Kings Worthy Parish Council
PARISH COUNCIL MEETING

Minutes of the Meeting held on Monday 18 February 2013
at Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present: Councillors: Sarah White [Chairman], Phil Allen, Bob Barnes, Ian Gordon [left 21.30], Malcolm Prince, Judith Steventon Baker, Martin Taylor and Denis Welstead [left 21.05]

HCC: Cllr Jackie Porter

WCC: Cllr Robert Johnston

Clerk: Colin Arnett

Public: 1

PC/13/14 Apologies for Absence

Apologies for absence had been received from Cllrs Newell & Reiners, and PCSO Chris Martin. Cllr Hallisey did not attend.

PC/13/15 Public Question Time

Richard Waite representing Drew Smith shared with members the proposals regarding the revised rights of way on land at Top Field, Hookpit Farm Lane. The footpath would now follow the curve of the existing path and not that of the lower boundary, and pass through the approved development of 25 dwellings.

Cllr Welstead highlighted the need to formalise the path from Ilex Close. Members were keen to see the path from Kim Bishop Walk extended from the disused railway bridge over Springvale Road. Cllr Porter suggested a link to the disused bridge on Hookpit Farm Lane.

The existing Definitive Map Modification Order of 2002 had not been ratified and would have to be rescinded before any new proposals could be implemented.

Members agreed to the suggestion from Cllr White that a site meeting be arranged with the HCC Rights of Way team to agree a definitive route, to include two parish councillors, a representative from Drew Smith and advisors from HCC Rights of Way team. **Action – Cllrs White, Allen and the clerk**

PC/13/16 Reports from Police/County Councillor/City Councillor/School Governor/Parish Councillors

- **Police** – PCSO Chris Martin's report had been circulated [copy attached]. Members noted the contents. The public order offence is thought to have been at the school with regard to parking.

  In response to a question from Cllr Steventon Baker, Richard Waite confirmed that Drew Smith had not given motor cyclist permission to ride on Top Field.

  Cllrs Gordon & Prince agreed to meet with the police on a 3 month frequency as had previously happened to avoid the need for them to attend each PC meeting and allow a more in depth discussion of the parishes need. A monthly written report would still be helpful. **Action Cllrs Gordon & Prince**

- **County Councillor** – Jackie Porter presented her report [copy attached].

  She also gave members an update on the bus shelter on Nations Hill; Bedfield Lane crossing [Headbourne Worthy] and the improvements on Church Lane which are underway and the feasibility study to improve the Cart & Horses junction; all are agreed to be funded from Highways S106 Funding. A wish list for highway improvements needs to be with Pete Boustred at HCC by July 2013.

  The bin collection for St Marys Close had been relocated from London Road and a meeting has been arranged with a disabled parishioner to improve access to their property in the Close.

  The poor condition of the footpath connection between the A33 and St Mary's Close needs to be reviewed.

- **City Councillor –** Robert Johnston presented his report [Copy attached].

  A consultation meeting on the Traffic Regulation Order for Hookpit Farm Lane and Cundell Way had resulted in a recommendation that it be postponed.

  A joint letter from county, city and parish councillors is to be sent to the MD of Tesco detailing the concerns with the garages.

  The target of 250 dwellings to be built within the parish by 2031 was to date somewhere between 91[WCC] or 77[PC].

  With the additional housing being built it is likely that Hookpit Farm Lane will become the main thoroughfare with Cundell Way being a turning off.

- **School Governor** – No report

PC/13/17 Minutes of the Parish Council Meeting held on the 21 January 2013

The minutes were agreed as a true record with one amendment – Add the clerk "left the meeting at 10pm" - and were signed by Cllr White.

PC/13/18 Matters arising from the Minutes of the Parish Council Meeting held on the 21 January 2013

- **PC/13/05 Sewage Problems – North Road** – No further problems have been reported. Southern Water are undertaking regular flushing of the system. Cllr Gordon is to research the sewage system network plans for the village. **Action – Cllr Gordon**

- **PC/13/05 Dog Fouling** – Members discussed the trial of a dog bag bin dispenser. They had concerns regarding the on-going revenue costs for the provision of bags and the likely event of additional litter. They considered that dog owners should be responsible for ensuring they had a bag while walking their dog and decided not to pursue the initiative.

  Cllr Gordon suggested that the dual use of litter bins for dog faeces be considered as part of the grounds maintenance contract. **Action – the clerk**

- **PC/13/05 Parish Plan - Youth Meeting** – a provisional date of the 8 March 2013 had been arrange by Jackie Porter for the "street reach" visit to the Winnall and Stanmore areas for Cllrs Prince & Reiners.

- **Springvale Road – Speed Limit** - HCC had confirmed that funding was available for signage etc if the recommended speed limit is reduced to 30mph. Headbourne Worthy PC had confirmed that they had not discussed extending the current 30mph limit along Springvale Road to Nations Hill.

PC/13/19 To receive the Minutes of the Sub-Committees:

The Minutes of the following Committees were received and discussed.

Planning and Highways Committee – 29 January 2013

Cllr Gordon presented the minutes and highlighted the following;

- **Street Lighting –** the charges from SSE will now reflect the seasonal electricity usage, although it is anticipated that the total charges would remain within budget.

- **Hinton Fields Tree** – Members had agreed to WCC's recommendation that a tree be felled at no cost to the PC.

- **Tesco Express** – WCC's decision on the yellow lines is awaited. WCC's actions with regards the state of the garages is progressing.

Planning and Highways Committee – 29 January 2013 cont.

- **Land at the junction of A33/B3047** – the reinstatement of this area has been referred to the R&A Committee, but in the meantime Cllr Taylor would discuss this with the South Downs National Park.

- **Top Field Footpaths** – discussions had taken place with the developer and HCC Rights of Way. *[Post meeting note – a site meeting with all interested parties had been arranged for the 14 March 2013].*

- **Illegal Advertising Signs** – Members expressed their concerns over the proliferation of illegal roadside advertising particularly over the Christmas period. Cllr Gordon is to raise the matter with HCC.

Recreation and Amenities Committee – 7 February 2013

Cllr White gave a dashboard presentation to members

- **Eversley Park Path** – the ground is still too wet for the contractor to commence the work.

- **Church Green Playground** – Members are reviewing the various options for a smaller playground with wooden equipment.

- **Grounds Maintenance Contract** – five contractors have been invited to tender by 25 February 2013.

- **Seats, Benches & Picnic Tables** – the order for the bi-annual refurbishment has been placed. .

- **Tree Inspections** – Members are to consider both a short term and longer term maintenance plan as recommended by the consultant arboriculturist. The site visits highlighted the need to have a clear definition of the boundaries to the PC owned public recreation areas.

  Members agreed to a budget of up to £500 for searches with HM Land Registry to confirm land boundaries.

- **Fryers Close** – Members had asked the clerk to establish with WCC whether a commuted sum had been received from the developer for the maintenance of the area.

- **Byelaws** – advice was being sought from HALC over the abbreviating of the byelaws for signage.

- **Open Spaces** – Members had prepared plans detailing the open spaces within the parish for WCC in preparation for the CIL scheme.

PC/13/20 Financial Approvals

Cllr Prince updated members.

The Finance Committee meeting scheduled for the 13 February 2013 had been cancelled due to members being unable to attend.

- **Invoices** - a list of invoices for payment was circulated to members for ratification [copy attached].

- **Statement of Accounts and Management Reports** – Cllr Prince shared with members details of income and expenditure for January 2013 [copy attached]. The surplus on current account currently stands at £12,242. The S106 monies held by WCC had increased to £26,897.

- **SSE Contract** – Cllr Prince outlined the renewal offer from SSE for the supply electricity. The current contract ends on the 31 March 2013. Members agreed to a new two year contract.

- **Grants** – Members ratified the decision that any grant to the Jubilee Sailing Trust should be assessed on an individual basis when places are offered to persons living in the parish.

PC/13/21 Parish Plan Developments

Cllr White shared with members the notes taken at the recent meeting. Priorities had been colour coded. Further work needs to be undertaken to finalise the document. There was a set of actions intended to be looked at over the next two months with named councillors to action [copy attached], a further set for action within six months and the last set for action over the next two years.

PC/13/22 Bus Services

Members still have concerns regarding the service to the parish. The clerk was asked to write to Andrew Dyer of Stagecoach inviting him to the April PC meeting.
Action - the clerk

PC/13/23 Communications

Cllr White reported that the spring edition of the newsletter was currently being distributed.

A meeting on the website had been held with Peter Byford and a contract agreed.

PC/13/24 Clerk's Notices

- **Hinton Fields Insurance Claim** – a letter had been received from Gallagher Heath regarding the damage from a fallen branch to a property in Hinton Fields. After some discussion members agreed to the payment of £175 to cover the claimant's policy access and £91.96 to cover the loss to the insurance company.

PC/13/25 Chairman's Notices

- **Age Concern** – Members agreed that Alan Edmunds should be invited to the March PC meeting to give a short talk on Age Concern as he had been unable to attend this meeting due to ill-health.

- **Annual Parish Meeting – 13 May 2013** – Members agreed that in addition to the usual refreshments that a glass of wine be offered to those attending the meeting. There was discussion on the pros and cons of various venues, but it was generally agreed that Tubbs Hall was still the best venue. They also approved expenditure of up to £80 for two large scale maps of the parish**;** one for the meeting and one for use in the office.

PC/13/26 Items for Discussion at Next Meeting

Members agreed that the following items should be included; Annual Parish Meeting; Combining with Headbourne Worthy PC

PC/13/27 Date of Next Meeting

The next meeting is scheduled for 7.30 pm on the 18 March 2013.

The meeting closed at 10.15pm.

Signed …….. Dated ……