

Annual General Meeting

Councillors: Councillors S. Biddle, C. Cossburn, E. Fish, I. Gordon, A. Hallisey, P. Horne, D. Lawlor, M. Miller-Hall, C. Smith & S. Waters.

You are summoned to attend the following meeting;

To be held on Monday, 20 May 2024 at 19:30

This meeting will be held at Kings Worthy Community Centre, Fraser Road

Whilst **not** mandatory, to help prevent the spread of COVID-19 and protect those attending, all attendees are recommended to adhere to following precautions:

- If you are clinically extremely vulnerable, we advise that you minimise contact and avoid attending meetings unless absolutely necessary
- If you are presenting symptoms of COVID-19 then please do not attend the meeting.

Members of the public are also welcome to provide written representations to the Council.

Whilst we taken steps to reduce the spread of COVID-19, please note that you attend the meeting at your own risk.

Please contact the Clerk if you have any enquires regarding this meeting.

Clerk of the meeting: Christopher Read

Agenda

1. Apologies for Absence
2. Nominations and voting for Chair of the Council
3. To receive the Chair's Declaration of Acceptance of Office
4. Nominations and voting for Vice-Chair of the Council
5. To receive the Vice-Chair's Declaration of Acceptance of Office
6. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]
7. Review and approve terms of reference for the committees
8. Appointments to Committees

Members are requested to select the committee[s] on which they would wish to serve. As per standing orders, they are expected to join at least one committee. The Chair and Vice-chair of each committee are elected at the first meeting of said committee.

- Finance, Administration & Remuneration
- Planning & Highways
- Recreation and Amenities

9. Appointment of representatives
 - Neighbourhood Watch
 - Parochial Church Council
 - Scouts (including Squirrels, Beavers & Cubs)
 - Guides (including Rainbows, Brownies & Rangers)
 - Tubbs Hall Management Committee
10. Agree and sign the minutes of the meeting held on the 25 March 2024
11. Matters arising from the meeting held on the 25 March 2024
12. Lovedon Fields - Update on the allotment site including access
13. To receive the minutes of the committees:
 - Recreation & Amenities Committee – 02 May 2024
 - Planning & Highways Committee – 07 May 2024
 - Finance, Administration & Remuneration Committee – 16 May 2024
14. To approve the end of year annual accounts for the year ending 31 March 2024
15. To review and approve the risk register
16. Items for inclusion in Council communications
17. Clerk's Notices
18. Chairman's Notices
19. Items for discussion at the next Meeting – 24 June 2024