

Parish Council Meeting	
20 November 2017 at 19:30	
Kings Worthy Community Centre, Fraser Road, Kings Worthy	
Clerks	Richard Hanney
Chairman of the Meeting	Councillor Stewart Newell
Councillors	Ian Gordon, Mandy Hallisey, Les Haswell, Matthew Page, Martin Taylor, Denis Welstead and Sarah White.
Hampshire County Council (HCC)	None
Winchester City Council (WCC)	None
Members of the Public	1

PC/17/156- Apologies for absence
Cllrs Dorry Lawlor, Karen McCleery, Noel McCleery and Judith Steventon Baker.

PC/17/157 - Public Question Time		
Lovedon Lane bridge- A question was raised as to whether any progress had been made with traffic calming measures on the bridge, or the cutting of the hedges which are narrowing the road. This matter had been raised with Cllr Jackie Porter but it was agreed that the council would write again.		
Action Items	Action by	Target
Write to Cllr Jackie Porter regarding traffic calming measures and hedge cutting at Lovedon Lane bridge	Cllr Newell	ASAP

PC/17/158 - Agree and sign the minutes of the Parish Council meeting on the 16 October 2017
The minutes of the meeting were agreed and signed subject to following amendments: PC/17/146 - Change 'Sewn' to 'Sown' and 'Running Track' to 'Peripheral Path'. PC/17/148 - Addition of the word 'tour'. PC/17/151 - Deletion of 'Cllr Newell' as an attendee.

PC/17/159 - Agreement of Councillors' declaration forms following AGM		
Cllr Page has now completed his declaration and the minutes of the Parish AGM can be agreed and signed at the next meeting.		
Action Items	Action by	Target
Parish AGM Minutes to be signed as agreed at the next meeting	Chairman	15/01/2018

PC/17/160 – Stagecoach Presentation

Mr Peter Robinson was welcomed to the meeting. He had been invited to speak in response to parishioner's complaints about The Spring bus service, particularly in the mornings. Mr Robinson explained the difficulties faced during the rush hour and some of the solutions the company tried to use, including having a spare driver to operate a bus if services were running late and using buses that had completed a different service, but he accepted these measures were still not adequate to cover all eventualities.

He apologised for cases where the company was late or failed to reply to complaints but as a cost saving measure staff dealing with these issues had been cut. Complaints can be lodged by email to south.enquiries@stagecoachbus.com or via their website.

Communication – He agreed this could be improved. The best way to follow bus arrivals is on the smart phone app as electronic boards only show the scheduled times not the real-time position of a bus. He agreed to provide and publicise the reliability performance figures of the route which was in fact the best in the area. Buses are targeted to arrive at a stop within a 6 minutes window of the schedule.

Action Items	Action by	Target
Letter to be sent to Mr Robinson highlighting key issues discussed.	Cllr Newell	ASAP

PC/17/161 – Neighbourhood Plan

A report had been circulated (see attached).

Cllr Taylor outlined the benefits that had been presented at a Neighbourhood Planning seminar. Financially the Parish would receive significant extra CIL payments and have greater control over planning decisions once a Plan has been completed and been approved.

The process is complex, will be time consuming taking about 2-3 years to complete and has to be written in conjunction with the Local Plan. An external examiner may refuse to put the application to referendum if it fails to meet set criteria and so consultants will be needed to oversee the process. It will be possible to draw on the strengths of local parishioners to work and help with the process.

The cost may be offset by grants, but it could be several years before the increased CIL payments cover the cost to the Parish.

It was agreed to prepare a more detailed plan of how proceed with the creation of a plan.

Action Items	Action by	Target
Identify a volunteer to prepare detailed plan for the preparation of a Neighbourhood Plan.	Planning & Highways Committee	ASAP

PC/17/162 – Budget 2018/19

A draft budget for 2018/19 had been considered at the Finance, Administration & Remuneration (FAR) Committee meeting on 8th November and it had considered what would be needed to provide a balanced budget (see attached).

Following several years of running a deficit to reduce the Parish Council's reserves in line with the Internal auditor's recommendation, an increase in the precept was seen as unavoidable.

On its initial figures to cover a forecasted deficit of £20,508.00, an increase of £11.89, to a total of £73.15, would be required. It was noted that other Parishes, of a comparable size have higher precept charges.

Concerns were expressed that a phased increase could result in the Parish Council needing to undertake referendums in the future, which would result in a significant further cost to Parishioners.

Other concerns expressed were that the Parish Council may have pressure from WCC to take over services from them that will have a significant financial impact.

It was agreed that the Finance Committee would undertake a further review of planned expenditure to see if savings are possible to reduce the increase in the precept.

Action items	Action by	Target
Review planned expenditure to identify any savings	Cllr Taylor	13/12/2017

PC/17/163 - Development off Lovedon Lane - update

Concerns were expressed about flooding on areas of the field affecting the path that HAB may need to rectify.

Action Items	Action by	Target
Contact HAB regarding the flooding	Cllr White	December

PC/17/164 - Top Field - update held

Cllr Newell had written to Andrew Palmer at WCC to organise another meeting and had received a reply in which he was told that WCC had commenced negotiations with Drew Smith to secure Top Field. Cllr Newell replied to press him to clarify that this would not proceed without prior public consultation. He responded that any negotiations would be subject to the planning process. The council will write to WCC to ensure that public consultation will precede any planning application or securing/purchase of the land.

Action Items	Action by	Target
Write to WCC to obtain confirmation regarding the public consultation, as above.	Cllr Newell	ASAP

PC/17/165 - Reports from County Councillors, City Councillors, School Governor and External Meetings (attended by Parish Councillors)

HCC - The report from Cllr Jackie Porter had been circulated (see attached).

The key points were that we may be asked to cover the cost of the School Crossing patrol and support to bus services, noting the one provided by Mervyns, which are currently subsidised may be stopped.

WCC - No report received.

School Governor – The school is having to look at cutting costs to balance its budget and this will affect staff numbers

External Meetings –

Tubbs Hall Management Committee – attended by Cllr Hallisey. The committee is considering replacement of the hall floor.

PC/17/166- Matters arising from the meeting held on 16 October 2017

PC/17/143 Blocked Drains – Cllr Gordon is looking into this issue and Cllr Newell has written to Ray Gardner, as he had identified several drains that had not been cleaned. Subsequent cleaning had been undertaken but some had been missed.

PC/17/147 Maintenance of wild flower meadow – HAB had confirmed that they will maintain the meadow for up to 2 years.

PC/17/148 Flooding Exhibition – Feedback had been provided and while no direct reply had been received Cllr Porter was known to be pressing HCC to proceed with plans to adopt preventative measures.

PC/17/148 DCLG planning consultation – Cllr Gordon is working on this.

PC/17/148 Review of South Downs National Park Local Plan – Cllr Taylor had reviewed proposals but as the affect on our area was negligible, had concluded that there was no benefit in providing input and it was agreed that no response was needed.

PC/17/150 Accounting package – One system had been demonstrated and further investigation was ongoing.

Action Items	Action by	Target
Chase HCC regarding drain cleaning.	Cllr Gordon	ASAP
Submit response to DCLG planning consultation review.	Cllr Gordon	ASAP
Accounting package – propose new package.	FAR Committee	15/01/2018

PC/17/167- Receive the minutes of the committees

Planning & Highways (P&H)-

A copy of the minutes had been circulated to all members.

- There had been several cases where the arboricultural officer had made decisions before the expiry date and comment had been possible, this had been reported to P&H committee.
- A planning application at North Winchester Farm had been discussed by the committee but was brought to this meeting for all councillors to consider. An existing permission remains in force for part of the site despite a failure to commence work, this had been brought to the attention of the WCC Planning Department. It was felt that there had been a lack of publicity and most parishioners were unaware of the plans. It was agreed that the council should object to the application.

- The footpath from Tesco to Edinburgh Road was in poor condition although HCC had stated that no work was required. Cllr Gordon is to write to Cllr Humby to request a review of this decision. Reports had been lodged with HCC regarding the condition of the surfacing of Nations Hill and the hedge opposite Cornerways.

Recreation & Amenities –

A copy of the minutes had been circulated to all members.

- Top Field footpath –The first application has had an objection lodged against it and we may need to appeal against any decision.
- Tree Inspections – 3 quotes had been received and it had been agreed to proceed with TCA Ltd, who provided the lowest quotation.
- Skate ledge –3 quotation were invited but only 2 quotes were received, the lowest being £11,500.00.
- Pump Track – It was agreed to invite a representative of Street Reach to the next meeting to discuss options.
- Dog Fouling in Eversley Park – Complaints had been received from the football teams. It was agreed to ask the primary school to put a note in their newsletter, to include in our own newsletter and to patrol the park. We may consider more signage if the problem continues.

Finance, Administration & Remuneration –

A copy of the minutes had been circulated to all members.

- Worthys Youth FC have agreed to meet to discuss future booking of pitches, the date of which is to be agreed
- Skate Ledge – A recommendation to accept the quote for £11,500 from Gravity Skateparks to come out of CIL was agreed.
- Grants –A recommendation to provide a raffle prize of £30.00 to Kings Worthy Pre-School was agreed. It was also agreed that further information should be obtained in respect of another request for £1,000 for the pre-school.
- Tubbs Hall gent’s toilet cubicle –A quotation for £650.52 to refurbish the gents toilet cubicle was agreed.

PC/17/168- Communications (inc. Website, Facebook, Newsletter & Monthly Comms)

The next Monthly Communication to be written, editorial to include report from Stagecoach meeting, Dog Fouling, Table Tennis table, New Benches and request for volunteer deliverers for the Parish Newsletter

Action Items	Action by	Target
Prepare Monthly Communication	Cllrs White, Page and N. McCleery	December

PC/17/169 – Clerk’s Notices

Proposed dates to next year's meeting were circulated and agreed. Dates for meetings in May are to be confirmed.

Action Items	Action by	Target
Confirm dates of meetings in May	Clerk	ASAP

PC/17/170- Chairman's Notices

Kings Worthy Fete 2018 - A request had been made by St Mary's and Kings Worthy village fete committee to book Church Green for 25 May 2018 and for the council to run a Pimms stall. Providing there is no charge for the public to enter the fete to it was agreed to book the green.

It was noted that the Chair and Vice-Chair were both unable to attend the next 2 meetings.

Action Items	Action by	Target
Agree use of Church Green and run a Pimms Stall.	Clerk	ASAP

PC/17/171- Christmas celebration - 18 December 2017

Invitation list to be prepared to include WinAcc representatives and retired councillors. Starting at 19.00. A low-key buffet to be provided.

Action Items	Action by	Target
Prepare list and send invitations.	Clerk	asap

PC/17/172- Items for discussion at the next meeting - 15 January 2018

Presentation by Street Reach on skate facilities.

Sign the minutes of the Annual General Meeting.

Meeting Closed: 22.28

Signed:		Date:	
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County Report for Parishes, October 2017

There is a consultation from DCLG on Housing. Called Planning for the Right Homes in the Right Places, it will almost certainly be something your Parish might like to respond to.

Deadline 11.45pm on the 9th November

<https://www.gov.uk/government/consultations/planning-for-the-right-homes-in-the-right-places-consultation-proposals>

A Flooding exhibition is being held on the 6th October for Littleton and the Worthys. I hope to have the boards available the week afterwards online and for exhibition.

Autumn brings many planning applications, and the South Downs National Park Local Plan is out for consultation until the 21st November. Please look at it even if you are not in SDNP- it may have implications for your parish. Go to www.southdowns.gov.uk The consultation link is on the front page.

Massive tree removal is due to take place at Abbotstone this winter. I have more details if you require them and expect the work to take place in January. This is being done to satisfy a stewardship scheme which has just 3 years left to run. The work was supposed to be done gradually, but left until now.

Tt2019 is the Headline for the Budget reductions at HCC. The total reduction is £140m.

To date: Environment, Transport & Economy: £19.05, Countryside, Culture & Services (incl Libraries) £6.3m

Children's Services: £30.1m, Adult Services £59m

You will be kept abreast of cuts to services that will affect the public as each item goes to 'consultation'. Personally, I believe that the effects of the cuts are showing already: I am seeing decisions being made whatever the consultation responses, and answers to simple queries seem to take even longer as officers' posts cover a wider range of responsibility.

The Cart and Horses junction decision day result can be seen in this paper:

<http://democracy.hants.gov.uk/documents/g438/Public%20reports%20pack%2019th-Sep-2017%2014.30%20Executive%20Member%20for%20Environment%20and%20Transport%20Decision%20Da.pdf?T=10>

Or you can search Decision Day for Environment and Transport on www.hants.gov.uk for the 19th September 2017. The decision was taken not to enforce the 'no right turn' or 'no U-turn' at this time, but to go forward with a 40mph limit and some street lighting (subject to consultation), install CCTV to watch activity there, make the consideration of a STOP line on the west-side road and a feeder lane for traffic going north from the west. I await progress with interest.

On the 3rd October I visited the Skanska depot (the one at Bishop's Waltham) to meet Matthew Riches, the Business Manager at Skanska, the new partner of HCC. Email: matthew.riches@skanska.co.uk

The new service is being branded 'Hampshire Highways' and is trying to go digital, including the reporting of potholes etc. I queried how this can be done more easily for faults on rural roads where the position cannot be made clear enough... So, this may not work but...

To log faults on this system, record the fault on your camera. That will provide the system with site information from your camera, so they know where the fault is.

I also asked why they cannot be much faster and pro-active about hedges and trees- and will await the full reply with interest.

To log your road /footway/hedge problems, please go to www.hants.gov.uk/roads and follow the prompts. I think the new website is much clearer now it is complete- do you agree?

I will be sending out a separate **briefing on school funding** following new NFF announcement, next week.

Overview

A Neighbourhood Plan is a community created plan, led by the Parish Council or a Local Forum, that manages future development within a Parish.

This can include policies on the development location, scale, type, style and environmental aspects.

This plan, if adopted, will be used by the local authority to determine planning applications and holds the same legal status as a Local Plan but cannot override it.

A Neighbourhood Plan would involve consulting with businesses and residents within the Parish to ascertain what direction they would like to see the village go in. This is then conceptualised into a plan which is inspected by an external planning inspector. If approved by the inspector, this then goes forward to a public referendum for ratification.

CPRE Conference

We listened to talks from the Director of Planning at South Down National Park, two local councils that have created plans, a planning consultant involved with community planning and a planning inspector.

Advantages of having a plan

- Community gets to manage development within their Parish.
- Receive an additional 10% contribution from the Community Infrastructure Levy [CIL] (please see the example based on previous/owed CIL receipts below).

CIL received/owed (as of 16th November 2017)

Development	Amount (without plan)	Amount (if we had a plan)	Difference
Lovedon Fields Development (50 new dwellings)	£57,094.18	£95,156.96	£38,062.79
Half Acre Development (1 new dwelling)	£2,484.00	£4,140.00	£1,656.00
130 Springvale Road (4 new dwellings)	£4,822.00	£8,036.67	£3,214.67
Lindisfarne (1 new dwelling)	£1,963.20	£3,272.00	£1,308.80
Berwen (3 new dwellings)	£3,982.28	£6,637.13	£2,654.85
Totals:	£66,341.38	£110,568.96	£44,227.59

- Brings the community together, through the use of a steering group which uses local expertise.
- Proven effectiveness at appeals.

Disadvantages of having a plan

- Complexity, depending on what you want the plan to achieve.
- Initial outlay for plan £3,000.00 - £10,000.00 (funding maybe available).
- Can be difficult to inform the public that a Neighbourhood Plan is a planning document, not a community document.
- If the correct process isn't followed, the process will need to be completely redone.

The Parish Council needs to review and update both our Parish Plan and Village Design Statement. Updating these documents will require a considerable amount of the work to produce information that could instead be incorporated into a Neighbourhood Plan.

Kings Worthy Parish Council

Management Accounts for the period ended 31st October 2017

2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
157,226	10,134	11,250	1,116	Finance (inc. Precept)	94,541	100,583	6,042	145,216	150,802	133,042
5,809	183	1,759	1,576	THMC Income	1,281	2,857	1,576	2,196	3,955	6,352
5,722	729	30	-699	Recreation & Amenities	4,924	3,092	-1,832	8,704	5,780	6,504
0	0	0	0	Planning & Highways	0	0	0	0	0	0
168,757	11,046	13,038	1,993	Total Income	100,746	106,531	5,785	156,116	160,537	145,898
				<u>Expenditure Item/Description</u>						
72,167	4,371	5,556	-1,185	Finance	42,160	44,823	-2,664	71,437	71,320	72,492
77,454	6,032	5,094	938	Recreation & Amenities	41,970	42,930	-960	71,154	88,206	76,919
5,644	11,200	2,661	8,539	Planning & Highways	11,200	2,661	8,539	14,200	5,922	6,250
155,266	21,603	13,311	8,292	Total Expenses	95,329	90,414	4,915	156,791	165,448	155,661
168,757	11,046	13,038	1,993	Total Income	100,746	106,531	5,785	156,116	160,537	145,898
155,266	21,603	13,311	8,292	Total Expenses	95,329	90,414	4,915	156,791	165,448	155,661
13,491	-10,557	-272	10,285	Net surplus (deficit)	5,416	16,117	10,700	-675	-4,911	-9,763
				<u>Memorandum</u>						
-23,249	-10,557	-272	10,285	Net surplus (deficit) exc. CIL receipts	-17,422	-6,740	10,682	-23,513	-27,768	-20,508