Kings Worthy Parish Council RECREATION AND AMENITIES COMMITTEE MEETING

Minutes of the Meeting held on Thursday 3 November 2016 at Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present: Councillors: Bob Barnes [Vice-Chairman], Mandy Hallisey, Dorry Hudson and Stewart Newell.

Clerk: Adrian Reeves

Public: None

| DA / 1 | 6/161 Apologies for Absence | <u>Action</u> | | | | |
|---|---|---------------|--|--|--|--|
| | | | | | | |
| Sarah | White. | | | | | |
| RA/1 | 6/162 Public Question Time | | | | | |
| None. | | | | | | |
| RA/1 | 6/163 Minutes of the R&A Meeting held on the 6 October 2016 | | | | | |
| The m | ninutes of the meeting held on 6 October 2016 were amended as follows: | | | | | |
| RA/16 | 5/141 to read "in the grass but not the borders". | | | | | |
| RA/16 | 5/159 to read "3 rd November 2016". | | | | | |
| The minutes were then agreed as a true record of the meeting and signed by Cllr Barnes. | | | | | | |
| RA/1 | 6/164 Matters arising from the Minutes of the Meeting held on 6 O 2016 | ctober | | | | |
| 0 | RA/16/144 Site Visit re Resident's Tree at Eversley Park – Meeting arranged for Cllr White and the Clerk to meet with the resident on 29 November. | | | | | |
| 0 | RA/16/144 Eversley Park Playground Signage – Top two gates now bolted closed with signs affixed. Painting of sign surround is still awaited. | | | | | |
| | Decision: Clerk to chase up the painting. | Clerk | | | | |
| 0 | RA/16/144 Church Green Bench – Site agreed; it is to be fitted by 30 November. | | | | | |
| 0 | RA/16/144 Electricity Supply for Church Green – Still awaiting quotations for the replacement supply box for the back of the bus shelter. | | | | | |

| RΔ/14 | C / 1 A A | | 1 | | | | |
|---|--|---|-------|--|--|--|--|
| | 0/144 | Litter / Dog Bins – | | | | | |
| New bin for Stoke Charity Road - A response from Winchester City Council (WCC) is still awaited. | | | | | | | |
| Campi | WCC have been asked (27 June) about Moving the bin from end of Campion Way to the end of the school path - A response from WCC is still awaited. | | | | | | |
| Decis i counci | | was agreed to chase these up and copy in all 3 city | Clerk | | | | |
| - | 6/144 nonths. | Broadview Dip – Work authorised; winter task for the next | | | | | |
| RA/1 | 6/144 | Steps at Church Green – One quote has been received. | | | | | |
| Decis | ion: Be | ecause of the price it was agreed to obtain a second quote. | Clerk | | | | |
| - | - | Planting outside Tubbs Hall – The planting was 3 November. | | | | | |
| - | - | Letter to Cllr Rutter re Overhanging Vegetation – This e actioned. | Clerk | | | | |
| 26 bag | gs of rul | Report on Litter Pick – This had been very successful with bbish and 2 car parts collected. Approx. 25 people attended, s Hallisey, Hudson, Newell, Welstead and White. Cllrs Hallisey | | | | | |
| | - | were thanked for organising the refreshments. | Clerk | | | | |
| and Hu | udson w | | Clerk | | | | |
| and Hu 16/16 Lower Creativ | udson w 5 Iter r Broad ve Fenc | were thanked for organising the refreshments. | Clerk | | | | |
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| Tree Inspection Report for Kim Bishop Walk, Fryers Close & Roots by Football Pitches at Eversley Park – There was nothing urgent in this report and therefore there were no budgetary issues arising from the decision to go ahead with the Broadview works (as above). | |
|---|-------|
| Winter Tree Works and Stump Grinding – | |
| Decision: Quotes to go to Finance Committee on 14/12/16 for approval as there is no R&A meeting in December and the work needs to be done ahead of the next bird nesting season. | Clerk |
| Planting of new tree clumps and yew in gaps in top hedge – Cllr White has spoken to Phil Jeffs; awaiting a response. | |
| Email from Resident Whose Property Backs on to Broadview – Concerns were expressed as to loss of privacy if the hedge was cut right back as in other parts of Broadview. | |
| Decision: It was agreed to delay the cutting back right to the boundary for two years to allow the resident(s) to make alternative arrangements for their boundary. The Clerk will write to the resident concerned, and inform Cllr White and the contractor. | Clerk |
| RA/16/167 Budget 2017-18 | |
| A detailed examination of the draft budget was undertaken. The results of this are attached below. | |
| Decision : It was agreed to pass the first draft budget, as attached to the Finance, Administration and Remuneration Committee for its consideration. It was noted that the Community Infrastructure Levy (CIL) should be added to the summary page. | Clerk |
| Decision : It was agreed to propose increasing the burial ground charges by 40.625% (rounded where appropriate). It was also agreed to charge an extra 100% of these new rates for outside of parish burials and cremations; such additional charges are still allowable. | |
| RA/16/168 Footpaths, Cycle Paths and Ownership of Hedges | |
| School Footpath – | |
| Decision: Green Smile are to be asked to tidy the foliage on the corner by the play area. | Clerk |
| $_{\odot}~$ Bus shelter on Springvale Road near junction with Nations Hill – | |
| Decision: Green Smile are to be asked to cut the hedge around the bus shelter. | Clerk |
| RA/16/169 Rights of Way | 1 |
| Information has been received from Hampshire County Council as to the process for adopting paths as public rights of way. | |

| A/1 | 6/170 Play Area Inspection Report | | | | | | |
|-------|--|-------|--|--|--|--|--|
| out a | ision: It was agreed to allocate £3,100 from the projects budget to carry all the remaining items on the list of action items from the Play Inspector's rt. The Clerk is to arrange for these items to be actioned. | Clerk | | | | | |
| 4/1 | 6/171 Project Updates | | | | | | |
| 0 | Burial Ground – The repainting of the gates has not yet been started by MRS Services. | | | | | | |
| | Decision: It was agreed to replace the two rotten compost bins with green plastic ones at a cost of £240 each, plus £45 total delivery (all exc. VAT). | | | | | | |
| 0 | Eversley Park Path – Surfacing Solutions Ltd have inspected a test area of the path and their report is awaited. | | | | | | |
| 0 | Eversley Park Extension / Allotments – Nothing new to report. | | | | | | |
| 0 | Pump Track and Grind Rail – Nothing new to report. | | | | | | |
| 0 | • New Facilities for Adults – | | | | | | |
| | Decision: A list of the suggested items received is to be distributed. | Clerk | | | | | |
| 0 | Willis Waye Noticeboard – Still no reply received from WCC. | | | | | | |
| 0 | Advertising Banners – Nothing to report. | | | | | | |
| A/1 | 6/172 General Maintenance / Equipment Repairs | | | | | | |
| | Annual Maintenance Regime – The cricket strip is to be assessed, with Green Smile Ltd, for any required maintenance. | Clerk | | | | | |
| | Maintenance Technician Task Listing – Cllrs viewed the list of current works needing to be actioned. | | | | | | |
| | Church Green Fencing – Additional posts required have been ordered but not yet delivered. | | | | | | |
| | Grass Reinforcement Around Play Equipment at Church Green – A quotations is still awaited. | | | | | | |
| | Kim Bishop Walk – Green Smile Ltd are to carry out the work to increase soil levels on the steps; this will take place after the growing season. | | | | | | |
| | | | | | | | |

RA/16/173 **Clerk's Notices**

Fete 2017 -0

Decision: It was agreed that this could take place on Church Green on Monday 29 May, with the Green being made available for setup from 26 May.

Decision: Cllrs agreed to run a Pimms Stall at this event.

Plaque at Burial Ground – Cllrs confirmed the agreement, made by 0 email correspondence, to allow a memorial plague at the Burial Ground without the ashes being interred there.

RA/16/174 Chairman's Notices

None.

RA/16/175 **Items for Communications**

- New planting outside Tubbs Hall.
- Litter pick report.

RA/16/176 **Items for the Next Meeting**

- Advertising banners. 0
- Projects 2017/18 0
- Budget 2017/18. 0
- **Open Spaces Strategy** 0

RA/16/177 The next meeting is scheduled for 7.30 pm on the 5th January 2017 (to be confirmed).

The meeting closed at 22.15.

Signed Date

Cllr White

| 2017/10 | 0 | 6 | | Recreation & Amenities | 2016/2017 | A | Veria | 2016/2017 | - · · · | 2017/10 |
|--------------------------------------|--------------------------------|--------------------------------|-------------------------------------|--|--------------------------------|-------------------|---------------------|-------------------------|-------------------------|--|
| 2015/16 Actual (Full Year) (£) | Current Month Budget (£) | Current Month Actual (£) | Current Month Variance (£) | Income Item/Description | 2016/2017 Budget ytd (£) | Actual ytd (£) | Variance ytd (£) | 2016/2017 Budget (£) | Forecast Outturn (£) | 2017/18 Budget (Proposed) (£) |
| 4,896 | 375 | 327 | -48 | Burial Ground | 2,625 | 1,450 | -1,175 | 4,500 | 4,500 | 6,300 |
| 2,581 | 0 | 0 | 0 | Pitch fees | 950 | 1,442 | 492 | 2,000 | 2,500 | 2,200 |
| 250 | 250 | 204 | -46 | Communication | 250 | 204 | -46 | 250 | 200 | 204 |
| 205 | 0 | 0 | 0 | Ground Fees/other | 88 | 0 | -88 | 200 | 0 | 0 |
| 13,355 | 0 | 0 | 0 | Grants : s106 | 1,142 | 1,142 | 0 | 1,142 | 1,147 | 0 |
| 24 207 | 625 | 524 | 0.4 | Tetallassas | 5.054 | 4 220 | 016 | 0.002 | 0.247 | 0.704 |
| 21,287 | 625 | 531 | -94 | Total Income | 5,054 | 4,238 | -816 | 8,092 | 8,347 | 8,704 |
| 2015/16 Actual (Full Year) (£) | Current Month Budget (£) | Current Month Actual (£) | Current Month Variance (£) | Expenditure Item/Description | 2016/2017 Budget ytd (£) | Actual ytd (£) | Variance ytd (£) | 2016/2017 Budget (£) | Forecast Outturn (£) | 2017/18 Budget (Proposed) (£) |
| | | | | Grounds maintenance | | | | | | |
| 31,838 | 2,699 | 2,839 | -140 | contract | 18,896 | 17,111 | 1,785 | 32,393 | 30,719 | 32,897 |
| 0 | 0 | 0 | 0 | Contract supervision (trees) | 0 | 207 | -207 | 600 | 660 | 600 |
| 19,918 | 500 | 100 | 400 | Maintenance Pitch/Playgrd Sport/Play Facilities (from | 3,500 | 5,351 | -1,851 | 6,000 | 9,350 | 6,000 |
| 12,433 | 0 | 0 | 0 | s106 monies) | 0 | 0 | 0 | 0 | 5 | 0 |
| 4,203 | 275 | 425 | -150 | Dog bins | 1,925 | 2,938 | -1,013 | 3,300 | 5,061 | 5,160 |
| 1,028 | 83 | 0 | 83 | Notice Boards & Signs | 583 | 0 | 583 | 1,000 | 1,000 | 1,000 |
| 0 | 0 | 337 | -337 | Seats, Tables & Shelters | 0 | 337 | -337 | 6,000 | 0 | 0 |
| 706 | 13 | 0 | 13 | Litter pickers & bins | 88 | 294 | -206 | 150 | 294 | 170 |
| 8,128 | 1,500 | 456 | 1,044 | Trees | 2,500 | 1,398 | 1,102 | 10,000 | 7,232 | 5,000 |
| 2,546 | 1,200 | 0 | 1,200 | Burial Ground Capital Projects | 1,200 | 665 | 535 | 1,200 | 665 | 950 |
| 94 | 4 | 0 | 4 | Burial Ground Maintenance | 29 | 80 | -51 | 50 | 790 | 100 |
| 7,070 | 500 | 300 | 200 | Maintenance Technician | 3,500 | 6,833 | -3,333 | 6,000 | 9,233 | 7,500 |

| 38 | 0 | 0 | 0 | Water Rates - Burial Ground | 19 | 25 | -7 | 37 | 50 | 40 |
|--------|-------|-------|-------|-----------------------------|--------|--------|--------|--------|--------|--------|
| 24 | 0 | 7 | -7 | Water Rates - Eversley Park | 18 | 18 | -0 | 35 | 22 | 25 |
| 88,025 | 6,774 | 4,464 | 2,310 | Maintenance/Servicing | 32,257 | 35,257 | -3,000 | 66,765 | 65,081 | 59,442 |
| | | | | | | | | | | |
| 2 | 42 | 0 | 42 | Advertising | 292 | 0 | 292 | 500 | 0 | 200 |
| 1,454 | 617 | 0 | 617 | Leaflets and publications | 1,216 | 881 | 335 | 1,400 | 1,762 | 1,400 |
| 0 | 0 | 0 | 0 | Website fees | 0 | 0 | 0 | 0 | 450 | 198 |
| 1,456 | 659 | 0 | 659 | Communication Expenses | 1,508 | 881 | 627 | 1,900 | 2,212 | 1,798 |
| | | | | | | | | | | |
| 0 | 0 | 0 | 0 | Eversley Park Path & Steps | 0 | 940 | -940 | 0 | 0 | 0 |
| 58 | 0 | 0 | 0 | Jubilee Obelisk & Sundial | 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | Fryers Close Play Area | 0 | 787 | -787 | 0 | | |
| 0 | 0 | 0 | 0 | Playground Gates | 0 | 2,521 | -2,521 | 0 | | |
| 0 | 0 | 0 | 0 | Capital Projects (R&A) | 4,248 | 0 | 4,248 | 25,000 | 0 | 4,000 |
| 58 | 0 | 0 | 0 | Capital Projects (R&A) | 4,248 | 4,248 | 0 | 25,000 | 4,448 | 4,000 |
| | | | | | | | | | | |
| 89,539 | 7,433 | 4,464 | 2,969 | Total expenses | 38,013 | 40,386 | -2,373 | 93,665 | 71,741 | 65,240 |
| | | | | | | | | | | |

Suggestions For the Provision of Adult Facilities

Bowling green Barbecue Area Outdoor table tennis tables Boules / petanque terrain Small concrete picnic tables & chairs Croquet green Skate park Running track Hard tennis / badminton / volleyball court Chalk maze Pavilion in Eversley Park Bandstand All weather pitch for football / hockey Water play area for children Outdoor adult swing ball Natural play area for kids