



**Minutes of the Full Council meeting
held on Monday, 29 June 2026 at 19:30
held in Kings Worthy Community Centre, Fraser Road**

Attendees

Councillors Luke Ainscough, Colin Cossburn, Ray Elliott, Ian Gordon, Phillip Horne, Dorry Lawlor, Charlotte Smith & Mark Sullivan

Clerk(s)

Parish Clerk (Christopher Read)

Apologies

Councillor

County & City Councillor(s)

Cllr Jackie Porter (Hampshire County Council [HCC])
Cllr Steve Cramoysan (Winchester City Council [WCC])

Members of the public

None.

PC/26/101 – Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]

None.

PC/26/102 – Co-option to fill Councillor vacancies

None.

PC/26/103 – Appointment of Councillors to committees

Cllr Mark Sullivan was appointed onto the following committees:

- Finance & Remuneration Committee
- Recreation & Amenities Committee.

PC/26/104 – To receive reports from City & County Councillors and Parish Councillors following external meetings

A copy of the City Councillor's report had been circulated before the meeting. Cllr Steve Cramoysan summarised their report to attendees.

(Cllr Lawlor arrived at this point)

A copy of the County Councillor's report had been circulated before the meeting. Cllr Jackie

Porter summarised their report to attendees.

(Cllr Horne arrived at this point)

Action – Deputy Clerk to confirm if any recent complaints had been received regarding Heavy Goods Vehicles accessing the Ecogen site.

PC/26/105 – To agree and sign the Minutes of the meeting held on 18 May 2026

The minutes of the previous meeting were agreed as a true record of the meeting by show of hands with 5 in favour and 1 abstention. They were then signed by the Chair.

PC/26/106 – Matters arising from the meeting held on 18 May 2026

It was agreed to put the list of outstanding maintenance work back on the Recreation & Amenities Committee agenda.

Action: Deputy Clerk to send the list to Cllr Cossburn.

PC/26/107 – To receive the minutes of the committees:

- Finance, Administration & Remuneration Committee – 15 April 2026 & 17 June 2026 – A copy of the minutes had been published and circulated to all Councillors.

Provision of Council owned devices for Councillors – It was noted that following a recommendation from the auditor, this is being considered.

- Recreation & Amenities Committee – 11 June 2026 – A copy of the minutes had been published and circulated to all Councillors.

Approval of costs for replacement burial ground noticeboard – The cost of installing the new notice board at Lovedon Lane Burial Ground was unanimously agreed at £332.50.

Re-tendering of grounds maintenance contract – It was agreed to tender for a one-year grounds maintenance contract due to the likelihood of the Parish Council needing to make significant changes to the contract as a result of responsibilities passed down as part of the local Government Reorganisation.

- Planning & Highways Committee – 21 April 2026 – A copy of the minutes had been published and circulated to all Councillors.

PC/26/108 – To approve the final end of year annual accounts for the year ending 31 March 2026

It was unanimously agreed to approve the end of year annual accounts.

PC/26/109 – To receive the internal auditor's report (including the internal audit section of the AGAR) for the year ending 31 March 2026 – including recommendation actions

A copy of the internal auditor's report had been published on the website and circulated to all Councillors before the meeting. Councillors reviewed the report and noted all items.

Thanks were given to the Clerk for their work on this.

PC/26/110 – To review & approve Section 1 (Annual Governance Statement) of the Annual Governance & Accountability Return (AGAR) 2025/26

A copy had been circulated prior to the meeting, Councillors reviewed all questions and it was unanimously agreed by show of hands to answer Yes to all questions except 9 which was not applicable.

PC/26/111 – To review & approve Section 2 (Accounting Statements) of the Annual Governance & Accountability Return (AGAR) 2025/26

A copy had been circulated prior to the meeting and the statements were agreed unanimously by show of hands.

PC/26/112 – To confirm any conflicts of interest with the external auditor (BDO LLP) and the period of public exercise rights for the AGAR 2025/26

It was resolved that there were no conflicts of interest with the external auditor and the period of public exercise rights was agreed.

PC/26/113 – To approve the costs for repairing the basket swing at Eversley Park Recreation Ground play area

It was unanimously agreed by show of hands to approve the quotation from Infinity Playground at a total cost of £185.00.

PC/26/114 – Variation of grant for youth bus at Eversley Park Recreation Ground

The grant applicant asked the Parish Council to consider whether they could change the location of the youth bus from Eversley Park to Thrive & Wild. After a discussion it was agreed that due to the proposed location in relation to the parish, that the original site should be used.

PC/26/115 – To consider the 2026/27 cost of living salary increase for all staff members

The cost-of-living salary increase of 3.3% was unanimously agreed by show of hands.

PC/26/116 – To consider an informal request for flexible home working for staff member(s)

It was unanimously agreed by show of hands for the Deputy Clerk to work from home two days per week with three days in the office.

PC/26/117 – Lovedon Fields – Update on the allotments including Lovedon Fields site and update on pre-application for potential additional allotment site.

It was unanimously agreed by show of hands to combine being agenda item 20 forward and combine it with this item.

Existing site – It was unanimously agreed to wait for the removal of the waste bags until the end of the month.

It was also agreed that the storage units will be fitted with suitable hasp & staples.

Additional site at Lovedon Fields – Two plot sizes are being proposed based on feedback with a mix of quarter sized and eighth sized plots.

Additional site within the parish – The pre-application has now been submitted. A

memorandum of understanding with the landowner was not obtainable but the Chair updated Councillors on his discussions with the seller.

It was unanimously agreed to submit a Community Infrastructure Levy (CIL) grant for the purchase and initial costs.

Action – It was agreed to share the CIL application with the City Councillors once submitted.

PC/26/118 – Feedback from Hampshire Association of Local Councils Local Government Review summit

The Clerk gave a verbal presentation an overview of the summit to members.

PC/26/119 – Provision of potential additional allotments within the Parish including pre-application for potential additional site.

See item PC/26/117.

PC/26/120 – Potential volunteer projects for Ridge & Partners LLP

It was agreed to defer this item to the next meeting.

PC/26/121 – Plastic flowerpot recycling scheme for Parishioners

It was agreed to defer this item to the next meeting.

PC/26/122 - Council communications – including newsletter items

Action – Clerks to send a reminder for the drafting of the newsletter items.

PC/26/123 - Update on Councillor training courses (including cyber security and data training)

The Clerk will contact supplier due to an issue with access for Councillors who had yet to attend the training.

PC/26/124 – To approve the variation of the eligibility criteria for the sale of shared ownership properties from within the parish (if required)

None.

PC/26/125 – Clerk's Notices

None.

PC/26/126 – Chairman's Notices

Councillor & Staff photographs - Cllr Cossburn noted that the photograph session will be on Monday 6th July.

PC/26/127 – Items for discussion at the next meeting on 27 July 2026

Internal process for the eligibility criteria related to shared ownership properties within the Parish.

Cleaning of bus stops to Recreation & Amenities committee meeting

Village verge parking to Planning & Highways committee meeting.

Meeting Closed at 21:22

Signed:

Date:

Draft Forecast Outturn (2024/25) & Draft Budget (2025/26) report – Summary

Income

Income - Committee/Department	Current Budget	Year to Date Income	Forecast Outturn (2025/26)	Draft Budget (2026/27)
Community Infrastructure Levy (CIL)	£0.00	£6,602.60	£6,602.60	£0.00
Finance, Administration & Remuneration (FAR) committee	£213,840.45	£214,273.33	£213,840.45	£217,374.00
Kings Worthy Community Centre (KWCC)	£11,397.64	£2,196.00	£5,620.50	£10,421.52
Planning & Highways (P&H) committee	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities (R&A) committee	£28,212.26	£14,728.98	£32,903.68	£16,124.17
Totals:	£253,450.35	£237,800.91	£258,967.23	£243,919.69

Expenditure

Expenditure - Committee/Department	Current Budget	Year to Date Income	Forecast Outturn (2025/26)	Draft Budget (2026/27)
Community Infrastructure Levy (CIL)	£1,200.00	£0.00	£1,400.25	£0.00
Finance, Administration & Remuneration (FAR) committee	£112,342.56	£87,375.59	£89,086.02	£121,738.15
Kings Worthy Community Centre (KWCC)	£24,323.88	£16,725.90	£16,541.99	£40,198.76
Planning & Highways (P&H) committee	£10,354.00	£4,847.03	£9,837.02	£13,095.22
Recreation & Amenities (R&A) committee	£129,108.26	£108,833.23	£112,067.94	£116,974.18
Totals:	£277,328.69	£217,781.75	£228,933.22	£292,006.31

Net surplus/deficit position:	Current Budget	Year to Date Position	Forecast Outturn (2025/26)	Draft Budget (2026/27)
Income minus expenditure	-£23,878.34	£20,019.16	£30,034.01	-£48,086.62