

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 5 March 2015
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Robert Barnes,
Mandy Hallisey and Stewart Newell.

Clerk: Adrian Reeves

Public: 0

RA/15/34 Apologies for Absence

Apologies for absence were received from Cllrs Hudson and Short.

RA/15/35 Public Question Time

None.

RA/15/36 Minutes of the R&A Meeting held on the 5 February 2015

The minutes were agreed as a true record of the meeting and signed by Cllr White.

RA/15/37 Matters arising from the Minutes of the Meeting held on the 5 February 2015

- **RA/15/20 Hedging around Tubbs Hall car park** – It was agreed that, as well as writing to surrounding properties, regarding potentially reducing the height, signs, will be erected around the Fraser Road play area and adult exercise area. A section asking for opinions is also to be put in the next Parish Council monthly communications.
- **RA/15/20 Church Green Entrance** – WCC planning department have been sent all requested information regarding potentially reinforcing the grassed pull-in area and we are awaiting a response as to whether this is permissible within the Conservation area.
- **RA/15/20 Wooden Posts** – A quote is awaited from our maintenance technician regarding the cost of replacing the current wooden posts with a more resilient hardwood.
- **RA/15/20 Removable posts** – it was agreed to obtain quotes for two removable posts for the car park end of the new path at Eversley Park.

Action

**Clerk
Comms
Team**

Clerk

Clerk

Clerk

- **RA/15/20 Jubilee Obelisk** – A decision was made at PC to have the holes filled at a cost of £40.00. The stone mason has been instructed.
- **RA/15/20 Litter Bin for Adult Exercise Area** – The Topsy 2000 bin has been ordered.
- **RA/15/20 History Boards** – The History Boards are being installed at Eversley Park on 6 March, official opening to be at 1.15pm on Tuesday 11th March.
- **RA/15/20 CIL Funding** - The Clerk has been asked to contact Stuart Dunbar-Dempsey (Winchester City Council [WCC]) regarding the management of this, as a matter of urgency.

Clerk

Clerk

RA/15/38 Redesign of Burial Ground Planting

Cllrs Hallisey and Hudson are to meet with Chris Bird (Sparsholt) and the students, on Monday 9 March, to discuss final plans to be presented to full PC. Radio Solent are attending the meeting. A solar powered water feature and octagonal pergola have been included in the design. Steve Postle (Green Smile) helped with advice on maintenance costs involved with the designs.

**Cllrs
Hallisey &
Hudson**

RA/15/39 Tree & Hedge Inspection/Maintenance

Dave Harris (Tree Care Associates Ltd) is to re-inspect the Parish Council's trees at the end of March /beginning of April. It was also noted that the phase 1 tree works are now complete.

RA/15/40 Litter Pick

The litter pick is to be scheduled for Saturday 18 April at 14:00, with people taking part meeting outside Tubbs Hall. The Clerk is to request 12 litter pickers from WCC.

Clerk

RA/15/41 Project Updates

- Accessible Swing – This has been fitted and is available for use. The fencing is under way and is expected to be completed by Monday 9 March. The Clerk was asked to ensure that the posts were capped off. Cllr White is also to write something for the monthly communications and the Parish Magazine (via Mary Blaxland).
- Eversley Park playground – It was agreed that a replacement sign be procured for Eversley Park play area. Cllr White is to investigate the design.
- Church Green Playground – Meetings are to be arranged on site, with 3 different suppliers.
- Eversley Park Steps – No response from Caroway has yet been received. The Clerk is to chase up the requested quote for surfacing like the spur path to the Sports and Social Club.

**Clerk /
Cllr White**

Cllr White

**Clerk/Cllr
Barnes**

Clerk

- New Path at Eversley Park – A meeting is to be arranged for Cllrs Newell and White to meet with representatives from Caroway, regarding the cracks which have developed and are worsening. The Clerk is to give the manufacturer’s contact details to Cllr Newell.

Clerk

- Bag it Bin It! – The plan for sign placement is more or less completed. A new pole needs erecting outside Tubbs Hall. Cllr Hallisey listed the other locations where the signs were to be placed and these were agreed. Cllr Hallisey is to give the list of locations to the Clerks. The signs not requiring posts are to be erected as soon as possible and a quote is to be sought for the new post(s) as required.

Cllr Hallisey / Clerk

A new section on “Dogs” generally, to include information on the new dog laws as well as the existing Dog friendly village and Bag it, Bin sections, is to be put on the website. A piece referring to this to be put in the monthly communications. Cllr Hallisey was thanked for her work.

Clerk

- Refurbishment of Seats – Tenders have gone out to 3 contractors with a return date of 10 March. It was noted by 2 contractors that the majority of the benches are already hardwood. Thus they will be quoting to treat the hardwood benches with Danish Oil rather than a paint or stain. Quotes to be considered at Finance
- Broadview /Hinton Fields Maintenance – Phase 1 of the works are scheduled to be carried out from the 19 – 21 March.

RA/15/42 General Maintenance / Equipment Repairs

- Three Cycle Roundabout – This piece of equipment is to be installed on Monday 9 March.
- Paving Outside Tubbs Hall – This work has now been completed.
- Tug Boat at Fraser Road – The fitting of the replacement nylon covers is still outstanding.
- Basketball Hoops – The Maintenance Technician is to be asked to check the tightness of the bolts on all of the basketball hoops, when he refits the one that has come down.
- Chafer Grub Infestation – Cllr White stated that upon researching this issue, it can be sporadic and can improve spontaneously. It was noted that a quote for treatment of the whole of Eversley Park has been received, for c. £4000.00. Royal Horticultural Society suggest using Nematodes as a treatment, the first of which could be carried out in April, which is not dangerous to children or animals. It was agreed to consider treating half of the middle pitch on the side nearest the bank.
- Cleaning of Bus Shelter – A trial of one bus stop has been agreed with the company. It was agreed that Cllr Barnes and the Trainee Clerk are to observe the cleaning process.

Clerk

Cllr Barnes & Trainee Clerk

- Maintenance Technician Task Listing – No response has been received from the Maintenance Technician to the request for a meeting with Cllrs White & Hallisey. Cllrs White and Hallisey to chase this.

Cllrs White & Hallisey

RA/15/43 Plans for Routine Maintenance

Nothing to report.

RA/15/44 Footpaths, Cycle Paths and Ownership of Hedges

Footpaths – More responses have been received from residents re Footpath 5 The Clerk is still to write to Chris Carr (Kings Worthy Primary School) regarding the School’s hedges and to WCC regarding the path going onto Lovedon Lane. Cllr White to draw up a list of addresses which are thought to border Footpath 4, for the next piece in this exercise.

Clerk

Cycle Paths – This was discussed at Planning & Highways on 24 February. Cllr White and K. McCleery are going to meet with Sue Coles from the Winchester CTC.

RA/15/45 Clerk’s Notices

Mapping Software – After discussion it was agreed that a costed implementation plan was required, to include the amount of clerks’ time required for both start up and ongoing maintenance.

Clerks

RA/15/46 Chairman’s Notices

None.

RA/15/47 Items for Communications

- Accessible swing
- Tubbs Hall car park hedge
- New dog laws
- Unveiling of history boards

RA/14/48 Items for the Next Meeting

None.

RA/15/49 The next meeting is scheduled for 7.30 pm on the 9 April 2015.

The meeting closed at 21:35.

Signed..... Date.....