

Kings Worthy Parish Council

Minutes of the Recreation & Amenities committee meeting
held on Thursday, 06 June 2019 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy

Chair of the meeting:	Cllr Mandy Hallisey	Clerk to the meeting:	Christopher Read
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Attendees:		Apologies given:
Cllr Dorry Lawlor	Cllr Charlotte Smith	None.
Cllr Stewart Newell	Cllr Sarah White	

Members of the public:	0
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RA/19/73 – Election of Recreation & Amenities Chair

Cllr Mandy Hallisey was proposed by Cllr Dorry Lawlor and seconded by Cllr Sarah White; she was elected unanimously.

RA/19/74 – Election of Recreation & Amenities Vice-Chair

Cllr Dorry Lawlor was proposed by Cllr Stewart Newell and seconded by Cllr Mandy Hallisey; she was elected unanimously.

RA/19/75 – Public question time

None.

RA/19/76 – Agree and sign the minutes of the meeting held on the 09 May 2019

The minutes were agreed as a true record of the meeting and signed by the Chair.

RA/19/77 – Matter arising from the meeting held on the 09 May 2019

[RA/19/11 Burial Ground screening](#) – quotation has been chased.

[RA/19/08 Table Tennis Table at Eversley Park](#) – One quotation has been received; one has been chased and another contactor has been asked to quote.

Action	To be actioned by:	Target date:
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Obtain two additional quotations for the installation of the Table Tennis Table and base.

Clerk

ASAP

[RA/19/20 Lovedon Fields](#) – Awaiting further meeting with HAB Housing on Tuesday 11th June, to be attended by Cllr Newell and Cllr Gordon (Planning & Highways).

[RA/19/26 Broadview Fencing](#) – This work is ongoing.

[RA/18/96 Broadview Planting](#) – It was agreed to look at this in the late summer to coincide with the planting season.

Action	To be actioned by:	Target date:
Obtain quotations in the late summer.	Clerk	05/09/19

A draft management plan was presented to members for reviewing.

Action	To be actioned by:	Target date:
Review draft management plan for Broadview.	All members	04/07/19

[RA/19/43 Church Lane Fencing](#) – This work has been instructed.

[RA/19/23 Eversley Park Footpath](#) – Cllr Newell is to meet with HCC contractors (RMS) to discuss the path and the potential sealing works.

Action	To be actioned by:	Target date:
Meet with RMS.	Cllr Newell	ASAP

[RA/19/10 Mound at Kings Worthy Green](#) – Quotation for turf has been requested.

[RA/19/51 Water feature at the Burial Ground](#) – This work is still to be completed.

Action	To be actioned by:	Target date:
Agree a date and hire a petrol pressure washer for Cllrs Hallisey & Lawlor.	Clerk	ASAP

Action	To be actioned by:	Target date:
Clean the water feature.	Cllrs Hallisey & Lawlor	ASAP

[RA/19/65 Trimming of trees adjacent to 2A Wesley Road](#)– A quotation for this work has been requested.

[RA/19/71 Grave levelling at the Burial Ground](#) – A quotation had been received to level all 19 at Burial Ground that are currently unlikely to settle due to excess soil and chalk. It was agreed to

proceed with the quotation of £1,101.00 which to include the cost of skip to dispose of the soil/chalk.

It was also agreed that due to the current time of year, the grass will likely not grow until the growing season.

Action	To be actioned by:	Target date:
Proceed with the above quotation.	Clerk	ASAP

[RA/19/71 Replacement Lime at the Burial Ground](#) – A quotation had been requested for a replacement Lime tree, to fill in a gap in the avenue of Limes at the Burial Ground.

RA/19/78 – Lengthsman

The Lengthsman will be returning on the 10th June. They will be instructed to cut footpath 3 running from Springvale Road to Churchill Close, which has become very overgrown.

Action	To be actioned by:	Target date:
Inform the Lengthsman of the works to be carried out.	Clerk	ASAP

Action	To be actioned by:	Target date:
Send list of dates the Lengthsman will be visiting to members.	Clerk	ASAP

RA/19/79 – Tree Works / Maintenance

An email report had been received from TCA Ltd highlighting further work to be completed and works that do not action, if agreed by the Parish Council. Two of the major items were trees that had not been felled as requested. They had been left by the contractor in agreement with the Clerk.

This was due to potential bat habitation or a group Tree Preservation Order on the trees. The contractor had contacted the office subsequent to this to state that all outstanding minor works had been completed.

It was agreed to check this with TCA Ltd and invite Dave Sykes to meet with Councillors before the next tranche of tree works.

Action	To be actioned by:	Target date:
Check all minor works have been carried out.	Clerk	ASAP

Action	To be actioned by:	Target date:
Arrange meeting with Dave Sykes.	Clerk	ASAP

[Trees on the school fence at Hinton Park](#) – It was agreed to get a quotation to trim/remove these trees as necessary to prevent damage to the fence.

Action	To be actioned by:	Target date:
Obtain quotation as above.	Clerk	ASAP

[Tree adjacent to 3 Holdaway Close in Eversley Park](#) – It was agreed to add this tree to the list for inspections as part of the next tranche of tree works.

Action	To be actioned by:	Target date:
Add to the list as above.	Clerk	ASAP

[Next tranche of tree works](#) – It was agreed to check the boundary of Upper Broadview by the railway bridge to ascertain the definitive line.

Action	To be actioned by:	Target date:
Check boundary as above.	Clerk	ASAP

It was agreed to resend the previous tree inspection report for Legion Lane/Kim Bishop Walk.

Action	To be actioned by:	Target date:
Resend previous inspection report.	Clerk	ASAP

RA/19/80 – Footpaths, cycle paths and hedges

None.

RA/19/81 – Finger post for the community shed

A request had been received to install a finger post locating the community shed. It was agreed to suggest they apply for grant for this post, as per the previous White Way sign.

Action	To be actioned by:	Target date:
Suggest the Community Shed apply for a grant.	Clerk	ASAP

RA/19/82 – Projects updated

[15-year play area plan](#) – The working group are to meet on the 12th June, at 14:00.

Action	To be actioned by:	Target date:
Meet to discuss play area plan.	Clerk	ASAP

RA/19/83 – Entrance of Church Green

It was agreed to include the reinstatement of the entrance surfacing in the quotation for the replacement drop posts.

Action	To be actioned by:	Target date:
Revise quotation request as above.	Clerk	ASAP

RA/19/84 – Church Green and Fryers Close play areas

During the recent replacement works at Church Green, the Maintenance Technician spotted that these posts had significant rot. A Sovereign inspector had attended both sites on the 6th June and his report is awaited.

RA/19/85 – General maintenance / equipment repairs:

Replacement swing ropes – Quotation for fitment is awaited.

Replacement ropes for the swinging tread trim trail equipment – Quotation for fitment is awaited.

Replacement posts for net tunnel – Quotation for fitment is awaited.

Litter bin emptying at Eversley Park – It was agreed to double the litter bin collections at Eversley Park for the summer.

Action	To be actioned by:	Target date:
Inform the Grounds Contractor of the above additional works.	Clerk	ASAP

Dog bins in Eversley Park – It was agreed to install an additional dog waste bin in the north eastern corner of Eversley Park.

Action	To be actioned by:	Target date:
Obtain a cost for installing the above bin and get permission from the landowner.	Clerk	ASAP

RA/19/86 – Clerk's Notices

Bat/bird boxes – The community shed offered to construct some bird and/or bat nesting boxes for the Parish Council. It was agreed at that we do not currently require any.

Action	To be actioned by:	Target date:
Inform the community shed of the decision.	Clerk	ASAP

RA/19/87 – Chair's Notices

Youth Council – It was agreed to investigate the possibility of a Youth Council.

Action	To be actioned by:	Target date:
Investigate a Youth Council.	Cllrs Anderson, Hallisey & Lawlor	ASAP

RA/19/88 – Items for discussion at the next meeting on the 4th July 2019

Broadview maintenance plan

Maintenance of Hinton Park

Public access computers

Meeting Closed:	21:12
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Signed:

Date:

DRAFT