

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 5 May 2016
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Bob Barnes, Mandy Hallisey, and Stewart Newell

Clerk: Adrian Reeves

Public: None

		<u>Action</u>
RA/16/74	Apologies for Absence	
	Dorry Hudson.	
RA/16/75	Public Question Time	
	None.	
RA/16/76	Minutes of the R&A Meeting held on the 7 April 2016	
	The minutes of on 7 April 2016 were agreed as a true record of the meeting and signed by Cllr White.	
RA/16/77	Matters arising from the Minutes of the Meeting held on 7 April 2016	
	<ul style="list-style-type: none"> ○ RA/16/59 Fraser Road play area – usage by over 7s - Andrew Murphy, Neighbourhood Services Officer at WCC recommends CCTV for Tubbs Hall, which could also cover play area – suggest refer to Finance, Administration and Remuneration (FAR) Committee in regards to potential costs. A decision on this is to be referred to full Parish Council (PC) with an idea of costs. ○ RA/16/55 Finger post at Nations Hill - Derek Brockway is getting no response from Hampshire County Council (HCC). He suggests getting new finger and having it engraved and installed. It was agreed to ask Derek to obtain a quote for a new finger. ○ RA/16/55 Community Infrastructure Levy (CIL) - £57,094.18 for Lovedon Fields and land to rear of Half Acre £2,484.00 is due. Investigations in regards to other possibly CIL chargeable building since the end of 106 funding is in progress. It was agreed that this item transfers to Finance, Administration & Remuneration (FAR) Committee for allocation proposals to be put to full Parish Council (PC). The PC Chairman is to contact the Chairman of Headbourne Worthy PC to ask if they would be willing to contribute some of its CIL funding to projects within Kings 	<p>Clerk</p> <p>Clerk</p> <p>PC Chairman</p>

Worthy. It was also agreed to check the Headbourne Worthy to check the CIL chargeable properties to date which fall within the Kings Worthy settlement boundary.

- **RA/16/55 Playgrounds' signage** - Installation of signs is commencing imminently.
- **RA/16/55 Electricity supply for Church Green** - Dane Noakes is looking to fund the Christmas lights. Electricity supply will cost in order of £2,000-2,500 to be paid for by PC. It was agreed that this amount was too much for PC to pay on its own and that SSE would be asked about the suitability of the suggested supply linking to cables across a wet field and what equipment could be safely used on it and at what amperage.

Clerk

- **RA/16/55 Clearance of rubbish at Broadview**

All cleared except concrete posts. Consideration is to be given to putting up new posts to mark the boundary of PC land. Rubbish just past path into Broadview Crescent still needs clearing as does the area on the boundary of the lower football pitch and HAB grounds (near the fallen tree). Clerk to investigate cost of post and wire fencing (similar to that at the bottom of Kim Bishop Walk/Legion Lane boundary).

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- **RA/16/55 Litter picks and bins** – The recent litter pick was very successful. It was agreed to ask WCC to supply a new dual purpose bin on Stoke Charity Road.

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The new Fryers Close playground area is to be monitored for litter issues; if there is a problem a bin will be considered for the 2017-18 budget.

WCC are to be asked to move the bin from the end of Campion Way to the Nations Hill end of the school path.

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- **RA/16/61 Allotments** - Book not yet sourced.
- **RA/16/61 Football pitch usage** – A spreadsheet of income & costs for the football pitches was presented. The committee were in favour of a cross the board increase fees for the 2016-17 season by 25%, with a view to a possible gradual increase in charges for children's use of full size football pitches over time. These proposals are to be put to Finance Committee.
- **Cycle Paths** – Cllr White is trying to get London Road, from Taylors Corner, to Hinton Park Drive designated as a permissive cycle path.

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Cllr White

RA/16/78 Tree Works at Broadview, Hinton Fields & Kim Bishop Walk
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- **Hinton Fields** – Tenders requested for removal of 3 trees; closing date 31 May.
- **Eversley Park** - Tenders requested for removal of the hedge adjacent to the MUGA; closing date 31 May.

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- **Fryers Close** – There are major problems with bird mess in the new playground and on nearby properties and vehicles. It was agreed to obtain advice on work required to reduce the size of these trees.
- **Broadview** – James Etheridge is to report on fallen trees at Broadview.
- **Eversley Park** – A tree is leaning on PC’s fence (near Hinton House Drive). It was agreed to ask James Etheridge to action this urgently.
- **Kim Bishop Walk** – The two small trees leaning heavily over the footpaths; James Etheridge to be asked to quote for dealing with these.

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RA/16/79 Tree & Hedge Inspection / Maintenance

TCA have still not delivered their report on their most recent tree inspections. They are to be advised that we would consider alternative providers for advice if delivery is not forthcoming.

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Kim Bishop Walk – The next stage of the tree inspection work covers Kim Bishop Walk. A different tree inspector is to be invited to carry out this work.

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Replacement of trees – Phil Jeffs (Worthy Plants) has offered to advise and will install and supply trees at cost. Phil Jeffs is to be invited to join councillors on the summer walkabout.

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RA/16/80 Footpaths, Cycle Paths and Ownership of Hedges (Inc. St Mary’s Close and Albert’s Gate)

- **Footpaths on SHLAA Site 2508** – Clerk to obtain form from Penny Westlake to submit in support of rights of way application.
- **Top Field Footpath** – Contacts at WCC have now been obtained and will be emailed.
- **Footpath adjacent to Kings Worthy Primary School** – Cllr Porter has reported that she has the funding to widen the path. Concern was expressed about a new fence that has been erected at the side of the path as to whether or not there had been any encroachment on parish land; it was agreed to liaise with Cllr Porter on this.
- **St Marys Close Footpath** – It was agreed to wait 14 days and then get back in touch with James Emmett, the Rights of Way Officer in order to obtain some proposed dates for the proposed meeting.

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Cllr White

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RA/16/81 Project Updates

- **Bench refurbishment** – The next 6 benches to be refurbished are 5 at the Burial Ground and 1 in the Fryers Close play area. One of the benches in the burial ground is on a slope and needs moving; permission is to be sought from the family which donated it.
- **Burial Ground** – The new area looks very good with just a few items to be completed. The water pipe to the obelisk needs sinking into the

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<p>ground. The pergola legs are to be cemented into the met posts which are then to be covered by wooden boxing. These works are to be carried out by MRS Services.</p> <p>Cllrs Hallisey and Hudson are to arrange the date for the unveiling of the plaque.</p> <ul style="list-style-type: none"> ○ Fryers Close Play Ground – The installation of the equipment and surfacing has been signed off by Cllr Barnes as completed. There were substantial delays in completion of the Play Ground and poor communications from the contractor. <p>Green Smile to be advised that grass cutting of this area can now recommence.</p> <p>MRS Services are to be asked to fill around the edges of the wet pour with soil.</p> <p>It was unanimously agreed to not pay the outstanding invoice of approximately £1,400 because of the problems with the project management.</p> <p>Creative Fencing have been informed that they are now able to access the site to carry out their work.</p> <ul style="list-style-type: none"> ○ Eversley Park path & steps – The order for the works was issued on 4 May. There has still been no response from Caroway over the state of the path. ○ Eversley Park extension – The wildflower area will be seeded in the autumn. Cllr White is to ask HAB for an updated timetable of works, and to mention that contractors’ vehicles should not park on the highway adjacent to the A33 junction. ○ History boards – Awaiting action. 	<p>Clerk</p> <p>Cllrs Hallisey & Hudson</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr White</p>
<p>RA/16/82 Projects for 2016-17</p>	
<ul style="list-style-type: none"> ○ Pump track & grind rail – Cllrs Hallisey & White undertook to meet with Russ Holbert of Maverick to discuss concrete pump tracks. ○ Bowling Green – Potential maintenance costs to be investigated. ○ Willis Waye noticeboard – Cllr White will email the office with the letter to be sent to residents. 	<p>Cllrs White & Hallisey</p> <p>Cllrs Barnes & Hudson</p> <p>Cllr White</p>
<p>RA/16/83 General Maintenance / Equipment Repairs</p>	
<ul style="list-style-type: none"> ○ Annual Maintenance Regime – Nothing for this month. 	<p>Clerk</p>

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| <ul style="list-style-type: none"> ○ Meeting with Green Smile – Cllrs Newell and White to go round sites; Green Smile to be asked to suggest dates. Reports have been received that the grounds look fantastic. | Clerk |
| <ul style="list-style-type: none"> ○ Maintenance Technician Task Listing – Meeting between the Clerks and MRS Services had taken place on 4 May to go through the task list. This would be typed and circulated to committee members. | Clerk |
| <ul style="list-style-type: none"> ○ Church Green – We are currently awaiting quotations from the original supplier for reinstatement / reinforcement of the broken fencing with / without a gate. | Clerk |
| <p>MRS Services to be asked to re-fix the right hand post of the main gate at Church Green.</p> <p>MRS Services have been asked to quote for the supply and fitting of grass lock matting around the play equipment.</p> | Clerk |
| <ul style="list-style-type: none"> ○ Gates at Eversley Park and Fraser Road Play Grounds – The 3 replacement gates have been delivered and will be fitted in the near future. | |

RA/16/84 Open Spaces Strategy	
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<p>The Clerk is in the process of checking the figures provided by both Winchester City Council and Ex-Councillor Phil Allen, using our mapping software; this is about 70% complete.</p>	Clerk
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RA/16/85 Clerk's Notices	
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<p>It was agreed not to organise any activity to commemorate the Queen's birthday as other local groups had plans so to do.</p>	
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RA/16/86 Chairman's Notices	
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<p>PC are running a Pimms stall at the fete on 30 May for which volunteers are requested. Cllr White has applied for a drinks licence.</p>	Cllrs
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RA/16/87 Items for Communications	
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| <ul style="list-style-type: none"> ○ Wild flower planting | |
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RA/16/88 Items for the Next Meeting	
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<p>Planting of new trees (July Meeting).</p>	
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RA/16/89 The next meeting is scheduled for 7.30 pm on the 2 June 2016.	
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<p>The meeting closed at 22:36.</p>	
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Signed _____ Date _____