

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 2 July 2015
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Bob Barnes [Chairman],
Mandy Hallisey, Dorry Hudson and Michael Short.

Clerk: Adrian Reeves

Public: 0

RA/15/104 Apologies for Absence

Apologies for absence were received from Cllr Sarah White.

RA/15/105 Public Question Time

None.

RA/15/106 Minutes of the R&A Meeting held on the 4 June 2015

The minutes agreed as a true record of the meeting and signed by Cllr Barnes.

RA/15/107 Matters arising from the Minutes of the Meeting held on the 4 June 2015

- **RA/15/90 Jubilee Obelisk** – Blackwell & Moody have been authorised to proceed with the work. The material is on its way from India.
- **RA/15/90 Meeting With Potential New Football Team** – a meeting has been arranged between Mr Day and Cllrs Short and White for 13 July.
- **RA/15/99 Private Use of PC Areas** – it was agreed to proceed with the purchase of two "Events Notices" up to a maximum cost of £250. These notices are to be placed on Parish Council (PC) property to give residents advanced notice of events being held.

After discussion it was agreed to write-off the additional invoice, for an extra day, relating to the wedding on Church Green. Councillors expressed their concerns about the non-adherence to the agreed finish times.

Finance Committee are to be requested to prepare a draft contract to apply to future events, for hirers, for consideration.

- Kings Worthy Walks leaflet – although there are a couple of outdated pieces of information in the leaflet, it was agreed not to proceed with an update.

Action

Clerk

RA/15/108 CIL Funding – Recreation Areas

The meeting between Cllrs Newell, Gordon and White with Steve Opacic and Simon Finch has taken place. This was useful but the full CIL release process is not yet in place.

RA/15/109 Tree & Hedge Inspection / Maintenance

A quotation has been received from TCA Ltd. Concern was expressed about the hourly rate and that the timings for some of the items seemed high. It was agreed to refer this to full PC and to investigate comparators for the hourly rate.

Clerk

RA/15/110 Parish Council Walkabout

It was agreed to hold the PC walkabout during the afternoon of Saturday 22 August.

All Cllrs

The litter pick is to be held on Saturday 3 October.

All Cllrs

RA/15/111 Project Updates

- Accessible Swing – a chase up was actioned but so far without response. This will be followed up again.

Clerk

- Eversley Park playground signage – the dog fouling signs have not yet been put in place.

**Cllr
Hallisey**

The sign for the centre of the play area was awaiting confirmation of the design.

**Cllr
White**

- Church Green Playground – the s106 claim has been submitted. Work is due to commence on 13 July and to last 4/5 days.

- Redesign of Burial Ground – it has been agreed with Chris Bird (Sparsholt College) that next year's students will do the planting from September. It was agreed to proceed with a 4' high monolith, with appropriate foundations, and that the precise colour would be agreed between Cllrs Hallisey and Hudson.

**Cllrs
Hallisey
& Hudson**

It was agreed that the solar panels would be fitted behind the hedge at the far end of the burial ground, as long as sufficient sunlight would be available.

Clerk

It was confirmed that Green Smile Ltd are to go ahead with the clearance of the area to be replanted and that arrangements would be made to remove the existing paving slabs from the centre of the area. The healthy donated trees would be retained.

Clerk

It was agreed to amend the tap fitting so that a lockable hose connection could be made.

Clerk

- Eversley Park Path & Steps – no date has yet been set for the resurfacing of the steps down to the middle football pitch. The follow up with Caroway on the cracks in the surface of the new path is still to take place.

**Cllr
Newell**

RA/15/112 General Maintenance / Equipment Repairs

- o Routine Maintenance Schedule – there was nothing of note to report. A copy of the annual maintenance plan is attached.
- o Chafer Grub infestation at Church Green – the treatment has been applied.
- o Maintenance Technician Task Listing – it was reported that tasks were progressing with some parts still awaited from suppliers. The log roll – it was agreed to obtain a quote for installation from the supplier of these items.

The new contractor has now commenced the regular cleaning of the bus shelters.

- o Maintenance Technician Meeting – this has not yet been arranged.

**Cllrs
White
and
Hallisey**

RA/15/113 Footpaths, Cycle Paths and Ownership of Hedges

Cllr White has delivered letters to the possible neighbours of footpath 6.

The regulations, introduced in 1997, protect hedgerows which are more than 20 metres long or which meet another hedgerow at either end. It is therefore necessary to apply to Winchester City Council for any works on hedges of this nature which are not garden hedges.

**Cllr
White &
Clerk**

RA/15/114 Tree Works at Broadview & Hinton Park

A response to Mr Sansom is nearly completed.

**Cllr
White**

The area of Hinton Park where the bushes have been removed is to be grass seeded in the autumn, and the new fruit trees are to be planted in November. It was suggested that PC arrange some form of planting ceremony to be carried out by local school children.

**Cllr
White**

RA/15/115 Dog Issues

Cllr Hallisey has put up some leaflets, which had been supplied by WCC, informing residents about the availability of free microchipping of dogs which was taking place at Moles Countryside Stores on 5 August from 10.00 to 16.00.

Cllr Hallisey is still working on the summary of information on the new dog laws. It was reported that the new dog warden was working well.

**Cllr
Hallisey**

It was reported that a child had defecated in Fryers Close and it was agreed that this should be reported to Environment Health.

**Cllr
Hallisey**

4 new cans of chalk based spray paint were available for the dog poo spraying campaign.

RA/15/116 Mapping Software

An approach had been made to arrange a visit Hound Parish Council to see a live system in action. However they have not made as much progress as the PC was led to believe. It was agreed to make contact with other users.

Clerks

RA/15/117 Clerk's Notices

It was agreed to request the approval of Finance Committee to spend £1,100 on 5 closed top Topsy 2000 bins in black, to replace the open top bins which fill with water and items are blown around from them.

Clerk

The metal posts received were not of the folding variety as requested. These are being referred to Finance for possible use in the Tubbs Hall car park. It was agreed to purchase two 1000mm folding metal posts from Barriers Direct at a price of £66.15 each (exc. VAT).

Clerk

A letter had been received from a parishioner asking that no cycling signs be put up on a footpath at Eversley Park. The Clerk is to reply that the PC is looking at the whole issue of cycling on paths and will be considering this particular issue as part of that process.

Clerk

It was agreed to obtain a quote for the reduction of the height of the hedge adjoining the property at the rear of the Fraser Road adult exercise area.

Clerk

Cllr White and the Trainee Clerk had met with Steve Postle (Green Smile Ltd) and walked the PC owned open spaces. There were a number of actions from this with the main two being:

- The need to replace the wet pour around the base of the 3 cycle roundabout.
- The hire of a water bowser for the first week after any trees are planted in the proposed community orchard.

Both of these proposals were agreed.

Clerk

A request had been received on behalf of St. Mary's Church to use Church Green for their summer holiday club team games on the mornings of 3 – 7 August and for a Messy Church summer BBQ with games on Sunday 19 July (15.00-18.00). These were all agreed with the proviso that the site is left clear and the BBQ bowl is clear of the ground.

Clerk

RA/15/118 Chairman's Notices

None.

RA/15/119 Items for Communications

The Communications team are meeting on 5 July. It was agreed that this should carry information about (Christians Against Poverty) as a useful service for local residents. Cllr Barnes to send the appropriate information to the Communications Team.

**Cllr
Barnes**

RA/14/120 Items for the Next Meeting

None.

RA/15/121 Burial Registrar's Report

The following burials/cremations have taken place since the 9 April 2015

Date	Name	Address	Plot No.
Burials			
22.06.2015	Ivor PARKER	67 Springvale Road	182
Cremations			
27.04.2015	Gordon ADAMS	Westacre Nursing Home(Formerly 19 Old Parsonage Court, Otterbourne)	108
08.06.2015	Beryl Margaret DAVIDGE	7 Mount Close, Winchester	109

RA/15/122 The next meeting is scheduled for 7.30 pm on the 3 September 2015.

The meeting closed at 22:10.

Signed..... Date.....

Annual Maintenance Plan		
January	Book date for Spring litter pick Final approval of R&A budget	R&A Committee R&A Committee
February	Assess benches for refurbishment Assess bollards for replacement Last date for Broadview Refurbishment Scheme	Clerks Clerks Clerks
March	Rospa approved inspections of playgrounds Consider Burial ground and football pitch fees	Clerks R&A Committee
April	Tree inspections Cricket nets to be let down 1 st April Crease lines to be marked through til end of September Spring litter pick	Clerks Handyman Grounds Maintenance Contractor PC
May	Review green area management with Grounds Contractor	R&A Committee
June	Assess football goal posts for refurbishment/replacement	Clerks
July	Book date for Autumn litter pick Plan PC recreation area walks	R&A Committee R&A Committee
August	Parish Council recreation area walks	R&A Committee

September	Consideration for fence/signage repairs/replacement Cricket Nets to be lifted 30 th September Litter Pick	Clerks Handyman PC
October	Review green area management with Grounds Contractor Assess cricket strip for maintenance	R&A Committee Clerks with Grounds maintenance contractor
November	Consider new projects Consider budget	R&A Committee R&A Committee
December		