

## Recreation & Amenities Committee

1st November 2018 at 19:30

Kings Worthy Community Centre, Fraser Road, Kings Worthy

Chair of the Meeting	Cllr Hallisey
Councillors Present	Cllrs Newell, Smith and White
Clerk(s) Present	Adrian Reeves
Public	0

### RA/18/119 - Apologies for absence

Cllr D Lawlor

### RA/18/120 - Public question time

None.

### RA/18/121 - To agree and sign the minutes of the meeting held on 4th October 2018

The minutes were agreed as a true record of the meeting and signed by the Chair.

### RA/18/122 - Matters arising from the meetings held on 4th October 2018

[Chafer Grub RA/18/49](#) - The nematode treatment has been applied to the middle football pitch  
[Open Spaces Strategy RA/18/38](#) - Meeting with Stuart Dunbar-Dempsey now arranged for 12 November at 2 p.m..

[Fields in Trust-](#) meeting on 11 October postponed; needs re-arranging

<b>Action:</b>	Fields in Trust meeting to be re-arranged		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	ASAP

### RA/18/123 - Forecast outturn 2018/19 & Budget 2019/20

[Budget 2018/19](#) - The draft outturn and budget was considered and amended. It was agreed that the amended version be passed to the Finance, Administration and Remuneration Committee for consideration.

<b>Action:</b>	Draft budget to be passed to FAR Committee		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	7th November

### RA/18/124 - Tree works / maintenance

**Tree Works.** The planned tree surgery commenced on 15 October. Work at Hinton Fields east (Church Lane) is still outstanding.

It has been agreed to remove a diseased horse chestnut on Broadview.

A beech tree at Hinton Fields west has also been reported as possibly diseased. It was agreed to have the tree examined by TCA and any urgent work undertaken.

**Eversley Park Tree.** It was agreed to look at a possible replacement for the diseased tree by the path in Eversley Park; strimmer guards are to be fitted.

**Broadview planting.** Cllr Smith's suggested planting list was noted.

<b>Action:</b>	Arrange for completed work to be checked and the Hinton Fields west to be examined by TCA		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	ASAP

#### RA/18/125 - Footpaths / cycle paths and hedges

**Eversley Park footpath.** The survey has been carried out and the report is awaited.

**Overgrown Trees and Hedges** A template letter is to be prepared so that the Clerks can send a letter to homeowners re overgrowth without having to refer to councillors each time an issue is reported. **Broadview.** It was noted that a local resident was due a letter in January 2019 re work adjacent to his boundary.

**Pile of rubble on HAB site.** The site manager has said that the rubble was to be crushed and left on site, with anything toxic being removed. Cllrs wish to meet him on site on Monday or preferably lunchtime next week.

**Top Field.** A successful outcome of the footpaths issue was noted.

**Hedgehog Boxes.** It was agreed to give a grant to "The Community Shed" for 3 boxes at £17 each. These are to be situated in Fryers Close, on the Hab development and in Hinton Park.

<b>Action:</b>	Template letter to be prepared		
<b>Action By:</b>	Assistant Clerk	<b>Target Date:</b>	ASAP
<b>Action:</b>	Arrange meeting with HAB to discuss rubble pile		
<b>Action By:</b>	Assistant Clerk	<b>Target Date:</b>	ASAP

#### RA/18/126 - Fraser Road play area refurbishment

The ROSPA report had highlighted that some of the equipment and ground surfaces are starting to wear and may need replacement in the near future. It was agreed a working party should look at all play areas and prepare a short and long term plan for refurbishment and replacement. Cllrs Hallisey, Newell and Lawlor agreed to be on the working party. MRS Services to be instructed to repair the corners of the wetpour.

<b>Action:</b>	Asset register listing of all play equipment to be given to working party		
<b>Action By:</b>	Assistant Clerk	<b>Target Date:</b>	15/11/2018
<b>Action:</b>	Working party to prepare a refurbishment and replacement plan for all play areas; date to be set for the meeting		
<b>Action By:</b>	Working party	<b>Target Date:</b>	ASAP
<b>Action:</b>	Wetpour to be repaired		

<b>Action By:</b>	MRS Services	<b>Target Date:</b>	ASAP
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### RA/18/127 - Church Green and Fryers Close play areas

Sovereign's proposals to rectify faults had been received but a subsequent ROSPA inspection had highlighted further faults that supported Parish Council concerns. It was agreed to send a copy of the ROSPA report to the Managing Director of Sovereign demanding that all faults are corrected, and that a reasonable response to be supplied by 26th November. If this is not forthcoming then application is to be made to the Small Claims Court.

<b>Action:</b>	Monitor Sovereign's response		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	26/11/2018

### RA/18/128 - Projects and Updates

**Skate Ledge.** The sign highlighting how the ledge should be used is being designed; a sum of £100 has been previously approved for the purchase.

**New Projects for 2019/20 were considered :**

**2nd outside table tennis table** It was agreed to go ahead with a table in Eversley Park, to be funded from CIL. This is to be situated by the MUGA or adjacent to the Sports & Social Club.

**Youth shelter** Requests had been made for a shelter to be provided. The Clerk is to write to those requesting the shelter to ask where and what exactly they are proposing.

<b>Action:</b>	Ask Sports & Social Club if they wish the table tennis table to be sited near their premises.		
<b>Action By:</b>	Cllr White	<b>Target Date:</b>	ASAP
<b>Action:</b>	Clerk to write re possible youth shelter		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	ASAP
<b>Kim Bishop Walk footpath.</b> Quotes/tenders for the work are to be obtained.			
<b>Action:</b>	Obtain quotes for the footpath		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	ASAP

### RA/18/129 - General maintenance / equipment repairs

**Review green areas with Grounds Maintenance Contractor and assess cricket strip for maintenance.** It was agreed to arrange a meeting with Green Smile

<b>Action:</b>	Meet Green Smile to review contract and all green areas		
<b>Action By:</b>	Cllr Hallisey	<b>Target Date:</b>	ASAP
<b>Action:</b>	Assess cricket strip for any maintenance		
<b>Action By:</b>	Cllr Hallisey	<b>Target Date:</b>	ASAP

### RA/18/130 - Memorial Bench

Memorial bench outside Tubbs Hall - Official unveiling set for Saturday 10th November at 3.30 pm. Bench being fitted Friday Cllr White is to ask Scouts if they can provide a bugler. A cake has been ordered and tea and coffee is being provided in the meeting room with the tables around the side.

#### RA/18/131 - Public water fountain at Kings Worthy Community Centre

Public water fountain at Kings Worthy Community Centre. It was agreed to accept the quotation from MRS Services in the sum of £921.50 but ask that the unit be situated by the front door of

<b>Action:</b>	Obtain quotes for the water fountain from MRS Services		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	ASAP

#### RA/18/132 - Burial Ground

Screening and arch for the original cremation area. Following feedback from visitors to the burial ground, a quote had been received for £921.50. It was agreed to ask MRS Services to requote for using hardwood posts and the metal arch (to be hidden by roses).

Sweeping the circle around the cremation area. Cllr Hallisey to ask Cllrs Rutter & Porter about using WCC's small road sweeper.

Burial Ground water tap. MRS Services to be asked to fix the tap to stop it wobbling.

<b>Action:</b>	Obtain updated quote for the screening and arch from MRS Services		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	ASAP
<b>Action:</b>	Request use of WCC's small road sweeper		
<b>Action By:</b>	Cllr Hallisey	<b>Target Date:</b>	ASAP
<b>Action:</b>	Fix Burial Ground water tap		
<b>Action By:</b>	MRS Services	<b>Target Date:</b>	ASAP

#### RA/18/133 - Football issues

Pitch Closure. In order to allow the football pitches to recover it was agreed to discuss a closure date with the grounds contractor; It was agreed to set closure dates for the current season with Green Smile and advise the football clubs that it will be adhered to. Dates suggested are that the middle pitch will close on Sunday 28th April and the others on Sunday 18th May.

<b>Action:</b>	Agree closure dates with grounds contractor		
<b>Action By:</b>	Clerk	<b>Target Date:</b>	ASAP

#### RA/18/134 - Clerk's notices

None.

#### RA/18/135 - Chair's Notices

None.

#### RA/18/136 - Items for discussion at the next meeting on the 10th January 2019

None.

The meeting closed at 21.54

Signed:	Date:

DRAFT