

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 7 April 2016
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Bob Barnes, Mandy Hallisey, Dorry Hudson and Stewart Newell

Clerk: Christopher Read

Hampshire County Council (HCC): Cllr Jackie Porter

Public: Ex-Councillor Phil Allen

		<u>Action</u>
RA/16/52	Apologies for Absence	
	None.	
RA/16/53	Public Question Time	
	<p>Cllr Hallisey raised issues on behalf of a member of public who was unavailable to attend, with regards to over 7's in the Fraser Road Play Area. The member of public informed Cllr Hallisey that she felt threatened when older kids were in the play area.</p> <p>It was agreed to discuss this issue with our Neighbourhood Services Officer (Winchester City Council - WCC) and our PCSO.</p>	Clerk
RA/16/54	Minutes of the R&A Meeting held on the 3 March 2016	
	The minutes of on 3 March 2016 were agreed as a true record of the meeting and signed by Cllr White.	
RA/16/55	Matters arising from the Minutes of the Meeting held on 3 March 2016	
	<ul style="list-style-type: none"> ○ RA/16/39 Finger Post at Nations Hill – A photograph has been sent to HCC to ascertain whether the current sign is in good enough condition to be placed in their milling machine; a response is awaited. ○ RA/16/39 Community Infrastructure Levy (CIL) – We have received a reply from Paul Robinson (WCC – CIL Officer). He identified 6 CIL liable developments in Kings Worthy, 4 of which benefit from the self build exemption, thus pay non CIL. There are however currently 2 developments in Kings Worthy which will generate a total of £59,578.18 in CIL contributions. The Clerk is compiling a list of possible CIL liable properties, as per our Planning records, to double check with WCC. 	Clerk

let or hindrance. Cllr Porter presented an aerial photograph taken on the 4th October 1997. This photograph shows a small encampment on the site, which resulted in the bund being placed at the access to the site to restrict vehicular access, but not that of pedestrians.

A Village Green application has also been looked at but cannot be applied for if a Trigger event has occurred. The proposal of the site under Local Plan Part 2 may be considered as a trigger event thus preclude this application.

It was agreed to recommend that the Parish Council support the Rights of Way claim.

Clerk

- **Top Field Footpath** – Phil Allen presented 2 maps to committee members. The first map displayed the current footpaths (506 a & 506b), dedicated under the Town & County Planning Act, in the previously developed area of the site. It was noted that in 2013, Winchester City Council were meant to service notice as part of the S106 agreement, which would instigate a written agreement and subsequently a land transfer and footpath dedication for a another path across the bottom of Top Field.

The notice had been served but the subsequent dedication has not occurred and it was agreed to write to WCC to ascertain why. Phil Allen is to supply the office with the appropriate contact at WCC.

Clerk

It was noted that any discussion with regards to footpaths on Top Field, between WCC/HCC and Drew Smith, should involve the Parish Council.

- **Footpath adjacent to Kings Worthy Primary School** – Cllr Porter has met with the school and HCC contractor, and they have agreed to remove scrub along the worst section of the path and replace with a hedge closer to the school boundary fence, which will then be maintained by the school. Resurfacing of this stretch would also occur. This would result in a broader path along the whole length.
- **St Marys Close Footpath** – After discussion it was agreed to postpone any currently proposed meeting with HCC regarding this path and to contact the landowners asking for a meeting, along with James Emmett (HCC) to discuss the issues with Albert’s gate (in view of the imminent upgrading of the A33 crossing, as part of the Cart & Horses junction improvement scheme) and the surfacing.

Cllr White

RA/16/59 Project Updates

- **Bench refurbishment** – All benches have been completed as specified. It was agreed to award M.R.S services the contract for the rest of the benches but they are to be completed in groups of 6 at a time.

Clerk

- **Burial Ground (Inc. gate repainting) –**

- **Gates** – It was agreed to accept the quotation from M.R.S Services for refurbishment of the gates at a cost of £689.98.

Clerk

- **Bark** – It was agreed to purchase 3 van loads (3-4 m3) of bark from Worthy Tree Care, at £40.00 per load for planting area with the proviso that an additional load be purchased if required.
- **Sparsholt College** – Chris Bird has indicated that students will be returning on the 21st April to finish the planting works and install the pergola. Cllrs Hallisey & Hudson are to take photographs during works and after completion.

Clerk

**Cllr
Hallisey &
Hudson**

- **Wildflower Planting** – Cllr Hudson & the Clerk have now seeded the area outside Tubbs Hall and will ensure it is kept watered.
- **Fryers Close Play Ground** – The Play Ground has not been finished and is now 2 weeks late. There have been issues with regards to contractors not turning up. It was agreed to write to Sovereign Play and highlight the issues with regards to the contractors and swing seating.

Clerk

It was agreed to ask EHS cleaning for a quotation to clean the play ground twice a year, during bird nesting season.

Clerk

It was agreed to set a date for the opening of the new play ground once the works are complete and to make it a weekend.

- **Parking spaces at Eversley Park** – the lining work has now been completed.
- **Eversley Park path & steps** – No further progress on the path. The quotation for the steps is awaiting the next Finance meeting.
- **Eversley Park extension** – Cllr White presented an update sheet from HAB with regards to the status of the Lovedon Field development, which is currently available on the website.
- **History boards** – A response has been received from Raymond Gardener (HCC) with regards to services in the area. Planning permission in view of this being a conservation area is awaited.

(Ex-Councillor Phil Allen left at this point)

RA/16/60 Projects for 2016-17

- **Pump track design** – A company called Maverick are interested in both the Pump Track , with a new concrete surface design which they have championed in the UK, and the Grind Rail. Cllr White is to speak to them and report back.
- **Grind Rail and Concrete Structure** – see above.
- **Bowling Green** –Avonmore Associates Ltd have provided a budget estimate for a bowling green of £139,642 for all works. It was agreed to wait until we have received information on maintenance costs before discussing further.

Cllr White

Clerk

Cllr White

- **Willis Waye noticeboard** – Parish Council have approved the budget and Cllr White is to draft a letter to residents regarding whether this would be welcomed/used or not.

RA/16/61	General Maintenance / Equipment Repairs
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- **Annual Maintenance Regime** –
 - As above, TCA Ltd are to be chased with regards to inspections.
 - Cricket Nets – Once they are down, Green Smile are to mark the crease lines.
 - Litter Pick notices are to be erected, regarding the event on Saturday 16th April.
 - A meeting to discuss grounds maintenance is to be held with Green Smile in May.

(Cllr Porter left at this point)
- **Maintenance Technician Task Listing** – All but 4 major items have now been completed, with 2 about to commence. This listing and prioritising needs to be kept under review.
- **Allotment Management Course** – Cllr White and the Clerk attended an allotment management course. A useful book covering the law on allotment management is to be obtained, to aid with drawing up contracts with allotment tenants.
- **Fencing repair on corner of Church Green** – We are currently awaiting quotations for repair as is and a replacement gate. The gauge of the steel used is to be checked once received.
- **Gates at Eversley Park and Fraser Road Play Grounds** – The 3 replacement gates are arriving Monday 11th April.
 It was agreed to accept the quotations for the installation of the gates from M.R.S service at a cost of £501.00.
 The gates, that are thought to be superfluous are to padlocked as the new signage is being erected.
- **Usage of football pitches** –
 - A comparison breakdown of fees was comparison was presented to the committee. It was agreed to send this spreadsheet round to committee members, for consideration and discussion at the next meeting.
 - A request had been received for usage of the football pitches by a non local club due to their regular pitch being unavailable. It was agreed that due to the current restrictions with regards to local teams and pitch maintenance issues, to decline this request.

Clerk

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RA/16/62	Grass Reinforcement around play equipment
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It was agreed to ask M.R.S Services to provide a quotation to supply and fit grass lock matting around the play area at Church Green.

Clerk

RA/16/63	Open Spaces Strategy
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The Clerk is the process of checking the figures provided by both Winchester City Council and Ex-Councillor Phil Allen, using our mapping software.	Clerk
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RA/16/68 Clerk's Notices

<ul style="list-style-type: none"> ○ Book Shaped Headstone – A request for the installation of a book shaped headstone has been received. It was agreed to permit this request as there are currently over a dozen past headstones of this type at the Burial Ground. ○ FILO FC Invoice – It was agreed to write off the £34.00 invoice for FILO FC as payment has not been made despite multiple chase ups. ○ Queen's birthday activities on the Green – St Marys Church have requested use of Church Green for activities and picnics on Church Green following their service on 12th June to celebrate the Queen's Birthday. ○ Cycle Event – A request has been received for use of the green outside Tubbs hall for a cycling event. It was agreed to refuse permission for usage of the green due to multiple issues and complaints regarding the same event last year. ○ Kings Worthy Football Club (KWFC) Charity Match – KWFC wrote in to thank the Parish Council for the donation of the pitch for their charity match and they raised £217 for the Samaritans. 	Clerk Clerk Clerk Clerk
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RA/16/69 Chairman's Notices

None.	
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RA/16/70 Items for Communications

<ul style="list-style-type: none"> ○ Fryers Close play area ○ Wildflower planting ○ Footpaths on SHLAA site 2508 ○ Play Area age restrictions 	
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RA/16/71 Burial Registrar's Report

Date	Name	Address	Plot No.
Burials			
17/02/16	Joan Flora BEUSMANS	1 Lynn Way	185
23/02/16	Josephine Kate HEMBOROUGH	Cloneybrien, Ireland (Formerly 10 Mountbatten Place)	151
Cremations			
11/03/16	Maurice Ernest George BUTCHER	1 Shroner View	110

RA/16/72 Items for the Next Meeting

Planting of new trees (July Meeting)	
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RA/16/73 The next meeting is scheduled for 7.30 pm on the 5 May 2016.

The meeting closed at 22:55.

Signed _____ Date _____