

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE

Minutes of the Meeting held on Thursday 4 September 2014
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present: Councillors: Phil Allen [Chairman]
Bob Barnes
Mandy Hallisey
Dorry Hudson
Sarah White
Ian Gordon (in attendance)

Clerk: Adrian Reeves

Public: 3

RA/14/131 Apologies for Absence

None.

RA/14/132 Public Question Time

Members of the public asked a number of questions on the proposed Church Green children's playground and the property covenant issues around the location. Cllr Allen responded as follows:

- The land was gifted by the developer with the provision for a play area if required.
- PC have consulted on the proposals and considered the views received.
- PC have sufficient mandate to properly consider the scheme based on the second proposal (adjacent to London Road).
- A consultation day was held in the Church Rooms and the area was marked out in black paint and with stakes.
- A consultant was employed to provide a scheme using organic type equipment.
- The existing covenant allows for the play area in the corner next to the churchyard.
- PC didn't consult on a scheme for the corner.
- Consultation on the covenant was with Church Green property owners not residents.
- The original consultation went to all nearby residents including some in Headbourne Worthy.
- The play area would be installed on grass.
- Access would be from the existing entrance to Church Green.
- This proposal would not lead to a larger play area at a later date but PC reserve the right to do other things with the Green, although it was highly

unlikely that further hard equipment would be added. The existing covenant does allow for general management (e.g. picnic benches)

Cllr White declared an interest in the matter and took no part in the debate or vote on this issue.

Councillors commented that:

- Some residents originally commented that Eversley Park was too far away and therefore a play area was needed on Church Green.
- The first proposal was deemed to be too large and that situating it by the churchyard was inappropriate.
- Concerns had previously been raised that the proposed scheme was too close to the main road.

3 options were then put to the meeting:

- a) To carry on exploring the legal side of amending the covenants.
- b) To redesign and re-cost the scheme for the corner where the existing covenants allow.
- c) Not to proceed with a play area on Church Green.

A vote was taken and it was unanimously agreed to propose option (a) to full Parish Council.

(3 members of the public left at this point & Cllr White recommenced participation in the meeting)

RA/14/133 Minutes of the Meeting held on the 3 July 2014

The minutes were agreed as a true record of the meeting and were signed by Cllr Allen.

RA/14/134 Matters Arising from the Meeting of 3 July 2014

1. **RA/14/116 Footpaths** – Cllr Allen will meet with Cllrs Jackie Porter (Hampshire County Council [HCC]) and Robert Johnston (Winchester City Council [WCC]) to finalise the legal process. The letter to Howard Bone regarding the S106 agreement expressed concerns that deadlines were going to be missed. Cllrs Allen, Gordon, Newell met with Elizabeth Ellam (WCC's Legal Department) and Stuart Dunbar Dempsey (WCC). WCC have served notice to acquire the required piece of land, to the west of Top Field, within the required deadline.
 - **Footpath at Eversley Park – Cllr Allen has found maps which show the path from Church Lane across Footpath 5.** A letter is being constructed to confirm ownership of bordering hedges
Action Cllrs Allen and White
 - **Summer Councillors' Walkabout** – It is unlikely that Cllr Allen will be able to organise.

- **Steve Postle Walkabout** – This meeting has yet to be convened.
- 2. **RA/14/116 Burial Ground Signs** – It was noted the signs have now been delivered.
- 3. **RA/14/116 Three Cycle Roundabout at Eversley Park** – The quote for replacement totalled £5019 + delivery. It was agreed to send this to Finance for approval and to check whether this can come from the Parish Council's S106 play monies.
- 4. **RA/14/119 Accessible Swing** – This quote has not yet been received and has been chased twice.
- 5. **RA/14/116 Fence at Lower Broadview** – This quote was approved and the Maintenance Technician was instructed to complete works but a date for completion was not received. Committee agreed that the works must be completed by the end of September or the work will be awarded to another party.
- 6. **RA/14/104 Paving by Fire Exit at Tubbs Hall** – Work awaited
- 7. **RA/14/104 Adult Exercise Instructional Board** – Sign has been ordered and it was agreed to photograph it once the new sign has arrived, for potential future use.
- 8. **Surfer Adult Play Equipment** – It was noted that the new pin had arrived and the bearing and sign were on order.
- 9. **Tugboat** – It was noted that the temporary repair was still in place and a permanent repair was still needed.
- 10. **Camera Over Play Area** – Hampshire Association of Local Councils (HALC) advice still to be sought. **Action – Clerk**
- 11. **Poppy Seeds** – HCC have been informed of the locations in which poppy seed were planted.
- 12. **Church Green Entrance** – Agreed to bring this up at the next R&A meeting on 2 October. **Action – Clerk**
- 13. **Wooden Posts** – Maintenance Technician has been instructed to order 10 more. Cllr Allen suggested changing to plastic posts and it was agreed to obtain pictures and specifications from other sites who had used these.
Action - Clerk

RA/14/135 Playground Inspections - A report is still awaited

RA/14/136 Church Green Playground Consultation

This item was taken under Public Question Time (RA/14/132).

RA/14/137 Accessible Swing

Quotes have yet to be received despite being chased up. It was agreed to ask Finance to approve taking the quote from the supplier of the swing, forward for approval for use of 106 funding **Action - Clerk**

RA/14/38 Tree Inspection / Maintenance

- **Planned Tree Works** – Work on phase 1 is due to start on 5th September. Cllr White will monitor works.
- **Updated Tree Inspections** – It was agreed to engage the tree inspector to advise on the current state of the trees, after the current works (ie a year after the last inspection) with a view to further tree work over the winter months. These inspections are to cover the same trees as last time plus Kim Bishop Walk. Approval for this to be sought from Finance **Action –Clerk**
- **Eversley Park** – The beech tree between the two football pitches at Eversley Park has a fatal fungus, as advised by the tree inspector, and has resulted in another limb falling; this could cost £1,700 to fell or £350 for lesser works and a likelihood of needing to fell in the future. Approval of the committee was obtained to fell this tree now.
- **Hinton Fields** – The strip of land at the junction of Hinton Fields and Hinton Park, currently within PC ownership, has become overgrown once again. Cllrs Allen and White have discussed with the owner of the bordering property that he could maintain this strip, as requested, and plant a hedge if required and that consideration will be given to a land transfer. The committee were in agreement with this plan.
- **Hinton Fields** – The Clerk was requested to reinforce the health and safety issues to the land agent of the property from which branches were falling on to PC land.

RA/14/139 Sundial

A replacement stainless steel invoice would cost £890 (exc. VAT) + fitting. It was agreed not to replace the sundial and that the Clerk would speak to the stonemasons to obtain costings for levelling off the top and to take advice on other available options. **Action –Clerk**

RA/14/140 Developing Future Management Policies for Open Spaces Owned by PC

To be progressed in due course **Action – Cllr Allen**

RA/14/141 Community Infrastructure Levy

There was nothing new to report on this. The Clerks are to write to Stuart Dunbar-Dempsey (WCC), and check with HALC, for clarification on the current position. **Action – Clerks**

RA/14/142 Project Updates

- 1. Eversley Park Car Park Resurfacing** – It was noted that these works have been completed with excellent results.
- 2. Cycle Barriers** – It was agreed that the Clerks would make a mock-up of 400mm hoops and then take photographs for the consideration of councillors. **Action - Clerks**
- 3. Bag It Bin It!** – 20 signs have been purchased from the Sign Workshop. Cllrs Hallisey and Hudson agreed to recommend where these should be sited. It was noted that additional posts may be required to which to fit some of these signs. **Action – Cllrs Hallisey and Hudson**
A letter from a parishioner had been received concerning dog bins and adequacy of number – it was confirmed that there were 3 bins within Eversley Park and another at the bottom of Hinton Park as well as 8 litter bins – this was thought to be adequate.
- 4. Burial Ground Shrub Planting** – An email has been received from Chris Bird at Sparsholt College agreeing to students carrying out design work at the burial ground. The design brief is to specify the requirement for fragrance, colour, serenity and the use of perennials with minimum maintenance. A budget of £2,500 - £3,000 is to be requested from Finance / Parish Council to cover the subsequent landscaping and planting within the cremation areas and the entrance. Cllrs Hallisey and Hudson agreed to meet with Chris Bird in the afternoon of either the 6th or 20th October. **Action – Cllrs Hallisey and Hudson**

RA/14/143 General Maintenance / Equipment Repairs:

A plan for future routine maintenance was deferred til later in the year.

RA/14/144 Cycle paths / cycle rack provision

Cycle Path – A response to a letter from a parishioner was discussed. It was agreed that the Clerk would write to him to ask for a proposal for the route of the cycle path. **Action – Clerk**

A decision on cycle paths though the park was deferred

RA/14/145 Clerk's Notices

Allotments –The Clerk reported on Kerriann McLackland's(HCC) letter reiterating that there was no current potential for provision for allotments on land at Down Farm.

Grounds Maintenance – It was agreed that the Clerk would reply to a parishioner’s comments about the quality of the grounds maintenance work carried out, confirming ownership of various areas and explaining delay in certain works during the bird nesting season. Our own contractor was currently doing an excellent job

RA/14/146 Chairman’s Notices

Cllr Newell reported that he had met with HAB Design and discussions had taken place about the possible provision of allotments, and the realignment of football pitches and adult trim trail. It was agreed that PC needed to list the items that it might want provided on the Lovedon Lane site, were this to proceed

Suggested items include -

- Allotments
- Tennis court
- Moving the bottom football pitch
- Relocation of adult trim trail
- Community park with cycle paths and access
- Community orchard
- Car parking

In addition there was a need to retain the strategic gap and gain permanence over the land down to the Basingstoke Road.

Tree at Hinton Park – a limb of a tree had come down from one of the trees on the grounds of the old Kings Worthy House. Quotes for attention were being sought on behalf of the landowner in conjunction with their land agent

RA/14/147 Items for Communications

None.

RA/14/148 Burial Ground Registrar’s report was noted as follows:

The following additional burials/cremations have taken place since the 26 April 2014

Date	Name	Address	Plot No
Burials			
21.04.14	Peggy Eileen CHILCOTT	12 Charlotte Court	55
Cremations			
30.05.14	Sheila ROWLEY	42 Willow Court	49

RA/14/149 Items for the next Meeting’s Agenda

None.

RA/14/150 Date of next meeting

The next meeting is Thursday 2 October 2014. The meeting closed at 22.45.

Signed.....

Date

DRAFT