

Kings Worthy Parish Council

PARISH COUNCIL MEETING

Minutes of the Meeting held on Monday 24th April 2017 at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present:	Chair of the meeting:	Adrian Reeves / Sarah White
	Councillors:	Ian Gordon, Mandy Hallisey, Dorry Hudson, Noel McCleery, Judith Steventon Baker and Sarah White.
	Hampshire County Council (HCC):	None
	Winchester City Council WCC):	None
	Clerk:	Adrian Reeves
	Public:	4

Action

PC/17/57 Appointment of Chairman of the Meeting	
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As the Chairman and Vice-Chairman were both absent, the Clerk opened the meeting in order that a chairman for the meeting could be appointed. Cllr White was nominated by Cllr Hallisey, seconded by Cllr Hudson and approved unanimously.

Cllr White took the chair.

PC/17/58 Apologies for Absence	
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Apologies for absence had been received from Cllrs Les Haswell, Karen McCleery, Stewart Newell, Martin Taylor and Denis Welstead.

PC/17/59 Stagecoach – The Spring Bus Service	
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Peter Robinson (Operations Manager for Stagecoach in Hampshire, Winchester Depot) attended the meeting to answer questions from Councillors. Cllrs gave instances of where they and parishioners had suffered issues with the reliability of the service and other instances where buses had failed to stop. Mr Robinson said that the main issue was one of timetabling as the timetables are written at Stagecoach's head office in Chichester and not by local managers who can make suggestions but can't implement changes themselves. Currently the Spring service has a full complement of drivers. Cllrs were asked to report any future issues to Mr Robinson by email.

An app for mobile 'phones can be downloaded from www.stagecoachbus.com which should provide more accurate information on bus arrival times. Mr Robinson promised to investigate possible improvements to the service and report back in a couple of months; it was suggested that he attend the June or July PC meeting (subject to confirmation).

PC/17/60 Public Question Time	
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Sandie Evans had two questions:

- 1) Now that Drew Smith have withdrawn their Top Field appeal what is the position between the Parish Council (PC) and Drew Smith. Drew Smith have asked to meet to

discuss a way forward. A meeting has been arranged for 9th May between representatives of the PC Council and WCC's New Homes Team. It was confirmed that PC would not take any decisions on this without public consultation.

- 2) Footpaths at Top Field – PC are meeting with the Rights of Way team on 15th May to discuss the completion of the original application and additional paths, as well as other footpaths within the parish. It was deemed important that PC were independent of Top Field Action Group on this but would keep them informed of progress.

PC/17/61 Minutes of the Meeting held on 20th March 2017

The minutes of the Parish Council (PC) meeting held on 20th March 2017 were amended at PC/17/54 to read "Cllr Hallisey left the meeting for this item"; the minutes were then agreed and signed by the Chairman.

PC/17/62 Development at Top Field – update

It was noted that Drew Smith's appeal had been withdrawn.

PC/17/63 Development off Lovedon Lane – update

A successful opening of the development took place on 20th April, with Kevin McCloud (HAB) and Graham Le Saux (Fields in Trust) attending.

PC/17/64 Reports from the County Councillor, City Councillor, School Governor and Parish Councillors following external meetings

o **County Councillor**

The Clerk highlighted items from the report for April which is attached below.

o **City Councillors**

No report had been received.

o **School Governor**

Nothing to report.

o **Parish Councillors following external meetings**

Cllr Gordon had attended WCC's Planning Forum and a planning training session run by HALC which had proved to be a good session.

PC/17/65 Matters arising from the Meeting of the 20th March 2017

PC/17/43 Wild flower planting at entrance to South Downs National Park

Some seedlings are now coming up. A sign has been put up to request that the wildflower area is not mowed.

PC/17/43 Automated External Defibrillators (AEDs)

The charity money raised by Kings Worthy Football Club has been stolen during a break-in at the sports and social club over the Easter weekend.

The grant application has been submitted.

PC/17/42 Items owned by tenants

There are still issues around the planting of flower borders and items on public areas. It was agreed to invite a representative of WCC's Housing Department, to the June PC meeting, to explain what is and what is not allowed. Cllrs are to send details of issues to the parish office.

**Clerk
/ Cllrs**

(1 member of the public left the meeting)

PC/17/43 Parish Lengthsman Scheme

There is currently a waiting list to join the scheme.

PC/17/66 To receive Minutes of the Committees:

Planning & Highways Committee (P&H)

The minutes of the meetings on 28th March had been previously circulated.

Cllr Steventon Baker highlighted the following:

- o Cycle Chicanes at Churchill Close – The Assistant Clerk is meeting with someone from WCC to advise on the best solution.

Recreation & Amenities Committee (R&A)

The minutes of the meeting on 6th April had been previously circulated.

The following points were highlighted:

- o Health Walks – Cllr White and ex-Cllr Barnes met with Vicky Jones and Callum Drummond (WCC). The new multi-sport activator is happy to help out in Kings Worthy. The first event has been arranged for Thursday 8th June at 10.30, although checks are to be made to see what other activities happen at the same time of the week.
- o The Pimms stall will be provided for the Fete (29th May) and the Festival.
- o Possible widening of the path at Eversley Park is being investigated.
- o A successful consultation on the pump track and skateboard ledge has been held. It was agreed to work with Russ Holbert (Maverick Industries) on the submission of a planning application for a skate ledge at Eversley Park; this was not to show any commitment at this stage to go ahead with this project.

(2 members of the public left the meeting)

- o APSE grounds maintenance course – Cllrs Hallisey, Noel McCleery and Gordon volunteered to attend, and in the autumn be part of the interview panel for the renewal of the grounds maintenance contract.

Finance, Administration & Remuneration Committee (FAR)

The minutes of the meeting on 12th April 2017 had been previously circulated.

(1 member of the public left the meeting)

The Clerk highlighted the following points:

- o It was unanimously agreed to confirm the placement of £50,000 on a 3 month deposit with Hampshire Trust Bank.
- o It was agreed to charge the cost of the fencing works against the Church Green reserve.

**Clerk
Clerk**

<ul style="list-style-type: none"> ○ It was agreed to check the position of the dowry funds from the Lovedon Fields development. ○ The Clerk presented the management reports to the end of March (version 1 – subject to year-end adjustments and late invoices), copy attached. It was noted that a good saving had been made against the budget for street lighting. 	Clerk
PC/17/67 Casual Vacancy	
<p>It was unanimously agreed to go ahead with advertising the casual vacancy which has arisen as the result of the resignation of Bob Barnes.</p>	Clerk
PC/17/68 Vacancy on Recreation & Amenities Committee	
<p>Discussion was had regarding low councillor numbers, especially on the R&A and Planning committees. Cllr Hallisey was unanimously appointed to the Planning & Highways Committee and Cllr Noel McCleery was unanimously appointed to the Recreation & Amenities Committee.</p>	
PC/17/69 Arrangements for Annual Parish Meeting & Annual General Meeting	
<p>It was agreed that no special invitations would be issued this year for the Annual Parish Meeting on 15th May at 8 P.M, though it would be advertised on noticeboards, website and Facebook. HAB had been invited to talk about the new development. Cllr Newell and the Clerk will arrange the refreshments. The agenda for both meetings was agreed.</p>	Cllr Newell & The Clerk
PC/17/70 Communications [incl. Website / Facebook / Newsletter / Monthly Comms. etc.]	
<p>The comms team and the Assistant Clerk were congratulated for a great job on the last newsletter.</p> <p>Items for the next update are:</p> <ul style="list-style-type: none"> ○ Pump track consultation ○ Buses – mobile `phone app ○ Litter pick 	
PC/17/71 Clerk’s Notices	
<p>It was agreed not to enter the Village of the Year competition.</p>	
PC/17/72 Chairman’s Notices	
<ul style="list-style-type: none"> ○ Permission was agreed for Phil Allen is to lead an archaeological dig at Hinton Park to look for the site of an ancient path. ○ Cllr Gordon agreed to write a letter of sympathy to Sarah Gray, the former landowner of Lovedon Fields, on behalf of the council. 	Cllr Gordon
PC/17/73 Items for discussion at the Next Meeting	
<p>2016-17 governance statement and accounts.</p>	
PC/17/56 Date of Next Meeting	
<p>The next meeting is scheduled for Monday 22nd May 2017.</p>	

The meeting closed at 22:30.

Signed..... Date.....

Management Accounts for the period ended 31 March 2017 (v1)

2015/16 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2016/2017 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2016/2017 Budget (£)	2017/18 Budget (£)
121,973	9,857	9,945	88	Finance (inc. Precept)	119,221	157,226	38,004	119,221	145,216
4,808	400	183	-217	THMC Income	4,800	5,809	1,009	4,800	2,196
21,287	1,538	164	-1,374	Recreation & Amenities	8,092	5,672	-2,420	8,092	8,704
0	3,625	3,012	-613	Planning & Highways	0	0	0	0	0
148,068	15,420	13,304	-2,116	Total Income	132,113	168,707	36,593	132,113	156,116
				Expenditure Item/Description					
69,160	4,882	5,866	-985	Finance	66,940	72,108	-5,168	66,940	71,437
89,539	6,216	15,263	-9,047	Recreation & Amenities	93,665	77,454	16,211	93,665	70,589
5,927	3,625	3,012	613	Planning & Highways	8,750	5,644	3,106	8,750	14,200
164,626	14,723	24,141	-9,418	Total Expenses	169,355	155,207	14,148	169,355	156,226
148,068	15,420	13,304	-2,116	Total Income	132,113	168,707	36,593	132,113	156,116
164,626	14,723	24,141	-9,418	Total Expenses	169,355	155,207	14,148	169,355	156,226
-16,558	697	-10,837	-11,534	Net surplus (deficit)	-37,241	13,500	50,741	-37,241	-110
				Memorandum					
-16,558	697	-10,837	7,303	Net surplus (deficit) exc. CIL receipts	-37,241	-23,240	14,001	-37,241	-22,948

Bank Reconciliation as at**31 March 2017 (v1)**

Bank: NatWest Current a/c	£0.00
NatWest Deposit a/c	£0.00
Co-Operative Bank Fixed Term Deposit	£0.00
Unity Trust Current 20369336	£11,069.26
Unity Trust Tailored Deposit 20369349	£71,275.81
Hampshire Trust Bank variable	£21,000.00
Hampshire Trust Bank 12 month	£35,000.00
Bread4Business **** * 2261	£121.14
Bread4Business **** * 1588	£486.55
	<hr/>
	£138,952.76
Less u/p cheques and D/Ds:	
	<hr/>
	£0.00
Add u/p credits:	
	<hr/>
	£0.00
	<hr/>
	£0.00
	<hr/>
	£138,952.76
Current account as per Unity Trust Bank	£11,069.26
Less: unprocessed payments	£0.00
Add: unpresented credits	
Balance as per ledger	<hr/>
	£11,069.26
Bread4Business **** * 2261	
As per bank	274.01
Less:	
Amazon	149.97
Fees	2.90
	<hr/>
	152.87
As per ledger as at 31/03/17	<hr/>
	121.14
Bread4Business **** * 1588	
As per bank	120.79
Less:	
Avanquest	71.90
Fees	1.44
	<hr/>
	73.34
Card balance	<hr/>
	47.45
Float as at 31/03/17	<hr/>
	439.10
As per ledger as at 31/03/17	<hr/>
	486.55

