



Kings Worthy Parish Council

Finance, Administration & Remuneration Committee

Committee members: Councillors Signe Biddle, Emily Fish, Ian Gordon, Mandy Hallisey & Mark Sullivan

You are summoned to attend the following meeting;

To be held on the Wednesday, 12 August 2026 at 19:30

This meeting will be held at Kings Worthy Community Centre, Fraser Road

Chair of the meeting: Ian Gordon

Clerk of the committee: Christopher Read

Agenda

1. **Apologies for Absence**
2. **Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]**
3. **To agree and sign the Minutes of the Meeting held on Wednesday, 15 July 2026**
4. **Matters arising from the meeting held on Wednesday, 15 July 2026**
5. **Proposed new expenditure for Finance approval –**
 - Finance, Administration & Remuneration
 - Grant applications
 - Citizens Advice Winchester District
 - Kings Worthy Community Centre
 - Planning & Highways
 - Recreation & Amenities
6. **To review and approve the management accounts report for the period ending 31 July 2026**
7. **To review and approve the payment listing**

A copy will be available for review at the meeting.
8. **Kings Worthy Community Centre improvements & projects**
 - Storage cupboard in the main hall
 - To discuss security arrangements for cupboard access keys
 - To consider potential works to allow the usage of the former cleaner's cupboard (inc. works around the gas meter)

- To review costs for repairs to the cupboard doors

Kitchen renovation

- Confirmation of replacement appliances

Redecoration of Community Centre

- Discussion & confirmation of works schedule
- Discussion & confirmation of budget for works (materials & preparatory works)

Building waste disposal

- Confirmation of costs for Sanitary disposal bins

Re-lining of car park

- Discussion & confirmation of works specification

9. Remuneration & Staffing

- Confirmation of annual leave for Paris Clerk

10. To consider any legal issues

Update on item related to the Council's external payroll provision (if available).

11. To consider a request to site a bouncy castle at Eversley Park for an event (including charge to be levied)

12. Responsible Finance Officer/Clerk's Notices

13. Chair's notices

14. Items for discussion at the next meeting - Wednesday, 16 September 2026

- To consider the proposal (inc. costs) for Council owned Councillor devices
- To consider potential alternative Council specific accounting software (including allotment, asset, bookings and cemetery management
- Building waste disposal – To review proposals for a bin storage compound
- Re-lining of car park – To review and approve quotations received
- To consider a revised scheme of delegation for the parish office