



## **Finance, Administration & Remuneration Committee**

**Committee members:** Councillors S. Biddle, E. Fish, I. Gordon, M. Hallisey & M. Sullivan

**You are summoned to attend the following meeting;**

**To be held on the Wednesday, 11 February 2026 at 19:30**

**This meeting will be held at Kings Worthy Community Centre, Fraser Road**

**Chair of the meeting:** Ian Gordon

**Clerk to the Council:** Christopher Read

### **Agenda**

1. Apologies for Absence
2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]
3. Impact of COVID-19 (including meeting recommendations)
4. Proposed new expenditure for Finance approval
  - Planning & Highways
  - Finance, Administration & Remuneration
    - Training courses for Deputy Clerk
  - Kings Worthy Community Centre
  - Recreation & Amenities
    - Quotations for tree works recommended in recent tree inspection reports
  - Grants
5. To agree and sign the Minutes of the Meeting held on 17 December 2025
6. Matters arising from the meeting held on 17 December 2025
7. To agree and sign the Minutes of the Meeting held on 14 January 2026
8. Matters arising from the meeting held on 14 January 2026
9. To review and approve the revised management accounts report for the period ending 31 December 2025
10. To review and approve the revised management accounts report for the period ending 31 January 2026 – including balance for opening of CCLA Public Sector
11. To review the Draft Forecast Outturn for 2025/26 and Draft budget for 2026/27
12. Review of Council fees including the burial ground & open spaces (copy will be available at the meeting)

13. To review and approve the payment listing (copy will be available at the meeting and attached to the minutes of the meeting)
14. Update on the future management of Kings Worthy Community Centre including maintenance works, renovations and service contracts.
15. Remuneration & staffing
16. Council out of hours service provision
17. Tubbs Hall – landlord’s responsibilities
18. Legal issues
19. Items for inclusion in Council communications - including monthly newsletter
20. Responsible Finance Officer/Clerk’s Notices
21. Chairman’s Notices
22. Items for discussion at the next meeting – 18 March 2026
  - Review of Maintenance Technician’s contract