

Finance, Administration & Remuneration Committee

Committee members: Councillors J. Archer, E. Fish, I. Gordon & M. Miller-Hall

You are summoned to attend the following meeting;

To be held on the Wednesday, 15 March 2023 at 19:30

This meeting will be held at Kings Worthy Community Centre, Fraser Road

Whilst **not** mandatory, to help prevent the spread of COVID-19 and protect those attending, all attendees are recommended to adhere to following precautions:

- If you are clinically extremely vulnerable, we advise that you minimise contact and avoid attending meetings unless absolutely necessary.
- If you are presenting symptoms of COVID-19 then please do not attend the meeting.

Members of the public are also welcome to provide written representations to the Council.

Whilst we taken steps to reduce the spread of COVID-19, please note that you attend the meeting at your own risk.

Please contact the Clerk if you have any enquires regarding this meeting.

Chair of the meeting: Ian Gordon

Clerk of the meeting: Christopher Read

Agenda

1. Apologies for Absence
2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]
3. Impact of COVID-19 (including meeting recommendations)
4. To agree and sign the Minutes of the Meeting held on 15 February 2023
5. Matters arising from the meeting held on 15 February 2023
6. Proposed new expenditure for Finance approval
 - Planning & Highways
 - Finance, Administration & Remuneration
 - Recreation & Amenities
 - Communications
 - Grants – Kings Worthy Primary School Parents, Teachers & Friends Association grant for bird hide/wildlife lookout.
7. To receive the statement of accounts and management reports for period ended 28 February 2023

8. Review of Parish Council deposits
9. To review the draft forecast outturn (2022/23) & budget (2023/24)
10. To authorise the payment listing
11. Lovedon Fields open space transfer – update (if available)
12. Arrangements for the coronation of Kings Charles III
13. Parish Council play areas –
 - Fire at Fraser Road play area – update including temporary fencing
 - Eversley Park play area tender – update
14. Grounds Maintenance contract tender - update (if available)
15. Review of the financial regulations and investment policy
16. Review of data protection, data retention & privacy policies
17. Potential additional community use for Kings Worthy Community Centre
18. Confirmation of internal audit arrangements – including date of audit
19. Remuneration & staffing
 - Deputy Clerk recruitment – update (if available)
 - Clerk's hours & holiday
 - Review of salaries
20. Tubbs Hall – landlord's responsibilities
 - Update on works to the doors at the entrance to Tubbs Hall
 - Proposed new sub-lease - update (if available)
21. Legal issues
22. Items for inclusion in council communications
23. Responsible Finance Officer / Clerk's Notices
24. Chairman's Notices
25. Items for discussion at the next Meeting on 12 April 2023