



## Kings Worthy Parish Council

### Minutes of the Recreation & Amenities committee meeting held on Thursday, 19 January 2023 at 19:30 held in Kings Worthy Community Centre, Fraser Road

#### Attendees

Councillors E Fish, A Hallisey [Chair], D Lawlor, C Smith, S Waters

#### Clerk(s)

None.

Minutes taken by Cllr Cossburn (P&H).

#### Apologies

Cllr. T Stannard

#### County & City Councillor(s)

None

#### Members of the public

None

#### **RA/23/001 – Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]**

None.

#### **RA/23/002 – To agree and sign the minutes of the meeting held on the 10 November 2022**

The minutes were agreed and signed by the Chair.

#### **RA/23/003 – Matters arising from the meeting held on the 10 November 2022**

Tree planting on parish land – All works have been completed. One parishioner has raised an issue with the planting near the football pitch at Eversley Park. Meeting to be arranged with parishioner to discuss. It was noted that the two WI groups had contributed to the tree planting.

**Action:** Clerk to arrange meeting with parishioner.

Church Green Bollards – Delivery has been confirmed as 27<sup>th</sup> January 2023 and will be fitted as soon as possible.

Kim Bishop Walk – removal of cycle chicanes – Cllr Waters agreed to undertake this work and method of cutting above the concrete, peening over the stumps and backfilling was agreed. Councillors offered help with closing the path and safety measures. Risk Assessment had been prepared. It was agreed that all arising would be recycled.

**Action:** Cllr Waters to undertake the removal of the chicanes.

#### **RA/23/004 – Eversley Park play area tender – tender process and selection of tender**

The public response to this project had been above expectations. Front runner with public was AVA Recreation. The evaluation team decided that the AVA Recreation scheme offered the best value in terms of initial cost, range of items offered, sustainability and ongoing maintenance costs.

This scheme also offered planned spaces to allow for additional items should finances be available. There was one minor concern regarding the safety of the “zip-wire” proposed and it was agreed to discuss these with AVA Recreation when the contract was placed.

It was agreed that the AVA Recreation offered be submitted to the Full Council for approval at the January meeting.

**Action:** Clerk to add this to the Full Council agenda.

#### **RA/23/005 – Fraser Road play area fire – update**

Clerk has confirmed that the police no longer regard the site as a crime scene. Clerk confirmed that the original supplier of train has been bought-out but is making enquiries to ascertain if new company can provide a “like for like” replacement. Access to adult exercise area to remain closed until a safety inspection of the footpath has been conducted.

**Action:** Clerk to arrange for a safety inspection of the path.

#### **RA/23/006 – Grounds maintenance contract tender process.**

New contract to commence on 1<sup>st</sup> April 2023. Working Group to include Cllrs Miller-Hall (representing finance), Smith, Fish and Stannard (subject to confirmation) to review and modify existing tender document in light of experience during its lifetime.

**Action:** Working Group to commence work as soon as possible to allow for sufficient time for Clerk to tender.

#### **RA/23/007 – Draft forecast outturn (2022/23) & budget (2023/24)**

The Finance Committee had proposed a reduction from £7,500 to £3,750 for the 2023/24 tree maintenance budget. This proposal was agreed and accepted by the committee.

**Action:** Clerk to adjust 2023/24 budget accordingly.

#### **RA/23/008 – Tree works/general maintenance**

- Tree inspections including land opposite Cornerways – The committee were asked to retrospectively approve a charge of £320 from Plane Arboriculture for and urgent survey of the trees opposite Cornerways. This was unanimously agreed.

The Clerk reported that four contractors had been approached to undertake the annual tree condition survey but only two had submitted quotations. It was unanimously agreed to proceed with “Contractor A”, at a cost of £2,160.00.

**Action:** Clerk to add to Full Council agenda for approval at January meeting.

- Trees at Fryers Close – It was agreed to seek a quotation from Plane Arboriculture for a report and action plan for possible thinning, crown lift and height reduction in order to address the parishioners concerns before a Planning Application could be made to undertake these protected trees.

**Action:** Clerk to arrange quotation.

- Hinton Park improvement including potential engagement with parishioners – Due to current weather conditions, it was agreed to delay this initiative until March/April 2023.
- Hedge at lower Broadview – reduction in height – It was agreed that all committee members should visit the site prior to a full discussion at the February meeting.

**Action:** Clerk to add to agenda of February meeting.

### **RA/23/009 – Burial ground fee structure**

Following an enquiry from Richard Steel and Partners concerning a possible interment of ashes followed by burial in the same plot later the committee debated both the charging and legal/ethical position. It was decided that more information was required but the possible solution would be for the allocation of a double depth plot in the burial section.

**Action:** Clerk to ask Richard Steel and Partners for additional information.

A change to fees was muted by the Finance Committee and it was agreed to debate this once a formal proposal had been made.

### **RA/23/010 – Lengthsman visit – list of works.**

It was agreed that following the period of heavy rain priority should be given to the removal of leaves and other debris from the drain gratings through-out the village with the gully at the lower edge of the Eversley Park parking area being the priority followed by as many drains as possible.

**Action:** Clerk to inform Lengthsman Coordinator.

### **RA/23/011 – Items for inclusion in Council communications**

- Thanks to WI groups for contribution to tree planting.
- Removal of cycle barrier on Kim Bishop walk.
- Upcoming tender for grounds maintenance.
- Outcome of playground tender.

### **RA/23/012 – Clerk's Notices**

There was none.

### **RA/23/013 – Chairman's Notices**

There was none.

### **RA/23/014 – Items for discussion at the next Meeting – 09 February 2023**

- Path at cremation area.
- Hedge at Lower Broadview
- Condition of fence around the lower football pitch.

**The meeting closed at 21.15.**

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**Signed:**

**Date:**