

# Kings Worthy Parish Council

## RECREATION AND AMENITIES COMMITTEE

Minutes of the Meeting held on Thursday 3 July 2014  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present:	Councillors:	Phil Allen [Chairman] Bob Barnes Sarah White
	Clerk:	Adrian Reeves
	Public:	0

### **RA/14/113 Apologies for Absence**

Apologies for absence were received from Mandy Hallisey, Dorry Hudson and Kerstin Reiners.

### **RA/14/114 Public Question Time**

None.

### **RA/14/115 Minutes of the Meeting held on the 5 June 2014**

The minutes were agreed as a true record of the meeting and were signed by Cllr Allen.

### **RA/14/116 Matters Arising from the Meeting of 5 June 2014**

- 1. RA/14/75 Footpaths** – It was agreed to write to Harry Goodchild, Hampshire County Council (HCC), to ask if the Hookpit Farm Lane (also known as top field) footpaths have been designated as statutory footpaths, under the Wildlife and Countryside Act 1981.

Cllr Allen reported that he had received notification that Drew Smith have formally withdrawn the permissive Ilex Close and old railway routes, due to their dispute with HCC. Cllr Allen stated that this is believed to be due to misunderstandings between the HCC and Drew Smith.

The recent ploughing of top field has not affected any of statutory footpaths.

An email received from Howard Bone (WCC) in response to our letter regarding the timings on the S106 agreement. He felt that the Parish Council had misinterpreted the deadlines. Cllr Allen to investigate this further. **Action – Cllr Allen**

It was noted that the Parish Council are not taking on any land without a substantial transfer of funding against future maintenance costs.

- **Footpaths at P&H** - It was noted by Cllr Allen that at the June Planning & Highways (P&H) meeting, Cllr Gordon had been dealing with footpaths. It was pointed out that footpaths had been allotted to R&A. P&H are to cease dealing with statutory footpaths in order that R&A have clarity in their role. P&H will continue to deal with carriageways and associated footways.
  - **Footpath at Eversley Park** - It had previously been agreed to write to all householders. It was confirmed to write to all householders, with properties adjacent to the path, to ask them to tell us if they don't own it. If we can't prove ownership, R&A may need to ask the Parish Council to assume responsibility of some areas. This letter is also to include the footpath by Sports and Social Club.
  - **Summer Walkabout** – Cllr Allen is to organise for the whole Parish Council. **Action – Cllr Allen**
  - **Steve Postle Walkabout** – Steve Postle from Green Smile has requested a walkabout with Cllrs Allen & White, plus the Clerks. **Action – Cllr Allen**
2. **RA/14/88 Replacement of Dead Tree in Planter Outside Tubbs Hall** – It was noted that Green Smile Ltd had been instructed to carry out these works.
  3. **RA/14/75 Ice Cream Van** – It was noted that the Trainee Clerk had contacted Mr T. Iampietro and was awaiting a response.
  4. **RA/14/75 Circus on Eversley Park** – This has been agreed and sent to Finance to decide the charge for usage.
  5. **RA/14/108 Burial Ground Signs** – It was agreed to go with HCC Sign Workshop quote for £153.00 + VAT. They are to have gold lettering with a black background. This is to go to Finance for approval.
  6. **RA/14/108 Three Cycle Roundabout at Eversley Park** – A quote for a replacement has been requested but not yet received
  7. **RA/14/104 Fence at Lower Broadview** – Quote received from M.R.S. Services to go to next Finance Committee for approval.
  8. **RA/14/104 Paving by Fire Exit at Tubbs Hall** - Quote received from M.R.S. Services to go to next Finance Committee for approval.
  9. **RA/14/104 Adult Exercise Instructional Board** – Quote for a replacement requested.

- 10. Surfer Adult Play Equipment** – Maintenance Technician has been instructed to remove the equipment by 15 July. A decision on how to replace this will then be taken. **Action - Cllr Newell**
- 11. Tugboat** – Temporary repair has been carried out and a permanent repair will be completed by 22 July.
- 12. Camera Over Play Area** – It was agreed to ask HALC for advice on having a CCTV camera monitoring Fraser Road play area; particularly ways in which to implement it without having accusations made against staff. And what legislation to which we would need to adhere. **Action – Clerk**
- 13. Poppy Seeds** – HCC have given the go ahead to plant poppy seeds on the grass triangles by the Cart & Horses junction. It was agreed they be planted around the wooden posts and to clarify back to HCC where they have placed. **Action - Clerk**

#### **RA/14/117 Playground Inspections**

It was noted that no date had yet been received for The Play Inspection Company to carry out this work, on an accompanied basis.

#### **RA/14/118 Church Green Playground Consultation**

Letters have been sent to all of the owners of the Church Green properties. A number of objections to the covenant change have already been received. It was agreed that Cllr Allen and the Clerk would prepare an options paper for the next meeting in September. **Action – Cllr Allen and Clerk**

#### **RA/14/119 Accessible Swing**

The quotation from James White Fencing has not been received and an update of a previous quote was still awaited from the existing supplier. It was agreed to proceed with putting the quote from the existing supplier once it was received. **Action - Clerk**

#### **RA/14/120 Tree Inspection / Maintenance**

It was noted by Cllr Allen that the plan for tree works was going out to tree surgeons for quotes on 4 July 2014. **Action – Cllr Allen**

- It was agreed that larger companies would be needed to complete the works by Mr Fairhurst's garage.
- **Sycamore at Lower Broadview** – Cllrs Allen and White had visited the site to reassess the long term issues around this tree. Cllr Allen suggests felling the tree and replanting it with something more suitable. This approach is the most cost effective in the long run and the committee agreed it. **Action - Cllr Allen**

- **Tree at 10 Hinton Fields** – A request has been received from the householder requesting reconfirmation of the approval, which expires on 18 December 2014, given to fell and remove a tree on Parish Council land. This was agreed and Cllr Allen is to contact the householder. **Action – Cllr Allen**
- **Hedge Behind Adult Exercise Area** – A request had been received to reduce the height of this hedge; it was agreed this be cut down to a manageable height by a tree surgeon. Cllr Allen to incorporate into the tree plan. **Action – Cllr Allen**

**RA/14/121 Developing Future Management Policies for Open Spaces Owned by PC**

Agreed to use project management process for projects and to reinstate the R&A dashboard. **Action - Clerks**

**RA/14/122 Project Updates**

1. **Eversley Park Car Park Resurfacing** – It was noted that these works were commencing from the 4 – 8 August 2014. Contractors have been given permission to use the toilets at the Worthies Sports and Social Club, and will be given a key for usage outside of club opening hours.
2. **Cycle Barriers** – It was agreed that 2 galvanised barriers be procured for the end of the new path, leading onto the car park. Clerks to investigate required spacing and Disability Discrimination Act motorised scooters sizing. **Action - Clerk**
3. **Bag It Bin It!** – It was noted the more spray paint was required. It was agreed that permanent stencilling be applied at Eversley Park. **Action - Clerk**
4. **Burial Ground Shrub Planting** – Cllr Allen to write to Chris Bird at Sparsholt College. A copy of former correspondence to be given to Cllr Allen. **Action – Cllr Allen**

**RA/14/123 General Maintenance / Equipment Repairs:**

1. **Sundial** – Cllrs Allen and Newell are to arrange a meeting with the Maintenance Technician. **Action – Cllr Allen**
2. **Eversley Park** – It was noted that the grass put down was not working.
3. **Eversley Park** – HCC Rights of Way Team to be asked to provide a quote for the fitting of “Colas” anti-slip strips to the new steps. **Action – Cllr Allen**

**RA/14/124 Proposed Change to Burial Ground Regulations re Thickness of Cremation Tablets**

It was agreed to completely review the burial ground regulations in September. The addendum to the 3<sup>rd</sup> paragraph of section 12 re consideration for children, and the penultimate paragraph of section 12 the addition of the thickness for cremation area plaques. **Action – Clerk**

**RA/14/125 Burial Ground Registrar’s quarterly report was noted as follows:**

**Registrar’s Report**

The following burials/cremations have taken place since the 31 March 2014

<b>Date</b>	<b>Name</b>	<b>Address</b>	<b>Plot No</b>
<b>Burials</b>			
17.04.2014	Victoria Bernadette MANSELL	9 Vale Way	177
25.04.2014	Reginald Leslie HALL	1 Bentley Close	179

**RA/14/126 Clerk’s Notices**

**August Holiday Football** – It was agreed to regretfully refuse a request for the holding of a football club at Eversley Park because the pitches are closed until September because of the programme of repair being undertaken.

**Pre-School Fun Day** – A letter of thanks has been received for allowing the Pre-School use of facilities for a Fun Day. A request has been received for running the event again on Saturday 20 June 2015. It was agreed that the applicant be asked to reapply in January when next year’s bookings are open. **Action – Clerk**

**Tesco Family Fun Day** – It was agreed to give permission for the Community Champion for Winchester Tesco Extra to erect a couple of gazebos on Eversley Park for this event. Permission was also given for the use of a BBQ; the parts which become hot must be at least 3 feet above the grass. A bouncy castle can be put up by the organisers who must make their own arrangements for any power supply required. The Parish Council must be supplied with evidence of a suitable level of public liability insurance and all refuse must be cleared away and removed from the site. It is hoped that Tesco would feel able to support the Worthys Festival in 2015.

**Eversley Park** – the clear-up work from the new path has still not been carried out despite part payment being withheld from the contractor. It was agreed that the Clerk should discuss how to proceed with Cllr Newell. **Action - Clerk**

**Byelaw Signs** – it was agreed to review the byelaws in early 2015.

**Bin by Cricket Nets** – Cllr White agreed to take a look at the damaged bin and also the need for a second bin in that location. **Action – Cllr White**

**Posts** – It was agreed to ask the Maintenance Technician to put in 3 new posts and or not to put in a trench and / or plastic posts; restock a further 10 posts if required. **Action – The Clerk**

**RA/14/127 Chairman’s Notices**

None.

**RA/14/128 Items for Communications**

3 cycle roundabout

Car park resurfacing

Circus in September

Bolts removed from equipment in Fraser Road children’s playground.

**RA/14/129 Items for the next Meeting’s Agenda**

Community Infrastructure Levy update

Developing Future Management Policies for Open Spaces Owned by PC

Cycle paths / cycle rack provision

Church Green entrance

Youth work / Street Reach (for Parish Council agenda).

**RA/14/130 Date of next meeting**

The next meeting is Thursday 4 September 2014. The meeting closed at 22.45.

Signed.....

Date .....