

**Minutes of the Full Council meeting  
held on Monday, 30 June 2025 at 19:30  
held in Kings Worthy Community Centre, Fraser Road**

**Attendees**

Councillors Signe Biddle, Colin Cossburn (Chair), Ray Elliott, Ian Gordon, Mandy Hallisey, Philip Horne, Dorry Lawlor & Charlotte Smith.

**Clerk(s)**

Parish Clerk (Christopher Read)

**Apologies**

Cllr Emily Fish (the council resolved to approve Cllr Fish's reason for absence)  
Cllr Mark Sullivan (the council resolved to approve Cllr Sullivan's reason for absence)

**County & City Councillor(s)**

Cllr Steve Cramoysan  
Cllr Jackie Porter  
Cllr Jane Rutter

**Members of the public**

None.

**PC/25/078 – Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]**

None.

**PC/25/079 – Review of COVID-19 meeting recommendations**

None.

**PC/25/080 – Co-option to fill Councillor vacancies**

The Clerk noted that no applications had been received before the deadline.  
Action – Re-advertise vacancy.

**PC/25/081 – Appointment of Councillors to committees**

Cllr Horne was appointed onto the Planning & Highways committee.

**PC/25/082 – Parish Council support for community bench mobile application**

It was unanimously agreed to help promote the community application using the Councils website and social media channels.

**PC/25/083 – To receive written reports from City & County Councillors and Parish Councillors following external meetings**

A copy of the City Councillor's report had been circulated to the Councillors before the meeting. Cllr Steve Cramoysan, Jane Rutter and Jackie Porter summarised their report to attendees.

Cllr Rutter highlighted the WCC consultation on local government re-organisation.

A copy of the County Councillor's report had been circulated to the Councillors before the meeting. Cllr Jackie Porter summarised her report to attendees and highlighted that HCC have an alternative proposal for local government re-organisation.

Cllr Cossburn asked for an update on the potential removal of the pedestrian barriers at Fryers Close. Cllr Porter noted that an officer has been assigned but no solution has yet been shared. Cllr Porter will share the director's contact details with the Cllr Cossburn.

Action – Cllr Cossburn will write to WCC director to raise this issue and the apparent lack of action thus far.

#### **PC/25/084 - Agree and sign the Minutes of the Meeting held on 28 April 2025**

The minutes of the previous meeting were agreed as a true record of the meeting signed by the Chair.

#### **PC/25/085 – Matters arising from the meeting held on 28 April 2025**

None.

#### **PC/25/086 – Agree and sign the Minutes of the Meeting held on 19 May 2025**

The minutes of the annual general meeting were agreed as a true record of the meeting signed by the Chair.

#### **PC/25/087 – Matters arising from the meeting held on 19 May 2025**

Shared ownership property in the parish – The Clerk confirmed that no applications have been received from parishioners. The housing association do not have a buyback scheme. Following discussion, Councillors agreed to allow applications from within the Winchester district on this occasion only.

Action – Clerk to confirm the applicants place of work/residence in relation to the s106 criteria.

#### **PC/25/088 – To approve the revised asset register for the year ending 31 March 2025**

A copy of the revised asset register had been published on the website and circulated to all Councillors before the meeting for review. It was unanimously agreed to approve this document.

#### **PC/25/089 - To approve the final end of year annual accounts for the year ending 31 March 2025**

A minor 1p correction had been made to the accounts (with agreement of the Internal Auditor). A copy had been published on the website and circulated to all Councillors before the meeting for review. The Clerk also have a presentation of the figures.

It was unanimously agreed to approve the end of year accounts.

**PC/25/090 – To receive the internal auditor’s report for the year ending 31 March 2025**

A copy of the internal auditor’s report (including additional) had been published on the website and circulated to all Councillors before the meeting. Councillors reviewed the report and noted all items.

Cllr Cossburn noted that he has a NALC template to address the auditor’s comment relating to member officer protocol. This will be reviewed and checked with the monitoring officer.

**PC/25/091 – To approve the Annual Governance & Accountability Return for the year ending 31 March 2025 (including associated documentation & the dates for the exercise of public rights).**

Section 1 – Annual Governance Statement 2024/25 – It was agreed to answer yes to all questions except question 9 which did not apply (answer – N/A). The statement was then signed by the Chairman and Clerk.

Section 2 – Accounting Statements 2024/25 – This document had been prepared and signed by the Clerk/RFO and circulated to all Councillors before the meeting. I had also been reviewed by the internal auditor. It was unanimously agreed to approve Section 2, and it was then signed by the Chairman.

It was also agreed to sign the declaration confirming that the Council has no conflict of interest with BDO LLP.

It was confirmed that the period of exercise of public rights will commence on the 1<sup>st</sup> July 2025, with the notice (and associated documents) published straight after the meeting.

**PC/25/092 – To receive the minutes of the committees:**

- Recreation & Amenities Committee – 08 May 2025 & - 12 June 2025 – Copies of the minutes had been circulated to Councillors before the meeting.
- Finance, Administration & Remuneration Committee – 07 May 2025 (no June meeting) - A copy of the minutes had been circulated to Councillors before the meeting.
- Planning & Highways Committee – 13 May 2025 & 24 June 2025 - A copy of the minutes for the May meeting had been circulated to Councillors before the meeting. The June meeting was inquorate and thus did not go ahead.

**PC/25/093 – Items deferred from cancelled June Finance, Administration & Remuneration committee meeting –**

- Additional funding for two new sites for the speed indicator device (SID) – It was unanimously agreed to approve £287.25 of additional funding for HCC to install the required socket.
- Replacement office laptop – It was unanimously agreed to approve a budget of £650.00 for the Clerk to purchase a replacement.
- Replacement blinds in Kings Worthy Community Centre – A quotation had been obtained from Winchester Blinds for the replacement of the skylight blinds that are currently no functioning. It was unanimously agreed to proceed with the quotation at a cost of £654.00.

- Grants - Worthys Festival – A grant request had been received for the cost of first aid provision for the event. It was unanimously agreed to approve this grant requested.
- To approve the payment listing – A copy of the listing had been published and also circulated to all Councillors before the meeting. It was unanimously agreed to approve the payments.

**PC/25/094 – Review & approve the Council’s document review schedule**

A copy had been published and also circulated to all Councillors before the meeting for review. It was unanimously agreed to adopt this schedule.

**PC/25/095 – Review & approve the Council’s IT policy**

A copy had been circulated to all Councillors before the meeting for review. It was unanimously agreed to adopt this policy.

**PC/25/096 – Annual service and inspection of Council’s new defibrillators**

After discussion, it was agreed to service all 4 of the Parish Council’s defibrillators once per annum with 7 votes in favour and 1 vote against.

After further discussion, it was agreed to proceed with a quotation for £736.00 from Defib Service for the servicing of all 4 of the Parish Council’s defibrillators (and cabinets) with 6 votes in favour and 2 against.

**PC/25/097 – Lovedon Fields – Update on the allotment site including status of works, costs and access**

The Clerk noted a comment received regarding the untidiness of the site. Cllr Cossburn update Councillors on the current status of the site including contractor availability.

**PC/25/098 – Update on replacement adult exercise equipment at Eversley Park**

Following snags raised and resultant actions, it was agreed to pay the invoice following the completion of works, but the Clerk will chase the movement of the soil.

Action – Clerk to chase movement of remaining bulk bags of soil.

**PC/25/099 – Council communications – including items for inclusion**

Bench application

**PC/25/100 – Clerk’s Notices**

None.

**PC/25/101 – Chairman’s Notices**

None.

**PC/25/102 – Items for discussion at the next meeting on 28 July 2025**

Review of Standing Orders & Local Government consultation including potential response.

**Meeting Closed at 21:12**

---

**Signed:**

**Date:**

## Kings Worthy Parish Council management accounts report for the period ending 31/03/2025 (including end of year accounts)

### Income

Committee/Department	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Forecast Outturn	Budget 2025/26
Community Infrastructure Levy (CIL)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Finance, Administration & Remuneration (FAR)	£188,642.50	£188,642.50	£191,462.70	£2,820.20	£191,752.36	£214,040.45
Kings Worthy Community Centre (KWCC)	£11,613.21	£11,613.21	£4,926.48	-£6,686.73	£9,969.46	£11,197.64
Planning & Highways (P&H)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities (R&A)	£51,698.60	£51,698.60	£53,060.25	£1,361.65	£51,953.01	£28,212.26
<b>Total Income:</b>	<b>£251,954.32</b>	<b>£251,954.32</b>	<b>£249,449.43</b>	<b>-£2,504.89</b>	<b>£253,674.83</b>	<b>£253,450.35</b>

### Expenditure

Committee/Department	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Forecast Outturn	Budget 2025/26
Community Infrastructure Levy (CIL)	£393.22	£393.22	£2,806.26	£2,413.04	£2,806.26	£1,200.00
Finance, Administration & Remuneration (FAR)	£110,805.95	£110,805.95	£103,688.56	-£7,117.39	£106,056.16	£112,342.56
Kings Worthy Community Centre (KWCC)	£17,476.72	£17,476.72	£12,257.76	-£5,218.96	£12,161.37	£24,323.88
Planning & Highways (P&H)	£9,386.39	£9,386.39	£10,284.73	£898.34	£9,006.72	£10,354.00
Recreation & Amenities (R&A)	£149,305.81	£149,305.81	£156,879.52	£7,573.71	£155,313.98	£129,108.26
<b>Total Income:</b>	<b>£287,368.09</b>	<b>£287,368.09</b>	<b>£285,916.83</b>	<b>-£1,451.26</b>	<b>£285,344.48</b>	<b>£277,328.69</b>

Net surplus/deficit position:	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Forecast Outturn	Budget 2025/26
Income minus expenditure	-£35,413.77	-£35,413.77	-£36,467.40	-£1,053.63	-£31,669.65	-£23,878.34

## Balance Sheet for the month ending 31/03/2025

### Current Assets

<b>Asset</b>	<b>Balance</b>
Current account	£8,201.52
Instant access savings account	£55,637.80
35-day notice savings account	£47,730.23
Procurement cards account	£1,130.53
Debtors	£3,710.74
Prepayments (asset)	£790.56
<b>Total Current Assets</b>	<b>£117,201.38</b>

### Current Liabilities

<b>Liability</b>	<b>Balance</b>
Creditors	£8,834.59
Accruals	£8,531.34
Retentions (including VAT)	£789.06
Received on account (including Precept)	£0.00
PAYE payments due	£580.00
National Insurance payments due	£766.63
Pension payments due	£1,463.50
VAT to be paid to HMRC	-£5.60
VAT to be reclaimed from HMRC	-£122.40
VAT that been reclaimed but not yet received	-£6,152.94
<b>Total Current Assets</b>	<b>£14,684.18</b>

**Total Current Asset minus Liabilities = £102,517.20**

### Earmarked funds in reserve

<b>Earmarked Reserve</b>	<b>Balance</b>
Play area maintenance reserve	£23,839.37
Aged Community Infrastructure Levy (CIL) reserve	£16,336.38
<b>Total Current Assets</b>	<b>£40,175.75</b>

### Net Assets

<b>Net Asset</b>	<b>Balance</b>
General reserve	£98,808.85
Profit & Loss year to date	-£36,467.40
<b>Total Current Assets</b>	<b>£62,341.45</b>

## Payment Authorisation Listing – June 2025

### Committees:

**FAR** = Finance, Administration & Remuneration

**FAR (KWCC)** = Kings Worthy Community Centre

**PC** = Parish Council

**P&H** = Planning & Highways

**R&A** = Recreation & Amenities

### Payments previously authorised on the bank (paid to meet payment deadlines)

Date	Committee	Beneficiary	Description	Category	Total (inc. VAT)	Unrecoverable VAT
25/04/2025	FAR	PCC of Kings Worthy	Annual subscription to parish magazine	Subscriptions	£9.00	£0.00
29/04/2025	FAR	Hampshire Association of Local Councils	LCPD HR service membership (April 2025 – March 2026)	Subscriptions	£216.00	£0.00
30/04/2025	FAR	Mackay Projects Ltd	Sticky Stuff remover	Miscellaneous Expenditure	£6.89	£0.00
30/04/2025	FAR/R&A	Amazon EU S.à r.l., UK Branch	Writing pads, 2x combination padlocks & screen cleaning fluid	Office Stationery / Open Spaces Maintenance / Miscellaneous Expenditure	£144.36	£0.00
30/04/2025	FAR	Yono Business Ltd	Mobile phone case	Miscellaneous Expenditure	£7.99	£0.00
30/04/2025	FAR	Unity Trust Bank	Monthly account fees – April 2025	Bank Charges	£11.40	£0.00

		Plc		& Interest		
18/05/2025	FAR	Amazon EU S.à r.l., UK Branch	Abus lock lubricant	Miscellaneous Expenditure	£8.00	£0.00
18/05/2025	FAR	Amazon EU S.à r.l., UK Branch	100x A4 punched poly pockets	Office Stationery	£6.65	£0.00
18/05/2025	FAR	Amazon EU S.à r.l., UK Branch	Braided steel security cable & hacksaw	Miscellaneous Expenditure	£16.57	£0.00
18/05/2025	FAR (KWCC)	Safelincs Ltd	Fire door gap gauge	Fire & building Safety	£8.90	£0.00
19/05/2025	FAR	Hampshire Association of Local Councils	Councillor Development - Knowledge & Core Skills - Parts 1 & 2 for Cllrs Cossburn & Lawlor (03/06/2025)	Staff and Councillors Training	£256.80	£0.00
21/05/2025	R&A	A P Motorstore Limited	38mm - 20 Metre Long Black Corrugated Flexible Hose	Planting	£46.01	£0.00
26/05/2025	FAR	Amazon EU S.à r.l., UK Branch	Bosch 1x EXPERT S471 Standard Blocks	Miscellaneous Expenditure	£1.04	£0.00
26/05/2025	FAR	Amazon EU S.à r.l., UK Branch	Metal polish	Miscellaneous Expenditure	£4.79	£0.00
26/05/2025	FAR	Kwik Buy Ltd	2x Pack of machine screws	Miscellaneous Expenditure	£13.98	£0.00
26/05/2025	FAR	Kwik Buy Ltd	3x Pack of machine screws	Miscellaneous Expenditure	£20.97	£0.00
26/05/2025	FAR	Kwik Buy Ltd	Pack of machine screws	Miscellaneous Expenditure	£6.99	£0.00
26/05/2025	FAR	Kwik Buy Ltd	Pack of machine screws	Miscellaneous Expenditure	£6.99	£0.00

26/05/2025	FAR	Singularity Supplies Ltd	2x Pack of 10 50mm penny washers	Miscellaneous Expenditure	£10.72	£0.00
26/05/2025	FAR	Singularity Supplies Ltd	2x Pack of 10 50mm penny washers	Miscellaneous Expenditure	£10.72	£0.00
27/05/2025	FAR	Amazon EU S.à r.l., UK Branch	Flexible funnel (for irrigation bags)	Planting	£4.01	£0.00
31/05/2025	FAR	Unity Trust Bank Plc	Monthly account fees – May 2025	Bank Charges & Interest	£10.20	£0.00
05/06/2025	FAR	Do The Numbers Ltd	Internal audit for 2024/25	Audit Fees (Internal & External)	£500.00	£0.00

**Total Payments previously authorised on the bank = £1,328.98**

**Payments to be authorised**

<b>Date</b>	<b>Committee</b>	<b>Beneficiary</b>	<b>Description</b>	<b>Category</b>	<b>Total (inc. VAT)</b>	<b>Unrecoverable VAT</b>
01/06/2025	R&A	M.R.S Services	To install additional Key Clamp fencing adjacent to 5-bar gate at Eversley Park (includes materials and labour)	Fencing	£459.46	£0.00
01/06/2025	FAR (KWCC)	M.R.S Services	Fitment of new frame & fire door to accessible toilet (inc. materials & waste disposal at HWRC but excludes door & frame)	Fire & building safety	£547.03	£0.00
01/06/2025	FAR (KWCC)	M.R.S Services	Fitment of new frame & fire door to kitchen (inc. materials & waste	Fire & building	£542.99	£0.00

			disposal at HWRC but excludes door & frame)	safety		
--	--	--	---	--------	--	--

**Total 3 invoices above (to be authorised) = £1,549.48**

20/05/2025	R&A	M.R.S Services	Invoice 1571 - Met Chris at the allotments to mark out and put in pegs ready for planting	Capital Projects R&A	£55.00	£0.00
20/05/2025	R&A	M.R.S Services	Invoice 1571 - December 2024 - Weekly inspections of play areas, exercise equipment, burial ground and all open spaces. Check of 4 defibrillators.	Maintenance Technician - General repairs	£330.00	£0.00
20/05/2025	P&H	M.R.S Services	Invoice 1571 - Change speed sign around at Stoke Charity Road (South Wonston)	Speeding Initiatives	£22.00	£0.00
20/05/2025	P&H	M.R.S Services	Invoice 1571 - Move speed sign from Stoke Charity Road (South Wonston), take to office for download of information and Collect charged batteries, put at Springvale Road (Nations Hill)	Speeding Initiatives	£33.00	£0.00
20/05/2025	R&A	M.R.S Services	Invoice 1571 - Met Colin & Charlotte at the allotments to talk about the planting of hedge	Capital Projects R&A	£22.00	£0.00
20/05/2025	R&A	M.R.S Services	Invoice 1571 - Cut up some fallen	Maintenance	£22.00	£0.00

			branches on the path going to top field	Technician - General repairs		
20/05/2025	P&H	M.R.S Services	Invoice 1571 - Change speed sign around at Springvale Road (Nations Hill)	Speeding Initiatives	£22.00	£0.00
20/05/2025	R&A	M.R.S Services	Invoice 1571 - Clean centre circle at the Burial Ground	Burial Ground - General Maintenance	£60.50	£0.00
20/05/2025	P&H	M.R.S Services	Invoice 1571 - Move speed sign from Nations Hill, take to office for download of information and Collect charged batteries, put in Church Lane	Speeding Initiatives	£33.00	£0.00
20/05/2025	R&A	M.R.S Services	Invoice 1571 - Materials for cleaning slabs at Burial grounds	Burial Ground - General Maintenance	£43.56	£0.00

**Total of invoice 1571 above = £643.06**

01/06/2025	R&A	M.R.S Services	Invoice 1572 - Weekly inspections of play areas, exercise equipment, burial ground, open spaces and defibrillators - January 2025	Maintenance Technician - General repairs	£264.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1572 - Move speed sign from Church Lane, take to office for download of information and Collect charged batteries, put at Springvale Road	Speeding Initiatives	£33.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1572 - Change speed sign	Speeding	£22.00	£0.00

			around at Springvale Road	Initiatives		
01/06/2025	P&H	M.R.S Services	Invoice 1572 - Move speed sign from Springvale Road, take to office for download of information and Collect charged batteries, put in Lovedon Lane	Speeding Initiatives	£33.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1572 - Change speed sign around at Lovedon Lane	Speeding Initiatives	£22.00	£0.00

**Total of invoice 1572 above = £374.00**

01/06/2025	R&A	M.R.S Services	Invoice 1573 - Weekly inspections of play areas, exercise equipment, burial ground, open spaces and defibrillators - February 2025	Maintenance Technician - General repairs	£264.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1573 - Move speed sign from Lovedon Lane, take to office for download of information and Collect charged batteries, put at Abbots Worthy	Speeding Initiatives	£33.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1573 - Change speed sign around at Abbots Worthy	Speeding Initiatives	£22.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1573 - Move speed sign from Abbots Worthy, take to office for download of information and Collect charged batteries, put in Springvale Road ( Elan Court )	Speeding Initiatives	£33.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1573 - Change speed sign around at Springvale Road (Elan	Speeding Initiatives	£22.00	£0.00

			Court )			
--	--	--	---------	--	--	--

**Total of invoice 1573 above = £374.00**

01/06/2025	R&A	M.R.S Services	Invoice 1574 - Weekly inspections of play areas, exercise equipment, burial ground, open spaces and defibrillators - March 2025	Maintenance Technician - General repairs	£330.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1574 - Move speed sign from Springvale Road (Elan Court), take to office for download of information and Collect charged batteries, put at Stoke Charity Road	Speeding Initiatives	£33.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1574 - Change speed sign around at Stoke Charity	Speeding Initiatives	£22.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1574 - Move speed sign from Stoke Charity, take to office for download of information and Collect charged batteries, put in Springvale Road (Nations Hill)	Speeding Initiatives	£33.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1574 - Change speed sign around at Springvale Road (Nations Hill)	Speeding Initiatives	£22.00	£0.00

**Total of invoice 1574 above = £440.00**

01/06/2025	R&A	M.R.S Services	Invoice 1575 - Weekly inspections of play areas, exercise equipment, burial ground, open spaces and	Maintenance Technician - General repairs	£264.00	£0.00
------------	-----	----------------	---	--	---------	-------

			defibrillators - April 2025			
01/06/2025	P&H	M.R.S Services	Invoice 1575 - Move speed sign from Springvale Road (Nations Hill), take to office for download of information and Collect charged batteries, put at Stoke Church Lane	Speeding Initiatives	£33.00	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1575 - Check gate at Eversley Park as not working Need new ordered	Playground Maintenance	£22.00	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1575 - Fill in broken slab at the side of the MUGA with concrete (Temp fix)	Open Spaces Maintenance	£38.50	£0.00
01/06/2025	FAR (KWCC)	M.R.S Services	Invoice 1575 - Adjust kitchen door in Tubbs Hall	Fire & building Safety	£16.50	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1575 - Change speed sign around at Church Lane	Speeding Initiatives	£22.00	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1575 - Lift and relay 2 slabs outside of Tubbs Hall and repoint	Open Spaces Maintenance	£38.50	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1575 - Replace part in the gate at Eversley Park Left in working order	Playground Maintenance	£52.25	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1575 - Move speed sign from Church Lane , take to office for download of information and Collect charged batteries, put at Springvale Road	Speeding Initiatives	£33.00	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1575 - Remove old basket nets from the frames at the MUGA	Open Spaces Maintenance	£30.25	£0.00

			and took measurements for new backboard			
01/06/2025	P&H	M.R.S Services	Invoice 1575 - Change speed sign around at Springvale Road	Speeding Initiatives	£22.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1575 - Move speed sign from Springvale Road, take to office for download of information and Collect charged batteries, put at Lovedon Lane	Speeding Initiatives	£33.00	£0.00

**Total of invoice 1575 above = £605.00**

01/06/2025	R&A	M.R.S Services	Invoice 1576 - Weekly inspections of play areas, exercise equipment, burial ground, open spaces and defibrillators - May 2025	Maintenance Technician - General repairs	£264.00	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1576 - Check new padlock on the post at Church Green	Open Spaces Maintenance	£11.00	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1576 - Sweep up broken glass at Eversley Park (MUGA)	Open Spaces Maintenance	£38.50	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1576 - Change speed sign around at Lovedon Lane	Speeding Initiatives	£22.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1576 - Clean up more broken glass at Eversley Park (MUGA)	Open Spaces Maintenance	£82.50	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1576 - Met Chris at Eversley Park new equipment being put in	Sports Equipment & Facilities	£16.50	£0.00

01/06/2025	R&A	M.R.S Services	Invoice 1576 - Check on the progress at Eversley Park New equipment	Sports Equipment & Facilities	£11.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1576 - Move speed sign from Lovedon Lane , take to office for download of information and Collect charged batteries, put at Abbots Worthy	Speeding Initiatives	£33.00	£0.00
01/06/2025	R&A	M.R.S Services	Invoice 1576 - Check new equipment at Eversley Park noted some damage on some of the post reported to office	Sports Equipment & Facilities	£22.00	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1576 - Change speed sign around at Abbots Worthy	Speeding Initiatives	£22.00	£0.00
01/06/2025	FAR	M.R.S Services	Invoice 1576 - Go to Screwfix to collect new battery for portable Hoover	Miscellaneous Expenditure	£16.50	£0.00
01/06/2025	P&H	M.R.S Services	Invoice 1576 - Move speed sign from Abbots Worthy, take to office for download of information and Collect charged batteries, put at Springvale Road (Elan Court)	Speeding Initiatives	£33.00	£0.00

**Total of invoice 1576 above = £572.00**

**Total of invoices 1571 to 1576 = £3,008.06**

## Direct Debits & Standing Orders

Date	Committee	Beneficiary	Description	Category	Total (inc. VAT)	Unrecoverable VAT
01/05/2025	FAR	Hiscox Underwriting Ltd	Parish Council insurance	Business Insurance	£763.31	£0.00
02/05/2025	R&A	Business Stream	Period for 20/01/2025 – 19/04/2025	Burial Ground – Water Rates	£23.12	£0.00
02/05/2025	R&A	Business Stream	Period for 20/01/2025 – 19/04/2025	Water Rates – Eversley Park	£23.12	£0.00
06/05/2025	FAR (KWCC)	Business Stream	Water supply monthly charge	Water Rates - Tubbs Hall	£56.08	£0.00
14/05/2025	R&A	Business Waste Ltd	Emptying of large commercial bin at Eversley Park - monthly charge	Open Spaces Maintenance	£137.32	£0.00
14/05/2025	FAR (KWCC)	Octopus Energy Ltd	Gas & Electricity Supply for March 2025	Gas - Tubbs Hall & Electricity - Tubbs Hall	£210.69	£0.00
15/05/2025	FAR (KWCC)	Winchester City Council	Business rates for Parish Office	Building rent & business rates	£61.00	£0.00
15/05/2025	FAR	Sage Global Services Ltd	SAGE accounting software - monthly	Computer Software	£56.40	£0.00
19/05/2025	FAR (KWCC)	Zen Internet Ltd	Phone & Broadband supply	Telephone & Broadband	£78.06	£0.00
28/05/2025	FAR	Annodata Ltd	Rental (22/05/2025 – 21/08/2025)	Printing	£140.99	£0.00
28/05/2025	FAR	Annodata Ltd	Printing charges for period (22/11/2024 – 21/02/2025)	Printing	£130.39	£0.00

31/05/2025	R&A	Green Smile Ltd	Monthly grounds maintenance contract	Contract Maintenance	£4,547.05	£0.00
------------	-----	-----------------	--------------------------------------	----------------------	-----------	-------

**Total Direct Debits & Standing Orders = £6,227.53**

### Remuneration Costs

Date	Committee	Beneficiary	Description	Category	Total	Notes
25/06/2025	FAR	Parish Council employees	June salaries, PAYE, NI & Pension	Employee Wages and Salaries / NI / PAYE/ Pensions	£5,097.45	None

### Procurement Card Payments (including transaction fees where applicable)

Date	Committee	Beneficiary	Description	Category	Total (inc. VAT)	Unrecoverable VAT
17/03/2025	FAR	Holographics Ltd	Missed off of previous listing – Purchase of VED day roundel stickers (1 large & 1x extra-large)	Signs	£41.57	£0.00
09/04/2025	FAR	Springvale Stores	Juice (x3) & oat milk for litter pick	Events & Consultations	£6.26	£0.00
30/04/2025	FAR	Payment Card Solutions t/a B4B Payments	Monthly transaction charges	Bank Charges & Interest	£6.79	£0.00
01/05/2025	R&A	Gatemaster Ltd	Digital gate lock for allotment gate	Capital Projects (R&A)	£277.54	£0.00

07/05/2025	FAR	GiffGaff	Monthly goodybag of minutes, data & texts for office mobile	Miscellaneous Expenditure	£6.00	£0.00
09/05/2025	FAR	Anglian Water Services Ltd (t/a Digdat)	Clean & wastewater underground services plans for lower pitch at Eversley Park	Legal & Professional Fees	£53.24	£0.00
16/05/2025	FAR	Winchester HWRC	Disposal of items including upholstered items (persistent organic pollutants)	Miscellaneous Expenditure	£97.70	£0.00
16/05/2025	R&A	LSW Secure Ltd (t/a Lockshop Warehouse)	Security chain and closed shackle padlocks (x2)	Open Spaces Maintenance	£127.77	£0.00
20/05/2025	R&A	Greentech Ltd	16x Tree irrigation bags	Tree Works	£450.00	£0.00
21/05/2025	FAR	Screwfix	Additional battery for cordless vacuum	Miscellaneous Expenditure	£59.99	£0.00
28/05/2025	FAR	Avangate BV	Annual subscription for Council's IT security software	Computer Software	£98.27	£0.00
29/05/2025	R&A	SIGN-MAKER-DOT-NET LTD	Replacement backing board for Burial Ground plaque	Burial Ground - General Maintenance	£29.07	£0.00
31/05/2025	FAR	Payment Card Solutions t/a B4B Payments	Monthly transaction charges	Bank Charges & Interest	£10.54	£0.00

**Total Procurement Card Payments = £1,264.74**