

**Kings Worthy Parish Council**  
**RECREATION AND AMENITIES COMMITTEE MEETING**

**Minutes of the Meeting held on Thursday 2 October 2014  
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Bob Barnes, Mandy Hallisey and Dorry Hudson.

Clerk: Adrian Reeves

Public: None

**Action**

**RA/14/151 Apologies for Absence**

Apologies for absence had been received from Phil Allen and Stewart Newell.

**RA/14/152 Public Question Time**

None.

**RA/14/153 Minutes of the Parish Council Meeting held on the 4 September 2014**

The minutes of the meeting of 4 September 2014 were agreed and then signed by Cllr White.

**RA/14/154 Matters arising from the Minutes of the Meeting held on the 4 September 2014**

- **RA/14/134 Footpaths and Ownership of Hedges** – Letters have been received so far from a few residents about the hedges at the side of paths.

St. Mary's Close - It was reported that there had been no known outcome from this.

Path on land at Top Field – Confirmation of the land transfer having taken place was still awaited.

- **RA/14/134 Councillors' and Grounds Maintenance Walkabouts** – It was agreed to defer the councillors' walkabout to the spring / early summer.

Cllr White and the Clerk accompanied the grounds maintenance contractor on examining the hedges which were overgrown at Broadview and Eversley Park between the middle and lower football pitches. It was agreed to obtain a couple of quotes for cutting the hedge back, by up to 2 foot each side, and separately for the additional work needed in topping off

**Cllr  
Allen**

**Clerks**

the hedges.

It was agreed to put something into the next parish communications as to why hedge cutting had not taken place over the summer.

**Cllr  
White**

One of the Eversley Park bins is often overflowing after a weekend. The Grounds Contractor agreed to check each week to see how often the bin was overflowing.

It was agreed to get quotes for a new bin for the adult fitness area at Fraser Road. It should be green, to match the seat as much as possible, preferably with a lid.

**Clerk**

The trees overhanging the older path at Eversley Park are very low. The Grounds Contractor has suggested the installation of a root barrier but this was put on hold.

- **RA/14/134 CCTV for Fraser Road Play Area** – This is still to be progressed to obtain advice from HALC.

**Clerk**

- **PC/14/92 Church Green Entrance** – Cllr Newell had submitted a proposed plan for improving this entranceway. It was agreed to proceed with this and Cllr Newell is to be asked to prepare a specification to be sent to 3 tenderers. The Clerks are to check with Winchester City Council as to whether or not planning permission would be required.

**Cllr  
Newell**

**Clerks**

- **RA/14/134 Wooden Posts** – Cllr Newell is investigating this.

**Cllr  
Newell**

- **RA/14/139 Sundial** – No progress.

**Clerk**

- **RA/14/142 Eversley Park Car Park Resurfacing** – Some comments have been received about the location of the white lines in the centre of the car park. It was agreed that if users parked correctly there would be no problem and therefore to put something in the next Parish communications.

**Cllr  
White**

Cllr Newell to be asked to advise if a marked area for a single line of cars could be provided in the centre of the bottom end of the car park.

**Cllr  
Newell**

### **RA/14/155 Report From Playground Inspections**

The report by the play inspector had been previously circulated to members. There were a reasonable number of minor items but none that required urgent action for health and safety reasons. It was agreed not to deal with the issues with the adult trim trail until the results of the public consultation on the proposals by HAB Housing. The other items are to be discussed as part of the programme of work to be given to the maintenance technician. Particular attention to be given to the handles on the large gates in the fencing at the Eversley Park children's play area.

**Cllrs /  
Clerks**

### **RA/14/156 Accessible Swing**

The updated quote for the accessible swing was expected in the next day or so. **Clerk**

**PC/14/157 Tree and Hedge Inspection / Maintenance**

Work by Mulberry Tree Services was now underway. Work required would be reconsidered once the updated inspection report had been received.

**RA/14/158 Project Updates**

- Cycle Barriers – The mock-up of hoops had not yet been completed. **Clerks**
- Burial Ground Shrub Planting – The visit by staff and students is to be arranged for Monday 20 October. **Deputy Clerk**
- Bag It Bin It! – Cllrs Hudson and Hallisey are to advise on the positioning of the signs to be placed at the entrances to Eversley Park. **Cllrs Hallisey and Hudson**

It was noted that the contractor appeared to be missing some bins on occasions; residents on Church Green have been complaining. The Clerk is to contact the contractor. **Clerk**

Cllr Hudson to give the names and addresses of the owners of dogs which have been seen fouling. **Cllrs Hallisey**

- Church Green playground – It was noted that Parish Council had agreed to position the playground in the corner of Church Green where the existing covenant permitted. It was agreed that Cllr Barnes would project manage plans for a revised scheme with the help of Cllr Taylor and the Clerk. **Cllr Barnes**

**RA/14/159 General Maintenance / Equipment Repairs**

- Three cycle roundabout at Eversley Park – Currently waiting to find out if it would be possible to use s106 monies for this. **Clerk**
- Fence at Lower Broadview – This is very nearly completed.
- Paving Outside old entrance at Tubbs Hall – This work has been started and should be completed soon.
- Instruction board in adult fitness area – This is still awaited.
- Adult surfer exercise equipment – The ordered bearings are awaited.
- Tugboat at Fraser Road – The tugboat covers are not a safety issue but need to be in place in time. **Clerk**
- Eversley Park steps – Caroway to be chased up on repairing the cracks in the path, and then to be asked to quote for covering the steps in the same material. **Clerk**

- Maintenance Technician task listing –  
The cricket nets are to be tied up for the winter and to be put back in place ready for use on 1 April 2015;  
The cleaning of the bus shelters to be chased up. **Clerk**

**RA/14/160 Plans for Routine Maintenance**

An R&A project list prepared by Cllr Allen was considered by the members present (copy attached).

- Cricket nets to be programmed to be in place for 1 April each year and tied up again by the end of September.
- Hedge trimming to be added to the list.
- Parish seats – the Maintenance Technician to be ask to quote for re- varnishing and a separate quote for rubbing down and repair; last carried out in January 2013. **Clerk**
- The seat at the burial ground to be moved to a new location by the Maintenance Technician. Cllr Hallisey to advise on location. **Cllr Hallisey**
- Lines to be drawn for creases, and the hole to be filled, for the cricket nets at Eversley Park. This item to be taken off the Maintenance Technician’s list and given to the Grounds Contractor. **Clerk**
- Missing bolts on the football post stanchions to be replaced by the Maintenance Technician by 3 October. **Clerk**
- Hedge at rear of 41 Ramsey Road – this to be added to the hedge cutting list.

**RA/14/161 Clerk’s Notices**

None.

**RA/14/162 Chairman’s Notices**

The next parish litter pick is scheduled for Saturday 15 November (14.00-16.00). **Cllrs**

**RA/14/163 Items for Communications**

- Hedge maintenance
- Parking responsibly

Cllr Newell is asked to write to the Tubbs Hall Management Committee for them to inform hirers that the Clerks work for the Parish Council and are not responsible for ensuring that they are in the office to give access to hirers of the main hall. **Cllr Newell**

**RA/14/164 Items for the Next Meeting**

- Broadview and Hinton Park
- Footpaths / cycle paths
- Budget 2015-16

**RA/14/165 Burial Registrar's Report**

The following burials/cremations have taken place since the 30 June 2014

<b>Date</b>	<b>Name</b>	<b>Address</b>	<b>Plot No</b>
<b>Burials</b>			
27.08.14	Dorothy May BARTLETT	Ashbourne Court Andover	129
<b>Cremations</b>			
11.08.14	Joan Daphne BROOKE	1 Rogers Close	105
14.08.14	Patricia Ann GOLDING	3 Frampton Way	106

**RA/14/166** The next meeting is scheduled for 7.30 pm on the 6 November 2014.

The meeting closed at 22.10

Signed..... Date.....

## KWPC

### R&A Project List

*In no particular order or category*

1. Steps anti-slip
2. New tribicycle (replacement)
3. All ability swing and fence extension
4. Remove concrete base by noticeboard
5. Cricket nets....rope base and bowling crease
6. Widen footpath 5
7. Cycle ways and cycle stands
8. Community Orchard
9. Management plans for open spaces
10. Skatepark
11. Tennis court
12. Trees and benches (Eversley)
13. Phase 2 tree works and arboricultural survey.
14. New path staggered barrier
15. Open space and allotment provision

#### *Suggested Categories*

Capital Project (new amenity or new asset, or entire replacement of an asset.  
Predictable longer term planning)

Minor Capital/Revenue Project (repairs and improvements to established amenity, or maintaining the asset, unanticipated or unpredictable or sporadically predictable)

Annual Work Programme (Grounds maintenance, maintenance technician standard works, or repeated predictable minor revenue works)

#### *Dashboard*

Approvals (committees, budget, raison d'être)

Sponsor

Contractor