



Kings Worthy Parish Council

Finance, Administration & Remuneration Committee

Committee members: Councillors Signe Biddle, Emily Fish, Ian Gordon, Mandy Hallisey & Mark Sullivan

You are summoned to attend the following meeting;

To be held on the Wednesday, 15 July 2026 at 19:30

This meeting will be held at Kings Worthy Community Centre, Fraser Road

Chair of the meeting: Ian Gordon

Clerk of the committee: Christopher Read

Agenda

- 1. Apologies for Absence**
- 2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]**
- 3. To agree and sign the Minutes of the Meeting held on Wednesday, 17 June 2026**
- 4. Matters arising from the meeting held on Wednesday, 17 June 2026**
- 5. Proposed new expenditure for Finance approval –**
 - Finance, Administration & Remuneration
 - Grant applications (including but not limited to)
 - Kings Worthy Primary School Parent, Teacher & Friends Association – Following additional information received
 - Kings Worthy Community Centre
 - Planning & Highways
 - Recreation & Amenities
- 6. To review and approve the management accounts report for the period ending 30 June 2026 [including April & May 2026 figures]**

A copy will be available for review at the meeting.
- 7. To review and approve the payment listing**

A copy will be available for review at the meeting.
- 8. To approve the grant agreement for the Winchester City Council Allotment Community Infrastructure Levy (CIL) grant**
- 9. To consider the proposal (inc. costs) for Council owned Councillor devices**

10.To consider potential alternative Council specific accounting software (including allotment, asset, bookings and cemetery management)

11.Kings Worthy Community Centre improvements & projects

Kitchen renovation

- Confirmation of appliance costs

Redecoration of Community Centre

- Discussion & confirmation of material & works specification
- Discussion & confirmation of budget for works (materials & preparatory works)

Building waste disposal

- Confirmation of additional waste streams required under Simpler Recycling Regulations
- Discussion on secure storage for additional waste disposal bins
- Confirmation of costs for Sanitary disposal bins

Re-lining of car park

- Discussion & confirmation of works specification

12.Remuneration & Staffing

- Confirmation of work from home arrangements for Deputy Clerk (including costs)
- Confirmation of compassionate leave

13.To consider any legal issues

Update on item related to the Council's external payroll provision.

14. Responsible Finance Officer/Clerk's Notices

15. Chair's notices

16. Items for discussion at the next meeting - Wednesday, 19 August 2026