



Kings Worthy Parish Council

Grounds Maintenance Tender 2026

Further Questions, Clarifications and Amendments

Questions and their corresponding responses, together with any clarifications or amendments, will be issued in the order in which they are received.

Tenderers are required to ensure that their submissions take full account of the information set out below.

Published: Wednesday, 19 August 2026

Last updated: Thursday, 20 August 2026

Questions

Question 1 – I was wondering if it is possible to have a site viewing around these sites before submitting a tender if you have the capacity to do so.

Answer: I can confirm that the Parish Council has not included provision for tender meetings or accompanied site visits within this procurement process. To ensure fairness and equal treatment of all potential tenderers, the Council will not be holding individual meetings with tenderers. Tenderers are expected to satisfy themselves as to the nature and extent of the Services by reviewing the tender documentation and visiting the sites independently if they wish to do so.

If you require clarification regarding any aspect of the tender documents, please submit your question in writing to the Council. Any clarification considered relevant to all tenderers will be circulated or published in accordance with the tender process.

Question 2 – Does the council have, or are you able to source, square metreage for grass, shrub beds and hard standing?

Answer: The Council does not hold verified information regarding the square metreage of grassed areas, shrub beds and hard standings, tree stock numbers or hedge lengths. While approximate figures may be derived from mapping software, the Council cannot verify their accuracy and therefore will not be issuing them as part of the tender documentation.

Tenderers are encouraged to undertake their own site visits and satisfy themselves as to the extent of the areas and assets requiring maintenance when preparing their submissions.

Question 3 – Do you have tree stock numbers per site?

Answer: See answer to Question 2 above.

Question 4 – Do you have the linear metreage for hedges?

Answer: See answer to Question 2 above.

Clarifications/Amendments:

Clarification & amendment:

8.1 - Cutting of sports pitches –

The mowing of the sports pitches shall be undertaken during the growing season only, up to a maximum of 23 cuts per annum. Accordingly, weekly mowing is not required, provided that a safe and suitable playing surface is maintained through less frequent cutting.

Any additional cuts required beyond the maximum of 23 per annum must be approved by the Council in advance and will be charged at the rate per operation specified in the Maintenance Schedule. Where the number of cuts undertaken is reduced due to additional maintenance works or adverse weather conditions, a pro rata adjustment shall be made to the contract payments.

Amendment:

7.1 Litter Bins –

The emptying of litter bins should be weekly all year round. Any additional emptying requested by the Council will be charged at the rate per operation specified in the maintenance schedule.

Amendment:

Maintenance Schedule 5: Grass Areas 1 – Mowing amenity grass areas (various locations):

Tenders should be priced based on 16 cuts through the growing season and thus this should state fortnightly, not weekly.

Amendment:

Maintenance Schedule 5: Grass Area 3 - Mowing edge of path, orchard area and top of SUDS basin at Lovedon Fields:

The frequency states annually but this should state 4-weekly between April and October (inclusive).