

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 2 June 2016
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Bob Barnes and Mandy Hallisey.
Clerk: Adrian Reeves
Public: None

	<u>Action</u>
RA/16/90 Apologies for Absence	
Dorry Hudson and Stewart Newell.	
RA/16/91 Election of Chairman	
Cllr White was proposed by Cllr Hallisey and seconded by Cllr Barnes. Cllr White was elected unanimously.	
RA/16/92 Election of Vice-Chairman	
Cllr Barnes was proposed by Cllr White and seconded by Cllr Hallisey. Cllr Barnes was elected unanimously.	
RA/16/93 Public Question Time	
None.	
RA/16/94 Minutes of the R&A Meeting held on the 5 May 2016	
Minute RA/16/82 was amended to read "undertook to meet with Russ Holbert of Maverick to discuss concrete pump track". The minutes of on 5 May 2016 were then agreed as a true record of the meeting and signed by Cllr White.	
RA/16/95 Matters arising from the Minutes of the Meeting held on 5 May 2016	
<ul style="list-style-type: none"> ○ RA/16/77 Fraser Road play area: CCTV – This item has now been passed to the Finance, Administration and Remuneration (FAR) Committee. ○ RA/16/77 Signage – The playground signage work has been largely completed. ○ RA/16/77 Finger post at Nations Hill - It was agreed to proceed with the new double sided finger post for Nations Hill at a cost of £195.00 exc. VAT. Derek Brockway is to be asked to place the order. 	Clerk

History Board at London Road – There is one electricity cable across the site and therefore there will be a need to use a scanner to search for its exact location at the time of installation. HALC’s planning advisor has been asked about the need for planning permission. Hampshire County Council (HCC) have been asked about ownership of the land

- **RA/16/77 Electricity supply for Church Green** – Christine Cook (scout master and electrical engineer) has advised that there may be an existing electricity socket at the top of the Green. We need to establish this with SSE and enquire re. ownership and whether we could access this.

- Cllr White is to ask Christine Cook about Christmas lights.

- **RA/16/77 Clearance of rubbish at Broadview**

The specification for the concrete and wire fencing is to be agreed at the next parish walkabout.

- **RA/16/77 Litter Bins** – Winchester City Council (WCC) have been asked if they would supply a new dual purpose bin on Stoke Charity Road; a response is awaited.

WCC are to be asked to move the bin from the end of Campion Way to the Nations Hill end of the school path.

- **RA/16/77 Allotments** – Book on the legal aspects still not sourced as this is proving difficult to find.
- **RA/16/83 Walk-around with Green Smile** – This had taken place and the list of action items was discussed and agreed.

Clerk

Cllr White

Cllrs

Clerk

Clerk

RA/16/96 Tree Works at Broadview, Hinton Fields & Kim Bishop Walk

- **Hinton Fields** – It was agreed to recommend to FAR Committee to accept tender C, Worthy Tree Care, in the sum of £3,150 (exc. VAT) for the removal of 3 trees.
- **Eversley Park** - It was agreed to recommend to FAR Committee to accept tender A, Mulberry Tree Services, in the sum of £625 (exc. VAT) for the removal of the hedge adjacent to the MUGA.
- **Broadview** --An assessment of the newly fallen trees and one leaning one on the newly cleared section of Lower Broadview has yet to be conducted
- **Eversley Park** – 5 dead and/or heavily leaning trees have been felled as requiring urgent action, at a cost of £250.
- **Kim Bishop Walk** – The two small trees leaning heavily over the footpaths; A quote is still awaited from Worthy Tree Care.
- **Summer Walk-a-bout** – Monday 25 July starting at 19.00 to include review of Broadview, hedging along the top of Eversely Park and consideration of replacement trees in Eversley, Hinton Park and Hinton Fields.

Clerk

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- **Fryers Close** – Quotes and advice are to be obtained for pollarding of the trees overhanging the play area.

RA/16/97	Tree & Hedge Inspection / Maintenance
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- **Inspection Report** – The report from Tree Care Associates Ltd. has now been received. Actions were agreed as follows:
 - Work on several mature lime trees in Eversley Park. It is suggested that this should be carried out during the football pitch closure period. The Clerk is to investigate whether or not this can be carried out during the bird nesting season.
 - Hinton House Drive – It was agreed to speak with the landowner’s representative over the dead trees overhanging PC land.
 - Nations Hill – It was agreed to obtain quotes for the beech tree that it has been advised should come down.
- **Kim Bishop Walk** – It was agreed to take up trade references for Bill Kowalcyk Associates (Professional Tree Services Limited (Winchester)) for tree inspection work at Kim Bishop Walk. If appropriate references are received then this organisation is to be asked to provide advice on the trees at Kim Bishop Walk, Fryers Close and dealing with the tree roots by the football pitch at Eversley Park.
- **Burial Ground** – Tree inspection to be arranged for 2017-18.

Clerk
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RA/16/98	Footpaths, Cycle Paths and Ownership of Hedges (Inc. St Mary’s Close and Albert’s Gate)
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- **Footpaths on SHLAA Site 2508** – Clerk to complete form in support of rights of way application and return it to Penny Westlake.
- **Top Field Footpath** – Clerk to contact WCC.
- **St Marys Close Footpath** – Work has been carried out to improve the surfacing; it looks much better. The gate will be replaced shortly.

Clerk
Clerk

RA/16/99	Project Updates
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- **Bench refurbishment** – Phase 2 is underway. Permission has been received from the family who donated it to move the bench in the burial ground, which is sloping.
- **Burial Ground** – Some works are still outstanding and need to be chased up with MRS Services.
 - Cllrs Hallisey and Hudson are to arrange the date for the unveiling of the plaque.
 - Cllrs Hallisey and White will investigate some clematis plants to go around the legs of the pergola, and then Steve Postle to be asked to source.
- **Fryers Close Play Area** – Thanks were expressed to Cllr Barnes for organising the works.

Clerk
Cllrs Hallisey & Hudson
Clerk

<p>The cleanliness of the equipment is to be checked monthly and cleaning arranged as and when necessary.</p> <p>The bin, paid for by Sovereign, is to be a black Topsy 2000 to be placed within this play area. The picnic table, being supplied free of charge by Sovereign, is to be placed on the green near to the Fraser Road play area.</p> <ul style="list-style-type: none"> ○ Eversley Park path & steps – The step resurfacing has been completed. There has still been no response from Caroway over the state of the path. ○ Eversley Park extension – Cllr White has contacted Catherine Haigh (HAB) for an updated timetable of works. 	<p>Clerk</p> <p>Clerk</p>
<p>RA/16/100 Projects for 2016-17</p>	
<ul style="list-style-type: none"> ○ Willis Waye Noticeboard – A majority of respondents were in favour of a new board. It was agreed to obtain a cost of a new board including legs. Permission will be sought from WCC for permission to place the board on the green. ○ Bowling Green – Cllr Barnes `s investigations suggest a basic cost of £80k, with a further £8-9K of annual maintenance costs. Other options were suggested as: <ul style="list-style-type: none"> A petanque terrain New Age Kurling mat Indoor bowls; requires floor length of at least 30 - 40 foot. 	
<p>RA/16/101 General Maintenance / Equipment Repairs</p>	
<ul style="list-style-type: none"> ○ Annual Maintenance Regime – Nothing for this month. ○ Meeting with Green Smile – This had taken place. Actions are: <ul style="list-style-type: none"> • Review boundary hedge at the top of Eversley Park. • Review tree roots encroaching onto lower football pitch. • Review damaged exercise posts on lower football pitch. • Agree grass cutting regime in Hinton Park, to retain wild flower area on the banks up towards the school football field. • Review dip in the grass on Upper Broadview. • Dying ceanothus hedge and hebes at the front of Tubbs Hall to be removed and replaced with suitable plants – Cllrs Hallisey and White to review and agree with Steve Postle. • Review steps at Church Green. ○ Maintenance Technician Task Listing – An updated task list was shown. Cllrs were pleased with the progress being made. 	<p>Cllrs Hallisey & White</p>

- **Church Green** – We are still currently awaiting quotations from the original supplier for reinstatement / reinforcement of the broken fencing with / without a gate.
- **Gates at Eversley Park and Fraser Road Play Grounds** – The 3 replacement gates are currently being fitted.

RA/16/102 Clerk’s Notices

Agreement was given to a charity event outside WSSC on 28 August. This would include a petting zoo for small animals no larger than a small goat.

Letter from Connie Martyn regarding lack of grass cutting along Springvale Road – The Clerk is to chase with WCC and send a reply to Connie

Gift of a new bench on Church Green – The applicant is to be sent a choice of two styles of bench and asked to choose one. The particular bench would then need to be approved by Cllrs. The applicant would be responsible for the cost of the bench, a concrete or paving slab base, and installation.

Tesco grants are only available for projects over £8k and so surfacing for the run ups to the cricket nets would not qualify. It was agreed to consider options at the next meeting.

Clerk

Clerk

RA/16/103 Chairman’s Notices

None.

RA/16/104 Items for Communications

- Swift tower and HAB’s wildlife plans
- Fryers Close play area formal opening ceremony / date
- New cremation area at burial ground – formal opening
- Replanting of trees

RA/16/105 Items for the Next Meeting

- Planting of new trees (September meeting)
- Open Spaces Strategy (September meeting); Cllr White will email Stuart Dunbar-Dempsey (WCC) to make it clear that PC are not challenging the figures for LPT2.

Cllr White

RA/16/106 The next meeting is scheduled for 7.30 pm on the 7 July 2016.

The meeting closed at 22:50.

Signed _____ Date _____