



## Kings Worthy Parish Council

### Minutes of the Parish Council meeting held on Monday, 27 November 2023 at 19:30 held in Kings Worthy Community Centre, Fraser Road

#### Attendees

Councillors J. Archer, S. Biddle, C. Cossburn, E. Fish, I. Gordon, M. Hallisey, P. Horne, M. Miller-Hall, C. Smith & S. Waters

#### Clerk(s)

Parish Clerk (Christopher Read)

Anita Husz (Deputy Clerk)

#### Apologies

Cllr Dorry Lawlor (the council resolved to approve Cllr Dorry Lawlor's reason for absence)

#### County & City Councillor(s)

Cllr Jackie Porter (Winchester City Council [WCC]/Hampshire County Council [HCC])

Cllr Jane Rutter (Winchester City Council [WCC])

Cllr Steve Cramoysan (Winchester City Council [WCC])

#### Members of the public

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#### **PC/23/179 – Public Questions Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]**

A member of the public asked:

- Who owns the path on Lovedon Lane (before A33) – Clerk noted that the Parish Council now owns this section of hedge and the footpath itself is owned by Hampshire County Council (HCC). The cutting should be happening soon; hopefully tomorrow.
- Sandbags on Lovedon Lane – The Clerk confirmed that HCC have been asked to install a standard height kerb, in place of the current dropped kerb, to alleviate the flooding issue.
- Planting event on Lovedon Fields – See below.
- Update on the allotments – Clerk noted that the allotments will be finished as soon as possible but the space available is not as per the plans.
- Update on the water supply on Lovedon Fields – Cllr Waters noted that they are waiting for tools and parts and this is in hand.
- New S106 agreement for Lovedon Fields – Clerk noted that the s106 agreement with

WCC will need to be varied.

**PC/23/180 – St. John’s Homeshare – community update**

The representative gave a short presentation on the charity.

**PC/23/181 – Impact of COVID-19 (including meeting recommendations)**

It was agreed to keep the current recommendations.

**PC/23/182 – Co-option to fill Councillor vacancy on the Parish Council**

The Clerk noted that no applications had been received.

**Action – It was agreed to re-advertise until the vacancy is filled.**

**PC/23/183 – To receive reports from City & County Councillors and Parish Councillors following external meetings – (meeting with Lovedon Fields manager companies)**

A copy of the City report had been circulated to the Councillors before the meeting (see attached). Cllr Rutter, Cllr Jackie Porter and Cllr Steve Cramoysan summarised their report to attendees.

*(Cllr Jane Rutter & Cllr Steve Cramoysan left at this point.)*

**PC/23/184 – To agree and sign the minutes of the meeting held on 30 October 2023**

The minutes of the previous meeting were agreed as a true record of the meeting with the following amendments:

- PC/23/160 – add “-one”.
- PC/23/162 – add “and continue to advertise if the position is not filled.”
- PC/23/163 – amend title to read “meetings with Lovedon Fields management company” & add “and signed by the Chair.”
- PC/23/165 – Add “limited” & “the”.
- PC /23/166 – Move “planning”.
- PC/23/171 – Amended to read “investigated this and noted 4 alternative email systems”

**PC/23/185 – Matters arising from the meeting held on 30 October 2023**

None.

**PC/23/186 – To receive the minutes of the committees:**

- Recreation & Amenities Committee (R&A) – 09 November 2023 – A copy of the minutes had been circulated to Councillors before the meeting.
- Finance, Administration & Remuneration Committee – 15 November 2023 – including Clerk & Deputy Clerk remuneration – A copy of the minutes had been circulated to Councillors before the meeting. The Clerk/RFO gave an update including the accounts.
  - Tree work quotations - It was unanimously agreed to accept the quotation from

company B (Mulberry Tree Services) at a total cost of £7,350.00.

- Grant to Jubilee Hall - It was agreed we are not able to provide a grant due to the available budget remaining.
- Grant to Wessex Cancer Support - It was agreed we are not able to provide a grant due to the available budget remaining.
- Grant to Victim Support - The requested grant which was £150.00 was agreed by Councillors.
- Planting native shrubs along Lovedon Fields to improve boundary density – This will cost £1,731.93 including materials and labour. It was unanimously agreed to proceed with the planting.

The planting event will be on 10<sup>th</sup> of December. The Clerk expressed his thanks to Cllr Smith for her help with this project.

- Planting of 2 trees at Eversley Park play area - The Clerk noted that this will cost approximately £1,320.00. It was unanimously agreed to proceed with the planting.
- Annual cost of living salary increase –

It was agreed to close the meeting to the press & public for this item, namely to discuss to annual cost of living increase for the Clerks. The Clerks were also asked to leave the meeting.

All members of public, Cllr Porter, the Clerk and Cllr Hallisey left the meeting at this point.

*It was agreed to award the Clerks a cost-of-living increase based on the National Joint Council for Local Government Salary Scale Points (SCP), and align their salaries with a specific SCP point.*

The Clerks and Cllr Hallisey returned to the meeting.

- Planning & Committee - 21 November 2023 – A copy of the minutes had been circulated to Councillors before the meeting.

Cllr Horne concern was about why The Little Kitchen company did not put up a notice or inform the neighbours about the planning application.

Cllr Cossburn stated that the Planning & Highway committee will be reviewing the speed sign locations following the recent decision on the Ecogen application.

Cllr Cossburn gave an update on Sovereign Housing Association meeting.

### **PC/23/187 – Eversley Park play area renewal – update on tower installation and tree planting**

- Tower installation – The report had been from the inspector had been circulated and highlighted some low-risk findings mostly related to the manufacture of the tower. The installer is awaiting a response from the manufacturer on these actions. The other findings will be dealt with by the installer.

Due to the time of year and likely weather conditions, it was agreed it was agreed to only lay topsoil where absolutely necessary.

The Clerk noted that one of the trees to be shipped for play area was too large and it was agreed to proceed with the planting of one tree and proceed with the planting of the right size tree once it is available in January.

Councillors received a request to have obscure panels at the top of the tower. After careful consideration, it was decided not to proceed with obscure panelling due to the potential impact on Safety that would arise from enclosing the top of the tower.

- Cllr Cossburn stated that Winchester City Council (WCC) had agreed £12,000.00 in CIL funding for additional inclusive play equipment and the funding will be realised on receipt of invoice.

#### **PC/23/188 - To review the draft forecast outturn (2023/24) & draft budget (2024/25)**

The Clerk gave an update on the Outturn & Budget; no changes were made.

#### **PC/23/189 - Parish Council email provider including potential alternatives**

Defer to the next meeting.

**Action - Clerk will investigate the @gov.uk domain/email address for the next meeting.**

#### **PC/23/190 - Roles of the Clerk & Deputy Clerk**

Following advice from the Hampshire Association of Local Councils (HALC) this will be discussed by the Finance, Administration & Remuneration committee.

#### **PC/23/191 - Potential electric car charging points**

It was agreed for Cllr Horne to arrange a date with a company to undertake a feasibility study.

#### **PC/23/192 - ID card policy**

The Clerk had circulated the ID card policy to Councillors before the meeting.

**Action - Cllr Cossburn will send revised ID card policy to the Clerks.**

#### **PC/23/193 - Parish Council shed - update**

Cllr Waters stated that the Parish Council shed had been sorted out.

#### **PC/23/194 - Agreement of meeting dates for 2024**

The list of dates was agreed that all by Councillors.

#### **PC/23/195 - Communications [inc. Website / Facebook / Newsletter Monthly Comms, Etc.] including items for inclusion in Council communications**

The Clerk noted that it has been a few changes in the Newsletter due to recent updates and we are aiming to send this out before Christmas.

#### **PC/23/196 - Appointment of Councillors onto committee(s)**

None.

#### **PC/23/197 - Clerk's Notices**

None.

**PC/23/198 – Chairman’s Notices**

It was agreed to grant the Villages Trust grant £50.00 to contribute towards the cost of their insurance.

Cllr Miller-Hall stated that he intended to stand down as Chairman and from the Council.

Cllr Archer also stated that she is stepping down from the Council.

**PC/23/199 – Items for discussion at the next Meeting – 29 January 2024 (provisional)**

None.

**Meeting Closed at: 20:53**

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**Signed:**

**Date:**

## Abbots Worthy Wall

Jane and Steve are chasing down the City and SDNP Planning departments and their enforcement teams to try and progress this thorn in the flesh of local residents. The SDNP is reluctant to prosecute – we are all very unhappy with the lack of progress. We have arranged a meeting with officers for next week to look at the options. The householder continues to reassure officers that a repair is being organised – a plan has been agreed with him. The extra complication is that this is really the very worst time to start building a wall which requires lime mortar – so yet another delay is baked in so to speak!

## EcoGen expansion – County Council planning application

This application was approved at the County Council's Regulatory Committee on 15<sup>th</sup> November.

## The Spring Bus Service

No update yet from Stagecoach - Steve will be working with Dorry on options to persuade Stagecoach that the service really needs improvement. Steve will also be working with Jackie to qualify what influence HCC might have to help us persuade Stagecoach. But the lack of any power does limit what we can do.

## Henry Beaufort School Bus

Hampshire County Council is consulting on future school transport arrangements for children of statutory school age, and over 16's too. This is a 'hot subject' in the Worthys, so this is a chance to have your say! Forms are online, but there are some sessions in person. Consultation details

[www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/schooltransport](http://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/schooltransport)

Consultation closes on 6th December.

## Waste & Recycling

Winchester City Council has had a huge response to its consultation about Waste & Recycling. We expect to hear about the next steps in a Health and Environment Policy committee meeting in January. Its implementation is going to have a big impact on City Council finances. As you know, a nationwide programme has been underway to better standardise waste & recycling across the country.

## Sir John Moore Barracks

The Defence Infrastructure Organisation (DIO) is progressing proposals to bring forward new development of somewhere between 750 & 1000 homes at Sir John Moore Barracks. Details are available here:

<https://sirjohnmoorewinchester.co.uk/>

## Cart & Horses Junction

County Highways will soon be installing a new flashing light speed sign on the Southbound A33, which will hopefully serve to alert and slow down traffic approaching the junction. Please encourage residents to continue to let us know about any minor accidents or close calls, so that the CCTV can be looked at and the incident recorded. We note that this junction is topping a Hampshire Chronicle poll of the five most dangerous junctions in Winchester! We remain committed to pressing the County to bring in a safer junction.

## Phosphates and Planning Applications

The City Council has started to upgrade the performance of sewage treatment works that it operates, which will improve the water quality released by these and provide nutrient certificates which will free up some additional council house building subject to planning approval.

## City Council News

The latest City Council News can be found via <https://www.winchester.gov.uk/news>

It includes information on CIL projects and there is a “Consultation on new Statement of Community Involvement” which is consulting on how the community would prefer to engage on Planning Matters.

## Kings Worthy Court proposals

We have been sent an invitation to attend a consultation on the proposed development of Kings Worthy Court, opposite St Mary’s Church. Please see attached letter, being sent to local residents. It’s at the Jubilee Hall on 7<sup>th</sup> December from 3 – 7pm.

Jane Rutter, Steve Cramoysan and Jackie Porter – 27<sup>th</sup> November 2023

### Reminders:

#### Major Developments and regeneration.

Meet and Greets on Central Winchester Regeneration will take place every other Wednesday from September through to December - each slot is 30 minutes.

The meet-and-greets are a chance for Jigsaw, City Council Partner, to listen to the thoughts and hopes of those interested in the future regeneration of the city and understand opinions ahead of any initial designs being developed. These sessions form part of an initial period of listening and discovery with local residents, businesses and other local organisations. With over 2000 years’ worth of history, experiences and stories to understand, Jigsaw is taking the next few months to learn about what matters to the community and those living in the wider district.

For further information on Central Winchester Regeneration

<https://www.winchester.gov.uk/regeneration/5744/central-winchester-regeneration>

## Management Accounts for the period ending 31<sup>st</sup> October 2023

### Income

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	Forecast Outturn	2024/25 Draft Budget
Community Infrastructure Levy	£9,507.31	£9,507.31	£16,956.39	£7,449.08	£16,956.39	£0.00
Finance, Administration & Remuneration	£184,096.44	£107,099.78	£117,920.33	£10,820.55	£202,233.33	£188,538.44
Kings Worthy Community Centre	£7,930.97	£4,626.40	£1,281.00	£-3,345.40	£8,838.63	£7,672.15
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£7,633.65	£3,880.55	£11,316.47	£7,435.92	£12,421.61	£10,184.25
<b>Totals:</b>	<b>£209,168.37</b>	<b>£125,114.04</b>	<b>£147,474.19</b>	<b>£22,360.15</b>	<b>£240,449.96</b>	<b>£206,394.84</b>

### Expenditure

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	Forecast Outturn	2024/25 Draft Budget
Community Infrastructure Levy	£83,447.38	£83,447.38	£84,466.08	£1,018.70	£84,466.08	£0.00
Finance, Administration & Remuneration	£107,921.03	£69,869.24	£70,150.29	£-281.05	£113,816.16	£104,368.63
Kings Worthy Community Centre	£11,120.16	£6,212.09	£5,606.01	£606.08	£16,759.16	£10,455.36
Planning & Highways	£11,070.00	£769.69	£3,640.90	£-2,871.21	£8,869.03	£9,409.30
Recreation & Amenities	£94,196.54	£50,877.94	£48,933.25	£1,944.69	£151,084.07	£78,158.21
<b>Totals:</b>	<b>£307,755.10</b>	<b>£211,176.33</b>	<b>£212,796.53</b>	<b>£417.20</b>	<b>£374,994.50</b>	<b>£202,391.51</b>

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date		
<b>Actual Year to Date Position</b>	<b>£-98,586.74</b>	<b>£-86,062.29</b>	<b>£-65,322.34</b>	<b>£20,739.95</b>	<b>£-134,544.54</b>	<b>£4,003.33</b>

### Memorandum Position - (Excluding CIL income, CIL expenditure, play area spend)

<b>Memorandum Year to Date Position:</b>	<b>£-6,269.15</b>	<b>£-3,877.53</b>	<b>£13,410.83</b>	<b>£17,288.36</b>	<b>£-383.06</b>	<b>£4,003.33</b>
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## Balance Sheet for period ending 31<sup>st</sup> October 2023

Bank Accounts	
Unity Trust Bank Current Account	£14,509.16
Unity Trust Tailored Deposit Account - 2.75% AER	£158,224.17
<b>Sub-Total:</b>	<b>£172,733.33</b>

Investments/Deposits	
Nationwide variable (35-day notice) – 3.1% AER	£85,000.00
<b>Sub-Total:</b>	<b>£85,000.00</b>

Other	
B4B Procurement Card	£115.00
Debtors	£5,143.09
Prepayments	£0.00
<b>Sub-Total:</b>	<b>£5,258.09</b>

<b>Total Current Assets:</b>	<b>£262,991.42</b>
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Current Liabilities	
Trade Creditors	£14,111.79
Received on Account (inc. Precept)	£76,246.69
PAYE Payments Due	£292.96
NI Payments Due	£915.78
Pension Payments Due	£1,293.42
VAT to be Paid	£0.00
VAT to be Reclaimed	-£1,866.36
VAT that has been Reclaimed but not received	-£5,401.74
<b>Total Current Liabilities:</b>	<b>£85,592.54</b>

<b>Current Assets Minus Liabilities:</b>	<b>£177,398.88</b>
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Earmarked Funds in Reserve	
Play area maintenance reserve	£38,053.22
CIL Reserve	£2,186.25
<b>Total Current Reserves:</b>	<b>£40,239.47</b>

Net Assets	
General Reserves (inc. £24,727.65 for tree works)	£202,481.75
Profit & Loss Year to Date	<b>-£65,322.34</b>
<b>Total Net Assets:</b>	<b>£137,159.41</b>