

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 4 February 2016
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Bob Barnes, Mandy Hallisey and Dorry Hudson.

Clerks: Adrian Reeves and Christopher Read (to RA/16/23 only)

Public: None

		<u>Action</u>
RA/16/20	Apologies for Absence	
	Stewart Newell.	
RA/16/21	Public Question Time	
	None.	
RA/16/22	Fryers Close Play Area	
	4 tenders were received, with one invited tenderer declining to submit. Councillors examined the 4 proposals and agreed to put two of the tenders (tenders B and E) to full Parish Council, with a recommendation, on a 3-1 majority, to accept tender B.	Clerk
	It was agreed to recommend to Finance that the separate quote, regarding the boundary fence, from Creative Fencing be accepted, rather than this work being carried out at a higher price by any of the playground contractors.	Clerk
RA/16/23	Minutes of the R&A Meeting held on the 7 January 2016	
	The minutes of on 7 January 2016 were amended for the attendance of Cllr Barnes and for apologies for absence being given by Cllr Hallisey. The minutes were then agreed as a true record of the meeting and signed by Cllr White.	
	(Christopher Read left the meeting)	
RA/16/24	Matters arising from the Minutes of the Meeting held on 7 January 2016	
	<ul style="list-style-type: none"> ○ RA/16/2 Finger Post at Nations Hill – It was agreed to add words to the existing finger to add “The White Way” underneath the existing wording of “Footpath”. It was agreed to inform Derek Brockway of the Worthys Local History Group, who had suggested the amended signage, and to go ahead. 	Clerk

- **RA/16/3 Wildflower Planting** – Cllr Steventon Baker is investigating how long a period is required to “kill off” the ground and to discover the best time to plant; Cllr Hudson will chase this up. It was agreed that the wildflowers will be planted outside Tubbs Hall adjacent to the half-moon of the boundary of the former raised flower bed. In addition it was agreed to obtain quotes for digging out the concrete that remains in the half moon shaped area. **Cllr Hudson**

- **RA/16/5 Parking Spaces at Eversley Parking** – It was agreed to recommend to Finance Committee that the quote of £285 from Solent Road Markings be accepted. This work, to remove some of the central lining and adding 4 spaces at the side, is to be carried out in the schools’ Easter holidays. **Clerk**

- **RA/16/5 Overflow Parking at Eversley Park** – Kings Worthy Primary School considered that it would not be possible to offer parking on the school site. It was noted that Worthy’s Youth Football Club were looking at using pitches at Martyr Worthy for some matches. **Clerk**

- **RA/16/5 Hinton Park Orchard & Burial Ground Signs** – It was agreed that the burial ground sign, acknowledging the help of Sparsholt students and others, would be brass on a wooden base. Cllr Hallisey are to work with the clerks on deciding the wording. **Cllrs Hallisey & Hudson**

- A design was presented for an A2 signboard for the community Orchard itemising the trees planted and acknowledging those involved in the project. This was agreed with the addition of “in 2015”. Quotes to be sought for using either an oak or a softwood frame and these to be passed to Finance Committee for approval. **Clerk**

- **RA/16/5 Community Infrastructure Levy (CIL)** – The Clerk is to follow up the letter sent to Winchester City Council (WCC). **Clerk**

- **RA/16/5 Playground Signage** – Quotes are awaited. **Clerk**

- **RA/16/6 Hedge Removal at Eversley Park** – It was agreed to wait one week for a response from WCC’s planning department and then chase this up. **Clerk**

- A request had been received from a land agent enquiring if the Parish Council (PC) would be willing to sell a parcel of land adjacent to Hinton Cottage. It was agreed, 3 in favour and 1 abstention, to recommend to full PC that this offer be declined. **Clerk**

RA/16/25 Tree Works at Broadview & Hinton Park

Worthy Tree Care, under the management of Tree Care Associates, will be progressing the works on Broadview, with a deadline of the end of February for completion.

A letter is to be sent to the neighbouring households to the 3 beech trees at Hinton Fields to advise them of the problem and to inform them that the Parish council are looking at the alternatives of either cutting them back by 50%,

Clerk

Clerk

subject to condition, or removing them altogether. Worthy Tree Care are to be asked to quote for both of these alternatives.

RA/16/26 Footpaths, Cycle Paths and Ownership of Hedges

Top Field footpath is to be an agenda item for the April meeting.

Clerk

A response has been received from the Rights of Way team at Hampshire County Council (HCC) about the footpath at St Mary's Close. It was agreed to write back to say that councillors disagree with the response and that a site visit is requested with HCC and Cllrs White, Barnes and Hallisey in attendance. If possible, a wheelchair is to be borrowed to demonstrate the difficulties faced by disabled users.

Clerk

**Cllrs
White,
Barnes &
Hallisey**

The parking of contractors' vehicles at the two developments on pavements in Lovedon Lane is causing dangers to traffic and to neighbours exiting their driveways. Planning Enforcement are to be contacted to see if they would assist.

Clerk

A/16/27 Tree & Hedge Inspection/Maintenance

Dave Harris (TCA Associates) to be chased up for his second report.

Clerk

RA/16/28 Project Updates

- Burial Ground – Chris Bird is to be emailed to give a date for completion of the work.
- Burial Ground Gates – It was agreed to obtain two quotes for repairing and painting, in black, all of the gates and fencing with none of the fencing being removed.
- Eversley Park Path & Steps – One quote has been received and one is awaited.

Clerk

Clerk

RA/16/29 Projects for 2016-17

- Eversley Park extension – s106 agreement has now been signed.
- Pump track design Cllrs White & Hallisey met with James Watkins of Back-on-Track, who expressed the view that this work would best be done whilst HAB are on site. Back-On-Track suggest that they should carry out the design and installation, with the surfacing being tarmacadam. Cllr White is to ask Mike Roberts (HAB) to speak directly with Back-On-Track and to consider what contribution PC might be asked to make.
- Skate grind rail and concrete structure – Cllr White to contact Jamie Boder for a specification of what he was suggesting. This could then be passed on to skate park designers to see if they would carry out such a small project.

Cllr White

Cllr White

- Bowling green – The Clerk had spoken to the Clerk at Littleton and Harestock PC who advised speaking with the bowling club itself.
- Willis Waye noticeboard – the cost of a noticeboard in the existing style, but wall mounted, is to be investigated.

Clerk

RA/16/30 General Maintenance / Equipment Repairs

- Dog signs – it was agreed to put up as many as possible from the existing supply without investing in any additional posts.
- Maintenance Technician Task List & Play inspection Action Items – These had been updated and were reviewed; work was progressing well and regular progress reports were being received. The Clerk is to arrange for Cllr White to have an updated electronic copy. Cllrs agreed to look at the bottom of the posts on the Eversley park fitness trail so as to make a decision on the need for immediate work and the most appropriate repair.
- Allotment Management Course - Cllr White and the Clerks are booked onto the allotment management course in Central London on 14 March 2016.
- Church Green Fencing – Steel Services have been asked to advise on repair / replacement of the damaged sections; a quotation is expected in about two weeks.
- Gates at the Eversley Park and Fraser Road playgrounds – It had been agreed to progress replacement of the gate at the Fraser Road playground and to replace the lower two gates at the Eversley Park playground. A spot consultation after school finishing time had found that there were only one or two parents who felt that the upper two gates were needed. It was agreed to padlock the two upper pedestrian gates closed once the new sign was in place. Future action would depend on any feedback received.

Cllr Hallisey & Clerk

Clerk

Cllrs

RA/16/31 Clerk's Notices

- It was agreed to accept the booking of Church Green for the Village Fete between 08.00 on 27 May to noon on 31 May 2016.
- Discussion took place on the schedule of charges for 2016-17 and it was agreed to recommend a 2% increase across the board to Finance Committee.
- A request had been received from Dane Noakes re Christmas lights on a tree on Church Green. It was agreed to investigate the cost of providing an electricity supply with SSE, this having proved to be the main stopping point last year.

Clerk

RA/16/32 Chairman's Notices

It was reported that Winchester Conservation Volunteers are holding a meeting on Tuesday 9 February at 19.30 where Catherine Haigh of HAB Housing will be

giving a special presentation on the landscape and habitat creation at the Lovedon Fields site; all welcome.

RA/16/33 Items for Communications/Spring Newsletter

None.

RA/16/34 Items for the Next Meeting

None.

RA/16/35 The next meeting is scheduled for 7.30 pm on the 3 March 2016.

The meeting closed at 23:30.

Signed Date