



Kings Worthy Parish Council

Minutes of the Full Council meeting held on Monday, 30 March 2026 at 19:30 held in Kings Worthy Community Centre, Fraser Road

Attendees

Councillors Luke Ainscough, Signe Biddle, Colin Cossburn, Ray Elliott, E. Fish, Ian Gordon, Phillip Horne, Dorry Lawlor, Tim Paget and Charlotte Smith.

Clerk(s)

Parish Clerk (Christopher Read).

Apologies

Councillor Mandy Hallisey (the council resolved to approve Cllr Hallisey's reason for absence).

County & City Councillor(s)

Cllr Steve Cramoysan (Winchester City Council)

Cllr Jackie Porter (Hampshire County Council)

Members of the public

None.

PC/26/055 – Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]

None.

PC/26/056 – To receive reports from City & County Councillors and Parish Councillors following external meetings

(Cllr Ian Gordon and Steve Cramoysan [WCC])

A copy of the County Councillor report had been circulated to Councillors before the meeting.

Cllr Porter highlighted the Traffic Regulation Orders in Kings Barton and that the Local Plan had been formally agreed by Winchester City Council.

(Cllr Lawlor arrived at this point)

A copy of the City Councillor's report had been circulated to Councillors before the meeting.

Cllr Cramoysan highlighted that food waste had been rolled out across the district and that there had been some minor issues.

Ecogen liaison group meeting – Cllr Porter stated that no satisfactory plan for the proposed highways changes has been submitted. Any proposed changes will require a Traffic

Regulation Order and this is not likely for some time. A request to reduce the speed limit to 30mph had been agreed by the liaison group and submitted to HCC.

(Cllr Porter left at this point)

PC/26/057 – To agree and sign the Minutes of the meeting held on 08 January 2026

The minutes were agreed by show of hands with 10 in favour and 2 abstentions (as the Councillors were not present at the meeting). They were then signed as a true record of the meeting and signed by the Chair.

PC/26/058 – Matters arising from the meeting held on 08 January 2026

None.

PC/26/059 – To agree and sign the Minutes of the Meeting held on 23 February 2026

The minutes were unanimously agreed, by show of hands, as a true record of the meeting and signed by the Chair.

PC/26/060 – Matters arising from the meeting held on 23 February 2026

None.

PC/26/061 – To consider the Forecast Outturn (2025/26) & Final Budget (2026/78)

A copy of the Forecast Outturn & Budget had been published and circulated to Councillors before the meeting. The Clerk have a presentation of the final budget and it was unanimously approved by show of hands.

PC/26/062 – To receive the minutes of the committees:

- Recreation & Amenities Committee – 05 February 2026 & 12 March 2026 – A copy of the minutes had been published and circulated to all Councillors.
- Planning & Highways Committee – 17 February 2026 – A copy of the minutes had been published and circulated to all Councillors.

PC/26/063 – Lovedon Fields – Update on the allotment site including status of works

Cllr Cossburn updated members on the current status of the site including green waste removal, storage units and noticeboard.

Location of the water pipe – A cost had been obtained from Hampshire Farm Water Services to locate the existing water supply pipe (to allow meter fitment) at a cost of £85.00 per hour.

It was unanimously agreed by show of hands, to proceed with this work with a total budget of £425.00 (5 hours).

(Cllr Steve Cramoysan left at this point)

PC/26/064 – To review and approve the Council's Financial Regulations including review of bank mandate and financial controls

A copy of the draft Financial Regulations (updated in-line with the latest National Association of Local Councils template) had been published and circulated to all Councillors.

Bank mandate – It was unanimously agreed for the following Councillors to be on the mandate to authorise payments:

- Parish Council Chair and Vice-Chair
- Finance Chair and Vice-Chair.

Financial controls – It was unanimously agreed that the financial controls in place were suitable for the level of risk.

The revised financial regulations including bank mandate and financial controls were unanimously approved by show of hands.

PC/26/065 – To review and approve the Council’s risk management assessment

A copy of the draft Council risk management assessment had been published and circulated to all Councillors. It assessment was unanimously approved by show of hands with the following amendment:

Risk of damage to physical assets - Play equipment & exercise equipment: Risk probability changed from Low to Medium.

PC/26/066 – To reviewed and approve the Council’s website privacy policy

A copy of the draft policy had been published and circulated to all Councillors. The policy was unanimously approved by show of hands.

PC/26/067 – To review and approve the Council’s CCTV Policy

A copy of the draft policy had been published and circulated to all Councillors. The policy was unanimously approved by show of hands.

PC/26/068 – To review and approve the Council’s disciplinary policy

A copy of the draft policy had been circulated to all Councillors. The policy was unanimously approved by show of hands, with one amendment.

PC/26/069 – To review and approve the Council’s grievance policy

A copy of the draft policy had been circulated to all Councillors. The policy was approved by show of hands, with 11 in favour and 1 abstention.

PC/26/070 – To confirm any actions taken to ensure compliance with Assertion 10 of the Annual Governance & Accountability Review (2025/26)

The Clerk summarised the main requirements and noted that the Council had taken the necessary steps to ensure compliance.

PC/26/071 – To approve the sale of a shared ownership property in the parish

A request had been received to approve the sale of a shared ownership property to someone from outside the parish. This was unanimously agreed by show of hands.

PC/26/072 – 2026 Parish Council elections including nomination procedure

The Clerk summarised the nominations process. It was agreed to for the Clerk to attend the City Council offices have submit all completed forms received by Tuesday morning.

PC/26/073 – Provision of potential additional allotments within the Parish

Allotment grant – Cllr Cossburn confirmed that Winchester City Council had been awarded the Parish Council £35,525.00 for additional allotments.

Potential additional site – The Chair summarised a potential additional site for allotment provision within the Parish. It was unanimously agreed, by show of hands, to submit a pre-application (in conjunction with the Scouts), to see if the site is viable.

PC/26/074 – Council communications

It was agreed to dog fouling to the next comms.

PC/26/075 – Update on Councillor training courses including cyber security and data training

Councillors were reminded that the training is to be completed by the end of March.

PC/26/076 – Clerk’s Notices

None.

PC/26/076 – Chairman’s Notices

Cllr Cossburn expressed his thanks to Cllr Smith for here help with the recent planting.

PC/26/077 – Items for discussion at the next meeting on 27 April 2026

None.

Cllr Fish gave her apologies for the next meeting.

Meeting Closed at 21:08.

Signed:

Date:

Draft Forecast Outturn (2024/25) & Draft Budget (2025/26) report – Summary

Income

Income - Committee/Department	Current Budget	Year to Date Income	Forecast Outturn (2025/26)	Draft Budget (2026/27)
Community Infrastructure Levy (CIL)	£0.00	£6,602.60	£6,602.60	£0.00
Finance, Administration & Remuneration (FAR) committee	£213,840.45	£214,273.33	£213,840.45	£217,374.00
Kings Worthy Community Centre (KWCC)	£11,397.64	£2,196.00	£5,620.50	£10,421.52
Planning & Highways (P&H) committee	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities (R&A) committee	£28,212.26	£14,728.98	£32,903.68	£16,124.17
Totals:	£253,450.35	£237,800.91	£258,967.23	£243,919.69

Expenditure

Expenditure - Committee/Department	Current Budget	Year to Date Income	Forecast Outturn (2025/26)	Draft Budget (2026/27)
Community Infrastructure Levy (CIL)	£1,200.00	£0.00	£1,400.25	£0.00
Finance, Administration & Remuneration (FAR) committee	£112,342.56	£87,375.59	£89,086.02	£121,738.15
Kings Worthy Community Centre (KWCC)	£24,323.88	£16,725.90	£16,541.99	£40,198.76
Planning & Highways (P&H) committee	£10,354.00	£4,847.03	£9,837.02	£13,095.22
Recreation & Amenities (R&A) committee	£129,108.26	£108,833.23	£112,067.94	£116,974.18
Totals:	£277,328.69	£217,781.75	£228,933.22	£292,006.31

Net surplus/deficit position:	Current Budget	Year to Date Position	Forecast Outturn (2025/26)	Draft Budget (2026/27)
Income minus expenditure	-£23,878.34	£20,019.16	£30,034.01	-£48,086.62