

Kings Worthy Parish Council

PLANNING and HIGHWAYS COMMITTEE

Minutes of the Meeting held on Tuesday 26 March 2013
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present:	Councillors:	Ian Gordon [Chairman] Bob Barnes [Vice-Chairman] Judith Steventon Baker Stewart Newell Martin Taylor Denis Welstead
	Clerk:	Adrian Reeves
	Public:	None

P/13/49 Apologies for Absence

Cllr Phil Allen had sent apologies for his late arrival for the meeting.

P/13/50 Public Question Time

There were no members of the public present.

P/13/51 Minutes of the Meeting held on the 26 February 2013

The minutes were agreed as a true record of the meeting and were signed by Cllr Gordon.

P/13/52 Matters Arising from the Meeting of the 26 February 2013

- **P/13/39 Hookpit Farm Lane / area around Tesco site** – Cllr Gordon had spoken with someone from Tesco's legal department who had made contact with the Parish Council as a result of the number of emails that Tesco had received from local residents. Following this Parish Council were sent Land Registry information to showing the land that Tesco rent and that Tesco wish to rent a larger area for the "unitainers".
- **P/13/39 Reinstatement of land at the junction of B3047/A33** –Cllr Gordon had emailed Peter Eade (HCC) has agreed to remove the tin hut from the site. Cllr Taylor had raised the issue of signposting the entrance to the park but South Downs National Park Authority are responsible for 100s of entrances to the park and are therefore unlikely to be taking any action in the near future.

P/13/39 Speed bumps and Speed Limits – Cllr Gordon had received a letter from a resident of Churchill Close and he undertook to request that HCC and WCC for the colouring of the footway, signage and possibly bumps. **Action – Cllr Gordon**

Cllr Steventon-Baker had challenged the refuse collectors about their lorries reversing out of Churchill Close and it was noted that, this week, the vehicles had turned and driven out forwards; this to be monitored with dates and details.

Action – Cllr Steventon-Baker

Nothing had been heard back from Cllr Porter yet about the Springvale road traffic survey. Cllr Gordon will speak to Peter Eade (HCC). **Action – Cllr Gordon**

- **P/13/39 Terms of Reference** – after discussion the following was agreed:

Membership

- The Planning and Highways Committee will comprise at least five (5) members chosen by the full Parish Council from its Councillors.
- The Chair of the Committee and the Vice-Chair will be decided by the committee members and elected annually.

Quorum

- A quorum will be three (3) Councillors; non-members may be invited to attend Planning & Highways Committee meetings, but will not be able to vote.

Terms of Reference

- Terms of reference describe the purpose and structure of a project, committee, meeting, negotiation, or any similar collection of people who have agreed to work together to accomplish a shared goal.

For the Kings Worthy Parish Council Planning and Highways Committee the terms of reference are to consider and make recommendations on:

- Planning and associated items, including applications submitted to both Winchester City Council and South Downs National Park Authority
- Highways and associated infrastructure, but excluding footpaths not adjacent to public highways
- Policing, crime prevention and public protection
- Traffic issues

P/13/53 Dashboard

The dashboard is attached as part of the minutes of the meeting. It listed the following items;

- **Major Initiatives – Requiring PC Approval** – nothing to report.
- **Initiatives - Not Requiring PC Approval** – nothing to report.
- **Planning Responses – under Chairman’s Action** – None.
- **Planning Decisions Advised by Winchester City Council** – see dashboard.

It was noted that WCC have yet to make a decision on 37 Ramsey Road; this had been chased up more than once by the Clerk but no reply had yet been received from the Planning Department; this to be followed up again. **Action – the Clerk**

P/13/54 Planning Applications received since 26 February 2013

Case Reference	Address	Comment
13/00281/FUL	Axton Springvale Avenue Demolition of existing single storey rear extension, erection of single storey side extensions to east and west elevations increase in roof size and height to provide first floor accommodation with 2 no. dormers and velux roof lights	No objection
13/00302/LDP	2 Elizabeth Close Proposed two storey rear and single storey side extension and extension to front porch (Certificate of Lawfulness)	Parish Council could see no issues arising from this development
13/00368/LDP	16 Boyne Mead Road Demolition of existing conservatory and erection of a new rear conservatory (Certificate of Lawfulness)	No objection
13/00407/FUL	Foxmead 6 Larch Close Single storey rear extension and addition of front porch.	No objection
13/00409/FUL	18 Cloverbank Demolition of existing garage and erection of two storey side extension	No objection

13/00556/LDP	14 Firs Crescent Proposed replacement rear conservatory	No objection
13/00500/TPO	Street Record Springvale Avenue 3no. Lime fell. Group G1 Lime repollard and remove basal growth	No objection
13/00463/PTH	Land Off Hookpit Farm Lane Proposed footpath diversion	See later discussion

P/13/55 Winchester District Local Plan Part 2 & Neighbourhood Plans

Cllrs Gordon, Allen and Prince are looking at this to advise the full Parish Council. This group have met with Steve Opacic, Liz Dee and Debbie Rhodes from HCC. Cllr Gordon reported on the definition of “rural exception” and that it is not allowable to build houses for sale on rural exception sites. This group will continue to meet to enable completion of information as required by HCC.

(Cllr Allen arrived)

(Cllrs Welstead & Steventon Baker left)

P/13/56 Update from Meetings

Nothing to report.

P/13/57 To discuss issues from the Parish Council Meeting

- **Sign at Hinton Fields** – Cllr Jackie Porter had asked Parish Council if they would pay for the fitting of a sign at Hinton Fields; this request was declined as not being the Parish Council’s responsibility.
- **Footpaths at Hookpit Farm Lane** – Cllrs White, Allen and Welstead have met on site with HCC’s footpath officers, representatives of Drew Smith and their architects, Cllr Porter and Cllr Rutter. Neil Holmes (Quayside Architects Ltd) had sent a new map on 15th March but this had not shown the full area under consideration. Cllr Allen suggested that Parish Council write showing what was agreed in principle and that the red route was acceptable as a grass trail. Cllr Allen had drafted a letter to go to HCC, on headed paper, which was a record of the dialogue to date. It was agreed to recommend the proposals to full Parish Council. **Action – the Clerk**

P/13/58 Clerk’s Notices

None.

P/13/59 Chairman's Notices

None.

P/13/60 Communications - Items for Inclusion

None.

P/13/61 Items for Discussion at Next Meeting

Preparation for Parish Meeting on 13th May
Small Grants Scheme – Countryside Access.

P/13/62 Date of Next Meeting

The next meeting was scheduled for Tuesday 30 April 2013.

The meeting closed at 10.33 pm.

Signed..... Date.....

DRAFT