

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 4 June 2015
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman],
Bob Barnes, Mandy Hallisey, Dorry Hudson and Stewart Newell.

Cllrs Steventon Baker and Welstead attended for part of the meeting

Clerks: Adrian Reeves & Christopher Read

Public: 1

RA/15/83 Apologies for Absence

Apologies for absence were received from Cllr Short.

RA/15/84 Election of Chairman

Cllr White was proposed by Cllr Hallisey and seconded by Cllr Newell; Cllr White was elected unanimously.

RA/15/85 Election of Vice-Chairman

Cllr Barnes was proposed by Cllr Hudson and seconded by Cllr Hallisey; Cllr Barnes was elected unanimously.

RA/15/86 Burial Ground Design

Cllrs Hallisey and Hudson presented the plans as agreed with the lecturer and students from Sparsholt College. It was agreed to proceed with this excellent plan, which retained the 4 donated trees in the area being redesigned. It was also agreed to provide a memorial plaque which would reflect the contribution from those at Sparsholt College which had been very much appreciated.

(Cllr Welstead left the meeting)

RA/15/87 Public Question Time

None.

RA/15/88 Tree & Hedge Inspection/Maintenance

Cllr White has a list of who owns what on footpath 5, and has a list of neighbours to footpath 6, letters to go out shortly to confirm ownership. Phil Allen, a member of the public, gave advice on the timing of hedge

Action

**Cllrs Hallisey
& Hudson**

Clerk

cutting in which he stated that it was allowable to cut back hedges in the nesting season with hand tools, which include powered hedge cutters; these were to be used on the soft growth as birds don't nest in the current season's growth.

The PC owned hedge behind the MUGA, bordering footpath 6 was discussed, as to whether this could be removed altogether. Phil Allen advised that planning permission would need to be obtained, for hedgerows of a certain length, depth and if containing numerous native hedging species. Further advice to be sought from Thomas Gregory, arboriculturist at WCC.

(Cllr Steventon Baker and the member of the public left the meeting)

RA/15/89 Minutes of the R&A Meeting held on the 7 May 2015

The minutes were amended to remove "a" from RA/15/74. These were then agreed as a true record of the meeting and signed by Cllr White.

RA/15/90 Matters arising from the Minutes of the Meeting held on the 7 May 2015

- RA/15/75 Mr Sansom requested that the following be added to the minutes: "Mr Sansom recommended since the residents had not been consulted (only informed) regarding the work to be carried out at Broadview, that the Parish Council consult with the residents backing onto Broadview, as the PC had done previously in February 1998. Cllr White agreed to consider this suggestion.

Mr Sansom queried the need to remove vegetation and trees immediately adjacent to property boundaries. Cllr White explained their removal reduced the potential problems of boughs overhanging property boundaries but did agree to consider individual instances".

It was noted that we had already undertaken to inform Mr Sansom and other neighbouring residents of any further works before it is carried out so that any concerns could be raised as needed. It would be considered in the late summer, if any of the trees immediately adjacent to properties were suitable for retention.

- **RA/15/69 Jubilee Obelisk** – Blackwell & Moody have suggested topping the obelisk off with a granite top, and subsequently Vokes and Beck have suggested the same approach. Bearing in mind the time taken to get opinions, it was agreed that provided reasonable, the company sending in the first quote would be instructed to carry out the work.
- **RA/15/69 Meeting With Potential New Football Team** – Cllrs White and Short spoke to the applicant at the Annual Parish Meeting, who is keen to see changing rooms and toilets available at Eversley Park. An offer of a further meeting has been made, but not yet taken up.

Clerk

RA/15/92 CIL Funding – Recreation Areas

It was reported that Stuart Dunbar-Dempsey (WCC) was no longer responsible for the CIL process, and that no CIL monies had yet been released. Cllrs Newell, Gordon and White are meeting with Steve Opacic and Simon Finch, specifically about the situation in regards the Lovedon Lane development, but would aim to glean some further information on the issue generally.

RA/15/93 Project Updates

- Accessible Swing – a response from the supplier asking that the seat be levelled has been chased up, but no reply has yet been received.
- Eversley Park playground signage – the Hampshire Sign Workshop have confirmed that they can print using Helvetica font and that they can supply a frame so that double sided notices can be fitted to a single post. It was agreed to go for a sign of a similar size and in a similar position to current sign.
- Church Green Playground – the s106 claim is to be submitted. Letters have been hand delivered to all the homes adjacent to Church Green showing the detail of the plans.
- Redesign of Burial Ground – Chris Bird, Sparsholt, had requested that all existing shrubbery to be removed by the council, in preparation for the new planting, the plants and central plinth also needs to be obtained. In view of the time constraints, regarding the end of term for the current students, this would need to be done by next week, Wednesday 11th June. It was considered that this is likely to be too tight a timeframe for our grounds contractor. The Trainee Clerk is to ask for an indication of the earliest date by which the old shrubs could be removed, excluding the 4 donated trees which are to be retained. Christopher Read would speak to Chris Bird (Sparsholt) regarding our position once this was clear, if time frames cannot be accommodated, that we may need to ask the next year's students to do the planting in the autumn, as had originally been suggested. A full list of numbers of plants needs to be obtained and it was agreed that new grass areas would be seeded. Advice on obtaining and siting the plinth also to be sought. It was agreed that a maintenance plan was required for the new plants in due course and that

Thanks were expressed to Cllrs Hallisey and Hudson for all their hard work on this project. Great appreciation was also expressed for the work done on the designs by the students

(Trainee Clerk left the meeting)

- Eversley Park Path & Steps – Caroway have been given authority to proceed with the resurfacing of the steps. Cllr Newell has not yet followed up with Caroway on the cracks in the surface of the new path.

RA/15/94 General Maintenance / Equipment Repairs

Clerk

Clerk

Trainee Clerk

Cllr Newell

- Routine Maintenance Schedule – there was no update.
- Chafer Grub infestation at Church Green – it was agreed to proceed with treatment as quoted for by Complete Weed Control for the sum of £380.00 (exc. VAT).
- Maintenance Technician Task Listing – it was reported that tasks were progressing with some parts still awaited from suppliers.
- Maintenance Technician Meeting – this has not yet been arranged.

Clerk

Cllrs White and Hallisey

RA/15/95 Footpaths, Cycle Paths and Ownership of Hedges

Cllr White is to liaise with the Head teacher and site manager, on the school’s boundary hedge (on footpath 5). It would be asked if it were possible that Cllr Porter may be able to assist the school with a grant.

Cllr White

The letter from Mr Stephens on cycling on footpaths was noted.

The Trainee Clerk is to collate responses regarding the suggested cycling strategy, to all be considered together at the end of the month.

Trainee Clerk

RA/15/96 Tree Works at Broadview & Hinton Park

The dangerous wire and rubble has been cleared.

The grass seeding at Hinton Park will be carried out shortly.

RA/15/97 Dog Issues

Cllr Hallisey has obtained a certificate for her attendance at the course on the new dog laws. Public Spaces Protection Orders have replaced Dog Control Orders. Cllr Hallisey gave an overview of the new laws. It was suggested that a summary would be useful for the website and ideally a link to the government legislation. Cllr Hallisey is to show the Maintenance Technician the required locations of the new dog signs.

Cllr Hallisey

Cllr White agreed to prepare a rota for the next round of dog poo spraying.

Cllr White

RA/15/98 Mapping Software

Cllrs Newell and Barnes, together with the Clerks, are to visit Hound Parish Council to see a live system in action.

Clerks

RA/15/99 Private Use of PC Areas

The wedding on Church Green was discussed, in respect that the residents had not been informed of the event and that although the agreement had been for a 10.30 cut off for music, that this had continued until 11.30pm. There was some discussion as to whether it is reasonable to warn neighbouring residents of evening events on PC grounds. It was agreed to put up a sign at the entrance to any site where an event is to happen, a week before the event, to give residents advance warning.

Clerks

It was agreed that a proposed schedule of charges, to cover each area of Parish Council owned land, be put to the Finance Committee.

Clerk

It was agreed to submit a further bill of £50 in respect of the wedding recently held on Church Green, as the usage had extended to a 4th day.

Clerk

RA/15/100 Clerk’s Notices

It was reported that some of the information on the Kings Worthy Walking routes leaflet was out of date. It was agreed to check with HCC over it being updated.

Clerk

The request from Poppins, a national, rather than local company, although they do operate locally, to advertise on the website was referred to Finance and Communications Committees.

Clerk

RA/15/101 Chairman’s Notices

Cllr White agreed to arrange for somebody to attend a PC meeting to discuss the use of defibrillators in the community.

Cllr White

Kate Hadjidimos’s email is to be sent on to WCC.

Clerk

RA/15/102 Items for Communications

- o Mobile library
- o Dog laws
- o Church Green playground

RA/14/103 Items for the Next Meeting

None.

RA/15/103 **The next meeting** is scheduled for 7.30 pm on the 2 July 2015.

The meeting closed at 21:50.

Signed..... Date.....