

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE

Minutes of the Meeting held on Thursday 6 September 2012
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present: Councillors: Sarah White [Chairman]
Terry Bohle [Vice-Chairman]
Phil Allen
Many Hallisey
Kerstin Reiners

Clerk: Colin Arnett

Public: 0

RA/12/103 Apologies for Absence

None

Cllr White welcomed newly co-opted councillor Phil Allen as a member of the committee

RA/12/104 Public Question Time

None

RA/12/105 Minutes of the Meeting held on the 5 July 2012

The minutes were agreed as a true record of the meeting with one amendment – delete “Many” – add “Mandy” Hallisey - and were signed by Cllr White.

RA/12/106 Matters Arising from the Meeting of the 5 July 2012

- **RA/12/89 – Eversley Park Changing Room/Toilet Facilities** – Cllr White informed members that the Finance Committee had agreed a grant of £500. A further liaison meeting has been scheduled with the WSSC.
- **RA/12/89 - Dog Fouling** – Members agreed to trial the use of a dog bag dispenser at Eversley Park - on the back of our notice board - at an estimated cost £360. It was agreed that the proposal be referred to both the Finance Committee and PC. Cllr Hallisey is to contact WCC regarding the provision of more permanent signs.

RA/12/107 Project Updates

- **Eversley Park – Cricket Nets** – Members congratulated Cllr Bohle on the organisation of the event to open the new nets. He is sourcing quotations to install kick boards at the base of the nets.
- **Eversley Park – Path** – Quotations for a buff tarmac mastertint surface had been received and forwarded to HCC. Cllr Allen queried the width of the path suggesting that a 2m width would be more appropriate than 1.2m. Members agreed that this should be raised with HCC.
- **Queens Jubilee Obelisk** – Cllr Bohle confirmed that the sun-dial was now in place. Martyn Smith is to quote for installing the stonework surround.

Cllr Reiners agreed to co-ordinate arrangements for the unveiling, send out invitations and organise refreshments at a date to be agreed. **Action – Cllr Reiners**

- **Church Green Play Area** – Cllr Bohle reported that he had now met with three suppliers. One response had been received to date which had ignored his specification. He is to compile a sketch plan to aid suppliers with their responses.

RA/12/108 General Maintenance/Equipment Repairs

- **Church Green Trees** – the stump grinding had been completed and the contractor had advised that no planting should take place for some 18 months.
- **Eversley Park Trees** – Cllr Allen agreed to review the quotation received from Mulberry Tree Services and to also inspect the chestnut tree on Church Green. **Action – Cllr Allen**
- **Legion Lane Fence** – Scandor had indicated that they did not wish to quote for a wire-mesh fence. The clerk was asked to seek quotations from fencing contractors. **Action – the clerk**
- **Upper Broadview** – the outstanding work was to be highlighted at the contract review meeting with Scandor.
- **Playground Equipment Repairs** – Cllr White shared with members the minor repairs needed, many of which are to be undertaken by the new maintenance operative. Some resulted from fair wear and tear; others were the result of minor vandalism.
- **KWCC Raised Flowerbed** – Scandor had recommended that consideration be given to removing the flowerbed and grassing the area. Members agreed that it should be retained and that Martyn Smith be asked to undertake the work.

RA/12/108 General Maintenance/Equipment Repairs cont.

- **MUGA Litter Bin**- the supplier had indicated that the tilt on bin was not covered by warranty. Martyn Smith had been asked to re-install it.
- **Burial Ground Compost Bins** – their repair will be raised at the Scandor review meeting.

RA/12/109 Ground and Tree Inspections

Cllr White reported that Grounds Supervisor was on long term sickness. Cllr Allen agreed to forward details of a temporary replacement to the clerk. **Action – Cllr Allen**

The P&H Committee had suggested that the arrangements for tree inspections should be reviewed. Members considered that the current arrangements were adequate.

RA/12/110 Maintenance Operative Contract

A draft version had been circulated to members incorporating amendments suggested by councillors. Members agreed that the draft should be presented to the Finance Committee and PC for ratification. **Action – the clerk**

RA/12/111 Website

The website is now live. Cllr White reported that Peter Byford is currently dealing with updates, however after training later this month it is hoped to bring it back in house.

Any comments/views on the new format should be forwarded to Cllrs White/Reiners.

RA/12/112 Grounds Maintenance Contract

Cllr White informed members that the current contract which is held by Scandor ends on the 31 March 2013.

A discussion took place on the procedures require to tender for a new contract

RA/12/113 Terms of Reference

Councillors agreed that the draft document and asked that it be ratified at PC. **Action – the clerk**

RA/12/114 Items to be considered for Monthly Communications

Cllr White expressed her disappointment that a new bulletin had not been produced for several months. Members agreed that the current procedures should be discussed at PC.

RA/12/114 Items to be considered for Monthly Communications cont.

Suggested items for the next edition included; cricket nets, obelisk, Olympic legacy, vandalism and SSE works.

RA/12/115 Items for the next Meetings Agenda

Memorial History Plaque – Cllr Hallisey
Springvale Road/Nations Hill Bus Shelter – Cllr Reiners

RA/12/116 Clerk’s Notices

- **Sycamore Tree Wesley Road** – Members agreed that the inspection of this tree should be referred to the temporary grounds supervisor

RA/12/117 Chairman’s Notices

None

RA/12/118 Date of next meeting

The next meeting was scheduled at 7.30pm on the 4 October 2012.

The meeting closed at 9.45pm.

Signed.....

Date