

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 8th September 2016
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Bob Barnes, Mandy Hallisey and Dorry Hudson.

Clerk: Adrian Reeves

Public: One

	<u>Action</u>
RA/16/123 Apologies for Absence	
Stewart Newell.	
RA/16/124 Public Question Time	
<p>A resident discussed a tree in Eversley Park, by the west corner of Eversley Park. Winchester City Council (WCC) have previously stated that one of his trees was overhanging the footpath. It was stated that our tree inspector did not consider the Parish Council (PC) owned tree to be an issue. The resident stated that he wanted the tree reduced in height and width.</p> <p>Decision: <i>Arrange a visit with a Councillor and Clerk to meet with the resident.</i></p>	Clerk
RA/16/125 Minutes of the R&A Meeting held on the 7 July 2016	
The minutes of the meeting held on 7 July 2016 were agreed as a true record of the meeting and signed by Cllr White.	
RA/16/126 Matters arising from the Minutes of the Meeting held on 2 July 2016	
<ul style="list-style-type: none"> ○ RA/16/110 Playground Signage – Painting of the sign surround is still outstanding. ○ RA/16/110 Finger post at Nations Hill – Awaiting HCC Sign Workshop. ○ RA/16/117 Orchard Board – Has now been installed but it was alleged that the QR codes are not working due to mobile internet signal problems. ○ RA/16/110 History Board – WCC confirmed that we do not require planning permission and this Board can go ahead. ○ RA/16/110 Electricity Supply for Church Green – Awaiting quotations. ○ RA/16/110 Litter Bins – The post mounted dog bin in Hinton Park has been set on fire causing damage to the bin. 	

Decision – It was agreed to purchase a new bin at a cost of £109.28 exc. VAT.

Clerk

We are still awaiting replies from WCC on the new litter bins requested for Stoke Charity Road and the move of one from Campion Way to Nations Hill.

Decision – It was agreed to chase this up again.

Once the Village Green application is decided, the possible movement of one of the bins on Hookpit Farm lane will be discussed with some of the dog walkers.

Clerk

Decision – It was agreed consider moving a bin to Top Field.

Clerk

- **RA/16/110 Broadview Dip** – The quotation to fill a dip in the ground on Lower Broadview was presented to the committee.

Decision: Accept the quotation from Green Smile Ltd at a cost of £125.00 exc. VAT

- **RA/16/110 Steps at Church Green** – Steps have now been sprayed with weed killer. We are currently awaiting quotes for the replacement of the rotten wood.

Clerk

- **RA/16/110 Planting outside Tubbs Hall** – Charlotte Smith, (HCC landscape advisor) had been consulted on the original planting scheme and although the site is south facing, there was concern regarding shading from the nearby ornamental cherry tree. Cllrs Hallisey, Hudson & White had looked at Mrs Smith’s alternative suggestions, mainly evergreens with scent that were more shade loving.

Cllr White to liaise with clerk and Green Smile

Decision: It was agreed to go ahead with the suggested planting scheme.

- **RA/16/110 Bowling Green** – The Clerk reported advice received from Bowls England and tigerturf.com to the committee. They state that an artificial grass surface can be used for a bowls green.

- **RA/16/110 New facilities for adults** – The Clerk reported the responses received to date.

Decision: It was agreed to consider this again when more suggestions had been received, in view of newsletters only just having been delivered.

Clerk

- **RA/16/110 Church Green Bench** – Full cost is to be sent to the resident concerned imminently.

Clerk

RA/16/127 Items from Parish Council Walkabout

Lower Broadview

Lower Broadview fence – The fencing posts around the mosaic are deteriorating with rotten areas.

Decision: Obtain quotation for replacing the rotten posts and rails. Alternative company to quote in view of M.R.S. Services, currently seeming to be overloaded.

Clerk

<p><u>Eversley Park</u></p> <ul style="list-style-type: none"> ○ Eversley Park hedge – The hedge adjacent to the east footpath has now been removed. <p>Decision: <i>Obtain quotation for digging out remaining stumps and tree routes with an excavator or similar plant machinery. Green Smile Ltd are to fill with soil and grass seed afterwards.</i></p> <ul style="list-style-type: none"> ○ Eversley Park Running Posts – A post has been removed due to severe damage. <p>Decision: <i>Contact Juliette Green who runs fitness classes at Eversley Park, to ascertain whether her groups use them.</i></p> <ul style="list-style-type: none"> ○ It was noted that Malcolm Prince (Worthy Runners) has requested small 100-metre marker posts around the proposed new running track. ○ RA/16/113 Top Field Footpath - The response from Liz Ellam was noted; the footpath dedication is on hold until the various planning issues on Top field are decided. 	
<p>RA/16/128 Tree Works at Broadview, Hinton Fields & Kim Bishop Walk</p>	
<ul style="list-style-type: none"> ○ Hinton Fields – Removal of beech tree at Nations Hill has been requested and is imminent. ○ Eversley Park – See attached notes of Parish Walkabout. It was agreed to proceed with the suggested addition of two clumps of 4/5 new trees, which will need thinning out in future years. Advice and quote to be sought from Phil Jeffs to ensure there is no risk of further root damage to the new path. Sparsholt arboriculture students to be invited to help with tree planting again. ○ Broadview – See attached notes of Parish Walkabout. Next sections for clearance to be 3 and 12 as per previous plan – quotes to be sought. <p><i>It was agreed to ask Worthys Conservation Volunteers to help with some aspects of ongoing management at Broadview.</i></p>	<p>Cllr White</p>
<p>RA/16/129 Tree & Hedge Inspection / Maintenance</p>	
<p>Bill Kowalcyk has been ill and therefore his report has not yet been received. It is understood that the inspections themselves have been carried out.</p> <p><i>The report is to be chased.</i></p>	<p>Clerk</p>
<p>RA/16/130 Footpaths, Cycle Paths and Ownership of Hedges</p>	
<ul style="list-style-type: none"> ○ School Footpath – There are further encroachment issues with this footpath. Cllr Porter wishes to discuss this with PC. Some discussions took place on this. <p>Decision: <i>To be discussed further at the next full Parish Council meeting.</i></p>	

- **Lengthsman Scheme** – Information from Itchen Valley Parish Council was presented to the committee.
 - **Decision:** *To be discussed at the next full Parish Council meeting.*
 - **Path from Eversley Park to Lovedon Lane** – This path has is heavily overgrown.
- Decision:** *Cllr White is to check what is happening with regards to her complaint. Cllr Barnes suggested writing to Steve Brine regarding this issue.*

Cllr White

RA/16/131 Project Updates

- **Bench refurbishment** – Phase 2 has still not been completed.
- Decision:** *Second phase of the bench refurbishment is to be finished by the end of September in view of summer break or the remainder of the contract will be given to another contractor.*
- **Burial Ground** – The compost bins at the Burial Ground are now full.
- Decision:** *Ask Green Smile Ltd whether they are using, or can use, the compost. If not, the compost is to be offered to the public. Once use can be established a rotation of use of the bins should be instigated.*
- **Fryers Close Play Area** – The opening went well but unfortunately the turnout was poor. However subsequent regular use of the playground has been noted.
 - **Eversley Park Path** – Nothing further to add.
 - **Eversley Park Extension** – Cllrs White & Hudson met with Catherine Haigh (HAB Housing - Landscape Architect) to discuss the extension. The Pump Track couldn't be planned because of the current earthworks. However Cllr White to contact contractors to look at the idea in principle. Current expected sowing of Wildflower meadow to be Spring 2017 and as a result March 2019 is the revised target date for handing over to the wildflower meadow Parish Council. The allotments are expected to be available for use by October 2018.
 - **Willis Way Noticeboard** – permission has been chased up but no reply yet received.
 - **Advertising Banners** – To be discussed at the next R&A meeting.

Clerk

Clerk

Cllr White

Clerk

RA/16/132 General Maintenance / Equipment Repairs

Annual Maintenance Regime

- Litter Pick – To be held on Saturday 29 October from 14-16:00, at Tubbs Hall. Assistant Clerk is to design certificates for participants.

Decision: Brownies are to be asked to design a poster for the litter pick. Assistant Clerk is to design certificates for participants.

**Cllr White
Asst. Clerk**

Clerk

**Cllr
Barnes &
Clerk**

**Cllrs White
& Hudson**

**Green
Smile Ltd**

Clerk

- Cricket Nets – To be lifted by the 30th September 2016.
 - **Maintenance Technician Task Listing** – An updated task list was shown.
Cllr Barnes & the Clerk are to meet with M.R.S. Services to discuss work timescales.
 - **Church Green Fencing** – parts have been ordered.
 - **Gates at Eversley Park and Fraser Road Play Grounds** – completed.
 - **Grass Reinforcement Around Play Equipment at Church Green** – awaiting quotations.
 - **Wild Flower Areas** – Cllrs White & Hudson to meet with lady who did the guerrilla gardening.
- (Cllr Hallisey left at this point)**
- **Kim Bishop Walk** – Soil levels are to be checked on the steps to ensure they are level, and additional soil added where necessary.
 - **Post and Wire Fencing** - It was agreed to purchase plastic plaques, engraved with K.W.P.C. at a price of £2.28 exc. VAT each to affix to the posts for the wire fencing at Broadview and Kim Bishop Walk.
Quote for fencing itself still to obtained.

RA/16/133 Open Space Strategy

The Assistant Clerk has progressed this.

Decision: The results of the land comparison data is to be distributed in advance of discussion at January 2017 meeting.

Asst. Clerk

RA/16/134 Tesco Grants

Decision: Clerk is to ascertain whether this grant could be used towards larger projects or had to cover a whole project.

Clerk

RA/16/135 Clerk's Notices

- **Fraser Road Picnic Bench** – The new donated picnic bench has been pulled from the ground due to shallow footings, but has now been replaced and not moved again.

Decision: Agreed not to accept quotation to re-anchor the bench at quite substantial cost and leave as is.

- **Fraser Road Play Ground** – A parishioner had noted that the park has some moss growth and is dirty.

Decision: Get EHS hygiene to jet wash all the equipment.

Clerk

Clerk

RA/16/136 Chairman's Notices

None.

RA/16/137 Items for Communications

- Litter Pick.

RA/16/138 Items for the Next Meeting

- Worthys Conservation Volunteers to be invited to tell us about their work and to discuss the possibility of them helping with Broadview management
- Burial Ground Regulations – A copy of current regulations to be circulated to committee members prior to the October meeting.
- Advertising banners.

RA/16/139 The next meeting is scheduled for 7.30 pm on the 6th October 2016.

The meeting closed at 22:30.

Signed _____ Date _____

Notes from Parish Walkabout on Monday 25 July 2016

In attendance: Martin Taylor, Sarah White, Ian Gordon, Noel McCreery, Adrian Reeves, Chris Read, Phil Jeffs & Phil Allen

Upper Broadview

- 1) PJ – suggested planting viburnum & maple on right hand side (from top) and reducing sycamore
- 2) Post and wire fence on right hand side (from top) – quote to be obtained from corner of Broadview Close up to brown fence; posts to be stamped KWPC if possible
- 3) 1 cut a year – half cut back to tree line (cut to ground about 1-1.5m of new growth, throwing arisings to back of this section), (ask Green Smile if they can do this, or PJ/PA maybe with assistance of WCV).
- 4) Left hand side – try to get rid of laurel and leylandii – when we deal with this section
- 5) Check for any covenants re trees on Broadview

Lower Broadview

- 1) Top end – MRS Services to quote for replacement of posts around mosaic, and to repaint / retreat posts and rails on both sides of Tovey Place
- 2) Right hand side (from top) to be cleared / cut back in 3 stages
- 3) Bottom of left hand side (from top) to be cleared of dominating convolvulus and go around trees with a strimmer for a radius of a yard – PA will do
- 4) Consider planting extra trees to help with shade to deter growth of convolvulus in future
- 5) Post and wire fence on right hand side (from top) – quote to be obtained for the bottom up to the start of WCC's land

Eversley Park

- 1) PJ suggests planting yew in the gaps in the top hedge
- 2) Consider asking WCC / HCC to resurface the top path
- 3) Remove 1 poor tree on bank between top and bottom football pitches
- 4) Plant 2 clumps of 4/5 new trees (sorbus or maple id) alongside the new path (each clump will need thinning out in future years)
- 5) Gap to bottom football pitch- clear scrub on right hand side and cut back Russian Vine by bin
- 6) Green Smile to cut back vegetation on both sides at the Hinton House Drive end of the dog walk.

Hinton House Drive

Consider changing barbed wire fencing at side bottom end

Hinton Park

- 1) Right hand side – consider planting wildflower seed grass area by wire fence
- 2) Move helleborines from burial ground to here in late winter/early spring with the help of the Worthys Conservation Volunteers
- 3) Cut back yew from around seats
- 4) Clear 2 foot around base of each of the new trees
- 5) Replace broken stakes (4 in total)

Hinton Fields

- 1) No new trees needed to replace 3 to be removed (inform WCC of cutting a couple of days before work is to be carried out)
- 2) Place 4 inch deep layer of bark 3 foot around trees

Hinton Fields West (bordering Nations Hill)

Remove laurel and plant 3 to 4 guelder rose (*viburnum opulus*) and/or 6 to 8 bird cherry (*prunus padus*) / wayfaring tree (*viburnum lantana*) – similar trees could be used on Lower Broadview