19:30

Kings Worthy Community Centre, Fraser Road, Kings Worthy

Chair of the Meeting	Sarah White
Councillors Present	Tracey Anderson, Ian Gordon, Mandy Hallisey, Les Haswell, Dorry Lawlor, Karen McCleery, Stewart Newell, Charlotte Smith, Derek Smith and Martin Taylor.
Clerk(s) Present	Richard Hanney
Public	2

Winchester City Council (WCC):	Cllr Jackie Porter
Hampshire County Council (HCC):	Cllr Jackie Porter

PC/19/15 - Apologies for absence

WCC - Cllrs Malcolm Prince and Jane Rutter.

Cllr White took the opportunity to minute the resignation from the Parish Council of Cllr Noel McCleery and express her thanks for the service he had given.

PC/19/16 - Public Question Time

There were no questions but thanks were expressed by Tubbs Hall Management Committee for the financial support of renovating the accessible toilet.

PC/19/17 - Councillor Vacancy

Following the resignation of Cllr N. McCleery, it was agreed to advertise the vacancy with the intention of filling it by the April Parish Meeting.

Action	Action by	Target
Advertise casual vacancy.	Clerk	ASAP

PC/19/18 - Development off Lovedon Lane update

Cllr C. Smith had written to HAB Land regarding completion of work on the site but there had been no reply. It was agreed to chase HAB Land for a response.

Action	Action by	Target
Write to HAB Land for a response to previous	Clerk	ASAP

WCC had confirmed that they intend to hold HAB to order in respect of completion of all work and payment of sums due. It was agreed to ask WCC what the outcome might be if HAB fail to deliver on the terms of their agreement.

Action	Action by	Target
Write to WCC as above.	Clerk	ASAP

The R&A Committee was concerned that if the wild flower meadow was not cut in the spring by HAB the wild flowers might be lost. As a contingency an indicative cost of cutting is being obtained.

The footpath around the field is still to be completed as required by HAB.

PC/19/19 - Top Field update (inc. Tesco junction plan)

A meeting with WCC housing team to discuss possible improvements to the Tesco junction is being held on 20 February, a preliminary meeting having been held with Hampshire Highways to get their views and advice. This is to be attended by Cllr Gordon and the Assistant Clerk.

The planning application for Top Field had been put forward by Drew Smith but WCC would be purchasing the completed housing from them and were taking in active role in the development. The remaining land would be restored to an area of accessible natural open land.

PC/19/20- Reports from the County Councillor (inc. report on Barton Farm), City Councillors, School Governor and Parish Councillors following external meetings.

[Hampshire County Council Councillor's Report](#) - the monthly report had been circulated prior to the meeting and is attached.

CIL funding accumulated by HCC for flooding alleviation should be used in the Spring, as this work is undertaken.

There is funding available for larger Town and Parish Community development schemes.

[Winchester City Councillor's report](#). Cllr Porter reported that:

-Strategic Housing and Economic Land Availability Assessment (SHELAA) had been undertaken and substantially more land had been identified than required within settlement boundaries and smaller sites were likely to be given priority.

-Enforcement issues at Abbots Worthy House was being pursued.

-The railway fencing at Firs Crescent was going to need planning consent.

'- WCC were concerned that community facilities and investment funding for the HAB site were not being delivered.

-Top Field. HCC had been contacted to consider changes to the footpaths and that they had concerns about ecology and drainage on the site.

-Leisure Centre. An operator had been appointed and work is expected to start in April. Decisions about use of the old site are to be considered.

-Station Approach Winchester - An exhibition will be held in the near future regarding these plans.

External meetings -

School Governor - The new head is introducing a number of changes including a new form of teaching mathematics, a new after school club and invitations to Governors to attend Inset days. Recruitment of a new deputy head is ongoing. A project to build an 'Outdoors Classroom' is being considered subject to funding.

Public meeting to discuss dog fouling - The Senior Animal Welfare Officer had offered to give a talk at the school and prosecute offenders if evidence can be provided and also provided guidance.

Cllrs Hallisey and Lawlor had met with 7 parishioners aiming to address the problem. The group intend to undertake patrols and provide bags and ties.

R&A will consider installing signs to indicate where bins are located. The other concern was that of dogs being unattended but tied up outside the school.

Action	Action by	Target
Consider erecting signs marking sites of bins	R&A	ASAP

PC/19/21 - To agree and sign the minutes of the meeting held on 21 January 2019

The minutes of the meeting held on the 21 January 2019 were agreed and signed by the Chair.

PC/19/22 - Matters arising from the meetings held on 21 January 2019

It was agreed to change the order in which the items under matters arising are discussed.

PC/19/13 Community engagement - Cllr Anderson is to meet with the guides while the Scouts are still to be offered dates for a presentation.

Rev. Paul Bradish has been invited to attend the Parish Council meeting in June.

The 'Meet the Councillor' session has raised the following issues:

Parking along Fraser Road (WCC have to undertake a TRO before providing yellow lines; an update will be chased.

- Problems at the Cart & Horses junction
- Footpath from Kim Bishop Walk to Top Field.

It was agreed to hold the next session in April outside Tesco's or Springvale Stores.

Action	Action by	Target
Contact WCC regarding yellow lines along Fraser Road.	Clerk	ASAP

[PC/19/7 Neighbourhood Plan](#) - It was agreed to publicise the initial meeting on the 6 March by poster and letters to community organisations. Planning & Highways committee are reviewing past planning applications to ascertain how they compare with the Village Design Statement.

Action	Action by	Target
Publicise Meeting on the 6 March	Clerk	ASAP

[PC/19/5 Bus Service](#) - A response from Stagecoach is still awaited. It was agreed to invite the manager of Stagecoach to attend a meeting to discuss reliability, particularly at peak times. Ahead of the meeting evidence will be obtained from the public highlighting recent failures.

Action	Action by	Target
Obtain feedback from the public on the Spring bus service.	Clerk	ASAP
Invite Stagecoach to meet to discuss their performance.	Clerk	ASAP

[PC/19/7 Solar Panels](#) - These are now installed and operational.

[PC/19/8 Sovereign Issues \(Playground equipment\)](#) - As the company had failed to undertake some of the repairs, Finance, Administration & Remuneration will consider legal action against the company.

Action	Action by	Target
Consider further action against Sovereign	FAR	13/03/2019

[PC/19/8 Lengthsman](#) - The initial visit has been successful and work has been identified for the next visit on the 1 April. Cllr Porter will see if funding was provided to cover visits in 2018.

[PC/19/10 Clerking Arrangements](#) - It was agreed to publish the attached advert. The interview panel will be made up of Cllrs White, Newell and the Assistant Clerk, with Cllr Anderson available if needed.

Action	Action by	Target
Advertise job advert.	Clerk	ASAP

PC/19/22- To receive the minutes of the committees:

[Planning & Highways \(P&H\) committee 29 January 2019](#) - Cllr Gordon highlighted the following items:

- Planning to improve the Tesco junction is ongoing.
- Rod Box planning application - A restriction on the size of vehicles attending the site and hours of movements has been included in the conditions.
- Damage caused by transporter at Volvo garage - This matter has been raised with the garage.
- North Winchester Farm housing application - This is currently being resisted by WCC as it is outside the settlement boundary.

2 members of the public left the meeting at this point

- North Winchester Farm - change of use consultation. There are concerns about potential hours, numbers and types of traffic movements. This will be considered at the next P&H committee meeting.

- Legion Lane Bus shelter had been considered and deemed not possible. This has been fed back to the Guides.

[Recreation & Amenities \(R&A\) committee \(7 February 2019\)](#). - Cllr Hallisey highlighted the following items in relation to this committee meeting:

- The Burial Ground regulations are to have some minor amendments added to include different conditions on burial plots.
- Lengthsman - Future work is to include cleaning the water feature; removing arisings from the recent stump grinding in the burial ground; re-cutting laurel by bus stop; clear ditch by King Charles PH; clean village signs.
- Fields in Trust (FiT) recommendation that all Parish Council open spaces should be protected by FiT status was agreed.

Finance, Administration & Remuneration (FAR) committee (13 February 2019) - Cllr Taylor highlighted the following items in relation to this committee meeting:

-Cllr Newell had been appointed as Vice-Chair following the resignation of Cllr N. McCleery. The committee will also need another member.

Grants

- An application had been received from St Marys Church and Village Fete committee for £600 towards transport and first aid costs. This grant was discussed by Councillors at length and two proposals were voted on.

Councillors voted on a proposal to grant the full the amount requested of £600.00 with 2 votes for; 5 against and 4 abstentions.

Councillors voted on a proposal to grant the half the amount requested of £300.00 with 5 votes for; 2 against and 4 abstentions.

- A grant of £85.00 from Worthy Local Historical Group for a plaque on historical buildings was unanimously agreed.

- Fitting of light sensors in toilets at Tubbs Hall - It was agreed to get this electrical work carried out with a budget of £750.00.

- Encroachment on Parish Land - It was agreed to investigate further the legal position in regards to the licence re land use by a Wesley Rd householder and then the Chair and Vice Chair would offer to meet the homeowner to discuss this.

Action	Action by	Target
Obtain legal advice on licence and offer householder the opportunity to meet the Parish Council Chair and Vice Chair.	Clerk Cllrs White and Taylor	ASAP

- Invoice for Solar Panels - the invoice had been received after the FAR meeting, it was agreed to pay the remaining invoice at a cost of £5059.95, in order that the Feed in Tariff can commence.

- Management Accounts - showed a deficit of £6027.55 following payment for tree surgery. It was agreed to accrue £10,698.00 of expenditure into 2019-20.

PC/19/23 - Email System

FAR recommended transferring from current provider to Gmail business to resolve storage issues and provide greater functionality. It was unanimously agreed to transfer to Gmail.

PC/19/24 - Review of Standing Orders

It was agreed to retain the existing standing orders with the addition of clauses to cover use of personal information and GDPR.

PC/19/25- Communications (incl. Website/Facebook/Newsletter/Monthly Comms.)

The next newsletter is to be completed by Cllrs Anderson, Gordon and D. Smith for production by the 5 April. Ideas for items to be covered can be submitted by all councillors.

Action	Action by	Target
Prepare the next newsletter.	Clls Anderson,	05/04/2019

Cllr J Porter left the meeting at this point of the meeting.

PC/19/26 - Clerk's Notices

None.

PC/19/27 - Chairman's Notices

There was a question about whether the speed sign by the Cart and Horses was operating properly.

It was reported that the disabled road markings by Springvale Stores has faded.

Action	Action by	Target
Contact WCC regarding road markings at Springvale Stores	Clerk	ASAP

PC/19/28 - Items for discussion at the next Meeting on the 18 March 2019

FAR to review Financial Regulations for presentation in March.

The meeting closed at 22:10

Signed:	Date: