

Kings Worthy Parish Council

Minutes of the Recreation & Amenities committee meeting
held on Thursday, 09 January 2020 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy

Chair of the meeting:	Cllr Mandy Hallisey	Clerk to the meeting:	Lucia Foster-Found
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Attendees:		Apologies given:	
Cllr Stewart Newell	Cllr Charlotte Smith	Cllr Sarah White	Cllr Dorry Lawlor
Cllr Emily Fish			

Members of the public:	0
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RA/20/01 – Agree and sign the minutes of the meeting held on the 07 November 2019

The minutes were agreed as a true record of the meeting and signed by the Chair.

RA/20/02 – Public question time

None.

RA/20/03 – Matter arising from the meeting held on the 07 November 2019

[RA/19/123 Wild Flowers on Tubbs Hall Mound](#) – Expense of wild flower option and ongoing costs discussed and it was decided to get quotes for turfing with grass.

Action	To be actioned by:	Target date:
Obtain quotes for turfing	Clerk	ASAP

[RA/19/123 Pitches at Eversley Park](#) – Potential grant for moveable goalposts discussed. Councillors requested more information regarding deployment and technical specifications.

Action	To be actioned by:	Target date:
More information collated	Clerk	ASAP

[RA/19/93 Burial Ground screening](#) – Work completed and central pot now in place within circle. Suggestions required for suitable plant/shrub. Also discussed reinstatement of ‘window’ in hedge.

Action	To be actioned by:	Target date:
Cllr Smith to make proposal.	Cllr Smith	06/02/20

[RA/19/114 – Burial Ground dumping](#) - Fresh chalk spoil dumping has been observed.

Action	To be actioned by:	Target date:
Source of chalk spoil to be investigated	Clerk	ASAP

RA/20/04 - Fence at play area in Eversley Park

Councillors discussed costs of options for fencing and also the removal altogether of the fence. Decided to include the removal proposal in the next Newsletter and possibly bring it up as an agenda item at the Annual Parish Meeting in May.

Action	To be actioned by:	Target date:
Include fence removal proposal in Newsletter	Clerk	ASAP

RA/20/05 – Security of Parish Council Land

Eversley Park – A meeting to discuss security options with the Worthies Social Club (WSC) has been organised for Thursday 16th January 2020.

RA/20/06 - Tree Works / Maintenance

Tree Works – Bat inspections quotes requested for Church Green poplars and those in Hinton Park. Size of full poplars proportionate to location was discussed – Clerk to take photos and circulate to Councillors.

Broadview - Quote D accepted for project providing timescales favourable. Write to affected parishioners to inform that the work will be carried out shortly. Cllr Smith proposed a mass planting once the works are completed with a return to native species to get natural cover.

Legion Lane – Full tree inspection sought, following on-site meeting and verbal reassurance that the consultant had no initial concerns regarding the site.

Hinton Park – Phil Jeffs has confirmed that he has the replacement fruit trees and will schedule their planting.

Burial Ground – Phil Jeffs confirmed that he has ordered the replacement lime tree.

Eversley Park – Possible replacement birch tree discussed. Clerk to consult with Green Smile with regards to impact on grounds maintenance works.

Action	To be actioned by:	Target date:
Write to parishioners regarding Broadview works	Clerk	
Planting list for mass planting at Broadview	Cllr Smith	ASAP
Quote from Arboriculturist for Legion Lane tree inspection	Clerk	

RA/20/07 Footpaths, cycle paths and hedges

Gates at Churchill Close – Reminder has been given to maintenance contractor regarding the additional post to prevent pedestrians and cyclists circumventing the lower gate.

Footpath on Eversley Park – Awaiting proposal from supplier.

Action	To be actioned by:	Target date:
Cllr Newell to contact footpath supplier	Cllr Newell	ASAP

RA/20/08 – Project updates: 15 year play area plan

Cllr Newell is continuing the review of the play area. He is using the playground inspection reports and assuming remaining life expectancy of the equipment.

Action	To be actioned by:	Target date:
Inspection report for Fryers Close printed off for Cllr Newell	Clerk	ASAP

RA/20/09 – Lengthsman

Tasks for the Lengthsman discussed and suggested for forthcoming visits:

1. Clean out and around grill in the ditch outside the King Charles pub – at the Springvale Road end.
2. Sweep around the circle at the Burial Ground.
3. Clean off the graffiti on the bus shelters. If graffiti not removable, paint the bus shelters.
4. Possible trim back of vegetation from path that leads from Churchill Close to Springvale Road.

Actions	To be actioned by:	Target date:
Inform the Lengthsman of the works to be carried out	Clerk	ASAP

RA/20/10 – Church Green and Fryers Close play areas

Fryers Close – Awaiting feedback from Sovereign regarding broken post.

RA/20/11 – General maintenance / equipment repairs:

[Replacement playground equipment](#) – ordered parts delivery imminent, maintenance contractor anticipates completion w/c 13th January.

RA/20/12 – Clerk's Notices

[Bat inspection quotes](#) – Currently being sought from three Ecologists.

[Hedge Laying](#) – Clerk received email from hedge laying contractor and brought it to the attention of the Committee in case of any future considerations or projects.

[Village Fete](#) – Councillors consented for the use of Church Green from 22nd – 25th May inclusive for the fete.

[Next R&A meeting on 6th February](#) – Clerk excused herself from the next meeting and informed Councillors that Christopher Read would be in attendance to Clerk.

[Budget for R&A 2020/2021](#) – Councillors approved budget.

RA/20/13 – Chair's Notices

Chair thanked those that had attended the Litter Pick on Sunday 8th December.

RA/20/14 – Items for discussion at the next meeting on the 6th February 2020

None.

Meeting Closed:	20:45
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Signed:

Date:

Recreation & Amenities Report

	N/C													Current Month			2019/20 Financial Year				2019/20	2020/21	Notes			
		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Income outturn	Income Budget				
Income																										
Burial Ground	4011	£0.00	£590.00	£910.00	£332.00	£182.00	£273.00	£0.00	£0.00	£1,050.00	£0.00	£0.00	£0.00	£350.80	£1,050.00	£699.20	£3,500.00	£2,366.04	£3,337.00	£970.96	£3,500.00	£3,500.00				
Pitch Fees	4030	£0.00	£0.00	£0.00	£0.00	£53.74	£537.40	£53.74	£0.00	£2,185.06	£0.00	£0.00	£0.00	£463.76	£2,185.06	£1,721.30	£3,500.00	£2,705.44	£2,829.94	£124.50	£2,394.12	£2,500.00				
R&A Other Income	4032	£0.00	£0.00	£0.00	£0.00	£0.00	£85.00	£0.00	£0.00	£0.00	£0.00	£0.00	£12.54	£0.00	£-12.54	£100.00	£77.84	£85.00	£7.16	£60.00	£60.00					
														Total:	£827.11	£3,235.06	£2,407.95	£7,100.00	£5,149.31	£6,251.94	£1,102.63	£5,954.12	£6,060.00			
Expenditure (Maintenance & Servicing)		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Expenditure Outturn	Expenditure Budget	Notes			
Grounds Maintenance Contract	5000	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£0.00	£0.00	£0.00	£2,995.00	£2,995.00	£0.00	£35,940.00	£26,955.00	£26,955.00	£0.00	£35,940.00	£35,940.00				
Open Spaces Maintenance	5001	£0.00	£0.00	£0.00	£0.00	£600.00	£295.00	£23.73	£0.00	£155.52	£0.00	£0.00	£0.00	£0.00	£155.52	£-155.52	£1,000.00	£1,000.00	£1,074.25	£-74.25	£1,392.20	£1,000.00	F/O: Inc. £292.20 for purchase of 12 extra bollards			
Contract Supervision	5002	£0.00	£0.00	£0.00	£0.00	£675.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£62.50	£0.00	£62.50	£750.00	£562.50	£675.00	£-112.50	£675.00	£689.00				
Dog Bins	5003	£0.00	£0.00	£1,021.02	£0.00	£0.00	£1,021.02	£0.00	£0.00	£1,063.86	£0.00	£0.00	£0.00	£1,072.49	£1,063.86	£8.63	£4,500.00	£3,427.51	£3,105.90	£321.61	£4,250.00	£4,590.00				
Play Area Maintenance	5004	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£17,760.00	£9,669.69	£0.00	£9,669.69	£9,900.00	£8,115.00	Recommend - any remainder of this years budget is placed in the 15 year reserve			
Shelters	5005	£36.00	£96.00	£36.00	£84.00	£0.00	£34.00	£84.00	£36.00	£0.00	£0.00	£0.00	£0.00	£77.84	£0.00	£77.84	£850.00	£556.00	£406.00	£150.00	£672.00	£685.00				
Seats & Tables	5006	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£750.00	£750.00			
Signs	5007	£0.00	£0.00	£22.25	£0.00	£0.00	£22.13	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£121.12	£0.00	£121.12	£500.00	£382.80	£44.38	£338.42	£250.00	£255.00				
Tree Works (inc. inspections)	5008	£0.00	£0.00	£0.00	£0.00	£20.00	£0.00	£0.00	£500.00	£660.00	£0.00	£0.00	£0.00	£0.00	£660.00	£-660.00	£16,300.00	£438.31	£1,180.00	£-1741.69	£16,300.00	£16,626.00				
Water (Eversley Park)	5009	£0.00	£0.00	£0.00	£0.00	£12.01	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£45.00	£28.07	£12.01	£16.06	£45.00	£46.00				
Burial Ground (Capital)	5011	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,083.00	£0.00	£0.00	£0.00	£0.00	£1,083.00	£-1,083.00	£250.00	£0.00	£1,083.00	£-1,083.00	£1,100.00	£250.00	F/O: Burial ground screening			
Burial Ground (Maintenance)	5012	£0.00	£38.50	£0.00	£1,100.83	£66.00	£33.00	£44.00	£0.00	£0.00	£0.00	£0.00	£0.00	£36.92	£0.00	£36.92	£700.00	£700.00	£1,282.33	£-582.33	£1,603.09	£1,635.00				
Water (Burial Ground)	5014	£-132.00	£10.51	£0.00	£32.55	£0.00	£0.00	£0.00	£10.65	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£55.00	£10.39	£-78.29	£88.68	£55.00	£56.00				
Noticeboards	5017	£0.00	£0.00	£0.00	£0.00	£45.75	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£45.75	£-45.75	£320.25	£327.00				
Sports Equipment & Facilities	5019	£0.00	£0.00	£0.00	£0.00	£49.17	£0.00	£697.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,250.00	£1,250.00	£746.67	£503.33	£746.67	£50.00				
Football Pitch Maintenance	5027	£0.00	£0.00	£0.00	£0.00	£308.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£308.99	£-308.99	£548.99	£560.00				
Planting	5028	£307.00	£44.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£931.96	£351.00	£580.96	£1,000.00	£1,020.00				
Litter Pickers & Bins	6902	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00	£200.00	£0.00	£200.00	£0.00	£0.00				
Maintenance Technician (General Repairs)	7802	£0.00	£787.78	£0.00	£332.75	£1,034.17	£465.58	£415.06	£0.00	£0.00	£0.00	£0.00	£0.00	£1,194.69	£0.00	£1,194.69	£6,500.00	£4,696.00	£3,035.34	£1,660.66	£6,525.43	£6,044.00				
														Total:	£5,560.56	£5,957.38	£-396.82	£87,600.00	£50,808.25	£40,227.33	£10,580.92	£81,323.63	£78,638.00			
Expenditure (Projects)																										
Eversley Park Path & Steps	5022	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
Fencing	5023	£0.00	£0.00	£572.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£572.00	£-572.00	£572.00	£575.00				
Defibrillators	5026	£101.62	£0.00	£662.00	£0.00	£0.00	£0.00	£0.00	£0.00	£396.00	£0.00	£0.00	£0.00	£0.00	£396.00	£-396.00	£700.00	£700.00	£1,159.62	£-459.62	£1,159.62	£676.00				
Capital Project (R&A)	9901	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
														Total:	£0.00	£396.00	£-396.00	£700.00	£700.00	£1,731.62	£-1,031.62	£1,731.62	£1,251.00			
														Total R&A Expenditure:	£5,560.56	£6,353.38	£-792.82	£88,300.00	£51,508.25	£41,958.95	£9,549.30	£83,055.25	£79,889.00			