

**Minutes of the Recreation & Amenities Committee meeting
held on Thursday 9 July 2026 at 19:30
at Kings Worthy Community Centre, Fraser Road**

Attendees

Councillors L. Ainscough, E. Fish, M. Hallisey, C. Smith & M. Sullivan

Clerk(s)

Lyndsey White (Deputy Clerk)

Apologies

Cllr. D. Lawlor – Cllr. Lawlor's reason for absence was approved.

Members of the public

None.

RA/26/085 – Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]

None.

RA/26/086 – To agree and sign the Minutes of the Meeting held on 11 June 2026

The minutes of the meeting were agreed as a true record and signed by the Chair.

RA/26/087 – Matters arising from the meeting held on 11 June 2026

It was agreed that Litter Pick would be added to the next agenda.

RA/26/088 – To discuss items related to the Parish Council's Open Spaces

Eversley Park

- Memorial Bench – update on installation.

The Deputy Clerk gave an update on the progress of this project.

- Playground repairs including basket swing – Update on repair of basket swing

The Deputy Clerk noted that the replacement part had been supplied under warranty and was due to be installed the following week.

- Soakaway/gullies (including Lovedon Lane Burial Ground) – to consider quotations received for de-silting and CCTV

Two quotations had been received: a) £1,929.90 plus waste disposal; and

b) £1,400.00 including waste disposal. Pending receipt of quotation c), it was agreed to accept the lowest quotation.

- Tree work update – update on status of works

Confirmation of the start date was still awaited. The Deputy Clerk will follow this up again.

Lovedon Fields

- Proposed maintenance for perimeter path

Cllr Smith noted that the path surface was being eroded by rainwater in some areas, and that the path would benefit from a top-up of gravel, together with drainage channels at the edges to allow rainwater to drain away.

A discussion took place as to whether a working party could be formed to carry out the work, or whether it should be undertaken by a contractor.

Action: Deputy Clerk to find out if the Lengthsman could do the work outside of the Parish scheme.

- Provision of interpretation board for the wildflower meadow

Cllr Smith noted that a grant application had been submitted to Veolia, although a decision would not be made until November. It was agreed to add this item to the December agenda to discuss the grant decision.

- Allotments – Update on waiting list and future plots

It was noted that the tool lockers were expected to be installed within the next two weeks.

The two new plot holders had not yet accessed their plots. Until they had dug over their plots and disposed of any weeds or spoil, the bags on plot 12 could not be removed.

Action: Deputy Clerk to email plot holders with an update on the tool lockers and advise the new plot holders that they can now access their plots.

Broadview

- Trimming of vegetation and trees at Upper Broadview

It had been reported that some trees were overgrowing into a parishioner's garden. After viewing the location of the trees, Cllr Smith noted that they were ash trees and appeared to have ash dieback disease.

Action: Deputy Clerk to contact the Arboricultural Consultant to inspect them.

Burial Ground

- Water feature cleaning – update on quotations

Quotations were still awaited. A discussion was held as to whether a working group

could be set up to undertake the work.

- Noticeboard – update on installation

MRS Services had been given the go-ahead to install the noticeboard, with a target completion date of 17 July 2026.

- To consider additional tree works including crown lifting of trees

Following discussion, it was agreed that all trees at the Burial Ground should be included.

Action: Deputy Clerk to obtain quotations for the work.

Fryers Close Play area

- Discussion of potential replacement equipment/benches

Cllr Smith had drawn a plan of the play area showing the extent of the tree canopies. Any utilities should also be marked on the plan to enable a decision to be made on where to place any equipment.

Action: Deputy Clerk to map the utilities on the plan.

Cllr Sullivan noted that any equipment used should be manufactured in the UK.

All members had received copies of playground manufacturers' catalogues.

Action: Councillors to review and suggest possible items of equipment.

RA/26/089 – Grounds Maintenance Contract – to discuss tendering and potential additional works

It was agreed to re-tender for a one-year contract. It was noted that the work schedule should be monitored more efficiently to ensure all work is carried out in accordance with the specification.

RA/26/090 – To confirm the task monitoring process for the Recreation & Amenities Committee

Playground inspection remedial works – it was agreed to obtain three quotations from playground companies to carry out all works identified in the inspection report.

Action: Deputy Clerk to obtain three quotations for the play area work.

It was noted that general maintenance tasks should be monitored more closely, with weekly meetings held with the contractor to discuss task progress.

Action: Deputy Clerk to produce a maintenance task dashboard to keep members informed of works progress.

RA/26/091 – Annual service of defibrillators and cabinets – to agree costs

It was unanimously agreed to proceed with the service at a cost of £540 for four defibrillators and £196 for four cabinets.

RA/26/092 – Request for a burial plot at Lovedon Lane Burial Ground outside the scope of the current regulations

Following careful consideration and a vote by show of hands, it was resolved by a four-to-one majority that a plot could not be offered under the burial ground regulations.

RA/26/093 – Clerk's Notices

None.

RA/26/094 – Chairman's Notices

Cllr Fish noted that Hampshire County Council had provided information on the Parish Council Bus Shelter Grant Scheme, which would fund the refurbishment of existing bus shelters or the provision of new bus shelters in the Parish, and that the Parish Council was eligible to apply.

RA/26/095 – Items for discussion at next meeting – 10 September 2026

- Footpath resurfacing at Hinton Fields – to approve final specification
- Steps and fence at Lower Broadview – to approve final specification
- Plant pot recycling locations
- Bmx track within the Parish
- Eversley Park – Storage container progress update
- Litter Pick
- Burial Ground working party

Meeting Closed at 21:19

Signed:

Date: